

**Upper Blue Sanitation District**  
**Board of Directors Meeting**  
**Thursday November 14, 2013 @ 5:30 PM**

**I. ROLL CALL:**

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Ken Trausch, Mr. Allyn Mosher, Mr. Michael Turek and Mr. Barrie Stimson answered "present" at roll call.

Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

**II. MINUTES:**

October 10, 2013 minutes: Mr. Stimson made a motion to approve the October 10, 2013 Board of Directors meeting minutes. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

**III. PUBLIC HEARINGS:** None

**IV. PUBLIC COMMENT:** None

**V. BILLS:**

The bills were reviewed and discussed by the Board of Directors during the work session. Mr. Turek made a motion to approve the bills as submitted. Mr. Trausch seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

**VI. FINANCIAL REPORT:**

The Financial report was discussed by the Board of Directors during the work session.

**VII. MONTHLY REPORTS:**

**A. Plant and Collection:**

The Plant and Collection reports were discussed by the Board of Directors during the work session.

The Board discussed the Farmers Korner blowers and the remaining Farmers Korner plant warranty items.

**B. Manager Report:**

The Manager's report was discussed by the Board of Directors.

**1) Project Update:**

Mr. Carlberg said that the Ten Mile Vista/Breckenridge Park Estates/Blue River Hwy. 9 projects are complete.

**2) Town of Breckenridge Water Plant Study:**

Mr. Carlberg said that there has not been any word from the Town of Breckenridge on the progress of the water plant study. Although, Town of Breckenridge staff members have requested additional information on the District's treatment facilities and capacities.

**3) Water Right:**

Mr. Dan Platt, the District's new water attorney was in attendance. Mr. Platt and the Board discussed the District's water rights during the work session.

**Upper Blue Sanitation District**  
**Board of Directors Meeting**  
**Thursday November 14, 2013 @ 5:30 PM**

4) Blue Grouse Lawsuit:

Mr. Carlberg said that the District has spent a significant amount of time in preparation for the court ordered mediation, which was conducted on October 17, 2013. The mediation lasted approximately nine hours. The mediator said that the District had a defensible case; however the Plaintiffs could have an upper hand with a sympathetic jury. The initial settlement offer was rejected by the Plaintiffs, however the next day the Plaintiffs decided to accept the offer of \$25,000.00 from both Stan Miller, Inc. and the District with an additional request that the District release the Promissory Note of approximately \$11,000.00. Mr. Carlberg said that he discussed the settlement with the attorney for the insurance company and Mr. Gene Riordan, the District's attorney. Both attorneys' felt that the settlement would be a business decision for the District.

Mr. Trausch made a motion to approve the settlement agreement in which the District would release the Promissory Note of approximately \$11,000.00 and the District's insurance company would pay the Plaintiffs \$25,000.00. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

5) Summit Foundation Giving Program:

Mr. Carlberg reported that the Summit Foundation Giving/Pass Program has increased by approximately \$100.00 per month. The District employees have committed to cover the increase, including two new employees who committed to contribute, which brings the total number of employees contributing to 13 out of 14.

Mr. Turek made a motion to continue the Summit Foundation Giving/Pass Program. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

6) Leaking Service Taps:

In the process of video inspecting main sewer lines the District discovered several leaking service taps. Normally, excavation would be required in order to fix the leaking taps. The District recently discovered a new technology that can repair the tap from within the main line, which is called Top Hat. The District will attempt to fix eight service taps within the next few weeks. If the process works then the District will consider using the process again in the future.

7) Columbus Day Holiday:

Mr. Carlberg asked the Board to consider exchanging the Columbus Day employee holiday for the day after Thanksgiving as an employee holiday.

Mr. Turek made a motion to approve exchanging the Columbus Day employee holiday for the day after Thanksgiving. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

**VIII. OLD BUSINESS:**

**IX. NEW BUSINESS:**

C. Bear Excavating Pay Request #2, Ten Mile Vista/Breckenridge Park Estates/Blue River: Mr. Carlberg reported to the Board that the Breckenridge Park Estates line extension is 100% complete. Additional road base for the Breckenridge Park Estates project will be done in the spring of 2014. The District will hold some retainage until the additional road base has been completed. Bear Excavating has also completed the Ten Mile Vista and Blue River line extensions. Bear Excavating encountered a significant amount of rock in Ten Mile Vista which delayed the project. Mr. Carlberg said he recommended that the Board approve Bear Excavating Pay Request #2 in the amount of \$112,640.29.

Mr. Turek made a motion to approve Bear Excavating pay request #2 in the amount of \$112,640.29. Mr. Trausch seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.



**Upper Blue Sanitation District**  
**Board of Directors Meeting**  
**Thursday November 14, 2013 @ 5:30 PM**

D. TES Construction, Pay Request \$3, Woodmore Repair:

Mr. Carlberg reported to the Board that TES Construction has completed the video portion of the sewer line repair in Woodmoor and has identified the areas that are in need of repair. TES is currently making the repairs. TES has submitted pay request #3 in the amount of \$64,722.60. Mr. Carlberg said that the Engineer and staff have both reviewed TES pay request #3 and recommend Board approval. Mr. Carlberg said that there is also a Change Order for additional root cutting and mobilization costs in the amount of \$11,835.00. Mr. Carlberg and the Engineer both recommended approval of Change Order #1.

Mr. Stimson made a motion to approve TES pay request #3 in the amount of \$64,722.60 and Change Order #1 in the amount of \$11,835.00. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

F. 2014 Draft Budget:

Mr. Carlberg said that the Board reviewed the 2014 Draft Budget at the September, October and November Board meetings. The Board will approve the 2014 Budget at the December Board meeting.

The Draft Budget proposes that the District not increase service fees or plant investment fees (PIF) in 2014. The current service fee is \$26.00 /sfe/month and the current PIF is at \$11,584.00 per sfe. The Board discussed increasing the Plant Investment Fee in 2014. Mr. Carlberg recommended that the Board not increase the Plant Investment Fee in 2014. Mr. Carlberg said if the District needs to increase the Plant Investment Fee in 2014 then the Board can approve the increase at a Public Hearing.

Mr. Carlberg highlighted some of the 2014 expenditures as follows:

- Salaries, 5.5% max increase based on merit. One new operator to be added in June due to the additional work load with the re-commissioning of Iowa Hill in the fall or winter of 2014.
- Health insurance is estimated to increase by 7%.
- Legal fees are anticipated to increase due to water right issues, ~~Blue Grouse~~ lawsuit and the election.
- Iowa Hill expenses will increase as the District moves toward re-commissioning the plant.
- Farmers Korner utilities are anticipated to increase. However staff is working to increase efficiencies in an attempt to bring the costs down.
- In Collection, additional money is allocated towards manhole/line repairs.
- There are several vehicles that need to be replaced: tommy lift truck, ¾ ton pick-up truck for snowplow, camera van, jet truck, service truck and the Tahoe.

Mr. Carlberg said that he will allocate additional money in the 2014 budget for line extensions and building maintenance.

