

Upper Blue Sanitation District
Board of Directors Meeting
Thursday September 12, 2013 @ 5:30 PM

I. ROLL CALL:

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Ken Trausch, Mr. Allyn Mosher, Mr. Michael Turek and Mr. Barrie Stimson answered “present” at roll call.

Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

II. MINUTES:

August 15, 2013 minutes: Mr. Stimson made a motion to approve the August 15, 2013 Board of Directors meeting minutes as amended. Mr. Turek seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS: None

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors during the work session. Mr. Turek made a motion to approve the bills as submitted. Mr. Trausch seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial report was discussed by the Board of Directors.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session.

B. Manager Report:

The Manager’s report was discussed by the Board of Directors.

1) Project Update:

Mr. Carlberg said that the Ten Mile Vista/Breckenridge Park Estates/Blue River Hwy. 9 project has begun and is moving forward smoothly. The District is waiting for the installation of the replacement windows in the Administration office. The Woodmoor repairs have begun and should be completed in the next few weeks.

2) Town of Breckenridge Water Plant Study:

Mr. Carlberg said that there has not been any word from the Town of Breckenridge on the progress of the water plant study. Although, Town of Breckenridge staff members have requested additional information on the District’s treatment facilities and capacities.

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3) Water Right:

Mr. Carlberg said that the District is waiting for the Town of Breckenridge to disclose the information requested by the State of Colorado, which should be completed by mid September. Mr. Carlberg said that once the District receives the information then he will have the District's water attorney attend the next Board meeting.

4) Blue Grouse Lawsuit:

Mr. Carlberg said that he has been dedicating a significant amount of time in the preparation of the case. There has not been a trial date set, but the attorney anticipates that the trial will be sometime next summer.

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

C. Pay Request #3 CTM Construction-Administration Building Repair:

Mr. Carlberg reported that the Administration Building repair has been completed. Mr. Carlberg said that he and the Architect have reviewed the pay request. Mr. Carlberg and the Architect both recommend that the Board approve CTM Construction pay request #3 in the amount of \$29,110.00.

Mr. Stimson made a motion to approve CTM Construction pay request #3 in the amount of \$29,110.00. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

D. Draft 2014 Budget:


Mr. Carlberg proposed to the Board that the District not increase service fees or plant investment fees (PIF) in 2014. The current service fee is \$26.00 /sfe/month and the current PIF is at \$11,584.00 per sfe. Mr. Carlberg highlighted some of the 2014 expenditures as follows:

- Salaries, 5.5% max increase based on merit. One new operator to be added in June due to the additional work load with the re-commissioning of Iowa Hill in the fall or winter of 2014.
- Health insurance is estimated to increase by 7%.
- Legal fees are anticipated to increase due to water right issues, Blue Grouse lawsuit and the election.
- Iowa Hill expenses will increase as the District moves toward re-commissioning the plant.
- Farmers Korner utilities are anticipated to increase. However staff is working to increase efficiencies in an attempt to bring the costs down.
- In Collection, additional money is allocated towards manhole/line repairs.
- There are several vehicles that need to be replaced: tommy lift truck, ¾ ton pick-up truck for snowplow, camera van, vacuum truck, service truck and the Tahoe.

X. CORRESPONDENCE:

XI. ADJOURN:

Mr. Trausch made a motion to adjourn the meeting at 6:12 PM. Mr. Turek seconded the motion. The motion was passed unanimously by the Board.


 Mr. Robin Theobald, President


 Mr. Allyn T. Mosher, Secretary

Memorandum

To: Andy Carlberg

From: Marjorie Borsina

Date: September 6, 2013

Re: Financial Update

-The District's Financial Records are in good order.

-We have not received all of the August 2013 bills. Therefore, the August 2013 Financial Statements are a preliminary draft for your review.

Marjorie

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
August 31, 2013 and August 31, 2012

	<u>2013</u>	<u>2012</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ -	-
Checking-Wells Fargo Bank	10,695,730	8,669,386	2,026,344
Cash-Centennial Bank Money Market	250,000	-	250,000
ColoTrust Prime	3,639,846	3,638,432	1,414
Total Cash and Equivalents	14,585,776	12,308,018	2,277,758
Investments			
FK Construction Retainage Escrow	-	331,281	(331,281)
Cert. of Deposit & Treasuries	2,000,682	2,511,339	(510,657)
Total Investments	2,000,682	2,842,620	(841,938)
Other Current Assets			
Receivables-Utility + Spec. Assessments	66,037	71,575	(5,538)
Developer/Contractor Escrow	128,736	135,744	(7,008)
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	180,488	190,539	(10,051)
Prepaid Expenses	45,923	287,070	(241,147)
Loan Issuance Costs (Net)	-	139,249	(139,249)
Total Other Assets	421,184	824,177	(402,993)
Total Current Assets:	17,007,642	15,974,815	1,032,827
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	69,583	-
Sewer Lines	13,460,838	13,368,225	92,613
Treatment Plants	76,468,318	75,663,825	804,493
Office Equipment	210,830	210,830	-
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	849,019	821,984	27,035
Upper Blue System Costs	4,321,429	3,587,750	733,679
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	97,701,125	96,043,305	1,657,820
Less Accumulated Depreciation	(27,812,986)	(25,913,128)	(1,899,858)
Net Property Plant and Equipment :	69,888,139	70,130,177	(242,038)
Total Assets:	86,895,781	86,104,992	790,789

