

Upper Blue Sanitation District
Board of Directors Meeting
Thursday October 9, 2014 @ 5:30 PM

I. ROLL CALL:

Mr. Barrie Stimson called the meeting of the Upper Blue Sanitation District Board of Directors to order at 5:30 PM. Mr. Allyn Mosher, Mrs. Patricia Theobald and Mr. Barrie Stimson answered "present" at roll call.

Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

II. MINUTES:

September 11, 2014 minutes: Mr. Mosher made a motion to approve the September 11, 2014 Board of Directors meeting minutes. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS: None

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors.

Mrs. Theobald made a motion to approve the bills as submitted. Mr. Mosher seconded the motion. Mr. Stimson asked the Board for a roll call and the motion was passed unanimously by the Board.

Mr. Mosher made a motion to approve the Vranesh & Raisch bill that was submitted separately from the batch of bills submitted earlier in the meeting. Mrs. Theobald seconded the motion. Mr. Stimson asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial report was discussed by the Board of Directors.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors.

The plant report stated that all outstanding Farmers Korner warranty issues have been completed by Glacier Construction.

The Collection report stated that the infiltration repairs have decreased infiltration by 25% in New Eldorado.

B. Manager Report:

The Manager's report was discussed by the Board of Directors.

-Sewer Service to Blue Rock Springs:

Mr. Carlberg reported that Stan Miller, Inc. has been moving along on the Blue Rock Springs sewer line extension. The District has not received any complaints about the project.

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-Town of Breckenridge Water Rights:

Mr. Carlberg reported that there is not any additional information.

-2015 Draft Budget:

Mr. Carlberg said that the Board has received the second draft of the 2015 budget in their Board book. Mr. Carlberg highlighted on the proposed increase in service fees by \$1.00 per month/per sfe and the proposed increase in PIF's by an estimated 5%. Mr. Carlberg said that health insurance should increase by approximately 5%-7% and there is money in the budget for an additional employee due to work load. Mr. Carlberg said that he made adjustments to Per the Board's decision at the September meeting to delay the start-up of the Iowa Hill Plant until 2016; Mr. Carlberg said that he adjusted the Iowa Hill expenses in the second 2015 draft budget.

-Summit County Rate Survey:

Mr. Carlberg said that the 2014 Summit County Rate Survey which was conducted by the Town of Silverthorne was included in the Board packet.

-Iowa Hill Nutrient Regulations:

Mr. Carlberg reported that Hatch Mott MacDonald has submitted the first draft of the estimated cost to expand Iowa Hill in order to meet the new nutrient requirements. The costs range from a low of \$12,000,000 to a high of \$28,000,000. The expansion would need to begin in 2017 or 2018.

-Manager's Vacation:

Mr. Carlberg asked the Board to consider allowing him to carry over three weeks of the 2014 vacation days into 2015. Mr. Carlberg said that he cut his vacation short this summer due to the Blue River line extension project.

Mr. Mosher made a motion to allow the District Manager to carry over three weeks of 2014 vacation days into 2015, as long as the 2014 vacation days are used in 2015. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

C. Aslan Construction, Inc. Change Order #2

Mr. Carlberg said that Aslan Construction, Inc. has submitted a change order for additional work on the renovation of tipping troughs in both the Clarifier and Densedeg at Iowa Hill.

Mr. Carlberg recommended that the Board approve the Aslan Construction, Inc. change order #2 in the amount of \$12,981.00.

Mr. Mosher made a motion to approve the Aslan Construction, Inc. change order #2 in the amount of \$12,981.00. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.

D. 2015 Draft Budget

Mr. Carlberg recapped that the Board discussed the 2015 draft budget at length during the work session and that the Board has reviewed the 2015 draft budget at the September and October Board meetings. The District has placed a notice regarding the 2015 budget in the newspaper and in the District's July Newsletter. The Board will approve the 2015 draft budget at the December Board meeting.

E. Stan Miller, Inc. Pay Application #3

Mr. Carlberg reported that Stan Miller, Inc. has submitted pay application #3 in the amount of \$315,169.55 for the Blue Rock Springs sewer line extension project. Mr. Carlberg said that the project is moving ahead smoothly. Although, rain has slowed down the project. The Stan Miller, Inc. pay application has been reviewed by staff and the Engineer. The Engineer and staff both recommend payment to Stan Miller, Inc. in the amount of \$315,169.55.

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Mr. Mosher made a motion to approve payment of Stan Miller, Inc. pay application #3 in the amount of \$315,169.55. Mrs. Theobald seconded the motion. Mr. Stimson asked the Board for a roll call and the motion was passed unanimously by the Board.

F. Aslan Construction Pay Request #2

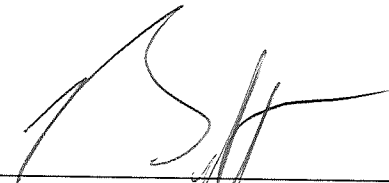
Mr. Carlberg reported that Aslan Construction, Inc. has submitted pay request #2 in the amount of \$49,564.83 for the Iowa Hill rehabilitation. Mr. Carlberg said that the project is moving along smoothly. The Aslan Construction, Inc. pay request has been reviewed by staff and the Engineer. The Engineer and staff both recommend payment to Aslan Construction, Inc. in the amount of \$49,564.83.

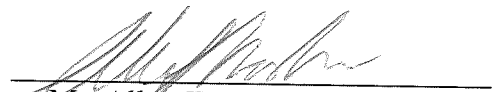
Mrs. Theobald made a motion to approve payment of the Aslan Construction, Inc. pay request #2 in the amount of \$49,564.83. Mr. Mosher seconded the motion. Mr. Stimson asked the Board for a roll call and the motion was passed unanimously by the Board.

X. CORRESPONDENCE:

XI. ADJOURN:

Mr. Mosher made a motion to adjourn the meeting at 6:11 PM. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.



Mr. Barrie Stimson, Vice-President

Mr. Allyn T. Mosher, Secretary

Memorandum

To: Andy Carlberg

From: Marjorie Borsina

Date: October 3, 2014

Re: Financial Update

-The District's Financial Records are in good order.