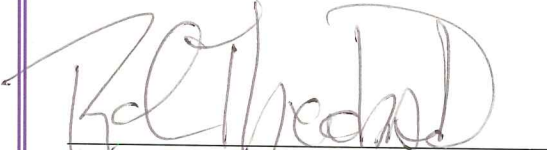

**X. CORRESPONDENCE:**

Mr. Mosher stated that he was concerned over recent comments from the Mayor of Breckenridge implying that it was because the District did not waive fees for the Pence Miller project that the project was cancelled. Other Board members voiced similar concerns. Mr. Mosher asked the Board to review a letter that he had drafted for the Board to send to the Breckenridge Town Council and the Breckenridge Planning Commission. It was the consensus of the Board to send the letter to the Breckenridge Town Council and the Breckenridge Planning Commission.

**Upper Blue Sanitation District**  
**Board of Directors Meeting**  
**Thursday November 14, 2013 @ 5:30 PM**

**XI. ADJOURN:**

Mr. Turek made a motion to adjourn the meeting at 6:30PM. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.

  
Mr. Robin Theobald, President  
Mr. Allyn T. Mosher, Secretary



# Memorandum

**To:** Andy Carlberg

**From:** Marjorie Borsina

**Date:** November 8, 2013

**Re:** Financial Update

---

-The District's Financial Records are in good order.

-We have not received all of the October 2013 bills. Therefore, the October 2013 Financial Statements are a preliminary draft for your review.

-Per Debbie Gibbons, who is the District's liability insurance representative, the District should anticipate approximately a 5% increase in the 2014 liability insurance rate.

-The District received quotes from several dental insurance carriers. Guardian Insurance is the District's current dental insurance provider. Guardian Insurance still offers the best value in dental insurance, which will increase by 5% as of December 1, 2013.

-The District's expenditures are well under budget for 2013.

*Marjorie*

Upper Blue Sanitation District  
Comparative Balance Sheet-UNAUDITED DRAFT  
October 31, 2013 and October 31, 2012

	<u>2013</u>	<u>2012</u>	<u>Increase</u> <u>(Decrease)</u>
<b><u>Current Assets:</u></b>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ -	-
Checking-Wells Fargo Bank	11,670,214	9,862,160	1,808,054
Cash-Centennial Bank Money Market	250,384	-	250,384
ColoTrust Prime	3,639,934	3,638,655	1,279
Total Cash and Equivalents	15,560,732	13,501,015	2,059,717
Investments			
FK Construction Retainage Escrow	-	35,114	(35,114)
Cert. of Deposit & Treasuries	2,001,677	2,009,460	(7,783)
Total Investments	2,001,677	2,044,574	(42,897)
Other Current Assets			
Receivables-Utility + Spec. Assessments	145,402	256,255	(110,853)
Developer/Contractor Escrow	128,736	135,744	(7,008)
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	172,629	221,732	(49,103)
Prepaid Expenses	22,962	266,196	(243,234)
Loan Issuance Costs (Net)	-	139,249	(139,249)
Total Other Assets	469,729	1,019,176	(549,447)
<b>Total Current Assets:</b>	<b>18,032,138</b>	<b>16,564,765</b>	<b>1,467,373</b>
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	69,583	-
Sewer Lines	13,460,838	13,368,225	92,613
Treatment Plants	76,468,318	75,663,825	804,493
Office Equipment	210,830	210,830	-
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	849,019	821,984	27,035
Upper Blue System Costs	4,321,429	3,587,750	733,679
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	97,701,125	96,043,305	1,657,820
<b>Less Accumulated Depreciation</b>	<b>(27,812,986)</b>	<b>(25,913,128)</b>	<b>(1,899,858)</b>
Net Property Plant and Equipment :	69,888,139	70,130,177	(242,038)
<b>Total Assets:</b>	<b>87,920,277</b>	<b>86,694,942</b>	<b>1,225,335</b>



## Liabilities

	<u>2013</u>	<u>2012</u>	<u>Increase (Decrease)</u>
<b>Current Liabilities:</b>			
Accounts Payable	3,579	254,747	(251,168)
Construction/Developer Escrow	128,736	135,744	(7,008)
Earned Employee Benefits	121,784	121,416	368
Unearned User Fees	875,371	869,054	6,317
Interest Payable	155,577	164,671	(9,094)
Loan Payable (Current Portion)	913,365	890,595	22,770
Retainage Payable-Construction in Progress	-	331,188	(331,188)
Retainage Payable-Blue River	47,863	-	47,863
Employee Housing Deposit Payable	1,250	1,250	-
Total Current Liabilities:	2,247,525	2,768,665	(521,140)
<b>Long Term Liabilities:</b>			
Loan Payable	9,290,474	10,203,839	(913,365)
Total Long Term Liabilities:	9,290,474	10,203,839	(913,365)
Total Liabilities	11,537,999	12,972,504	(1,434,505)
<b>Net Assets</b>			
Invested in Capital Assets, Net of Related Debt	59,528,723	58,920,134	608,589
Unrestricted Net Assets	12,853,555	12,802,304	51,251
Unrestricted Net Assets - Nutrient Reserve	4,000,000	2,000,000	2,000,000
Total Contributed Capital	76,382,278	73,722,438	2,659,840
Total Liabilities and Equity	87,920,277	86,694,942	1,225,335

Upper Blue Sanitation District  
Monthly Financial Statement-UNAUDITED DRAFT  
October 31, 2013

---

	2013	2013	2013	2013	2013
	<u>October</u>	<u>Year To Date</u>	<u>Approved Budget</u>	<u>Uncollected</u>	<u>% Uncol/Col</u>
<b>Operating Revenue</b>					
Sewer User Fees	427,654	4,359,799	5,231,574	871,775	17
Tap Inspection Fees	100	7,000	7,000	0	0
Miscellaneous Revenue	0	7,804	1,000	(6,804)	(680)
Camper Dump Fees	1,079	7,085	3,000	(4,085)	(136)
Late Fees	(8,673)	29,007	25,000	(4,007)	(16)
Line Extension Fees	0	59,559	25,000	(34,559)	(138)
Rental Income	3,750	37,500	40,000	2,500	6
<b>Total Operating Revenue</b>	<u>423,910</u>	<u>4,507,754</u>	<u>5,332,574</u>	<u>824,820</u>	<u>15</u>
<b>Miscellaneous Revenue</b>					
Interest on Loan Payments	1,097	8,787	9,000	213	2
Plant Investment Fees	42,861	1,691,490	400,000	(1,291,490)	(323)
Inclusion Fees	0	48,626	30,000	(18,626)	(62)
Interest on Investments	1,556	18,218	18,000	(218)	0
Transfer from Reserve	0	0	0	0	0
<b>Total Miscellaneous Revenue</b>	<u>45,514</u>	<u>1,767,121</u>	<u>457,000</u>	<u>(1,310,334)</u>	<u>(287)</u>
<b>Total Revenue</b>	<u>469,424</u>	<u>6,274,875</u>	<u>5,789,574</u>	<u>(485,301)</u>	<u>(8)</u>



