<u>Upper Blue Sanitation District</u> <u>Board of Directors Meeting</u> Thursday November 12, 2015 @ 5:30 PM

I. ROLL CALL:

Mr. Barrie Stimson called the meeting of the Upper Blue Sanitation District Board of Directors to order at 5:30 PM. Mr. Jeremy Fischer, Mr. Allyn Mosher, Mr. Barrie Stimson, Mrs. Patricia Theobald and Mr. Kenneth Trausch (via telephone) answered "present" at roll call.

Mr. Andrew Carlberg and Ms. Marjorie Covey attended as well.

Oath of Office – Jeremy Fischer

Mr. Fischer recited the Oath of Office and signed the document.

II. MINUTES:

September 10, 2015 minutes: Mr. Mosher made a motion to approve the September 10, 2015 Board of Directors meeting minutes as amended. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.

October 21, 2015 minutes: Mrs. Theobald made a motion to approve the October 21, 2015 Board of Directors meeting minutes. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS:

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors during the work session. Mr. Mosher made a motion to approve the bills as submitted. Mrs. Theobald seconded the motion. Mr. Stimson asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Board discussed the financial report during the work session.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors.

B. Manager Report:

The Manager's report was discussed by the Board of Directors.

-97 Subdivision:

Mr. Carlberg reported that the major construction for the 97 Subdivision sewer line extension project has been completed. We are waiting for the completion of the lift station which is estimated to be completed by the end of November.

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-Water Quality Regulations:

The District has been participating in two water quality hearings. The most important hearing concerns the metals Arsenic and Zinc which are toxic and present in the Blue River. The initial proposal would have added more restrictive levels in the Blue River down at Farmer's Korner. The initial proposal would not have effected Farmer's Korner because it discharges into Lake Dillon. Although, it could have had an effect on the Permit at Iowa Hill. Mr. Carlberg said that the Health Dept. is now discussing a State wide exemption to those waters where there is no credible data. The District is also monitoring new hearings concerning the Nutrient standards for Reg 85 and Reg 31.

-Blue River Line Extension:

We are in the design phase of the 2016 line extensions for Blue River.

-Lawsuit:

The District was recently named as a defendant in a lawsuit between a current homeowner and the previous owner of 387 Revette Drive. The reason that the District was named is because the District recorded a lien on the property in 2011 which they claimed was never released. Therefore, we had an interest in the property. The District provided the recorded release of lien to their attorney and filed to be removed from the case.

VIII. OLD BUSINESS:

C. 2016 Draft Budget

The Board discussed the 2016 Draft Budget in detail during the work session. Mr. Carlberg said that he is proposing the District not increase service fees or plant investment fees for 2016. Repair and Maintenance will be the focus of the 2016 budget. There will be a line item in the budget for miscellaneous line extensions to address issues as they arise. The District is planning to start up the Iowa Hill plant in 2016, so there will be additional expenses for Iowa Hill. Mr. Carlberg discussed in detail with the Board the capital items budgeted for 2016. This is the third time the Board has discussed the 2016 Budget. The Board will have the 2016 Budget presented for approval at the December Board meeting.

IX. NEW BUSINESS:

D. Inclusion Petition Summit County, Huron Landing

Mr. Carlberg informed the Board that Summit County has submitted an Inclusion Petition for a 26 unit housing project on County Road 450 in Huron Landing, where the Recycling Center is currently located.

The estimated Inclusion Fee will be \$271,065.60 and the estimated Plant Investment Fee for the project will be \$352,153.60. The Inclusion Petition Fee, Inclusion Fee and Plant Investment Fee will be deducted from the \$1 M credit the County has with the District. Mr. Carlberg recommended that the Board accept the Inclusion Petition and call for a Public Hearing at the December Board meeting.

Mr. Mosher made a motion to accept the Inclusion Petition that Summit County has submitted for the 26 unit housing project in Huron Landing and called for a Public Hearing at the December Board meeting. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.

E. Stan Miller, Inc. Pay Request #3

Mr. Carlberg said that Stan Miller, Inc. has submitted pay request #3 for the 97 Subdivision sewer line extension in the amount of \$97,371.31. The pay request has been reviewed by the engineer and staff recommends approval of Stan Miller, Inc. pay request #3.

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Mrs. Theobald made a motion to approve Stan Miller, Inc. pay request #3 in the amount of \$97,371.31. Mr. Fischer seconded the motion. Mr. Stimson asked the Board for a roll call and the motion was passed unanimously by the Board.

X. CORRESPONDENCE:

XI. ADJOURN:

Mrs. Theobald made a motion to adjourn the meeting at 6:00 PM. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

Mr. Barrie Stimson, Vice-President

Mr. Affyn Mosher, Secretary

Memorandum

To: Andy Carlberg

From: Marjorie Covey

Date: November 6, 2015

Re: Financial Update

Mayorie

-The District's Financial Records are in good order.