Liabilities

	<u>2013</u>	<u>2012</u>	<u>Increase</u> <u>(Decrease)</u>
Current Liabilities:			
Accounts Payable	242,129	267,590	(25,461)
Construction/Developer Escrow	128,736	135,744	(7,008)
Earned Employee Benefits	121,784	121,416	368
Unearned User Fees	436,745	433,409	3,336
Interest Payable	155,577	164,671	(9,094)
Loan Payable (Current Portion)	913,365	890,595	22,770
Retainage Payable-Construction in Progress	-	428,708	(428,708)
Retainage Payable-Blue River	47,863	-	47,863
Employee Housing Deposit Payable	1,250	1,250	-
Total Current Liabilities:	2,047,449	2,443,383	(395,934)
Long Term Liabilities:			
Loan Payable	9,290,474	10,203,839	(913,365)
Total Long Term Liabilities:	9,290,474	10,203,839	(913,365)
Total Liabilities	11,337,923	12,647,222	(1,309,299)
Net Assets			
Invested in Capital Assets, Net of Related Debt	59,528,723	58,920,134	608,589
Unrestricted Net Assets	12,029,135	12,537,636	(508,501)
Unrestricted Net Assets - Nutrient Reserve	4,000,000	2,000,000	2,000,000
Total Contributed Capital	75,557,858	73,457,770	2,100,088
Total Liabilities and Equity	86,895,781	86,104,992	790,789

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
August 31, 2013

	2013	2013	2013	2013	2013
	August	Year To Date	Approved Budget	Uncollected	% Uncol/Col
Operating Revenue					
Sewer User Fees	436,795	3,496,283	5,231,574	1,735,291	33
Tap Inspection Fees	900	5,100	7,000	1,900	27
Miscellaneous Revenue	0	7,804	1,000	(6,804)	(680)
Camper Dump Fees	1,445	5,404	3,000	(2,404)	(80)
Late Fees	882	23,423	25,000	1,577	6
Line Extension Fees	0	20,842	25,000	4,158	17
Rental Income	3,750	30,000	40,000	10,000	25
Total Operating Revenue	443,772	3,588,856	5,332,574	1,743,718	33
Miscellaneous Revenue					
Interest on Loan Payments	502	6,534	9,000	2,466	27
Plant Investment Fees	199,708	1,201,956	400,000	(801,956)	(200)
Inclusion Fees	8,109	33,226	30,000	(3,226)	(11)
Interest on Investments	1,681	14,873	18,000	3,127	0
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	210,000	1,256,589	457,000	(802,055)	(176)
Total Revenue	653,772	4,845,445	5,789,574	944,129	16

Administration Expense	2013 <u>August</u>	2013 <u>Year to Date</u>	2013 <u>Approved Budget</u>	2013 <u>Available</u>	2013 <u>% Available</u>
Payroll & Employee Benefits					
Salaries	83,546	667,769	1,139,399	471,630	41
Overtime	6,067	19,676	45,000	25,324	56
FICA-Admn	5,472	41,946	74,000	32,054	43
Medicare-Admin	1,280	9,810	19,000	9,190	48
401K Contributions	6,144	48,742	80,000	31,258	39
Worker's Compensation Insurance	1,373	11,385	19,000	7,615	40
Health Insurance	18,448	157,415	256,238	98,823	39
Total	122,330	956,743	1,632,637	675,894	41
Office Supplies	148	1,502	4,000	2,498	62
Telephone	1,211	10,248	16,500	6,252	38
Business Expenses	2,820	29,124	32,000	2,876	9
Legal Counsel	6,239	17,821	50,000	32,179	64
Education	0	13,115	25,000	11,885	48
Audit & Accounting	0	8,100	9,000	900	10
Legal Publications	0	4,070	12,000	7,930	66
Board Members	500	4,000	6,000	2,000	33
Elections	0	0	0	0	0
Computer Expenses	2,746	20,075	9,000	(11,075)	(123)
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	0	6,503	13,000	6,497	50
Insurance - General	10,108	81,225	115,000	33,775	29
Insurance - Deductible	0	109	1,000	891	89
Engineering	0	52,398	100,000	47,602	48
Tools	0	1,906	3,500	1,594	46
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	3,260	7,000	3,740	53
Safety	(862)	3,438	4,000	562	14
Summit Water Quality	0	14,021	12,000	(2,021)	(17)
Building Maintenance	357	7,838	17,000	9,162	54
Employee Housing Maintenance	9,225	15,935	20,000	4,065	20
Employee Housing Utilities	50	2,982	3,000	18	1
Total Administration	154,872	1,254,413	2,093,637	839,224	40
Iowa Hill Plant Expenses					
Utilities					
Gas	93	8,225	6,000	(2,225)	(37)
Electric	2,168	20,022	50,000	29,978	60
Freight	0	288	2,000	1,712	86
Equipment Repairs	0	362	25,000	24,638	99
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	1,346	12,786	25,000	12,214	49
Laboratory Supplies	0	8,132	15,000	6,868	46
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	7,000	7,000	100
Supplies	0	357	3,000	2,643	88
Total Iowa Hill	3,607	50,172	143,000	92,828	65