## Administration Expense

	2013 <u>October</u>	2013 <u>Year to Date</u>	2013 <u>Approved Budget</u>	2013 <u>Available</u>	2013 <u>% Available</u>
<b>Payroll &amp; Employee Benefits</b>					
Salaries	83,816	833,380	1,139,399	306,019	27
Overtime	2,087	24,928	45,000	20,072	45
FICA-Admn	4,434	51,306	74,000	22,694	31
Medicare-Admin	1,226	12,248	19,000	6,752	36
401K Contributions	6,147	61,050	80,000	18,950	24
Worker's Compensation Insurance	1,373	14,894	19,000	4,106	22
Health Insurance	18,448	194,311	256,238	61,927	24
<b>Total</b>	<b>117,531</b>	<b>1,192,117</b>	<b>1,632,637</b>	<b>440,520</b>	<b>27</b>

Office Supplies	0	1,741	4,000	2,259	56
Telephone	1,211	12,671	16,500	3,829	23
Business Expenses	1,907	31,790	32,000	210	1
Legal Counsel	5,656	29,964	50,000	20,036	40
Education	2,062	17,568	25,000	7,432	30
Audit & Accounting	0	8,100	9,000	900	10
Legal Publications	72	4,172	12,000	7,828	65
Board Members	500	5,000	6,000	1,000	17
Elections	0	0	0	0	0
Computer Expenses	1,064	21,801	9,000	(12,801)	(142)
Copy Machine & Supply	395	395	1,000	605	61
Postage & Meter Rent	2,001	9,235	13,000	3,765	29
Insurance - General	10,108	101,440	115,000	13,560	12
Insurance - Deductible	0	109	1,000	891	89
Engineering	0	70,746	100,000	29,254	29
Tools	108	2,422	3,500	1,078	31
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	3,609	7,000	3,391	48
Safety	209	3,783	4,000	217	5
Summit Water Quality	0	14,021	12,000	(2,021)	(17)
Building Maintenance	3,678	13,693	17,000	3,307	19
Employee Housing Maintenance	0	16,275	20,000	3,725	19
Employee Housing Utilities	715	3,829	3,000	(829)	(28)
<b>Total Administration</b>	<b>147,217</b>	<b>1,564,481</b>	<b>2,093,637</b>	<b>529,156</b>	<b>25</b>

## Iowa Hill Plant Expenses

<b>Utilities</b>					
Gas	175	8,518	6,000	(2,518)	(42)
Electric	2,088	24,448	50,000	25,552	51
Freight	0	288	2,000	1,712	86
Equipment Repairs	0	362	25,000	24,638	99
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	0	12,786	25,000	12,214	49
Laboratory Supplies	0	8,764	15,000	6,236	42
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	7,000	7,000	100
Supplies	61	418	3,000	2,582	86
<b>Total Iowa Hill</b>	<b>2,324</b>	<b>55,584</b>	<b>143,000</b>	<b>87,416</b>	<b>61</b>

	<u>2013</u> <u>October</u>	<u>2013</u> <u>Year to Date</u>	<u>2013</u> <u>Approved Budget</u>	<u>2013</u> <u>Available</u>	<u>2013</u> <u>% Available</u>
<b>Farmers Korner Expenses</b>					
Utilities					
Gas	605	47,517	75,000	27,483	37
Electric	28,484	328,329	550,000	221,671	40
Freight	1,217	27,590	25,000	(2,590)	(10)
Equipment Repairs	1,004	56,293	60,000	3,707	6
Chemicals	17,533	327,775	350,000	22,225	6
Supplies	690	4,747	15,000	10,253	68
Contracted Repairs	0	9,397	15,000	5,603	37
Dumpster Charges	995	9,950	14,000	4,050	29
Biomonitoring	0	2,837	7,000	4,163	59
Discharge Permit	0	1,657	17,000	15,343	90
Composting	7,634	64,366	115,000	50,634	44
Site Monitoring	2,424	23,275	25,000	1,725	7
Sludge Hauling Costs	0	43,197	55,000	11,803	21
State Health Fees	0	0	2,500	2,500	100
<b>Total Farmers Korner</b>	<b>60,586</b>	<b>946,930</b>	<b>1,325,500</b>	<b>378,570</b>	<b>29</b>

**Collection Expenses**

Utilities	1,324	18,091	18,000	(91)	(1)
Vehicle Expense	3,404	27,884	27,000	(884)	(3)
Line Cleaner Expenses	30	1,097	5,000	3,903	78
Manhole Repairs/Line Repairs	1,903	79,231	120,000	40,769	34
Equipment Repairs	998	4,481	9,000	4,519	50
CCTV Expense	0	0	3,500	3,500	100
<b>Total Collection</b>	<b>7,659</b>	<b>130,784</b>	<b>182,500</b>	<b>51,716</b>	<b>28</b>

**Replacement Capital**

Administration	4,486	138,162	120,000	(18,162)	(15)
Plant:					
IH	0	66,660	275,000	208,340	76
FK	0	176,745	613,000	436,255	71
Upper Blue	0	13,678	10,000	(3,678)	0
Collection			470,000	470,000	100
Misc	1,750	51,836	0	(51,836)	0
Vehicle	0	28,351	0	(28,351)	0
<b>Total Replacement Capital</b>	<b>6,236</b>	<b>475,432</b>	<b>1,488,000</b>	<b>1,012,568</b>	<b>68</b>

**Non Operating Expenses**

Bond Principal	0	913,365	913,365	0	0
Bond Interest	0	372,948	372,948	0	0
<b>Total Non Operating</b>	<b>0</b>	<b>1,286,313</b>	<b>1,286,313</b>	<b>0</b>	<b>0</b>



	<u>2013</u> <u>October</u>	<u>2013</u> <u>Year to Date</u>	<u>2013</u> <u>Approved Budget</u>	<u>2013</u> <u>Available</u>	<u>2013</u> <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	0	25,000	25,000	100
FK	4,203	57,287	85,000	27,713	33
Upper Blue	0	9,309	65,000	55,691	86
Collection	0	70,044	305,000	234,956	77
Administration	0	0	0	0	0
Total Capital Outlay	4,203	136,640	480,000	343,360	72
Total Expenses	228,225	4,596,164	6,998,950	2,402,786	34
Revenue Less Expenses	241,199	1,678,711	(1,209,376)		

Upper Blue Sanitation District  
Comparative Financial Statement-UNAUDITED DRAFT  
October 31, 2013 vs. October 31, 2012