- We have not received all of the October 2015 bills, including the Xcel Energy bill. Therefore, the October 2015 Financial Statements are a preliminary draft for your review.
- -The October 2015 accounts payable check register is included in the financial section of the Board packet behind the red tab.
- -On the Over Anticipated Budget Statement, Safety Expense is highlighted in green because the District will be receiving reimbursement from the Safety Grant Fund through Colorado Special Districts.

Upper Blue Sanitation District Comparative Balance Sheet-UNAUDITED DRAFT October 31, 2015 and October 31, 2014

÷	2015	2014	Increase (Decrease)
Current Assets:		and the same of th	(200.000)
Petty Cash	\$200	\$200	-
Checking-Wells Fargo Bank	19,500,790	14,132,986	5,367,804
Cash-Centennial Bank Money Market	250,664	251,387	(723)
ColoTrust Prime	3,640,747	3,640,166	581
Toal Cash and Equivalents	23,392,401	18,024,739	5,367,662
Investments			
FK Construction Retainage Escrow	-	·	-
Cert. of Deposit & Treasuries	2,000,506	2,001,067	(561)
Total Investments	2,000,506	2,001,067	(561)
Other Current Assets	7		
Receivables-Utility + Spec. Assessments	187,190	141,296	45,894
Developer/Contractor Escrow	193,586	170,236	23,350
Interest Receivable & Market Adjustments	-		-
Notes Receivable	252,640	337,017	(84,377)
Prepaid Expenses Loan Issuance Costs (Net)	36,017 -	25,456 -	10,561 -
Total Other Assets	669,433	674,005	(4,572)
Total Current Assets:	26,062,340	20,699,811	5,362,529
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	97,113	97,113	-
Sewer Lines	13,894,928	13,858,598	36,330
Treatment Plants	77,397,858	76,792,362	605,496
Office Equipment	210,830	210,830	-
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks IH Administration Building	1,144,022	877,369	266,653
Upper Blue System Costs	138,162 5,711,804	138,162 4,321,429	1 200 275
Telemetry	316,466	316,466	1,390,375
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	101,130,216	98,831,362	2,298,854
Less Accumulated Depreciation	(31,881,051)	(29,823,891)	(2,057,160)
Net Property Plant and Equipment :	69,249,165	69,007,471	241,694
Total Assets:	95,311,505	89,707,282	5,604,223

Liabilities

			Increase
	2015	2014	(Decrease)
Current Liabilities:			
Accounts Payable	51,621	596,530	(544,909)
Construction/Developer Escrow	193,586	170,236	23,350
Earned Employee Benefits	124,965	120,992	3,973
Unearned User Fees	899,636	884,643	14,993
Interest Payable	131,843	143,799	(11,956)
Loan Payable (Current Portion)	964,010	941,170	22,840
Retainage Payable-Construction in Progress		11,610	(11,610)
Retainage Payable-Blue River	-	47,863	(47,863)
Employee Housing Deposit Payable	1,750	1,750	
Total Current Liabilities:	2,367,411	2,918,593	(551,182)
Long Term Liabilities:	E		***************************************
Loan Payable	7,385,294	8,349,304	(964,010)
Total Long Term Liabilities:	7,385,294	9,290,474	(1,905,180)
Total Liabilities	9,752,705	12,209,067	(2,456,362)
Net Assets			
Invested in Capital Assets, Net of Related Debt	60,768,018	60,768,018	_
Unrestricted Net Assets	16,790,782	10,730,197	6,060,585
Unrestricted Net Assets - Nutrient Reserve	8,000,000	6,000,000	2,000,000
Total Contributed Capital	85,558,800	77,498,215	8,060,585
Total Liabilities and Equity	05 244 505	00 707 000	F 004 222
Total Liabilities and Equity	95,311,505	89,707,282	5,604,223

	2015	2015	2015	2015	2015
Operating Revenue	October	Year To Date	Approved Budget	Uncollected	% Uncol/Col
Sewer User Fees	448,648	4,458,470	5,315,000	856,530	16
Tap Inspection Fees	900	9,600	7,000	(2,600)	(37)
Miscellaneous Revenue	0	9,500	1,000	(8,500)	(850)
Camper Dump Fees	0	8,205	3,000	(5,205)	(174)
Late Fees	114	19,175	15,000	(4,175)	(28)
Line Extension Fees	20,189	124,596	25,000	(99,596)	(398)
Rental Income	1,170	33,020	39,000	5,980	15
Total Operating Revenue	471,021	4,662,566	5,405,000	742,434	14
Miscellaneous Revenue					
Interest on Loan Payments	3,671	15,645	9,000	(6,645)	(74)
Plant Investment Fees	236,314	5,505,447	1,000,000	(4,505,447)	(451)
Inclusion Fees	5,622	526,053	30,000	(496,053)	(1,654)
Interest on Investments	696	11,034	18,000	6,966	39
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	246,303	6,058,179	1,057,000	(4,994,534)	(473)
Total Revenue	717,324	10,720,745	6,462,000	(4,258,745)	(66)