-We have not received all of the September 2014 bills. Therefore, the September 2014 Financial Statements are a preliminary draft for your review.

Marjorie

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
September 30, 2014 and September 30, 2013

	<u>2014</u>	<u>2013</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Wells Fargo Bank	13,371,058	10,797,403	2,573,655
Cash-Centennial Bank Money Market	251,219	250,298	921
ColoTrust Prime	3,640,150	3,639,862	288
Total Cash and Equivalents	17,262,627	14,687,763	2,574,864
Investments			
FK Construction Retainage Escrow	-	-	-
Cert. of Deposit & Treasuries	2,000,620	2,001,184	(564)
Total Investments	2,000,620	2,001,184	(564)
Other Current Assets			
Receivables-Utility + Spec. Assessments	26,114	64,715	(38,601)
Developer/Contractor Escrow	170,236	128,736	41,500
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	383,644	176,190	207,454
Prepaid Expenses	38,902	34,443	4,459
Loan Issuance Costs (Net)	-	-	-
Total Other Assets	618,896	404,084	214,812
Total Current Assets:	19,882,143	17,093,031	2,789,112
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	96,160	69,583	26,577
Sewer Lines	13,858,598	13,368,225	490,373
Treatment Plants	76,792,362	75,663,825	1,128,537
Office Equipment	210,830	210,830	-
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	877,370	821,984	55,386
IH Administration Building	138,162	-	138,162
Upper Blue System Costs	4,321,429	3,587,750	733,679
Telemetry	316,466	102,075	214,391
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	98,830,410	96,043,305	2,787,105
Less Accumulated Depreciation	(29,823,891)	(26,155,166)	(3,668,725)
Net Property Plant and Equipment :	69,006,519	69,888,139	(881,620)
Total Assets:	88,888,662	86,981,170	1,907,492

Liabilities

	<u>2014</u>	<u>2013</u>	<u>Increase</u> <u>(Decrease)</u>
Current Liabilities:			
Accounts Payable	474,060	175,684	298,376
Construction/Developer Escrow	170,236	128,736	41,500
Earned Employee Benefits	120,992	121,784	(792)
Unearned User Fees	440,806	436,745	4,061
Interest Payable	143,799	155,577	(11,778)
Loan Payable (Current Portion)	941,170	913,365	27,805
Retainage Payable-Construction in Progress	11,610	-	11,610
Retainage Payable-Blue River	47,863	47,863	-
Employee Housing Deposit Payable	1,750	1,250	500
Total Current Liabilities:	2,352,286	1,981,004	371,282
Long Term Liabilities:			
Loan Payable	8,349,304	10,203,839	(1,854,535)
Total Long Term Liabilities:	8,349,304	9,290,474	(941,170)
Total Liabilities	10,701,590	11,271,478	(569,888)
Net Assets			
Invested in Capital Assets, Net of Related Debt	59,593,250	59,548,366	44,884
Unrestricted Net Assets	14,593,822	14,161,326	432,496
Unrestricted Net Assets - Nutrient Reserve	4,000,000	2,000,000	2,000,000
Total Contributed Capital	78,187,072	75,709,692	2,477,380
Total Liabilities and Equity	88,888,662	86,981,170	1,907,492

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
September 30, 2014

	2014	2014	2014	2014	2014
	<u>September</u>	<u>Year To Date</u>	<u>Approved Budget</u>	<u>Uncollected</u>	<u>% Uncoll/Col</u>
Operating Revenue					
Sewer User Fees	440,806	3,958,849	5,240,000	1,281,151	24
Tap Inspection Fees	1,200	6,800	7,000	200	3
Miscellaneous Revenue	700	3,930	1,000	(2,930)	(293)
Camper Dump Fees	0	1,966	3,000	1,034	34
Late Fees	1,674	7,311	25,000	17,689	71
Line Extension Fees	8,065	66,960	25,000	(41,960)	(168)
Rental Income	3,250	32,250	45,000	12,750	28
Total Operating Revenue	<u>455,695</u>	<u>4,078,066</u>	<u>5,346,000</u>	<u>1,267,934</u>	<u>24</u>
Miscellaneous Revenue					
Interest on Loan Payments	977	8,100	9,000	900	10
Plant Investment Fees	278,016	2,992,577	700,000	(2,292,577)	(328)
Inclusion Fees	7,700	77,848	30,000	(47,848)	(159)
Interest on Investments	1,234	11,526	18,000	6,474	36
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	<u>287,927</u>	<u>3,090,051</u>	<u>757,000</u>	<u>(2,333,951)</u>	<u>(308)</u>
Total Revenue	<u>743,622</u>	<u>7,168,117</u>	<u>6,103,000</u>	<u>(1,065,117)</u>	<u>(17)</u>

Administration Expense	2014 <u>September</u>	2014 <u>Year to Date</u>	2014 <u>Approved Budget</u>	2014 <u>Available</u>	2014 <u>% Available</u>
Payroll & Employee Benefits					
Salaries	87,365	783,384	1,177,000	393,616	33
Overtime	5,636	20,732	45,000	24,268	54
FICA-Admn	4,889	47,710	74,000	26,290	36
Medicare-Admin	1,341	11,587	19,000	7,413	39
401K Contributions	5,907	54,342	80,000	25,658	32
Worker's Compensation Insurance	1,677	16,258	19,000	2,742	14
Health Insurance	24,898	165,664	237,000	71,336	30
Total	131,713	1,099,677	1,651,000	551,323	33
Office Supplies	0	3,009	4,500	1,491	33
Telephone	1,977	13,614	17,000	3,386	20
Business Expenses	1,567	23,415	45,000	21,585	48
Bank Service Fees - Admin	0	272	5,000	4,728	95
Legal Counsel	0	60,438	50,000	(10,438)	(21)
Education	275	7,816	25,000	17,184	69
Audit & Accounting	0	8,300	9,000	700	8
Legal Publications	17	6,883	12,000	5,117	43
Board Members	500	4,500	6,000	1,500	25
Elections	0	0	15,000	15,000	100
Computer Expenses	662	16,407	25,000	8,593	34
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	0	10,992	13,000	2,008	15
Insurance - General	11,052	100,118	128,000	27,882	22
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	15,520	60,000	44,480	74
Tools	28	2,422	3,500	1,078	31
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	349	3,365	7,000	3,635	52
Safety	767	6,050	5,000	(1,050)	(21)
Summit Water Quality	0	14,021	15,000	979	7
Building Maintenance	480	10,389	30,000	19,611	65
Employee Housing Maintenance	280	4,788	20,000	15,212	76
Employee Housing Utilities	0	3,392	5,000	1,608	32
Total Administration	149,667	1,415,388	2,154,000	738,612	34
Iowa Hill Plant Expenses					
Utilities					
Gas	154	8,653	15,000	6,347	42
Electric	3,214	26,315	60,000	33,685	56
Freight	0	79	2,000	1,921	96
Equipment Repairs	3,968	13,325	60,000	46,675	78
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	0	11,315	20,000	8,685	43
Laboratory Supplies	0	9,852	15,000	5,148	34
Biomonitoring	0	0	0	0	0
Discharge Permit	0	6,090	7,000	910	13
Supplies	0	389	3,000	2,611	87
Total Iowa Hill	7,336	76,018	192,000	115,982	60