	<u>2013</u> <u>October</u>	<u>2012</u> <u>October</u>	<u>2013</u> <u>Year To Date</u>	<u>2012</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
<b>Operating Revenue</b>					
Sewer User Fees	427,654	436,086	4,359,799	4,334,855	24,944
Tap Inspection Fees	100	600	7,000	8,900	(1,900)
Miscellaneous Revenue	0	0	7,804	51,479	(43,675)
Camper Dump Fees	1,079	125	7,085	5,806	1,279
Late Fees	(8,673)	(125)	29,007	34,226	(5,219)
Line Extension Fees	0	30,612	59,559	101,860	(42,301)
Rental Income	3,750	3,750	37,500	37,500	0
<b>Total Operating Revenue</b>	<b>423,910</b>	<b>471,048</b>	<b>4,507,754</b>	<b>4,574,626</b>	<b>(66,872)</b>
<b>Miscellaneous Revenue</b>					
Interest on Loan Payments	1,097	928	8,787	9,810	(1,023)
Plant Investment Fees	42,861	133,404	1,691,490	1,952,976	(261,486)
Inclusion Fees	0	29,292	48,626	106,841	(58,215)
Interest on Investments	1,556	2,045	18,218	19,965	(1,747)
Transfer from Reserve	0	0	0	0	0
<b>Total Miscellaneous Reven</b>	<b>45,514</b>	<b>165,669</b>	<b>1,767,121</b>	<b>2,089,592</b>	<b>(321,448)</b>
<b>Total Revenue</b>	<b>469,424</b>	<b>636,717</b>	<b>6,274,875</b>	<b>6,664,218</b>	<b>(389,343)</b>



Administration Expense	2013 October	2012 October	2013 Year to Date	2012 Year to Date	Increase (Decrease)
<b>Payroll &amp; Employee Benefits</b>					
Salaries	83,816	81,335	833,380	831,274	2,106
Overtime	2,087	5,331	24,928	33,837	(8,909)
FICA-Admin	4,434	4,522	51,306	51,413	(107)
Medicare-Admin	1,226	1,237	12,248	12,347	(99)
401K Contributions	6,147	5,980	61,050	59,370	1,680
Worker's Compensation Insu	1,373	1,295	14,894	12,444	2,450
Health Insurance	18,448	20,292	194,311	190,673	3,638
<b>Total</b>	<b>117,531</b>	<b>119,992</b>	<b>1,192,117</b>	<b>1,191,358</b>	<b>759</b>
Office Supplies	0	320	1,741	3,383	(1,642)
Telephone	1,211	425	12,671	13,701	(1,030)
Business Expenses	1,907	1,516	31,790	30,238	1,552
Legal Counsel	5,656	833	29,964	30,720	(756)
Education	2,062	3,616	17,568	12,132	5,436
Audit & Accounting	0	0	8,100	8,100	0
Legal Publications	72	14	4,172	8,118	(3,946)
Board Members	500	500	5,000	4,900	100
Elections	0	0	0	21	(21)
Computer Expenses	1,064	1,424	21,801	7,739	14,062
Copy Machine & Supply	395	796	395	1,196	(801)
Postage & Meter Rent	2,001	1,840	9,235	10,823	(1,588)
Insurance - General	10,108	9,142	101,440	91,419	10,021
Insurance - Deductible	0	0	109	500	(391)
Engineering	0	1,110	70,746	10,560	60,186
Tools	108	0	2,422	2,392	30
Radios	0	0	0	1,104	(1,104)
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	35	3,609	5,029	(1,420)
Safety	209	89	3,783	4,229	(446)
Summit Water Quality	0	0	14,021	11,531	2,490
Building Maintenance	3,678	1,217	13,693	13,870	(177)
Employee Housing Maintena	0	531	16,275	12,903	3,372
Employee Housing Utilities	715	654	3,829	4,150	(321)
<b>Total Administration</b>	<b>147,217</b>	<b>144,054</b>	<b>1,564,481</b>	<b>1,480,116</b>	<b>84,365</b>
<b>Iowa Hill Plant Expenses</b>					
Utilities					
Gas	175	133	8,518	10,012	(1,494)
Electric	2,088	2,768	24,448	62,481	(38,033)
Freight	0	0	288	5,199	(4,911)
Equipment Repairs	0	0	362	15,063	(14,701)
Chemicals	0	0	0	19,812	(19,812)
Contracted Repairs	0	0	12,786	23,384	(10,598)
Laboratory Supplies	0	283	8,764	10,085	(1,321)
Biomonitoring	0	0	0	2,254	(2,254)
Discharge Permit	0	0	0	6,090	(6,090)
Supplies	61	0	418	2,584	(2,166)
<b>Total Iowa Hill</b>	<b>2,324</b>	<b>3,184</b>	<b>55,584</b>	<b>156,964</b>	<b>(101,380)</b>

## October Comparative Statement Cont.

Pg. 3

	<u>2013</u> <u>October</u>	<u>2012</u> <u>October</u>	<u>2013</u> <u>Year to Date</u>	<u>2012</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
<b>Farmers Korner</b>					
Utilities					
Gas	605	5,737	47,517	38,107	9,410
Electric	28,484	25,483	328,329	311,952	16,377
Freight	1,217	6,966	27,590	22,604	4,986
Equipment Repairs	1,004	15,792	56,293	72,822	(16,529)
Chemicals	17,533	35,778	327,775	302,121	25,654
Supplies	690	353	4,747	13,916	(9,169)
Contracted Repairs	0	0	9,397	7,236	2,161
Dumpster Charges	995	995	9,950	9,950	0
Biomonitoring	0	0	2,837	4,083	(1,246)
Discharge Permit	0	0	1,657	13,725	(12,068)
Composting	7,634	4,441	64,366	56,123	8,243
Site Monitoring	2,424	1,580	23,275	19,737	3,538
Sludge Hauling Costs	0	2,700	43,197	42,688	509
State Health Fees	0	0	0	1,365	(1,365)
<b>Total Farmers Korner</b>	<b>60,586</b>	<b>99,825</b>	<b>946,930</b>	<b>916,429</b>	<b>30,501</b>
<b>Collection Expenses</b>					
Utilities	1,324	1,529	18,091	11,758	6,333
Vehicle Expense	3,404	1,803	27,884	22,862	5,022
Line Cleaner Expenses	30	0	1,097	20,347	(19,250)
Manhole Repairs/Line Repai	1,903	11,083	79,231	100,579	(21,348)
Equipment Repairs	998	350	4,481	4,199	282
CCTV Expense	0	0	0	4,750	(4,750)
<b>Total Collection</b>	<b>7,659</b>	<b>14,765</b>	<b>130,784</b>	<b>164,495</b>	<b>(33,711)</b>
<b>Replacement Capital</b>					
Administration	4,486	0	138,162	0	138,162
Plant					
IH	0	0	66,660	0	66,660
FK	0	16,750	176,745	34,022	142,723
Upper Blue	0	0	13,678	0	13,678
Collection					
Misc	1,750	1,800	51,836	89,013	(37,177)
Vehicle	0	0	28,351	0	28,351
<b>Total Replacement Capital</b>	<b>6,236</b>	<b>18,550</b>	<b>475,432</b>	<b>123,035</b>	<b>352,397</b>
<b>Non Operating Expenses</b>					
CWRPDA Loan Principal	0	0	913,365	715,595	197,770
Loan Interest	0	0	372,948	324,459	48,489
<b>Total Non Operating</b>	<b>0</b>	<b>0</b>	<b>1,286,313</b>	<b>1,040,054</b>	<b>246,259</b>