Administration Expense	2015	2015	2015	2015	2015
	October	Year to Date	Approved Budget	Available	% Available
Payroll & Employee Benefits	-				
Salaries	83,358	842,621	1,254,800	412,179	33
Overtime	5,768	30,940	45,000	14,060	31
FICA-Admn	4,652	52,535	77,800	25,265	32
Medicare-Admin	1,289	12,625	18,200	5,575	31
401K Contributions	5,895	58,647	94,110	35,463	38
Worker's Compensation Insurance	2,096	10,212	25,000	14,788	59
Health Insurance	20,696	197,999	245,000	47,001	19
Total	123,754	1,205,579	1,759,910	554,331	31
Office Supplies	0	1,997	5,000	3,003	60
Telephone	557	13,621	22,000	8,379	38
Business Expenses	3,907	26,302	45,000	18,698	42
Bank Service Fees - Admin	0	1	5,000	4,999	100
Legal Counsel	2,771	29,180	65,000	35,820	55
Education	1,098	17,260	25,000	7,740	31
Audit & Accounting	0	8,500	9,000	500	6
Legal Publications	145	1,829	12,000	10,171	85
Board Members	400	4,900	6,000	1,100	18
Elections	0	0	0	0	0
Computer Expenses	106	13,377	25,000	11,623	46
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	2,139	11,437	13,000	1,563	12
Insurance - General	11,985	118,651	142,300	23,649	17
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	6,630	60,000	53,370	89
Tools	30	1,902	3,500	1,598	46
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	5,931	7,000	1,069	15
Safety	2,443	14,852	5,000	(9,852)	(197)
Summit Water Quality	0	15,832	15,000	(832)	(6)
Building Maintenance	1,012	25,500	30,000	4,500	15
Employee Housing Maintenance	3,075	8,608	20,000	11,392	57
Employee Housing Utilities _	693	3,659	5,000	1,341	27
Total Administration	154,115	1,535,548	2,282,710	747,162	33
Iowa Hill Plant Expenses					
Utilities					
Gas	0	7,071	15,000	7,929	53
Electric	0	22,328	75,000	52,672	70
Freight	112	1,444	10,000	8,556	86
Equipment Repairs	0	5,013	60,000	54,987	92
Chemicals	158	158	40,000	39,842	100
Contracted Repairs	1,823	19,869	20,000	131	1
Laboratory Supplies	0	11,891	15,000	3,109	21
Biomonitoring	0	0	15,000	15,000	0
Discharge Permit	0	6,171	8,000	1,829	23
Supplies	2,261	7,004	9,000	1,996	22
Total Iowa Hill	4,354	80,949	267,000	186,051	70

October Financial Statement Cor	ıt.				Pg. 3
	2015	2015	2015	2015	2015
	October	Year to Date	Approved Budget	Available	% Available
Farmers Korner Expenses					
Utilities					
Gas	2,130	35,188	78,000	42,812	55
Electric	0	312,009	500,000	187,991	38
Freight	1,936	28,812	35,000	6,188	18
Equipment Repairs	42	15,013	60,000	44,987	75
Chemicals	21,243	405,070	400,000	(5,070)	(1)
Supplies	26	11,846	10,000	(1,846)	(18)
Contracted Repairs	2,718	30,677	30,000	(677)	(2)
Dumpster Charges	1,025	10,250	14,000	3,750	27
Biomonitoring	0	4,513	7,000	2,487	36
Discharge Permit	0	16,662	25,000	8,338	33
Composting	9,654	95,411	105,000	9,589	9
Site Monitoring	782	26,476	40,000	13,524	34
Sludge Hauling Costs	0	48,150	75,000	26,850	36
State Health Fees		0	2,500	2,500	100
Total Farmers Korner	39,556	1,040,077	1,381,500	341,423	25
Collection Expenses					
Utilities	717	16,844	28,000	11,156	40
Vehicle Expense	1,713	16,690	35,000	18,310	52
Line Cleaner Expenses	0	3,853	2,000	(1,853)	(93)
Manhole Repairs/Line Repairs	16,606	95,516	120,000	24,484	20
Equipment Repairs	1,191	21,098	9,000	(12,098)	(134)
CCTV Expense	0	380	3,500	3,120	89
Total Collection	20,227	154,381	197,500	43,119	22
Total Operating Expenditures	218,252	2,810,955	4,128,710	1,317,755	149
Net Cash from Operations	252,769	1,851,611	1,276,290	(575,321)	
Replacement Capital					
Administration	0	33,464	45,000	11,536	26
Plant:	O	55,704	45,000	11,000	20
IH	0	0	300,000	300,000	100
FK	0	94,636	299,000	204,364	68
South Blue	0	94,030	50,000	50,000	100
Collection	U	U	50,000 675,000	50,000 675,000	100

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32,470

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183,760

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344,330

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315,967

1,312,420

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2

Misc.