	2013 <u>August</u>	2013 <u>Year to Date</u>	2013 <u>Approved Budget</u>	2013 <u>Available</u>	2013 <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	26	43,743	75,000	31,257	42
Electric	34,801	268,243	550,000	281,757	51
Freight	2,440	25,157	25,000	(157)	(1)
Equipment Repairs	11,211	48,456	60,000	11,544	19
Chemicals	28,729	283,787	350,000	66,213	19
Supplies	311	3,606	15,000	11,394	76
Contracted Repairs	220	4,288	15,000	10,712	71
Dumpster Charges	995	7,960	14,000	6,040	43
Biomonitoring	0	2,837	7,000	4,163	59
Discharge Permit	0	1,657	17,000	15,343	90
Composting	0	52,805	115,000	62,195	54
Site Monitoring	584	12,843	25,000	12,157	49
Sludge Hauling Costs	8,547	40,722	55,000	14,278	26
State Health Fees	0	0	2,500	2,500	100
Total Farmers Korner	87,864	796,104	1,325,500	529,396	40
Collection Expenses					
Utilities	1,667	14,966	18,000	3,034	17
Vehicle Expense	14	20,785	27,000	6,215	23
Line Cleaner Expenses	232	1,061	5,000	3,939	79
Manhole Repairs/Line Repairs	11,138	67,584	120,000	52,416	44
Equipment Repairs	0	1,530	9,000	7,470	83
CCTV Expense	0	0	3,500	3,500	100
Total Collection	13,051	105,926	182,500	76,574	42
Replacement Capital					
Administration	29,622	124,246	120,000	(4,246)	(4)
Plant:		0			
IH	0	65,851	275,000	209,149	76
FK	137,809	176,745	613,000	436,255	71
Upper Blue	0	13,678	10,000	(3,678)	0
Collection			470,000	470,000	100
Misc	17,486	36,368	0	(36,368)	0
Vehicle	0	28,351	0	(28,351)	0
Total Replacement Capital	184,917	445,239	1,488,000	1,042,761	70
Non Operating Expenses					
Bond Principal	0	913,365	913,365	(0)	(0)
Bond Interest	0	372,948	372,948	0	0
Total Non Operating	0	1,286,313	1,286,313	(0)	(0)

August Financial Statement Cont.

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	<u>2013</u> <u>August</u>	<u>2013</u> <u>Year to Date</u>	<u>2013</u> <u>Approved Budget</u>	<u>2013</u> <u>Available</u>	<u>2013</u> <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	0	25,000	25,000	100
FK	1,354	10,460	85,000	74,540	88
Upper Blue	1,225	9,241	65,000	55,759	86
Collection	0	40,443	305,000	264,557	87
Administration	0	0	0	0	0
Total Capital Outlay	<u>2,579</u>	<u>60,144</u>	<u>480,000</u>	<u>419,856</u>	<u>87</u>
Total Expenses	<u>446,890</u>	<u>3,998,311</u>	<u>6,998,950</u>	<u>3,000,639</u>	<u>43</u>
Revenue Less Expenses	<u>206,882</u>	<u>847,134</u>	<u>(1,209,376)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
August 31, 2013 vs. August 31, 2012

	2013 <u>August</u>	2012 <u>August</u>	2013 <u>Year To Date</u>	2012 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Operating Revenue					
Sewer User Fees	436,795	433,033	3,496,283	3,465,162	31,121
Tap Inspection Fees	900	700	5,100	7,300	(2,200)
Miscellaneous Revenue	0	30,000	7,804	49,239	(41,435)
Camper Dump Fees	1,445	1,494	5,404	4,555	849
Late Fees	882	413	23,423	23,804	(381)
Line Extension Fees	0	8,507	20,842	56,698	(35,856)
Rental Income	3,750	3,750	30,000	30,000	0
Total Operating Revenue	443,772	477,897	3,588,856	3,636,758	(47,902)
Miscellaneous Revenue					
Interest on Loan Payments	502	607	6,534	7,447	(913)
Plant Investment Fees	199,708	148,275	1,201,956	1,543,784	(341,828)
Inclusion Fees	8,109	7,100	33,226	57,129	(23,903)
Interest on Investments	1,681	2,161	14,873	15,866	(993)
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Reven	210,000	158,143	1,256,589	1,624,226	(366,724)
Total Revenue	653,772	636,040	4,845,445	5,260,984	(415,539)

Administration Expense	2013 <u>August</u>	2012 <u>August</u>	2013 <u>Year to Date</u>	2012 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Payroll & Employee Benefits					
Salaries	83,546	86,564	667,769	668,134	(365)
Overtime	6,067	3,659	19,676	26,337	(6,661)
FICA-Admin	5,472	5,510	41,946	42,440	(494)
Medicare-Admin	1,280	1,289	9,810	9,912	(102)
401K Contributions	6,144	5,985	48,742	47,398	1,344
Worker's Compensation Insu	1,373	1,295	11,385	9,107	2,278
Health Insurance	18,448	20,301	157,415	150,089	7,326
Total	122,330	124,603	956,743	953,417	3,326
Office Supplies	148	1,095	1,502	2,724	(1,222)
Telephone	1,211	1,405	10,248	11,965	(1,717)
Business Expenses	2,820	1,537	29,124	27,986	1,138
Legal Counsel	6,239	779	17,821	29,438	(11,617)
Education	0	1,010	13,115	5,900	7,215
Audit & Accounting	0	0	8,100	8,100	0
Legal Publications	0	1,040	4,070	8,061	(3,991)
Board Members	500	500	4,000	3,900	100
Elections	0	0	0	21	(21)
Computer Expenses	2,746	1,324	20,075	6,315	13,760
Copy Machine & Supply	0	0	0	400	(400)
Postage & Meter Rent	0	600	6,503	8,384	(1,881)
Insurance - General	10,108	9,142	81,225	73,135	8,090
Insurance - Deductible	0	500	109	500	(391)
Engineering	0	0	52,398	9,450	42,948
Tools	0	371	1,906	2,367	(461)
Radios	0	0	0	1,104	(1,104)
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	0	3,260	4,994	(1,734)
Safety	(862)	0	3,438	3,991	(553)
Summit Water Quality	0	0	14,021	11,531	2,490
Building Maintenance	357	993	7,838	11,125	(3,287)
Employee Housing Maintena	9,225	610	15,935	12,242	3,693
Employee Housing Utilities	50	60	2,982	3,465	(483)
Total Administration	154,872	145,569	1,254,413	1,200,515	53,898
Iowa Hill Plant Expenses					
Utilities					
Gas	93	68	8,225	9,791	(1,566)
Electric	2,168	2,766	20,022	56,811	(36,789)
Freight	0	0	288	5,199	(4,911)
Equipment Repairs	0	0	362	14,983	(14,621)
Chemicals	0	0	0	19,812	(19,812)
Contracted Repairs	1,346	1,302	12,786	23,384	(10,598)
Laboratory Supplies	0	378	8,132	9,531	(1,399)
Biomonitoring	0	0	0	2,254	(2,254)
Discharge Permit	0	6,090	0	6,090	(6,090)
Supplies	0	0	357	2,130	(1,773)
Total Iowa Hill	3,607	10,604	50,172	149,985	(99,813)

August Comparative Statement Cont.