## October Comparative Statement Cont.

Pg. 4

Increase  
(Decrease)

	<u>2013</u> <u>October</u>	<u>2012</u> <u>October</u>	<u>2013</u> <u>Year to Date</u>	<u>2012</u> <u>Year to Date</u>	
<b>Capital Outlay</b>					
Plant-IH-CO	0	0	0	0	0
Plant-FK-CO	4,203	6,500	57,287	701,108	(643,821)
Plant-South Blue-CO	0	0	9,309	0	9,309
Collection	0	179,458	70,044	684,616	(614,572)
Administration	0	0	0	0	0
<b>Total Capital Outlay</b>	<u>4,203</u>	<u>185,958</u>	<u>136,640</u>	<u>1,385,724</u>	<u>(1,249,084)</u>
<b>Total Expenses</b>	<u>228,225</u>	<u>466,336</u>	<u>4,596,164</u>	<u>5,266,817</u>	<u>(670,653)</u>
<b>Revenue Less Expenses</b>	<u>241,199</u>	<u>170,381</u>	<u>1,678,711</u>	<u>1,397,401</u>	<u>281,310</u>



Upper Blue Sanitation District  
Monthly Financial Statement-UNAUDITED DRAFT  
October 31, 2013

**Revenue Over/Anticipated Over Budget**

**Expenses Over/Anticipated Over Budget**

	2013	2013	2013	2013	2013
	<u>October</u>	<u>Year To Date</u>	<u>Approved Budget</u>	<u>Uncollected</u>	<u>% Uncol/Col</u>
<b>Operating Revenue</b>					
Sewer User Fees	427,654	4,359,799	5,231,574	871,775	17
Tap Inspection Fees	100	7,000	7,000	0	0
Miscellaneous Revenue	0	7,804	1,000	(6,804)	(680)
Camper Dump Fees	1,079	7,085	3,000	(4,085)	(136)
Late Fees	(8,673)	29,007	25,000	(4,007)	(16)
Line Extension Fees	0	59,559	25,000	(34,559)	(138)
Rental Income	3,750	37,500	40,000	2,500	6
<b>Total Operating Revenue</b>	<u>423,910</u>	<u>4,507,754</u>	<u>5,332,574</u>	<u>824,820</u>	<u>15</u>
<b>Miscellaneous Revenue</b>					
Interest on Loan Payments	1,097	8,787	9,000	213	2
Plant Investment Fees	42,861	1,691,490	400,000	(1,291,490)	(323)
Inclusion Fees	0	48,626	30,000	(18,626)	(62)
Interest on Investments	1,556	18,218	18,000	(218)	0
Transfer from Reserve	0	0	0	0	0
<b>Total Miscellaneous Revenue</b>	<u>45,514</u>	<u>1,767,121</u>	<u>457,000</u>	<u>(1,310,334)</u>	<u>(287)</u>
<b>Total Revenue</b>	<u>469,424</u>	<u>6,274,875</u>	<u>5,789,574</u>	<u>(485,301)</u>	<u>(8)</u>

<b>Administration Expense</b>	<b>2013 October</b>	<b>2013 Year to Date</b>	<b>2013 Approved Budget</b>	<b>2013 Available</b>	<b>2013 % Available</b>
<b>Payroll &amp; Employee Benefits</b>					
Salaries	83,816	833,380	1,139,399	306,019	27
Overtime	2,087	24,928	45,000	20,072	45
FICA-Admn	4,434	51,306	74,000	22,694	31
Medicare-Admin	1,226	12,248	19,000	6,752	36
401K Contributions	6,147	61,050	80,000	18,950	24
Worker's Compensation Insurance	1,373	14,894	19,000	4,106	22
Health Insurance	18,448	194,311	256,238	61,927	24
<b>Total</b>	<b>117,531</b>	<b>1,192,117</b>	<b>1,632,637</b>	<b>440,520</b>	<b>27</b>
Office Supplies	0	1,741	4,000	2,259	56
Telephone	1,211	12,671	16,500	3,829	23
Business Expenses	1,907	31,790	32,000	210	1
Legal Counsel	5,656	29,964	50,000	20,036	40
Education	2,062	17,568	25,000	7,432	30
Audit & Accounting	0	8,100	9,000	900	10
Legal Publications	72	4,172	12,000	7,828	65
Board Members	500	5,000	6,000	1,000	17
Elections	0	0	0	0	0
Computer Expenses	1,064	21,801	9,000	(12,801)	(142)
Copy Machine & Supply	395	395	1,000	605	61
Postage & Meter Rent	2,001	9,235	13,000	3,765	29
Insurance - General	10,108	101,440	115,000	13,560	12
Insurance - Deductible	0	109	1,000	891	89
Engineering	0	70,746	100,000	29,254	29
Tools	108	2,422	3,500	1,078	31
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	3,609	7,000	3,391	48
Safety	209	3,783	4,000	217	5
Summit Water Quality	0	14,021	12,000	(2,021)	(17)
Building Maintenance	3,678	13,693	17,000	3,307	19
Employee Housing Maintenance	0	16,275	20,000	3,725	19
Employee Housing Utilities	715	3,829	3,000	(829)	(28)
<b>Total Administration</b>	<b>147,217</b>	<b>1,564,481</b>	<b>2,093,637</b>	<b>529,156</b>	<b>25</b>
<b>Iowa Hill Plant Expenses</b>					
Utilities					
Gas	175	8,518	6,000	(2,518)	(42)
Electric	2,088	24,448	50,000	25,552	51
Freight	0	288	2,000	1,712	86
Equipment Repairs	0	362	25,000	24,638	99
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	0	12,786	25,000	12,214	49
Laboratory Supplies	0	8,764	15,000	6,236	42
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	7,000	7,000	100
Supplies	61	418	3,000	2,582	86
<b>Total Iowa Hill</b>	<b>2,324</b>	<b>55,584</b>	<b>143,000</b>	<b>87,416</b>	<b>61</b>