Vehicle

Bond Interest

Total Replacement Capital

Non Operating Expenses Bond Principal

Total Non Operating

Collection

October Financial Statement Cont.					Pg. 4
	2015	2015	2015	2015	2015
	October	Year to Date	Approved Budget	Available	% Available
Capital Outlay					
Plant:					
IH	0	5,375	124,000	118,625	96
FK	8,337	8,337	200,000	191,663	96
South Blue	34,000	66,730	500,000	433,270	87
Collection	0	277,352	895,000	617,648	69
Administration	0	0	15,000	15,000	100
Total Capital Outlay	42,337	357,794	1,734,000	1,376,206	79
		9			
Total Expenses	293,059	4,793,056	8,584,130	3,791,074	44
_	8				
Total Revenue - Total Expenses	424,265	5,927,689	(2,122,130)		

	2015	2014	2015	2014	Increase
Operating Revenue	October	October	Year To Date	Year to Date	(Decrease)
Sewer User Fees	448,648	441,949	4,458,470	4,402,153	56,317
Tap Inspection Fees	900	800	9,600	7,600	2,000
Miscellaneous Revenue	0	100	9,500	4,030	5,470
Camper Dump Fees	0	2,150	8,205	4,116	4,089
Late Fees	114	12,862	19,175	20,173	(998)
Line Extension Fees	20,189	7,549	124,596	74,310	50,286
Rental Income	1,170	3,250	33,020	35,500	(2,480)
Total Operating Revenue	471,021	468,660	4,662,566	4,547,882	114,684
Miscellaneous Revenue					
Interest on Loan Payments	3,671	3,402	15,645	11,503	4,142
Plant Investment Fees	236,314	246,971	5,505,447	3,239,548	2,265,899
Inclusion Fees	5,622	9,240	526,053	87,088	438,965
Interest on Investments	696	1,344	11,034	12,953	(1,919)
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Reven	246,303	260,957	6,058,179	3,351,092	2,702,945
Total Revenue	717,324	729,617	10,720,745	7,898,974	2,821,771

Administration Expense	2015 October	2014 October	2015 Year to Date	2014 Year to Date	Increase (Decrease)
Payroll & Employee Benefits					
Salaries	83,358	83,162	842,621	866,546	(23,925)
Overtime	5,768	2,917	30,940	23,650	7,290
FICA-Admn	4,652	4,460	52,535	52,170	365
Medicare-Admin	1,289	1,241	12,625	12,828	(203)
401K Contributions	5,895	5,922	58,647	60,264	(1,617)
Worker's Compensation Insu	2,096	1,676	10,212	18,757	(8,545)
Health Insurance	20,696	18,482	197,999	184,146	13,853
Total	123,754	117,860	1,205,579	1,218,361	(12,782)
	120,704	117,000	1,200,070	1,210,501	(12,102)
Office Supplies	0	0	1,997	3,631	(1,634)
Telephone	557	1,321	13,621	14,935	(1,314)
Business Expenses	3,907	3,652	26,302	27,361	(1,059)
Bank Service Fees - Admin	0,907	241	20,302		
		2,063	20.400	513	(512)
Legal Counsel	2,771		29,180	63,367	(34,187)
Education	1,098	180	17,260	8,561	8,699
Audit & Accounting	0	0	8,500	8,300	200
Legal Publications	145	0	1,829	6,883	(5,054)
Board Members	400	500	4,900	5,000	(100)
Elections	0	0	0	0	0
Computer Expenses	106	945	13,377	17,438	(4,061)
Copy Machine & Supply	0	0	0	0	0
Postage & Meter Rent	2,139	2,100	11,437	13,092	(1,655)
Insurance - General	11,985	11,052	118,651	111,169	7,482
Insurance - Deductible	0	0	0	0	0
Engineering	0	10,960	6,630	29,228	
Tools	30	0	1,902	2,422	(520)
Radios	0	0	0	0	0
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	0	5,931	3,365	2566
Safety	2,443	0	14,852	6,200	8,652
Summit Water Quality	0	0	15,832	14,021	1,811
Building Maintenance	1,012	1,494	25,500	12,934	12,566
Employee Housing Maintena	3,075	60	8,608	4,848	3,760
Employee Housing Utilities	693	660	3,659	4,107	(448)
Total Administration	154,115	153,088	1,535,548	1,575,736	(17,590)
Iowa Hill Plant Expenses					
Utilities					
Gas	0	189	7,071	8,842	(1,771)
Electric	0	2,885	22,328	29,199	(6,871)
Freight	112	35	1,444	114	1,330
Equipment Repairs	0	290	5,013	14,078	(9,065)
Chemicals	158	0	158	0	158
Contracted Repairs	1,823	Ö	19,869	11,315	8,554
Laboratory Supplies	0	140	11,891	12,230	(339)
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	6,171	6,090	81
Supplies	2,261	189	7,004	578	6,426
Total Iowa Hill	4,354	3,728	80,949	82,446	
	4,354	3,120	00,949	02,440	(7,923)