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	<u>2013</u> <u>August</u>	<u>2012</u> <u>August</u>	<u>2013</u> <u>Year to Date</u>	<u>2012</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	26	3,102	43,743	32,344	11,399
Electric	34,801	31,584	268,243	257,941	10,302
Freight	2,440	2,434	25,157	14,297	10,860
Equipment Repairs	11,211	11,311	48,456	42,751	5,705
Chemicals	28,729	49,688	283,787	254,560	29,227
Supplies	311	291	3,606	11,722	(8,116)
Contracted Repairs	220	210	4,288	4,813	(525)
Dumpster Charges	995	995	7,960	7,960	0
Biomonitoring	0	0	2,837	2,705	132
Discharge Permit	0	13,725	1,657	13,725	(12,068)
Composting	0	8,370	52,805	51,682	1,123
Site Monitoring	584	2,532	12,843	18,157	(5,314)
Sludge Hauling Costs	8,547	5,175	40,722	31,225	9,497
State Health Fees	0	0	0	1,365	(1,365)
Total Farmers Korner	87,864	129,417	796,104	745,247	50,857
Collection Expenses					
Utilities	1,667	1,149	14,966	8,772	6,194
Vehicle Expense	14	2,199	20,785	18,669	2,116
Line Cleaner Expenses	232	0	1,061	20,347	(19,286)
Manhole Repairs/Line Repai	11,138	18,642	67,584	86,807	(19,223)
Equipment Repairs	0	991	1,530	3,849	(2,319)
CCTV Expense	0	4,750	0	4,750	(4,750)
Total Collection	13,051	27,731	105,926	143,194	(37,268)
Replacement Capital					
Administration	29,622	0	124,246	0	124,246
Plant			0		
IH	0	0	65,851	0	65,851
FK	137,809	0	176,745	14,394	162,351
Upper Blue	0	0	13,678	0	13,678
Collection					
Misc	17,486	1,800	36,368	85,413	(49,045)
Vehicle	0	0	28,351	0	28,351
Total Replacement Capital	184,917	1,800	445,239	99,807	345,432
Non Operating Expenses					
CWRPDA Loan Principal	0	672,710	913,365	715,595	197,770
Loan Interest	0	196,792	372,948	324,459	48,489
Total Non Operating	0	869,502	1,286,313	1,040,054	246,259

August Comparative Statement Cont.

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Increase
(Decrease)

	<u>2013</u> <u>August</u>	<u>2012</u> <u>August</u>	<u>2013</u> <u>Year to Date</u>	<u>2012</u> <u>Year to Date</u>	
Capital Outlay					
Plant-IH-CO	0	0	0	0	0
Plant-FK-CO	1,354	0	10,460	691,608	(681,148)
Plant-South Blue-CO	1,225	0	9,241	0	9,241
Collection	0	152,258	40,443	257,150	(216,707)
Administration	0	0	0	0	0
Total Capital Outlay	<u>2,579</u>	<u>152,258</u>	<u>60,144</u>	<u>948,758</u>	<u>(888,614)</u>
Total Expenses	<u>446,890</u>	<u>1,336,881</u>	<u>3,998,311</u>	<u>4,327,560</u>	<u>(329,249)</u>
Revenue Less Expenses	<u>206,882</u>	<u>(700,841)</u>	<u>847,134</u>	<u>933,424</u>	<u>(86,290)</u>

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
August 31, 2013

Revenue Over/Anticipated Over Budget

Expenses Over/Anticipated Over Budget

	2013 <u>August</u>	2013 <u>Year To Date</u>	2013 <u>Approved Budget</u>	2013 <u>Uncollected</u>	2013 <u>% Uncol/Col</u>
Operating Revenue					
Sewer User Fees	436,795	3,496,283	5,231,574	1,735,291	33
Tap Inspection Fees	900	5,100	7,000	1,900	27
Miscellaneous Revenue	0	7,804	1,000	(6,804)	(680)
Camper Dump Fees	1,445	5,404	3,000	(2,404)	(80)
Late Fees	882	23,423	25,000	1,577	6
Line Extension Fees	0	20,842	25,000	4,158	17
Rental Income	3,750	30,000	40,000	10,000	25
Total Operating Revenue	443,772	3,588,856	5,332,574	1,743,718	33
Miscellaneous Revenue					
Interest on Loan Payments	502	6,534	9,000	2,466	27
Plant Investment Fees	199,708	1,201,956	400,000	(801,956)	(200)
Inclusion Fees	8,109	33,226	30,000	(3,226)	(11)
Interest on Investments	1,681	14,873	18,000	3,127	0
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	210,000	1,256,589	457,000	(802,055)	(176)
Total Revenue	653,772	4,845,445	5,789,574	941,663	16