## October Financial Statement Cont.

Pg. 3

	<u>2013 October</u>	<u>2013 Year to Date</u>	<u>2013 Approved Budget</u>	<u>2013 Available</u>	<u>2013 % Available</u>
<b>Farmers Korner Expenses</b>					
Utilities					
Gas	605	47,517	75,000	27,483	37
Electric	28,484	328,329	550,000	221,671	40
Freight	1,217	27,590	25,000	(2,590)	(10)
Equipment Repairs	1,004	56,293	60,000	3,707	6
Chemicals	17,533	327,775	350,000	22,225	6
Supplies	690	4,747	15,000	10,253	68
Contracted Repairs	0	9,397	15,000	5,603	37
Dumpster Charges	995	9,950	14,000	4,050	29
Biomonitoring	0	2,837	7,000	4,163	59
Discharge Permit	0	1,657	17,000	15,343	90
Composting	7,634	64,366	115,000	50,634	44
Site Monitoring	2,424	23,275	25,000	1,725	7
Sludge Hauling Costs	0	43,197	55,000	11,803	21
State Health Fees	0	0	2,500	2,500	100
<b>Total Farmers Korner</b>	<b>60,586</b>	<b>946,930</b>	<b>1,325,500</b>	<b>378,570</b>	<b>29</b>
<b>Collection Expenses</b>					
Utilities	1,324	18,091	18,000	(91)	(1)
Vehicle Expense	3,404	27,884	27,000	(884)	(3)
Line Cleaner Expenses	30	1,097	5,000	3,903	78
Manhole Repairs/Line Repairs	1,903	79,231	120,000	40,769	34
Equipment Repairs	998	4,481	9,000	4,519	50
CCTV Expense	0	0	3,500	3,500	100
<b>Total Collection</b>	<b>7,659</b>	<b>130,784</b>	<b>182,500</b>	<b>51,716</b>	<b>28</b>
<b>Replacement Capital</b>					
Administration	4,486	138,162	120,000	(18,162)	(15)
Plant:					
IH	0	66,660	275,000	208,340	76
FK	0	176,745	613,000	436,255	71
Upper Blue	0	13,678	10,000	(3,678)	0
Collection			470,000	470,000	100
Misc	1,750	51,836	0	(51,836)	0
Vehicle	0	28,351	0	(28,351)	0
<b>Total Replacement Capital</b>	<b>6,236</b>	<b>475,432</b>	<b>1,488,000</b>	<b>1,012,568</b>	<b>68</b>
<b>Non Operating Expenses</b>					
Bond Principal	0	913,365	913,365	0	0
Bond Interest	0	372,948	372,948	0	0
<b>Total Non Operating</b>	<b>0</b>	<b>1,286,313</b>	<b>1,286,313</b>	<b>0</b>	<b>0</b>



## October Financial Statement Cont.

Pg. 4

	<u>2013</u> <u>October</u>	<u>2013</u> <u>Year to Date</u>	<u>2013</u> <u>Approved Budget</u>	<u>2013</u> <u>Available</u>	<u>2013</u> <u>% Available</u>
<b>Capital Outlay</b>					
Plant:					
IH	0	0	25,000	25,000	100
FK	4,203	57,287	85,000	27,713	33
Upper Blue	0	9,309	65,000	55,691	86
Collection	0	70,044	305,000	234,956	77
Administration	0	0	0	0	0
<b>Total Capital Outlay</b>	<u>4,203</u>	<u>136,640</u>	<u>480,000</u>	<u>343,360</u>	<u>72</u>
<b>Total Expenses</b>	<u>228,225</u>	<u>4,596,164</u>	<u>6,998,950</u>	<u>2,402,786</u>	<u>34</u>
<b>Revenue Less Expenses</b>	<u>241,199</u>	<u>1,678,711</u>	<u>(1,209,376)</u>		

**CAPITAL 2013****FARMERS KORNER - REPLACEMENT****10-85-8524**

	Current Month	Year To Date	Budget
Upgrade Blowers	\$0.00	\$0.00	\$300,000.00
Sump Pump Replacement - East Plant	\$0.00	\$0.00	\$25,000.00
Filter Valves/Actuators - South Plant	\$0.00	\$0.00	\$50,000.00
Filter Media	\$0.00	\$11,600.00	
Effluent Flow Meter - South Plant	\$0.00	\$0.00	\$5,000.00
Alum Pump System	\$0.00	\$12,533.64	\$20,000.00
Lighting Refurbish	\$0.00	\$7,398.00	\$10,000.00
Gen Set Roof	\$0.00	\$0.00	\$50,000.00
Telemetry Upgrade	\$0.00	\$141,856.38	\$115,000.00
Digester Air Flow Meter	\$0.00	\$0.00	\$18,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$20,000.00
Bulk Storage Tank	\$0.00	\$3,356.80	
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$176,744.82</b>	<b>\$613,000.00</b>

**FARMERS KORNER - NEW****10-95-9540**

Fence for Storage Yard	\$4,203.20	\$54,900.29	\$50,000.00
Spare VFD Influent Pump	\$0.00	\$0.00	\$15,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$20,000.00
Ladder Assembly		\$2,386.48	
<b>TOTAL</b>	<b>\$4,203.20</b>	<b>\$57,286.77</b>	<b>\$85,000.00</b>

**IOWA HILL - REPLACEMENT****10-85-8522**

Refurbish BAF's, Filters	\$0.00	\$62,674.18	\$250,000.00
SCADA			
Replace Flow Control Valves with Electric	\$0.00	\$3,986.25	\$25,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$66,660.43</b>	<b>\$275,000.00</b>

**IOWA HILL - NEW****10-95-9510**

Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>

**SOUTH BLUE - REPLACEMENT****10-85-8526**

Miscellaneous Equipment Replace/Repair	\$0.00	\$10,648.13	\$10,000.00
3-30 Amp Breakers for Blowers		\$3,030.00	
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$13,678.13</b>	<b>\$10,000.00</b>

**SOUTH BLUE - NEW****10-95-9590**

Blue River Master Plan	\$0.00	\$0.00	\$30,000.00
Blue River Lift Station Landscaping	\$0.00	\$2,835.48	\$25,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$1,164.75	\$10,000.00
Acoustic Panels		\$5,308.83	
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$9,309.06</b>	<b>\$65,000.00</b>

**COLLECTION - REPLACEMENT****10-85-8530**

Woodmore Repairs I/I and Lining	\$1,750.00	\$38,391.26	\$200,000.00
Town of Breckenridge Repairs/slipline	\$0.00	\$0.00	\$80,000.00
Miscellaneous Line Extensions/Redline	\$0.00	\$0.00	\$100,000.00
Mapping	\$0.00	\$13,444.46	\$25,000.00
Replace Main LS - Peak 7	\$0.00	\$0.00	\$30,000.00
Replace Individual Lift Stations	\$0.00	\$0.00	\$25,000.00
<b>TOTAL</b>	<b>\$1,750.00</b>	<b>\$51,835.72</b>	<b>\$460,000.00</b>

**COLLECTION - NEW****10-95-9520**

New LS Pump - Blue River	\$0.00	\$0.00	\$20,000.00
Miscellaneous Line Extension	\$0.00	\$70,043.59	\$260,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$70,043.59</b>	<b>\$280,000.00</b>

**VEHICLE - RC****10-85-8550**

Vehicle Replacement	\$0.00	\$28,350.76	\$35,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$28,350.76</b>	<b>\$35,000.00</b>