	2014 September	2014 Year to Date	2014 Approved Budget	2014 Available	2014 % Available
Farmers Korner Expenses					
Utilities					
Gas	0	54,346	75,000	20,654	28
Electric	32,190	320,719	500,000	179,281	36
Freight	1,290	24,012	35,000	10,988	31
Equipment Repairs	2,745	63,257	60,000	(3,257)	(5)
Chemicals	10,946	279,916	375,000	95,084	25
Supplies	1,864	8,425	10,000	1,575	16
Contracted Repairs	0	34,832	15,000	(19,832)	(132)
Dumpster Charges	1,025	8,985	14,000	5,015	36
Biomonitoring	0	2,876	7,000	4,124	59
Discharge Permit	0	15,149	25,000	9,851	39
Composting	0	52,592	105,000	52,408	50
Site Monitoring	782	20,896	30,000	9,104	30
Sludge Hauling Costs	0	44,591	55,000	10,409	19
State Health Fees	0	0	2,500	2,500	100
Total Farmers Korner	50,842	930,596	1,308,500	377,904	29
Collection Expenses					
Utilities	1,631	18,379	25,000	6,621	26
Vehicle Expense	761	26,511	35,000	8,489	24
Line Cleaner Expenses	0	43	5,000	4,957	99
Manhole Repairs/Line Repairs	2,175	63,829	120,000	56,171	47
Equipment Repairs	45	8,675	9,000	325	4
CCTV Expense	0	5,403	3,500	(1,903)	(54)
Total Collection	4,612	122,840	197,500	74,660	38
Total Operating Expenditures	212,457	2,544,842	3,852,000	1,307,158	161
Net Cash from Operations	243,238	1,533,224	1,494,000	(39,224)	
Replacement Capital					
Administration	0	0	65,000	65,000	100
Plant:					
IH	49,565	177,633	445,000	267,367	60
FK	0	9,973	210,000	200,027	95
Upper Blue	0	0	25,000	25,000	100
Collection			550,000	550,000	100
Misc	0	47,941	0	(47,941)	0
Vehicle	0	128,863	425,000	296,137	70
Total Replacement Capital	49,565	364,410	1,720,000	1,355,590	79
Non Operating Expenses					
Bond Principal	0	941,170	941,170	(0)	(0)
Bond Interest	0	344,671	344,671	0	0
Total Non Operating	0	1,285,841	1,285,841	(0)	(0)

September Financial Statement Cont.

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	2014 <u>September</u>	2014 <u>Year to Date</u>	2014 <u>Approved Budget</u>	2014 <u>Available</u>	2014 <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	14,150	85,000	70,850	83
FK	6,051	33,310	55,000	21,690	39
Upper Blue	0	0	40,000	40,000	100
Collection	334,583	769,102	1,500,000	730,898	49
Administration	0	0	10,000	10,000	100
Total Capital Outlay	<u>340,634</u>	<u>816,562</u>	<u>1,690,000</u>	<u>873,438</u>	<u>52</u>
Total Expenses	<u>602,656</u>	<u>5,011,655</u>	<u>8,547,841</u>	<u>3,536,186</u>	<u>41</u>
Total Revenue - Total Expenses	<u>140,966</u>	<u>2,156,462</u>	<u>(2,444,841)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
September 30, 2014 vs. September 30, 2013

	2014	2013	2014	2013	Increase
	<u>September</u>	<u>September</u>	<u>Year To Date</u>	<u>Year to Date</u>	<u>(Decrease)</u>
Operating Revenue					
Sewer User Fees	440,806	435,861	3,958,849	3,932,145	26,704
Tap Inspection Fees	1,200	1,800	6,800	6,900	(100)
Miscellaneous Revenue	700	0	3,930	7,804	(3,874)
Camper Dump Fees	0	602	1,966	6,006	(4,040)
Late Fees	1,674	14,257	7,311	37,680	(30,369)
Line Extension Fees	8,065	38,717	66,960	59,559	7,401
Rental Income	3,250	3,750	32,250	33,750	(1,500)
Total Operating Revenue	<u>455,695</u>	<u>494,987</u>	<u>4,078,066</u>	<u>4,083,844</u>	<u>(5,778)</u>
Miscellaneous Revenue					
Interest on Loan Payments	977	1,156	8,100	7,690	410
Plant Investment Fees	278,016	446,673	2,992,577	1,648,629	1,343,948
Inclusion Fees	7,700	15,400	77,848	48,626	29,222
Interest on Investments	1,234	1,554	11,526	16,662	(5,136)
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Reven	<u>287,927</u>	<u>464,783</u>	<u>3,090,051</u>	<u>1,721,607</u>	<u>1,368,034</u>
Total Revenue	<u>743,622</u>	<u>959,770</u>	<u>7,168,117</u>	<u>5,805,451</u>	<u>1,362,666</u>