Administration Expense	2013 August	2013 Year to Date	2013 Approved Budget	2013 Available	2013 % Available
Payroll & Employee Benefits					
Salaries	83,546	667,769	1,139,399	471,630	41
Overtime	6,067	19,676	45,000	25,324	56
FICA-Admn	5,472	41,946	74,000	32,054	43
Medicare-Admin	1,280	9,810	19,000	9,190	48
401K Contributions	6,144	48,742	80,000	31,258	39
Worker's Compensation Insurance	1,373	11,385	19,000	7,615	40
Health Insurance	18,448	157,415	256,238	98,823	39
Total	122,330	956,743	1,632,637	675,894	41
Office Supplies	148	1,502	4,000	2,498	62
Telephone	1,211	10,248	16,500	6,252	38
Business Expenses	2,820	29,124	32,000	2,876	9
Legal Counsel	6,239	17,821	50,000	32,179	64
Education	0	13,115	25,000	11,885	48
Audit & Accounting	0	8,100	9,000	900	10
Legal Publications	0	4,070	12,000	7,930	66
Board Members	500	4,000	6,000	2,000	33
Elections	0	0	0	0	0
Computer Expenses	2,746	20,075	9,000	(11,075)	(123)
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	0	6,503	13,000	6,497	50
Insurance - General	10,108	81,225	115,000	33,775	29
Insurance - Deductible	0	109	1,000	891	89
Engineering	0	52,398	100,000	47,602	48
Tools	0	1,906	3,500	1,594	46
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	3,260	7,000	3,740	53
Safety	(862)	3,438	4,000	562	14
Summit Water Quality	0	14,021	12,000	(2,021)	(17)
Building Maintenance	357	7,838	17,000	9,162	54
Employee Housing Maintenance	9,225	15,935	20,000	4,065	20
Employee Housing Utilities	50	2,982	3,000	18	1
Total Administration	154,872	1,254,413	2,093,637	839,224	40
Iowa Hill Plant Expenses					
Utilities					
Gas	93	8,225	6,000	(2,225)	(37)
Electric	2,168	20,022	50,000	29,978	60
Freight	0	288	2,000	1,712	86
Equipment Repairs	0	362	25,000	24,638	99
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	1,346	12,786	25,000	12,214	49
Laboratory Supplies	0	8,132	15,000	6,868	46
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	7,000	7,000	100
Supplies	0	357	3,000	2,643	88
Total Iowa Hill	3,607	50,172	143,000	92,828	65

August Financial Statement Cont.

Pg. 3

	<u>2013</u> <u>August</u>	<u>2013</u> <u>Year to Date</u>	<u>2013</u> <u>Approved Budget</u>	<u>2013</u> <u>Available</u>	<u>2013</u> <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	26	43,743	75,000	31,257	42
Electric	34,801	268,243	550,000	281,757	51
Freight	2,440	25,157	25,000	(157)	(1)
Equipment Repairs	11,211	48,456	60,000	11,544	19
Chemicals	28,729	283,787	350,000	66,213	19
Supplies	311	3,606	15,000	11,394	76
Contracted Repairs	220	4,288	15,000	10,712	71
Dumpster Charges	995	7,960	14,000	6,040	43
Biomonitoring	0	2,837	7,000	4,163	59
Discharge Permit	0	1,657	17,000	15,343	90
Composting	0	52,805	115,000	62,195	54
Site Monitoring	584	12,843	25,000	12,157	49
Sludge Hauling Costs	8,547	40,722	55,000	14,278	26
State Health Fees	0	0	2,500	2,500	100
Total Farmers Korner	87,864	796,104	1,325,500	529,396	40

Collection Expenses

Utilities	1,667	14,966	18,000	3,034	17
Vehicle Expense	14	20,785	27,000	6,215	23
Line Cleaner Expenses	232	1,061	5,000	3,939	79
Manhole Repairs/Line Repairs	11,138	67,584	120,000	52,416	44
Equipment Repairs	0	1,530	9,000	7,470	83
CCTV Expense	0	0	3,500	3,500	100
Total Collection	13,051	105,926	182,500	76,574	42

Replacement Capital

Administration	29,622	124,246	120,000	(4,246)	(4)
Plant:		0			
IH	0	65,851	275,000	209,149	76
FK	137,809	176,745	613,000	436,255	71
Upper Blue	0	13,678	10,000	(3,678)	0
Collection			470,000	470,000	100
Misc	17,486	36,368	0	(36,368)	0
Vehicle	0	28,351	0	(28,351)	0
Total Replacement Capital	184,917	445,239	1,488,000	1,042,761	70

Non Operating Expenses

Bond Principal	0	913,365	913,365	0	0
Bond Interest	0	372,948	372,948	0	0
Total Non Operating	0	1,286,313	1,286,313	0	0

August Financial Statement Cont.

Pg. 4

	<u>2013</u> <u>August</u>	<u>2013</u> <u>Year to Date</u>	<u>2013</u> <u>Approved Budget</u>	<u>2013</u> <u>Available</u>	<u>2013</u> <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	0	25,000	25,000	100
FK	1,354	10,460	85,000	74,540	88
Upper Blue	1,225	9,241	65,000	55,759	86
Collection	0	40,443	305,000	264,557	87
Administration	0	0	0	0	0
Total Capital Outlay	<u>2,579</u>	<u>60,144</u>	<u>480,000</u>	<u>419,856</u>	<u>87</u>
Total Expenses	<u>446,890</u>	<u>3,998,311</u>	<u>6,998,950</u>	<u>3,000,639</u>	<u>43</u>
Revenue Less Expenses	<u>206,882</u>	<u>847,134</u>	<u>(1,209,376)</u>		