UPPER BLUE SANITATION DISTRICT  
CERTIFICATES OF DEPOSIT  
2013

	<u>Centennial</u>	<u>TOTAL</u>
Bal. Forward 1/1/2013	\$2,009,036.74	\$2,009,036.74
January Interest	\$551.70	\$551.70
Redemption		\$0.00
Bal. 1/31/2012	\$2,009,588.44	\$2,009,588.44
February Interest	\$499.48	\$499.48
Redemption		\$0.00
February 28, 2012	\$2,010,087.92	\$2,010,087.92
March Interest	\$502.13	\$502.13
Redemption		\$0.00
March 31, 2012	\$2,010,590.05	\$2,010,590.05
April Interest	\$556.00	\$556.00
Redemption		\$0.00
April 30, 2012	\$2,011,146.05	\$2,011,146.05
May Interest	\$538.32	\$538.32
Redemption		\$0.00
May 31, 2012	\$2,011,684.37	\$2,011,684.37
June Interest	\$608.27	\$608.27
Purchase	\$1,000,000.00	\$1,000,000.00
Redemption	(\$1,000,992.18)	(\$1,000,992.18)
June 30, 2012	\$2,011,300.46	\$2,011,300.46
July Interest	\$620.75	\$620.75
Purchase		\$0.00
Redemption		\$0.00
July 31, 2012	\$2,011,921.21	\$2,011,921.21
August Interest	\$599.27	\$599.27
Purchase	\$1,000,000.00	\$1,000,000.00
Interest Paid		
Redemption	(\$1,011,838.29)	(\$1,011,838.29)
August 31, 2012	\$2,000,682.19	\$2,000,682.19
September Interest	\$501.68	\$501.68
Purchase		
Redemption		
September 30, 2012	\$2,001,183.87	\$2,001,183.87
October Interest	\$493.35	\$493.35
Purchase		
Redemption		
October 31, 2012	\$2,001,677.22	\$2,001,677.22
November Interest		\$0.00
Redemption		
Purchase		
November 30, 2012		\$0.00
December Interest		\$0.00
Redemption		\$0.00
Purchase		\$0.00
December 31, 2012		\$0.00



DATE: November 4, 2013

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for October, 2013.

1. Total influent flow for the Upper Blue Treatment Facilities was 35.6 million gallons for the month of October. The flow for the previous October was 30.3 million gallons. There was a 5.3 million gallon increase (14.9%).
2. Solids loading at Farmer's Korner was up for October from 58,517# to 78,505#.  
(25.6% increase).
3. There are still some warranty issues that are outstanding and will be addressed by Glacier Construction. The following items included are interior paint of the Desedeg, building exterior, filter concrete replacement, and misc. painting items.
4. We are discharging good water that meets all discharge permit requirements. The phosphorus discharge concentration for September is at 0.015 mg/l (ppm).
5. We have received 4 new blowers from HSI. One blower has been installed and is working properly. We hope to get the other 3 blowers installed in about a month.



Greg

cc: A. Carlberg

cc: file

### PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	31.2	41.4	57.4	1.9	1.8	13.2	132341	201554	104118	54.5	43.2	75.4
FEB	29.0	38.1	52.3	2.0	2.9	10.7	180701	123132	73437	35.8	35.0	54.2
MAR	35.8	60.6	52.6	2.9	14.5	9.5	155768	172780	60641	59.0	66.1	64.6
APR	35.7	45.9	40.3	1.4	11.0	6.6	137501	149764	54588	46.0	21.5	47.7
MAY	44.3	38.9	66.6	0.7	4.8	8.0	67212	86021	42603	41.8	31.1	26.4
JUN	30.2	35.7	43.4	1.0	5.8	4.7	72034	72201	60953	55.6	39.0	38.4
JUL	37.0	52.5	52.6	0.9	10.6	7.2	66111	131823	67996	62.6	54.9	53.0
AUG	31.2	46.6	54.7	2.5	8.0	7.9	123291	155732	71829	48.1	62.5	31.2
SEP	20.4	34.4	40.9	1.5	8.4	4.0	87790	59961	53147	28.3	24.5	31.1
OCT	17.6	30.3	35.6	0.7	5.2	5.2	43008	58517	78505	20.7	36.0	26.9
NOV	18.2	34.9		1.0	8.4		63296	96343		47.1	15.8	
DEC	30.3	49.1		1.0	10.8		76814	67806		35.4	20.4	
TOTAL	360.9	508.4	496.4	17.5	92.2	77.0	1205867	1375634	667817	534.9	450.0	448.9

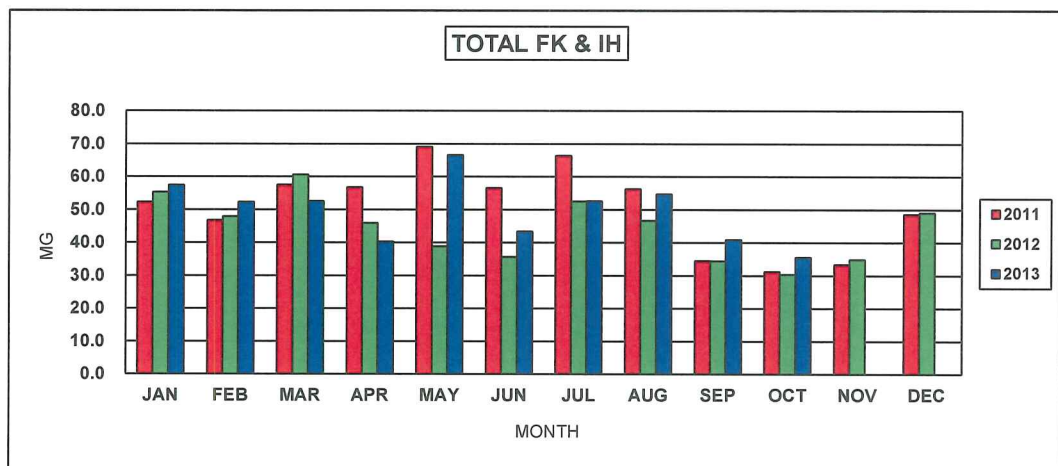
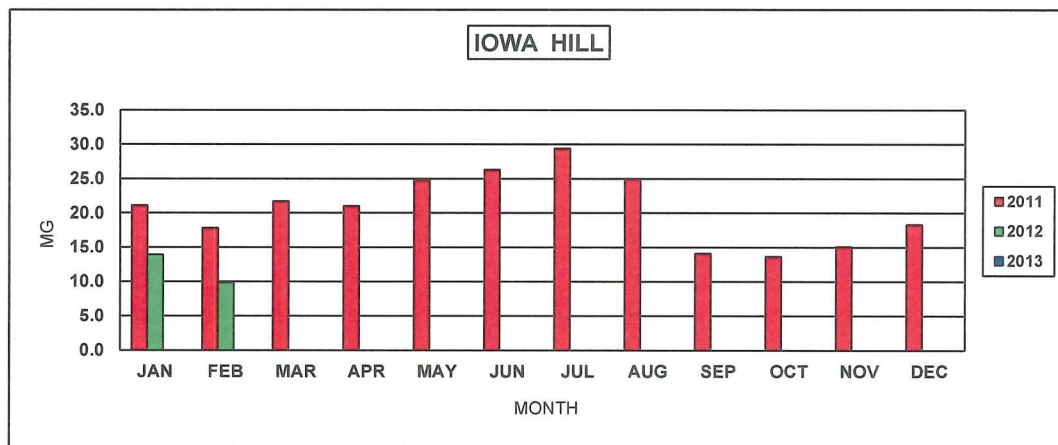
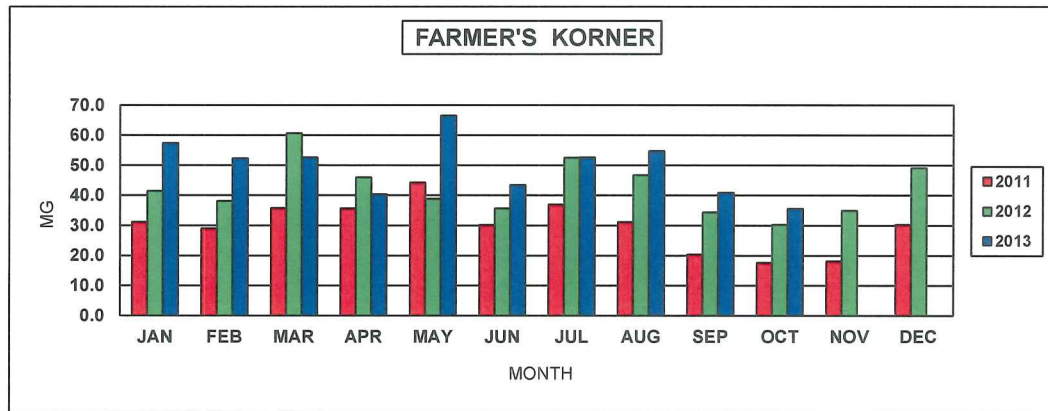
### PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	21.1	13.9	0.0	1.8	4.2	0.0	86584	36828	0
FEB	17.8	9.8	0.0	1.5	2.4	0.0	73806	29021	0
MAR	21.7	0.0	0.0	2.0	0.0	0	67754	0	0
APR	21.0	0.0	0.0	2.3	0.0	0	40209	0	0
MAY	24.8	0.0	0.0	2.3	0.0	0	24633	0	0
JUN	26.3	0.0	0.0	3.7	0.0	0	36937	0	0
JUL	29.4	0.0	0.0	4.3	0.0	0	71311	0	0
AUG	25.0	0.0	0.0	2.0	0.0	0	50532	0	0
SEP	14.1	0.0	0.0	1.6	0.0	0	40282	0	0
OCT	13.6	0.0	0.0	2.2	0.0	0	34260	0	0
NOV	15.1	0.0		4.0	0.0		33498	0	
DEC	18.3	0.0		3.7	0.0		58386	0	
TOTAL	248.2	23.7	0.0	31.4	6.6	0.0	618192	65849	0

### PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	52.3	55.3	57.4	3.7	6.0	13.2	218925	238382	104118	54.5	43.2	75.4
FEB	46.8	47.9	52.3	3.5	5.3	10.7	254507	152153	73437	35.8	35.0	54.2
MAR	57.5	60.6	52.6	4.9	14.5	9.5	223522	172780	60641	59.0	66.1	64.6
APR	56.7	45.9	40.3	3.7	11.0	6.6	177710	149764	54588	46.0	21.5	47.7
MAY	69.1	38.9	66.6	3.0	4.8	8.0	91845	86021	42603	41.8	31.1	26.4
JUN	56.5	35.7	43.4	4.7	5.8	4.7	108971	72201	60953	55.6	39.0	38.4
JUL	66.4	52.5	52.6	5.2	10.6	7.2	137422	131823	67996	62.6	54.9	53.0
AUG	56.2	46.6	54.7	4.5	8.0	7.9	173823	155732	71829	48.1	62.5	31.2
SEP	34.5	34.4	40.9	3.1	8.4	4.0	128072	59961	53147	28.3	24.5	31.1
OCT	31.2	30.3	35.6	2.9	5.2	5.2	77268	58517	78505	20.7	36.0	26.9
NOV	33.3	34.9	0.0	5.0	8.4	0.0	96794	96343	0	47.1	15.8	0.0
DEC	48.6	49.1	0.0	4.7	8.7	0.0	135200	67806	0	35.4	20.4	0.0
TOTAL	609.1	532.1	496.4	48.9	96.7	77.0	1824059	1441483	667817	534.9	450.0	448.9

## FACILITY FLOW





TO: Andrew Carlberg, District Manager

FROM: Wally Esquibel, Collection System Foreman

DATE: November 7, 2013

SUBJECT: Collection System Report for October, 2013

1. No backups reported for the month of October.
2. Field projects are as followed. All 3 projects need vacuum testing to meet District specs.
  1. Breck Park Estates sewer main install is complete.
  2. Upland Drive sewer main install is complete.
  3. HWY 9 sewer main install is complete.
3. Woodmoor sewer main lining is 80% complete. Manhole ends need to be sealed.
4. We are working with Quality Pipe Services to seal service line infiltration. There are 5 repairs in Blue River and 5 repairs in the Woodmoor area.
5. Final line cleaning total for 2013 was 21.71 miles plus TES cleaning for a total of 26.64 miles.
6. All lift stations the District maintains have been washed down and amps checks have been done on the pumps.
7. All locates are up to date, along with service line inspections.

Wally

cc:file  
/we

W.E.

## MANAGER REPORT

November 2013

- 1) **Project update-** Ten Mile Vista/Breck Park/Blue River HWY 9 projects should be complete by the Board meeting
- 2) **Water plant study** – There is no word on the progress of the report. However Town staff requests additional information of our treatment facilities and capacities.
- 3) **Water Right** – The District's new water attorney will be in attendance, Mr. Dan Platt, to discuss the District's water rights and the various water cases we are a party too.
- 4) **Blue Grouse Lawsuit-** We have spent a significant amount of time in preparation for court ordered mediation, which was conducted on October 17. The session lasted approximately 9 hours. The Mediator did say we had a very defensible case however the Plaintiffs would have an upper hand in having a sympathetic jury. In the end the insurance company for both the District and Stan Miller decided to offer a no fault settlement which was initially rejected. However the next day the Plaintiffs reconsidered and accepted the offer with an additional request that the District release the Promissory Note of approximately \$11,000.00. I discussed this with the attorneys for the insurance company and Gene Riordan. They both said that this would be a business decision for the District. After reviewing our options I feel that since both insurance companies want to settle I would recommend that the board follow suit. If that is the case the minutes need to reflect the concurrence.
- 5) **Summit Foundation-** The District commits, on an annual basis, to contribute to the Foundation \$750/month. This is an increase from last year of about \$100/month. The employees have committed to cover the increase. We have two "new" employees who now contribute bringing the total number of employees contributing to 13 out of 14.
- 6) During our work video inspecting the main lines we discovered several leaking taps. Normally to fix these requires excavation, however recently we found a new technology that can repair the tap from within the mainline. The process is called Top Hat. We will attempt to fix 8 service taps within the next several weeks. If the process works the way it is intended then we will consider using the process again in the future.