Administration Expense	2014 <u>September</u>	2013 <u>September</u>	2014 <u>Year to Date</u>	2013 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Payroll & Employee Benefits					
Salaries	87,365	81,795	783,384	749,564	33,820
Overtime	5,636	3,165	20,732	22,841	(2,109)
FICA-Admin	4,889	4,927	47,710	46,873	837
Medicare-Admin	1,341	1,212	11,587	11,022	565
401K Contributions	5,907	6,161	54,342	54,903	(561)
Worker's Compensation Insu	1,677	2,136	16,258	13,521	2,737
Health Insurance	24,898	18,448	165,664	175,863	(10,199)
Total	131,713	117,844	1,099,677	1,074,587	25,090
Office Supplies	0	199	3,009	1,741	1,268
Telephone	1,977	1,116	13,614	11,460	2,154
Business Expenses	1,567	44	23,415	29,882	(6,467)
Bank Service Fees - Admin	0	0	272	0	272
Legal Counsel	0	6,487	60,438	24,308	36,130
Education	275	2,391	7,816	15,507	(7,691)
Audit & Accounting	0	0	8,300	8,100	200
Legal Publications	17	30	6,883	4,100	2,783
Board Members	500	500	4,500	4,500	0
Elections	0	0	0	0	0
Computer Expenses	662	662	16,407	20,737	(4,330)
Copy Machine & Supply	0	0	0	0	0
Postage & Meter Rent	0	600	10,992	7,234	3,758
Insurance - General	11,052	10,108	100,118	91,332	8,786
Insurance - Deductible	0	0	0	109	(109)
Engineering	0	13,289	15,520	66,719	(51,199)
Tools	28	408	2,422	2,314	108
Radios	0	0	0	0	0
Vehicle Expense	0	0	0	0	0
Dues & Memberships	349	349	3,365	3,609	(244)
Safety	767	0	6,050	3,574	2,476
Summit Water Quality	0	0	14,021	14,021	0
Building Maintenance	480	885	10,389	10,014	375
Employee Housing Maintena	280	340	4,788	16,275	(11,487)
Employee Housing Utilities	0	131	3,392	3,114	278
Total Administration	149,667	155,383	1,415,388	1,413,237	2,151
Iowa Hill Plant Expenses					
Utilities					
Gas	154	118	8,653	8,343	310
Electric	3,214	2,338	26,315	22,360	3,955
Freight	0	0	79	288	(209)
Equipment Repairs	3,968	0	13,325	362	12,963
Chemicals	0	0	0	0	0
Contracted Repairs	0	0	11,315	12,786	(1,471)
Laboratory Supplies	0	632	9,852	8,764	1,088
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	6,090	0	6,090
Supplies	0	0	389	357	32
Total Iowa Hill	7,336	3,088	76,018	53,260	22,726

September Comparative Statement Cont.

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	<u>2014</u> <u>September</u>	<u>2013</u> <u>September</u>	<u>2014</u> <u>Year to Date</u>	<u>2013</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	0	3,169	54,346	46,912	7,434
Electric	32,190	31,602	320,719	299,845	20,874
Freight	1,290	1,217	24,012	26,374	(2,362)
Equipment Repairs	2,745	4,849	63,257	55,289	7,968
Chemicals	10,946	20,287	279,916	310,242	(30,326)
Supplies	1,864	159	8,425	4,057	4,368
Contracted Repairs	0	5,109	34,832	9,397	25,435
Dumpster Charges	1,025	995	8,985	8,955	30
Biomonitoring	0	0	2,876	2,837	39
Discharge Permit	0	0	15,149	1,657	13,492
Composting	0	3,926	52,592	56,732	(4,140)
Site Monitoring	782	654	20,896	20,851	45
Sludge Hauling Costs	0	2,475	44,591	43,197	1,394
State Health Fees	0	0	0	0	0
Total Farmers Korner	50,842	74,442	930,596	886,345	44,251
Collection Expenses					
Utilities	1,631	1,367	18,379	16,767	1,612
Vehicle Expense	761	1,613	26,511	24,481	2,030
Line Cleaner Expenses	0	6	43	1,067	(1,024)
Manhole Repairs/Line Repai	2,175	4,029	63,829	77,328	(13,499)
Equipment Repairs	45	27	8,675	3,483	5,192
CCTV Expense	0	0	5,403	0	5,403
Total Collection	4,612	7,042	122,840	123,126	(286)
Total Operating Expenditur	212,457	239,955	2,544,842	2,475,968	68,842
Net Cash from Operations	243,238	255,032	1,533,224	1,607,876	(74,652)
Replacement Capital					
Administration	0	9,430	0	133,676	(133,676)
Plant					
IH	49,565	0	177,633	66,660	110,973
FK	0	0	9,973	176,745	(166,772)
Upper Blue	0	0	0	13,678	(13,678)
Collection					
Misc	0	11,652	47,941	55,913	(55,913)
Vehicle	0	0	128,863	28,351	19,590
Total Replacement Capital	49,565	21,082	364,410	475,023	(110,613)
Non Operating Expenses					
CWRPDA Loan Principal	0	0	941,170	913,365	27,805
Loan Interest	0	0	344,671	372,948	(28,277)
Total Non Operating	0	0	1,285,841	1,286,313	(472)

September Comparative Statement Cont.

Pg. 4
Increase
(Decrease)

	<u>2014</u> <u>September</u>	<u>2013</u> <u>September</u>	<u>2014</u> <u>Year to Date</u>	<u>2013</u> <u>Year to Date</u>	
Capital Outlay					
Plant-IH-CO	0	0	14,150	0	14,150
Plant-FK-CO	6,051	42,623	33,310	53,083	(19,773)
Plant-South Blue-CO	0	68	0	9,309	(9,309)
Collection	334,583	29,600	769,102	70,044	699,058
Administration	0	0	0	0	0
Total Capital Outlay	340,634	72,291	816,562	132,436	684,126
Total Expenses	602,656	333,328	5,011,655	4,369,740	641,883
Revenue Less Expenses	140,966	626,442	2,156,462	1,435,711	720,751