October Comparative Stateme	2015	2014	2015	2014	Pg. 3 Increase
	October	October	Year to Date	Year to Date	(Decrease)
Farmers Korner					
Utilities	do suttingel				
Gas	2,130	4,809	35,188	61,423	(26,235)
Electric	0	27,770	312,009	348,489	(36,480)
Freight	1,936	1,290	28,812	25,302	3,510
Equipment Repairs Chemicals	42	07.566	15,013	65,484	(50,471)
	21,243	27,566	405,070	324,816	80,254
Supplies	26	1,766	11,846	10,244	1,602
Contracted Repairs	2,718	5,007	30,677	39,839	(9,162)
Dumpster Charges	1,025	1,025	10,250	10,010	240
Biomonitoring	0	0	4,513	4,313	200
Discharge Permit	0	0	16,662	15,149	1,513
Composting	9,654	8,151	95,411	69,866	25,545
Site Monitoring	782	3,144	26,476	26,402	74
Sludge Hauling Costs	0	5,400	48,150	53,816	(5,666)
State Health Fees	0	0	0	0	0
Total Farmers Korner	39,556	85,928	1,040,077	1,055,153	(15,076)
Collection Expenses					
Utilities	717	1,732	16,844	20,180	(3,336)
Vehicle Expense	1,713	2,639	16,690	31,715	(15,025)
Line Cleaner Expenses	0	514	3,853	557	3,296
Manhole Repairs/Line Repair	16,606	16,285	95,516	108,631	(13,115)
Equipment Repairs	1,191	3,605	21,098	12,280	8,818
CCTV Expense	0	0	380	5,403	(5,023)
Total Collection	20,227	24,775	154,381	178,766	(24,385)
				,	(= :,)===)
Total Operating Expenditui	218,252	267,519	2,810,955	2,892,101	(64,974)
	<u> </u>				
Net Cash from Operations	252,769	201,141	1,851,611	1,655,781	195,830
Replacement Capital					
Administration	0	0	33,464	0	33,464
Plant					
IH	. 0	132,783	0	310,415	(310,415)
FK	0	0	94,636	9,973	84,663
Upper Blue	0	0	0	0	0
Collection					0
Misc	0	0	183,760	47,941	135,819
Vehicle	32,470	0	32,470	152,833	(120,363)
Total Replacement Capital	32,470	132,783	344,330	521,162	(176,832)
					()
Non Operating Expenses					
CWRPDA Loan Principal	0	0	964,010	941,170	22,840
Loan Interest	Ö	0	315,967	344,671	
Total Non Operating	0	0	1,279,977	1,285,841	(28,704)
		U.	1,279,977	1,200,041	(5,864)
*					

October Comparative States	ment Cont.				Pg. 4
	2015	2014	2015	2014	Increase
	<u>October</u>	October	Year to Date	Year to Date	(Decrease)
Capital Outlay					
Plant-IH-CO	0	9,897	5,375	44,383	(39,008)
Plant-FK-CO	8,337	702	8,337	34,013	(25,676)
Plant-South Blue-CO	34,000	.0	66,730	0 -	66,730
Collection	0	372,503	277,352	1,153,505	(876,153)
Administration	0	0	0		0
Total Capital Outlay	42,337	383,102	357,794	1,231,901	(874,107)
Total Expenses	293,059	783,404	4,793,056	5,931,005	(1,121,777)
· =				T 1 1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
Revenue Less Expenses	424,265	(53,787)	5,927,689	1,967,969	3,959,720

Upper Blue Sanitation District Monthly Financial Statement-UNAUDITED DRAFT October 31, 2015

Revenue Over/Anticipated Over Budget Expenses Over/Anticipated Over Budget

Operating Revenue	2015 October	2015 Year To Date	2015 Approved Budget	2015 Uncollected	2015 % Uncol/Col
Sewer User Fees					
	448,648	4,458,470	5,315,000	856,530	16
Tap Inspection Fees	900	9,600	7,000	(2,600)	(37)
Miscellaneous Revenue	0	9,500	1,000	(8,500)	(850)
Camper Dump Fees	0	8,205	3,000	(5,205)	(174)
Late Fees	114	19,175	15,000	(4,175)	(28)
Line Extension Fees	20,189	124,596	25,000	(99,596)	(398)
Rental Income	1,170	33,020	39,000	5,980	15
Total Operating Revenue	471,021	4,662,566	5,405,000	742,434	14
Miscellaneous Revenue					
Interest on Loan Payments	3,671	15,645	9,000	(6,645)	(74)
Plant Investment Fees	236,314	5,505,447	1,000,000	(4,505,447)	(451)
Inclusion Fees	5,622	526,053	30,000	(496,053)	(1,654)
Interest on Investments	696	11,034	18,000	6,966	39
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	246,303	6,058,179	1,057,000	(4,994,534)	(473)
Total Revenue	717,324	10,720,745	6,462,000	(4,258,745)	(66)