CAPITAL 2013	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
Upgrade Blowers	\$0.00	\$0.00	\$300,000.00
Sump Pump Replacement - East Plant	\$0.00	\$0.00	\$25,000.00
Filter Valves/Actuators - South Plant	\$0.00	\$0.00	\$50,000.00
Filter Media	\$0.00	\$11,600.00	
Effluent Flow Meter - South Plant	\$0.00	\$0.00	\$5,000.00
Alum Pump System	\$0.00	\$12,533.64	\$20,000.00
Lighting Refurbish	\$0.00	\$7,398.00	\$10,000.00
Gen Set Roof	\$0.00	\$0.00	\$50,000.00
Telemetry Upgrade	\$137,809.00	\$141,856.38	\$115,000.00
Digester Air Flow Meter	\$0.00	\$0.00	\$18,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$20,000.00
Bulk Storage Tank	\$0.00	\$3,356.80	
TOTAL	\$137,809.00	\$176,744.82	\$613,000.00

FARMERS KORNER - NEW			
10-95-9540			
Fence for Storage Yard	\$1,354.31	\$8,073.97	\$50,000.00
Spare VFD Influent Pump	\$0.00	\$0.00	\$15,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$20,000.00
Ladder Assembly		\$2,386.48	
TOTAL	\$1,354.31	\$10,460.45	\$85,000.00

IOWA HILL - REPLACEMENT			
10-85-8522			
Refurbish BAF's, Filters	\$0.00	\$61,864.18	\$250,000.00
SCADA			
Replace Flow Control Valves with Electric	\$0.00	\$3,986.25	\$25,000.00
TOTAL	\$0.00	\$65,850.43	\$275,000.00

IOWA HILL - NEW			
10-95-9510			
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$0.00	\$25,000.00

SOUTH BLUE - REPLACEMENT			
10-85-8526			
Miscellaneous Equipment Replace/Repair	\$0.00	\$10,648.13	\$10,000.00
3-30 Amp Breakers for Blowers		\$3,030.00	
TOTAL	\$0.00	\$13,678.13	\$10,000.00

SOUTH BLUE - NEW			
10-95-9590			
Blue River Master Plan	\$0.00	\$0.00	\$30,000.00
Blue River Lift Station Landscaping	\$1,224.40	\$2,767.58	\$25,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$1,164.75	\$10,000.00
Accoustic Panels		\$5,308.83	
TOTAL	\$1,224.40	\$9,241.16	\$65,000.00

COLLECTION - REPLACEMENT			
10-85-8530			
Woodmore Repairs I/I and Lining	\$17,486.37	\$22,923.87	\$200,000.00
Town of Breckenridge Repairs/slipline	\$0.00	\$0.00	\$80,000.00
Miscellaneous Line Extensions/Redline	\$0.00	\$0.00	\$100,000.00
Mapping	\$0.00	\$13,444.46	\$25,000.00
Replace Main LS - Peak 7	\$0.00	\$0.00	\$30,000.00
Replace Individual Lift Stations	\$0.00	\$0.00	\$25,000.00
TOTAL	\$17,486.37	\$36,368.33	\$460,000.00

COLLECTION - NEW			
10-95-9520			
New LS Pump - Blue River	\$0.00	\$0.00	\$20,000.00
Miscellaneous Line Extension	\$0.00	\$40,443.13	\$260,000.00
TOTAL	\$0.00	\$40,443.13	\$280,000.00

VEHICLE - RC			
10-85-8550			
Vehicle Replacement	\$0.00	\$28,350.76	\$35,000.00
TOTAL	\$0.00	\$28,350.76	\$35,000.00

ADMINISTRATION - REPLACEMENT

10-85-8510

Administration Building Repair	\$29,622.06	\$124,246.35	\$80,000.00
Equipment/Car Replacement	\$0.00	\$0.00	\$40,000.00
TOTAL	\$29,622.06	\$124,246.35	\$120,000.00
GRAND TOTALS	\$187,496.14	\$505,383.56	\$1,968,000.00

UPPER BLUE SANITATION DISTRICT
 CERTIFICATES OF DEPOSIT
 2013

	<u>Centennial</u>	<u>TOTAL</u>
Bal. Forward 1/1/2013	\$2,009,036.74	\$2,009,036.74
January Interest	\$551.70	\$551.70
Redemption		\$0.00
Bal. 1/31/2012	\$2,009,588.44	\$2,009,588.44
February Interest	\$499.48	\$499.48
Redemption		\$0.00
February 28, 2012	\$2,010,087.92	\$2,010,087.92
March Interest	\$502.13	\$502.13
Redemption		\$0.00
March 31, 2012	\$2,010,590.05	\$2,010,590.05
April Interest	\$556.00	\$556.00
Redemption		\$0.00
April 30, 2012	\$2,011,146.05	\$2,011,146.05
May Interest	\$538.32	\$538.32
Redemption		\$0.00
May 31, 2012	\$2,011,684.37	\$2,011,684.37
June Interest	\$608.27	\$608.27
Purchase	\$1,000,000.00	\$1,000,000.00
Redemption	(\$1,000,992.18)	(\$1,000,992.18)
June 30, 2012	\$2,011,300.46	\$2,011,300.46
July Interest	\$620.75	\$620.75
Purchase		\$0.00
Redemption		\$0.00
July 31, 2012	\$2,011,921.21	\$2,011,921.21
August Interest	\$599.27	\$599.27
Purchase	\$1,000,000.00	\$1,000,000.00
Interest Paid		
Redemption	(\$1,011,838.29)	(\$1,011,838.29)
August 31, 2012	\$2,000,682.19	\$2,000,682.19
September Interest		\$0.00
Purchase		
Redemption		
September 30, 2012		\$0.00
October Interest		\$0.00
Purchase		
Redemption		
October 31, 2012		\$0.00
November Interest		\$0.00
Redemption		
Purchase		
November 30, 2012		\$0.00
December Interest		\$0.00
Redemption		\$0.00
Purchase		\$0.00
December 31, 2012		\$0.00

DATE: September 4, 2013

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for August, 2013.