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
August 31, 2014

Revenue Over/Anticipated Over Budget

Expenses Over/Anticipated Over Budget

	2014	2014	2014	2014	2014
	<u>September</u>	<u>Year To Date</u>	<u>Approved Budget</u>	<u>Uncollected</u>	<u>% Uncol/Col</u>
Operating Revenue					
Sewer User Fees	440,806	3,958,849	5,240,000	1,281,151	24
Tap Inspection Fees	1,200	6,800	7,000	200	3
Miscellaneous Revenue	700	3,930	1,000	(2,930)	(293)
Camper Dump Fees	0	1,966	3,000	1,034	34
Late Fees	1,674	7,311	25,000	17,689	71
Line Extension Fees	8,065	66,960	25,000	(41,960)	(168)
Rental Income	3,250	32,250	45,000	12,750	28
Total Operating Revenue	455,695	4,078,066	5,346,000	1,267,934	24
Miscellaneous Revenue					
Interest on Loan Payments	977	8,100	9,000	900	10
Plant Investment Fees	278,016	2,992,577	700,000	(2,292,577)	(328)
Inclusion Fees	7,700	77,848	30,000	(47,848)	(159)
Interest on Investments	1,234	11,526	18,000	6,474	36
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	287,927	3,090,051	757,000	(2,333,951)	(308)
Total Revenue	743,622	7,168,117	6,103,000	(1,065,117)	(17)

Administration Expense	2014 September	2014 Year to Date	2014 Approved Budget	2014 Available	2014 % Available
Payroll & Employee Benefits					
Salaries	87,365	783,384	1,177,000	393,616	33
Overtime	5,636	20,732	45,000	24,268	54
FICA-Admn	4,889	47,710	74,000	26,290	36
Medicare-Admin	1,341	11,587	19,000	7,413	39
401K Contributions	5,907	54,342	80,000	25,658	32
Worker's Compensation Insurance	1,677	16,258	19,000	2,742	14
Health Insurance	24,898	165,664	237,000	71,336	30
Total	131,713	1,099,677	1,651,000	551,323	33
Office Supplies	0	3,009	4,500	1,491	33
Telephone	1,977	13,614	17,000	3,386	20
Business Expenses	1,567	23,415	45,000	21,585	48
Bank Service Fees - Admin	0	272	5,000	4,728	95
Legal Counsel	0	60,438	50,000	(10,438)	(21)
Education	275	7,816	25,000	17,184	69
Audit & Accounting	0	8,300	9,000	700	8
Legal Publications	17	6,883	12,000	5,117	43
Board Members	500	4,500	6,000	1,500	25
Elections	0	0	15,000	15,000	100
Computer Expenses	662	16,407	25,000	8,593	34
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	0	10,992	13,000	2,008	15
Insurance - General	11,052	100,118	128,000	27,882	22
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	15,520	60,000	44,480	74
Tools	28	2,422	3,500	1,078	31
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	349	3,365	7,000	3,635	52
Safety	767	6,050	5,000	(1,050)	(21)
Summit Water Quality	0	14,021	15,000	979	7
Building Maintenance	480	10,389	30,000	19,611	65
Employee Housing Maintenance	280	4,788	20,000	15,212	76
Employee Housing Utilities	0	3,392	5,000	1,608	32
Total Administration	149,667	1,415,388	2,154,000	738,612	34
Iowa Hill Plant Expenses					
Utilities					
Gas	154	8,653	15,000	6,347	42
Electric	3,214	26,315	60,000	33,685	56
Freight	0	79	2,000	1,921	96
Equipment Repairs	3,968	13,325	60,000	46,675	78
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	0	11,315	20,000	8,685	43
Laboratory Supplies	0	9,852	15,000	5,148	34
Biomonitoring	0	0	0	0	0
Discharge Permit	0	6,090	7,000	910	13
Supplies	0	389	3,000	2,611	87
Total Iowa Hill	7,336	76,018	192,000	115,982	60

	<u>2014 September</u>	<u>2014 Year to Date</u>	<u>2014 Approved Budget</u>	<u>2014 Available</u>	<u>2014 % Available</u>
Farmers Korner Expenses					
Utilities					
Gas	0	54,346	75,000	20,654	28
Electric	32,190	320,719	500,000	179,281	36
Freight	1,290	24,012	35,000	10,988	31
Equipment Repairs	2,745	63,257	60,000	(3,257)	(5)
Chemicals	10,946	279,916	375,000	95,084	25
Supplies	1,864	8,425	10,000	1,575	16
Contracted Repairs	0	34,832	15,000	(19,832)	(132)
Dumpster Charges	1,025	8,985	14,000	5,015	36
Biomonitoring	0	2,876	7,000	4,124	59
Discharge Permit	0	15,149	25,000	9,851	39
Composting	0	52,592	105,000	52,408	50
Site Monitoring	782	20,896	30,000	9,104	30
Sludge Hauling Costs	0	44,591	55,000	10,409	19
State Health Fees	0	0	2,500	2,500	100
Total Farmers Korner	50,842	930,596	1,308,500	377,904	29
Collection Expenses					
Utilities	1,631	18,379	25,000	6,621	26
Vehicle Expense	761	26,511	35,000	8,489	24
Line Cleaner Expenses	0	43	5,000	4,957	99
Manhole Repairs/Line Repairs	2,175	63,829	120,000	56,171	47
Equipment Repairs	45	8,675	9,000	325	4
CCTV Expense	0	5,403	3,500	(1,903)	(54)
Total Collection	4,612	122,840	197,500	74,660	38
Total Operating Expenditures	212,457	2,544,842	3,852,000	1,307,158	161
Net Cash from Operations	243,238	1,533,224	1,494,000	(39,224)	
Replacement Capital					
Administration	0	0	65,000	65,000	100
Plant:					
IH	49,565	177,633	445,000	267,367	60
FK	0	9,973	210,000	200,027	95
Upper Blue	0	0	25,000	25,000	100
Collection			550,000	550,000	100
Misc	0	47,941	0	(47,941)	0
Vehicle	0	128,863	425,000	296,137	70
Total Replacement Capital	49,565	364,410	1,720,000	1,355,590	79
Non Operating Expenses					
Bond Principal	0	941,170	941,170	(0)	(0)
Bond Interest	0	344,671	344,671	0	0
Total Non Operating	0	1,285,841	1,285,841	(0)	(0)