Administration Expense	2015 October	2015 Year to Date	2015 Approved Budget	2015 Available	2015 % Available
Payroll & Employee Benefits	AND THE PARTY NAMED IN COLUMN TO SERVICE OF TH	Account to the second of the s	and the second s		
Salaries	83,358	842,621	1,254,800	412,179	33
Overtime	5,768	30,940	45,000	14,060	31
FICA-Admn	4,652	52,535	77,800	25,265	32
Medicare-Admin	1,289	12,625	18,200	5,575	31
401K Contributions	5,895	58,647	94,110	35,463	38
Worker's Compensation Insurance	2,096	10,212	25,000	14,788	59
Health Insurance	20,696	197,999	245,000	47,001	19
Total	123,754	1,205,579	1,759,910	554,331	31
-					
Office Supplies	0	1,997	5,000	3,003	60
Telephone	557	13,621	22,000	8,379	38
Business Expenses	3,907	26,302	45,000	18,698	42
Bank Service Fees - Admin	0	1	5,000	4,999	100
Legal Counsel	2,771	29,180	65,000	35,820	55
Education	1,098	17,260	25,000	7,740	31
Audit & Accounting	0	8,500	9,000	500	6
Legal Publications	145	1,829	12,000	10,171	85
Board Members	400	4,900	6,000	1,100	18
Elections	0	0	0	0	0
Computer Expenses	106	13,377	25,000	11,623	46
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	2,139	11,437	13,000	1,563	12
Insurance - General	11,985	118,651	142,300	23,649	17
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	6,630	60,000	53,370	89
Tools	30	1,902	3,500	1,598	46
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	5,931	7,000	1,069	15
Safety	2,443	14,852	5,000	(9,852)	(197)
Summit Water Quality	0	15,832	15,000	(832)	(6)
Building Maintenance	1,012	25,500	30,000	4,500	15
Employee Housing Maintenance	3,075	8,608	20,000	11,392	57
Employee Housing Utilities	693	3,659	5,000	1,341	27
Total Administration	154,115	1,535,548	2,282,710	747,162	33
I WILLIAM TO THE STATE OF THE S					
Iowa Hill Plant Expenses					
Utilities					
Gas	0	7,071	15,000	7,929	53
Electric	0	22,328	75,000	52,672	70
Freight	112	1,444	10,000	8,556	86
Equipment Repairs	0	5,013	60,000	54,987	92
Chemicals	158	158	40,000	39,842	100
Contracted Repairs	1,823	19,869	20,000	131	1
Laboratory Supplies	0	11,891	15,000	3,109	21
Biomonitoring	0	0	15,000	15,000	0
Discharge Permit	0	6,171	8,000	1,829	23
Supplies Total Iowa Hill	2,261	7,004	9,000	1,996	22
- ocal loved (III)	4,354	80,949	267,000	186,051	70

October Financial Statement Cont.	2015 October	2015 Year to Date	2015 Approved Budget	2015 Available	Pg. 3 2015 <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	2,130	35,188	78,000	42,812	55
Electric	0	312,009	500,000	187,991	38
Freight	1,936	28,812	35,000	6,188	18
Equipment Repairs Chemicals	42	15,013	60,000	44,987	75
	21,243	405,070	400,000	(5,070)	(1)
Supplies Contracted Repairs	26	11,846	10,000	(1,846)	(18)
Contracted Repairs	2,718	30,677	30,000	(677)	(2)
Dumpster Charges	1,025	10,250	14,000	3,750	27
Biomonitoring	0	4,513	7,000	2,487	36
Discharge Permit		16,662	25,000	8,338	33
Composting	9,654	95,411	105,000	9,589	9
Site Monitoring	782	26,476	40,000	13,524	34
Sludge Hauling Costs State Health Fees	0	48,150	75,000	26,850	36
Total Farmers Korner	0	0	2,500	2,500	100
Total ranners Nomer	39,556	1,040,077	1,381,500	341,423	25
Collection Expenses	747	40.044	00.000	44.450	40
Utilities	717	16,844	28,000	11,156	40
Vehicle Expense	1,713	16,690	35,000	18,310	52
Line Cleaner Expenses	0	3,853	2,000	(1,853)	(93)
Manhole Repairs/Line Repairs	16,606	95,516	120,000	24,484	20
Equipment Repairs	1,191	21,098	9,000	(12,098)	(134)
CCTV Expense	0	380	3,500	3,120	89
Total Collection	20,227	154,381	197,500	43,119	22
Total Operating Expenditures	218,252	2,810,955	4,128,710	1,317,755	149
Net Cash from Operations	252,769	1,851,611	1,276,290	(575,321)	
Replacement Capital					
Administration	0	33,464	45,000	11,536	26
Plant:	U	33,404	45,000	11,550	20
IH	0	0	300,000	200 000	100
FK	0	94,636	299,000	300,000 204,364	68
South Blue	0	94,030	50,000	50,000	100
Collection	U	U	675,000	675,000	100
Misc.	0	183,760	075,000	075,000	100
Vehicle	32,470	32,470	40.000	7 520	10
Total Replacement Capital	32,470	344,330	1,409,000	7,530 1,248,430	19 89
	52,710	344,330	1,400,000	1,240,430	09