1. Total influent flow for the Upper Blue Treatment Facilities was 54.7 million gallons for the month of August. The flow for the previous August was 46.6 million gallons. There was a 8.1 million gallon increase (14.8%).
2. Solids loading at Farmer's Korner was down for July from 155,732# to 71,829# (53.9% decrease). This dramatic reduction is due to the Colorado Department of Health changing our permit influent sampling point from before the bar screens to after the bar screens. That has greatly reduced the solids test results.
3. There are still some warranty issues that are outstanding and will be addressed by Glacier Construction. The following items included are interior paint of the Desedeg, window seals, building exterior, filter concrete replacement, fire hydrant replacement, and misc. painting items.
4. We are discharging good water that meets all discharge permit requirements. The average phosphorus discharge concentration is at 0.017 mg/l (ppm).
5. The scada replacement project for the south plant at Farmer's Korner has been completed. There are still some punch list items remaining, but the scada system is functional and operating the south plant.


Greg

cc: A. Carlberg
cc: file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	31.2	41.4	57.4	1.9	1.8	13.2	132341	201554	104118	54.5	43.2	75.4
FEB	29.0	38.1	52.3	2.0	2.9	10.7	180701	123132	73437	35.8	35.0	54.2
MAR	35.8	60.6	52.6	2.9	14.5	9.5	155768	172780	60641	59.0	66.1	64.6
APR	35.7	45.9	40.3	1.4	11.0	6.6	137501	149764	54588	46.0	21.5	47.7
MAY	44.3	38.9	66.6	0.7	4.8	8.0	67212	86021	42603	41.8	31.1	26.4
JUN	30.2	35.7	43.4	1.0	5.8	4.7	72034	72201	60953	55.6	39.0	38.4
JUL	37.0	52.5	52.6	0.9	10.6	7.2	66111	131823	67996	62.6	54.9	53.0
AUG	31.2	46.6	54.7	2.5	8.0	7.9	123291	155732	71829	48.1	62.5	31.2
SEP	20.4	34.4		1.5	8.4		87790	59961		28.3	24.5	
OCT	17.6	30.3		0.7	5.2		43008	58517		20.7	36.0	
NOV	18.2	34.9		1.0	8.4		63296	96343		47.1	15.8	
DEC	30.3	49.1		1.0	10.8		76814	67806		35.4	20.4	
TOTAL	360.9	508.4	419.9	17.5	92.2	67.8	1205867	1375634	536165	534.9	450.0	390.9

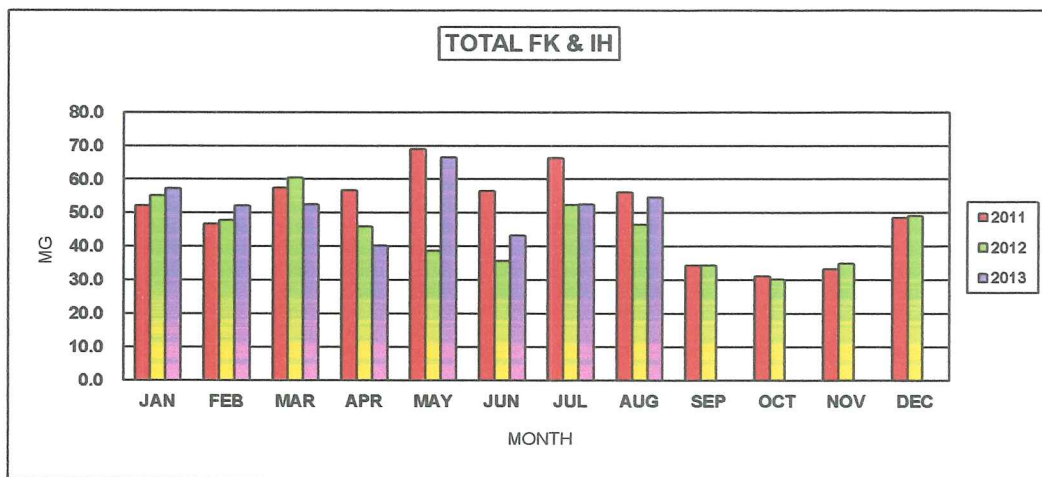
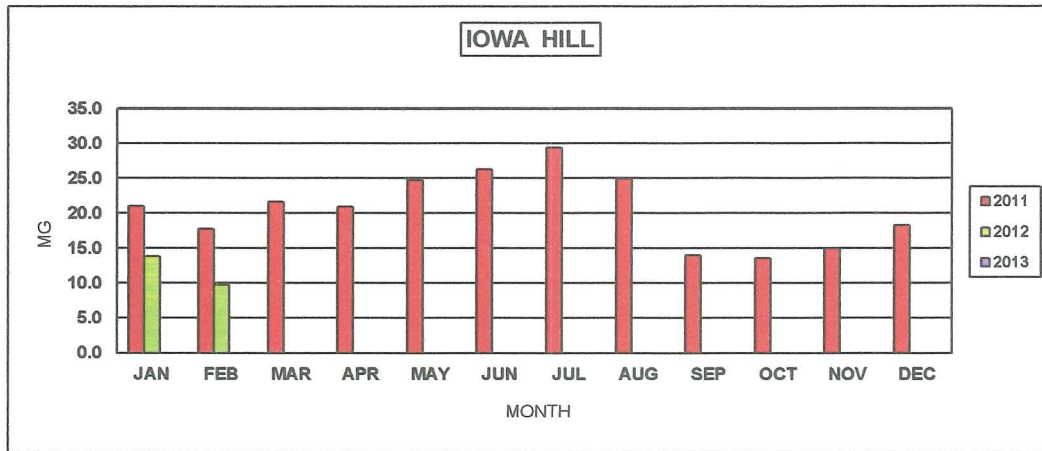
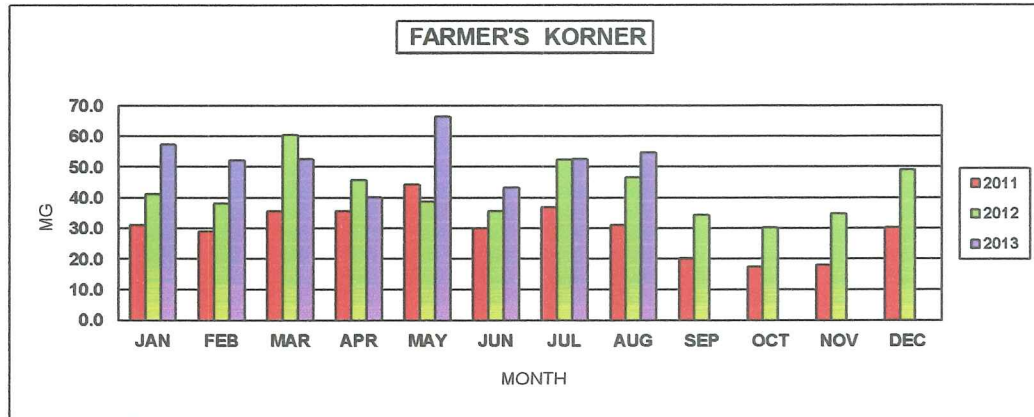
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	21.1	13.9	0.0	1.8	4.2	0.0	86584	36828	0
FEB	17.8	9.8	0.0	1.5	2.4	0.0	73806	29021	0
MAR	21.7	0.0	0.0	2.0	0.0	0	67754	0	0
APR	21.0	0.0	0.0	2.3	0.0	0	40209	0	0
MAY	24.8	0.0	0.0	2.3	0.0	0	24633	0	0
JUN	26.3	0.0	0.0	3.7	0.0	0	36937	0	0
JUL	29.4	0.0	0.0	4.3	0.0	0	71311	0	0
AUG	25.0	0.0		2.0	0.0		50532	0	
SEP	14.1	0.0		1.6	0.0		40282	0	
OCT	13.6	0.0		2.2	0.0		34260	0	
NOV	15.1	0.0		4.0	0.0		33498	0	
DEC	18.3	0.0		3.7	0.0		58386	0	
TOTAL	248.2	23.7	0.0	31.4	6.6	0.0	618192	65849	0