	<u>2014</u> <u>September</u>	<u>2014</u> <u>Year to Date</u>	<u>2014</u> <u>Approved Budget</u>	<u>2014</u> <u>Available</u>	<u>2014</u> <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	14,150	85,000	70,850	83
FK	6,051	33,310	55,000	21,690	39
Upper Blue	0	0	40,000	40,000	100
Collection	334,583	769,102	1,500,000	730,898	49
Administration	0	0	10,000	10,000	100
Total Capital Outlay	<u>340,634</u>	<u>816,562</u>	<u>1,690,000</u>	<u>873,438</u>	<u>52</u>
Total Expenses	<u>602,656</u>	<u>5,011,655</u>	<u>8,547,841</u>	<u>3,536,186</u>	<u>41</u>
Total Revenue - Total Expenses	<u>140,966</u>	<u>2,156,462</u>	<u>(2,444,841)</u>		

CAPITAL 2014

	Current Month	Year To Date	Budget
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FARMERS KORNER - REPLACEMENT**10-85-8524**

RAS/WAS Influent Pump	\$0.00	\$0.00	\$60,000.00
Aeration Blower VFD East Plant	\$0.00	\$0.00	\$15,000.00
Lab Countertop	\$0.00	\$0.00	\$5,000.00
Composite Samplers	\$0.00	\$0.00	\$20,000.00
Hydronumatic Tank Bladder	\$0.00	\$0.00	\$10,000.00
Filter Valves and Actuators	\$0.00	\$0.00	\$45,000.00
Lighting Rehabilitation	\$0.00	\$0.00	\$10,000.00
Centrifuge Rehabilitation	\$0.00	\$9,973.36	\$20,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$9,973.36	\$210,000.00

FARMERS KORNER - NEW**10-95-9540**

Actuating Lift	\$0.00	\$13,387.00	\$15,000.00
Spare VFD Influent Pump	\$0.00	\$12,815.00	\$15,000.00
Landscaping	\$6,051.18	\$7,108.47	
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$6,051.18	\$33,310.47	\$55,000.00

IOWA HILL - REPLACEMENT**10-85-8522**

Odor Control Repair	\$0.00	\$18,416.00	\$25,000.00
Rehabilitation-BAF, Densadeg, Filters	\$49,564.83	\$151,780.94	\$270,000.00
Replace Pneumatic Flow Control Valves	\$0.00	\$0.00	\$25,000.00
Clairifier Rehabilitation	\$0.00	\$0.00	\$75,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$50,000.00
Laboratory Dishwasher	\$0.00	\$7,435.56	
TOTAL	\$49,564.83	\$177,632.50	\$445,000.00

IOWA HILL - NEW**10-95-9510**

Composite Sampler RAS	\$0.00	\$0.00	\$10,000.00
House Service Water Modifications	\$0.00	\$0.00	\$15,000.00
Nitrogen Removal Study	\$0.00	\$14,150.00	
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$60,000.00
TOTAL	\$0.00	\$14,150.00	\$85,000.00

SOUTH BLUE - REPLACEMENT**10-85-8526**

Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$0.00	\$25,000.00

SOUTH BLUE - NEW**10-95-9590**

SCADA	\$0.00	\$0.00	\$15,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$0.00	\$40,000.00

COLLECTION - REPLACEMENT**10-85-8530**

Warriors Mark Repairs			\$250,000.00
Line Repairs	\$0.00	\$47,940.90	\$250,000.00
Miscellaneous Line Extensions/Redline	\$0.00	\$0.00	\$50,000.00
TOTAL	\$0.00	\$47,940.90	\$550,000.00

COLLECTION - NEW**10-95-9520**

Blue Rock Springs	\$334,583.10	\$769,101.64	\$1,400,000.00
Miscellaneous	\$0.00	\$0.00	\$100,000.00
TOTAL	\$334,583.10	\$769,101.64	\$1,500,000.00

VEHICLE - RC**10-85-8550**

Vehicle Replacement	\$0.00	\$128,863.08	\$425,000.00
TOTAL	\$0.00	\$128,863.08	\$425,000.00

CAPITAL 2013 (Page 2)

	Current Month	Year To Date	Budget
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Vehicle Replacement	\$0.00	\$0.00	\$40,000.00
Scanning Upgrade	\$0.00	\$0.00	\$15,000.00
Miscellaneous	\$0.00	\$0.00	\$10,000.00
TOTAL	\$0.00	\$0.00	\$65,000.00
ADMINISTRATION - NEW			
10-95-9580			
Miscellaneous	\$0.00	\$0.00	\$10,000.00
TOTAL	\$0.00	\$0.00	\$10,000.00
GRAND TOTALS	\$390,199.11	\$1,180,971.95	\$3,410,000.00

UPPER BLUE SANITATION DISTRICT
CERTIFICATES OF DEPOSIT
2014

	<u>Centennial</u>	<u>TOTAL</u>
Bal. Forward 1/1/2014	<u>\$1,001,068.87</u>	<u>\$1,001,068.87</u>
Purchase		
January Interest	<u>\$263.25</u>	<u>\$263.25</u>
Redemption		
Bal. 1/31/2014	<u>\$1,001,332.12</u>	<u>\$1,001,332.12</u>
Purchase	<u>\$1,000,000.00</u>	<u>\$1,000,000.00</u>
February Interest	<u>\$281.36</u>	<u>\$281.36</u>
Redemption		
February 28, 2014	<u>\$2,001,613.48</u>	<u>\$2,001,613.48</u>
March Interest	<u>\$451.57</u>	<u>\$451.57</u>
Redemption		
March 31, 2014	<u>\$2,002,065.05</u>	<u>\$2,002,065.05</u>
April Interest	<u>\$444.45</u>	<u>\$444.45</u>
Redemption		
April 30, 2014	<u>\$2,002,509.50</u>	<u>\$2,002,509.50</u>
May Interest	<u>\$444.36</u>	<u>\$444.36</u>
Redemption		
May 31, 2014	<u>\$2,002,953.86</u>	<u>\$2,002,953.86</u>
June Interest	<u>\$459.27</u>	<u>\$459.27</u>
Purchase		
Redemption		
June 30, 2014	<u>\$2,003,413.13</u>	<u>\$2,003,413.13</u>
July Interest	<u>\$444.77</u>	<u>\$444.77</u>
Purchase		
Redemption		
July 31, 2014	<u>\$2,003,857.90</u>	<u>\$2,003,857.90</u>
August Interest	<u>\$459.49</u>	<u>\$459.49</u>
Purchase		
Interest Paid		
Redemption	<u>(\$4,146.75)</u>	<u>(\$4,146.75)</u>
August 31, 2014	<u>\$2,000,170.64</u>	<u>\$2,000,170.64</u>
September Interest	<u>\$449.10</u>	<u>\$449.10</u>
Purchase		
Redemption		
September 30, 2014	<u>\$2,000,619.74</u>	<u>\$2,000,619.74</u>
October Interest		
Purchase		
Redemption		
October 31, 2014		
November Interest		
Redemption		
Purchase		
November 30, 2014		
December Interest		
Redemption		
Purchase		
December 31, 2014		