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Non Operating Expenses Bond Principal Bond Interest Total Non Operating

October Financial Statement Cont.	2015 October	2015 Year to Date	2015 Approved Budget	2015 Available	Pg. 4 2015 <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	5,375	124,000	118,625	96
FK	8,337	8,337	200,000	191,663	96
South Blue	34,000	66,730	500,000	433,270	87
Collection	0	277,352	895,000	617,648	69
Administration	0	0	15,000	15,000	100
Total Capital Outlay	42,337	357,794	1,734,000	1,376,206	79
Total Expenses	293,059	4,793,056	8,584,130	3,791,074	44
_					
Total Revenue - Total Expenses	424,265	5,927,689	(2,122,130)		

CAPITAL 2015	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
Centrifuge Repair	\$0.00	\$51,526.65	\$30,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$75,000.00
Spectrophotometer	•••	\$3,876.95	200 CONT. 200 SECTION CO. CO.
Agitator for Filters		\$7,728.00	
Autoclave	\$0.00	\$6,234.00	\$10,000.00
Telemetry Scada	\$0.00	\$0.00	\$20,000.00
Flow Equilization Lining	\$0.00	\$0.00	\$100,000.00
Tube Settler Repair	\$0.00	\$25,270.00	\$35,000.00
VFD For Old Blowers	\$0.00	\$0.00	\$20,000.00
VFD For Return Sludge Pumps	\$0.00	\$0.00	\$9,000.00
TOTAL	\$0.00	\$94,635.60	\$299,000.00
FARMERS KORNER - NEW			
10-95-9540			
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$200,000.00
Roof Icemelt System	\$8,337.00	\$8,337.00	
TOTAL	\$8,337.00	\$8,337.00	\$200,000.00
LOWALINI DEDI ACEMENT			
IOWA HILL - REPLACEMENT 10-85-8522			
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$200,000.00
Chemical Feed Pumps	\$0.00	\$0.00	\$100,000.00
TOTAL	\$0.00	\$0.00	\$300,000.00
101/10		,	
IOWA HILL - NEW			
10-95-9510			
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$100,000.00
Telemetry Scada	\$0.00	\$0.00	\$20,000.00
Lawnmower	\$0.00	\$5,375.00	\$4,000.00
TOTAL	\$0.00	\$5,375.00	\$124,000.00
SOUTH BLUE - REPLACEMENT 10-85-8526			
	\$0.00	\$0.00	\$50,000.00
Miscellaneous Equipment Replace/Repair TOTAL	\$0.00	\$0.00	\$50,000.00
TOTAL	Ψ0.00	ψ0.00	Ψου,ουσ.ου
SOUTH BLUE - NEW			
10-95-9590			
Plant Expansion	\$0.00	\$32,729.85	\$500,000.00
Vac Sludge Collector	\$34.000.00	\$34,000.00	,
TOTAL	\$34,000.00	\$66,729.85	\$500,000.00
COLLECTION - REPLACEMENT			
10-85-8530			
Manholes/Liftstations	\$0.00	\$100,843.97	\$100,000.00
Miscellaneous Line Extensions	\$0.00	\$0.00	\$100,000.00
Infiltration/Inflow	\$0.00	\$0.00	\$100,000.00
Warriors Mark	\$0.00	\$0.00	\$150,000.00
Town of Breck Repairs	\$0.00	\$0.00	\$150,000.00
TV Camera and Computer	\$0.00	\$64,916.07	\$75,000.00
Generator (Mobile)	\$0.00	\$18,000.00	\$45,000.00
TOTAL	\$0.00	\$183,760.04	\$720,000.00
COLLECTION - NEW			
10-95-9520	Ä.a	00.00	4050 000
Miscellaneous Line Extension	\$0.00	\$0.00	\$850,000.00
Breckenridge Park Estates	4	1	
97 Subdivision	\$0.00	\$277,352.33	
Leap Year	40.00	ф077 OFC 00	#050 000 00
TOTAL	\$0.00	\$277,352.33	\$850,000.00
VEHICLE - RC		•	
10-85-8550			
Vehicle Replacement	\$32,470.00	\$32,470.00	\$40,000.00
TOTAL	\$32,470.00	\$32,470.00	\$40,000.00

CAPITAL 2015 (Page 2)	Current Month	Year To Date	Budget
ADMINISTRATION - REPLACEMENT 10-85-8510			
Vehicle Replacement	\$0.00	\$33,464.00	\$45,000.00
TOTAL	\$0.00	\$33,464.00	\$45,000.00
ADMINISTRATION - NEW 10-95-9580			
Computers	\$0.00	\$0.00	\$15,000.00
TOTAL	\$0.00	\$0.00	\$15,000.00
GRAND TOTALS	\$74,807.00	\$702,123.82	\$3,143,000.00

DATE: October 12, 2015

TO: Andrew Carlberg, District Manager

FROM: Earl Picard, Chief Plant Operator

SUBJECT: Treatment plant operations for September, 2015.