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	52.3	55.3	57.4	3.7	6.0	13.2	218925	238382	104118	54.5	43.2	75.4
FEB	46.8	47.9	52.3	3.5	5.3	10.7	254507	152153	73437	35.8	35.0	54.2
MAR	57.5	60.6	52.6	4.9	14.5	9.5	223522	172780	60641	59.0	66.1	64.6
APR	56.7	45.9	40.3	3.7	11.0	6.6	177710	149764	54588	46.0	21.5	47.7
MAY	69.1	38.9	66.6	3.0	4.8	8.0	91845	86021	42603	41.8	31.1	26.4
JUN	56.5	35.7	43.4	4.7	5.8	4.7	108971	72201	60953	55.6	39.0	38.4
JUL	66.4	52.5	52.6	5.2	10.6	7.2	137422	131823	67996	62.6	54.9	53.0
AUG	56.2	46.6	54.7	4.5	8.0	7.9	173823	155732	71829	48.1	62.5	31.2
SEP	34.5	34.4	0.0	3.1	8.4	0.0	128072	59961	0	28.3	24.5	0.0
OCT	31.2	30.3	0.0	2.9	5.2	0.0	77268	58517	0	20.7	36.0	0.0
NOV	33.3	34.9	0.0	5.0	8.4	0.0	96794	96343	0	47.1	15.8	0.0
DEC	48.6	49.1	0.0	4.7	8.7	0.0	135200	67806	0	35.4	20.4	0.0
TOTAL	609.1	532.1	419.9	48.9	96.7	67.8	1824059	1441483	536165	534.9	450.0	390.9

FACILITY FLOW



TO: Andrew Carlberg, District Manager

FROM: Wally Esquibel, Collection System Foreman

DATE: September 11, 2013

SUBJECT: Collection System Report for August, 2013

1. No backups reported for the month of August.
2. District personnel continue to line clean. To date 16.75 miles of sewer main have been cleaned. All lift stations are to be washed down at the end of October (Fall cleaning).
3. Breck-Park Estates project: sewer main installation is over half complete. Average daily installation is about 100 feet per day.
4. Sewer main inspection of Woodmore is about complete. Areas of slip lining to start the 3rd week of September.
5. District personnel have also injected 2 manholes for infiltration.
6. 244 locates were submitted of which 24 were actual and 15 were meets.
7. Service line inspections and sewer main inspections along with fleet maintenance are all up to date.

Wally

WE.

cc:file
/we.

MANAGER REPORT

September 2013

- 1) Project update-** Ten Mile Vista/Breck Park/Blue River HWY 9 project has begun and moving forward smoothly.
We are waiting for the installation of the new windows in the Administration office.
The Woodmoor repairs have begun and should be completed in the next few weeks.
- 2) Water plant study** – There is no word on the progress of the report. However Town staff requests additional information of our treatment facilities and capacities.
- 3) Water Right** – We are waiting for the Town to disclose the information requested by the State. That should be completed by mid September. Once we have that information I will have our water attorney attend the next meeting for discussion.
- 4) Blue Grouse Lawsuit-** I have been dedicating a significant amount of time in the preparation of our case. There has not been a trial date set, but I anticipate the trial will be next summer.