Upper Blue Sanitation District
2014 Plant Investment Fees

Month	Date	Name	Residential PIF's	Multi PIF's	Comm. PIF's	Amount
September	9/2/14	FP LLC/Vic's Landing		4.400		50,969.60
	9/2/14	Maggie Placer, LLC		3.800		44,019.20
	9/3/14	Christine & Raul Alvarez	0.80			9,267.20
	9/5/14	Base 9 Condo Assox.		0.700		8,108.80
	9/10/14	TS Construction & Eng./Graham	0.60			6,950.40
	9/17/14	Richard & Melanie Heinicka	1.20			13,900.80
	9/18/14	Stephen & Angela Gerard	1.20			13,900.80
	9/22/14	PFP Meriwether Breckenridge Holdings		2.600		30,118.40
	9/22/14	PFP Meriwether Breckenridge Holdings		2.600		30,118.40
	9/26/14	Mtn. Log Homes of CO/McPeck	0.60			6,950.40
	9/29/14	Pinnacle Mtn. Homes/Breck. Summit I LP	2.40			27,801.60
	9/30/14	Pinnacle Mtn. Homes/Spirit of the Moose LLC	1.40			16,217.60
	9/30/14	Chris Jensen/Promissory Note	1.00			11,584.00
	9/30/14	Ellen Temby/Promissory Note	0.70			8,108.80
			9.90	5.900		278,016.00
Year To Date Total			91.66	5.900	0.000	2,992,576.85

DATE: October 2, 2014

TO: Andrew Carlberg, District Manager

FROM: Earl Picard, Chief Plant Operator

SUBJECT: Treatment plant operations for September, 2014.

1. Total influent flow for the Upper Blue Treatment Facilities was 38.7 million gallons for the month of September. The flow for the previous September was 40.9 million gallons. This is a 4.7 million gallon decrease (8.6%).
2. Solids loading at Farmer's Korner was down for September from 53147# to 41996#. (21.0% decrease).
3. Outstanding Farmers Korner warranty issues have been completed.
4. We are discharging good water that meets all discharge permit requirements. The phosphorus discharge concentration for August is at 0.012 mg/l (ppm).
5. Iowa Hill construction rehabilitation continues.

Earl

cc: file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
JAN	41.4	57.4	54.9	1.8	13.2	3.2	201554	104118	74790	43.2	75.4	59.9
FEB	38.1	52.3	50.0	2.9	10.7	6.7	123132	73437	79210	35.0	54.2	61.0
MAR	60.6	52.6	60.4	14.5	9.5	10.6	172780	60641	86743	66.1	64.6	69.0
APR	45.9	40.3	64.2	11.0	6.8	6.4	149764	54588	82592	21.5	47.7	21.1
MAY	38.9	66.6	80.3	4.8	8.0	5.0	86021	42603	94940	31.1	26.4	52.7
JUN	35.7	43.4	61.0	5.8	4.7	3.4	72201	60953	75395	39.0	38.4	58.0
JUL	52.5	52.6	52.9	10.6	7.8	7.8	131823	67996	54666	54.9	53.0	57.7
AUG	46.6	54.7	50.0	8.0	7.1	5.8	155732	71829	93034	62.5	31.2	38.3
SEP	34.4	40.9	38.7	8.4	4.0	3.4	59961	53147	41996	24.5	31.1	41.0
OCT	30.3	35.6		5.2	4.9		58517	78505		36.0	26.9	
NOV	34.9	36.0		8.4	3.4		96343	52500		15.8	44.0	
DEC	49.1	51.7		10.8	4.3		67806	110099		20.4	58.5	
TOTAL	508.4	584.1	512.4	92.2	84.4	52.4	1375634	830416	683366	450.0	551.4	458.7

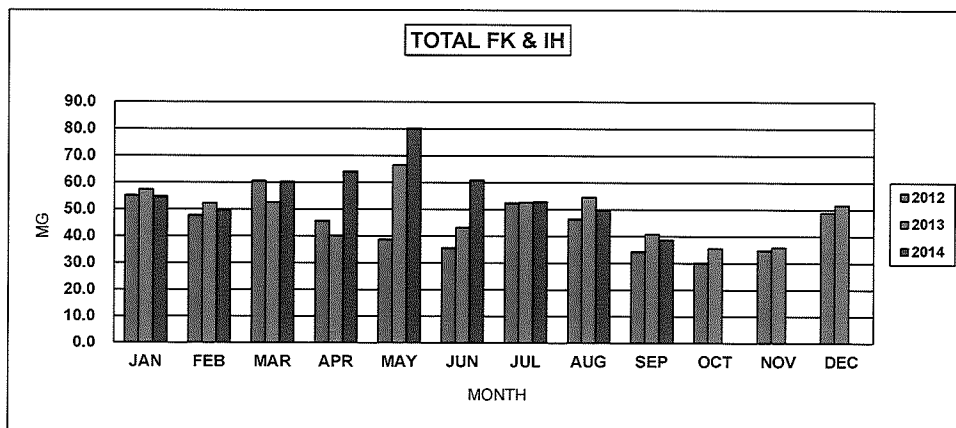
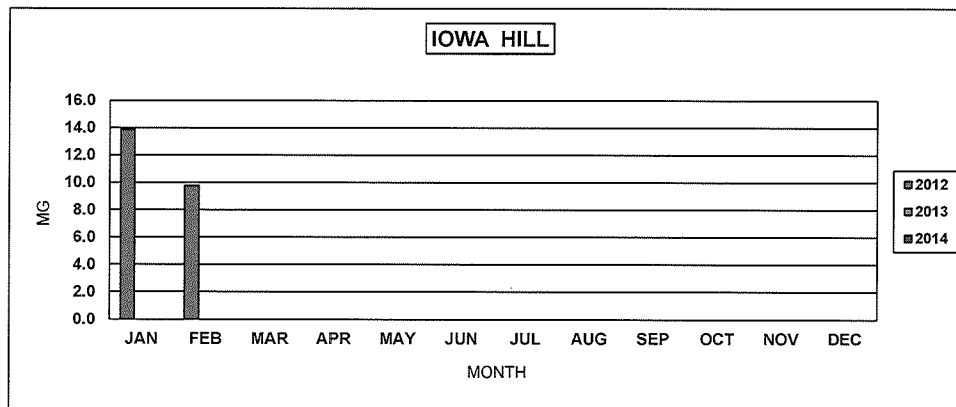
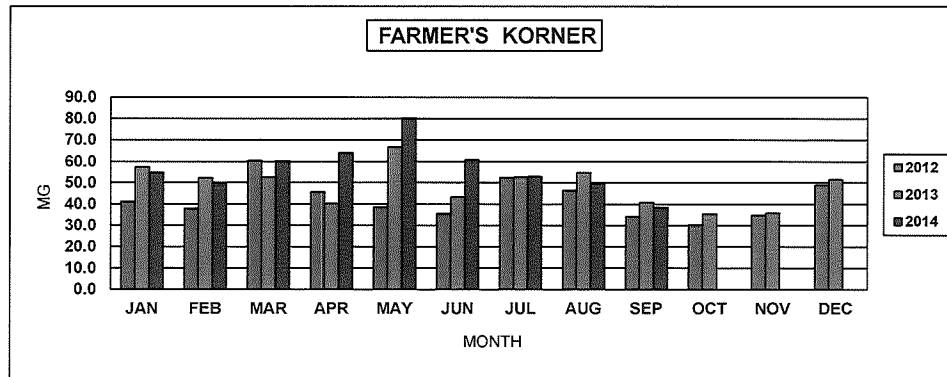
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
JAN	13.9	0.0	0.0	4.2	0.0	0.0	36828	0	0
FEB	9.8	0.0	0.0	2.4	0.0	0.0	29021	0	0
MAR	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
APR	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
MAY	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
JUN	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
JUL	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
AUG	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
SEP	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
OCT	0.0	0.0		0.0	0.0		0	0	
NOV	0.0	0.0		0.0	0.0		0	0	
DEC	0.0	0.0		0.0	0.0		0	0	
TOTAL	23.7	0.0	0.0	6.6	0.0	0.0	65849	0	0

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
JAN	55.3	57.4	54.9	6.0	13.2	3.2	238382	104118	74790	43.2	75.4	59.9
FEB	47.9	52.3	50.0	5.3	10.7	6.7	152153	73437	79210	35.0	54.2	61.0
MAR	60.6	52.6	60.4	14.5	9.5	10.6	172780	60641	86743	66.1	64.6	69.0
APR	45.9	40.3	64.2	11.0	6.8	6.4	149764	54588	82592	21.5	47.7	21.1
MAY	38.9	66.6	80.3	4.8	8.0	5.0	86021	42603	94940	31.1	26.4	52.7
JUN	35.7	43.4	61.0	5.8	4.7	3.4	72201	60953	75395	39.0	38.4	58.0
JUL	52.5	52.6	52.9	10.6	7.8	7.8	131823	67996	54666	54.9	53.0	57.7
AUG	46.6	54.7	50.0	8.0	7.1	5.8	155732	71829	93034	62.5	31.2	38.3
SEP	34.4	40.9	38.7	8.4	4.0	3.4	59961	53147	41996	24.5	31.1	41.0
OCT	30.3	35.6	0.0	5.2	4.9	0.0	58517	78505	0	36.0	26.9	0.0
NOV	34.9	36.0	0.0	8.4	3.4	0.0	96343	52500	0	15.8	44.0	0.0
DEC	49.1	51.7	0.0	10.8	4.3	0.0	67806	110099	0	20.4	58.5	0.0
TOTAL	532.1	584.1	512.4	98.8	84.4	52.4	1441483	830416	683366	450.0	551.4	458.7

FACILITY FLOW



Memo: Collection System Report for September 2014

To: Andy Carlberg – District Manager

From: Wally Esquibel – Collection Systems Foreman

Date: October 2, 2014

1. No backups reported for the month of September.
2. District personnel, to date, have jet cleaned 24 miles of sewer mains.
3. All of main lift station #17 has been washed down, cleaned floats, and amp tested all pumps.
4. To date, 2.5 miles have CCTVed.
5. Infiltration repairs are ongoing in Blue River.
6. Blue Rock Springs sewer main and force main: 1,349 feet of 3" and 2" force have been installed and box insulated 6 inches on top, 2 inches on sides. This project is inspected on a daily basis.
7. 257 locates were completed. Service line inspections and fleet maintenance are all up-to-date.

MANAGER REPORT

October 2014

- 1) **Service to Blue Rock Springs.** We are moving along with little conflict. The neighbors have been great to work with.
- 2) **TOB water rights.** There is no additional information.
- 3) **2015 Draft Budget.** We will have the second draft budget and Master Plan presented at the meeting.
- 4) **Summit County Rate survey.** Attached is the 2014 rate survey for Summit County. The Study was conducted by Silverthorne.
 - UBSD tied for the lowest service fee in Summit Co @\$26
 - UBSD had the highest PIF @ \$11,584/sfe
- 5) Our Engineer has submitted their first draft of the estimated cost to expand Iowa Hill to meet the new nutrient requirements. The costs range from a low of \$12,000,000 to a high of \$28,000,000. The expansion is to begin 2017 or 2018.