- 1. Total influent flow for the Upper Blue Treatment Facilities was 37.0 million gallons for the month of September. The flow for the previous September was 38.7 million gallons. This is a 1.7 million gallon decrease (4.4%).
- 2. Solids loading at Farmer's Korner was down for September from 41996# to 34245#. (18.5% decrease).
- 3. We are discharging good water that meets all discharge permit requirements. The phosphorus discharge concentration for September was at 0.008 mg/l (ppm).

Earl

cc: file

DATE: November 5, 2015

TO: Andrew Carlberg, District Manager

FROM: Earl Picard, Chief Plant Operator

SUBJECT: Treatment plant operations for October, 2015.

- 1. Total influent flow for the Upper Blue Treatment Facilities was 34.9 million gallons for the month of October. The flow for the previous October was 38.4 million gallons. This is a 3.5 million gallon decrease (9.1%).
- 2. Solids loading at Farmer's Korner was down for October from 61870#to 46605#. (24.7%).
- 3. We are discharging good water that meets all discharge permit requirements. The phosphorus discharge concentration for August is at 0.012 mg/l (ppm).

Earl

cc: file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			11	INF SS (LBS)			SLUDGE (TONS)		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	
JAN	57.4	54.9	54.7	13.2	3.2	4.3	104118	74790	77471	75.4	59.9	68.6	
FEB	52.3	50.0	52.3	10.7	6.7	3.2	73437	79210	84259	54.2	61.0	65.6	
MAR	52.6	60.4	63.7	9.5	10.6	6.5	60641	86743	112427	64.6	69.0	88.6	
APR	40.3	64.2	53.3	6.8	6.4	3.4	54588	82592	99843	47.7	21.1	89.6	
MAY	66.6	80.3	59.1	8.0	5.0	2.7	42603	94940	104569	26.4	52.7	22.6	
JUN	43.4	61.0	59.6	4.7	3.4	4.2	60953	75395	93574	38.4	58.0	59.2	
JUL	52.6	52.9	54.9	7.8	7.8	2.8	67996	54666	76291	53.0	57.7	71.6	
AUG	54.7	50.0	48.0	7.1	5.8	4.0	71829	93034	53667	31.2	38.3	34.4	
SEP	40.9	38.7	37.0	4.0	3.4	2.0	53147	41996	34245	31.1	41.0	50.4	
OCT	35.6	38.4	34.9	4.9	4.6	2.2	78505	61870	46605	26.9	57.0	41.8	
NOV	36.0	38.7		3.4	4.0		52500	55194)	44.0	25.3		
DEC	51.7	47.8		4.3	6.8		110099	62375		58.5	65.5		
TOTAL	584.1	637.3	517.5	84.4	67.7	35.3	830416	862805	782951	551.4	606.4	592.3	

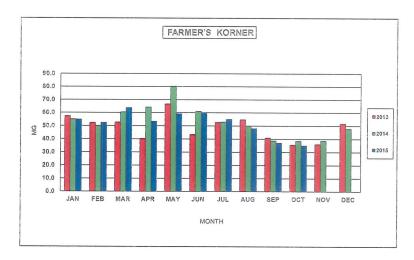
PLANT STATISTICS - IOWA HILL

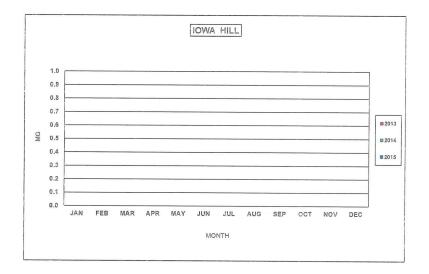
MONTH	EF	F FLOW (I	MG)	EF	F PHOS (L	BS)	INF SS (LBS)			
	2013	2014	2015	2013	2014	2015	2013	2014	2015	
JAN	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
FEB	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
MAR	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
APR	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
MAY	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
JUN	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
JUL	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
AUG	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
SEP	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
OCT	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
NOV	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
DEC	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0	

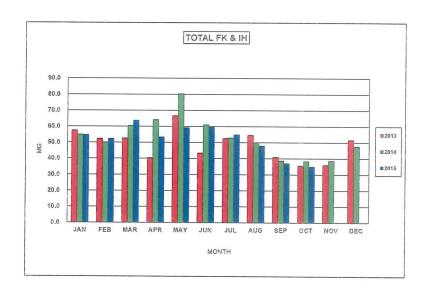
PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			1	INF SS (LBS)			SLUDGE (TONS)		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	
JAN	57.4	54.9	54.7	13.2	3.2	4.3	104118	74790	77471	75.4	59.9	68.6	
FEB	52.3	50.0	52.3	10.7	6.7	3.2	73437	79210	84259	54.2	61.0	65.6	
MAR	52.6	60.4	63.7	9.5	10.6	6.5	60641	86743	112427	64.6	69.0	88.6	
APR	40.3	64.2	53.3	6.8	6.4	3.4	54588	82592	99843	47.7	21.1	89.6	
MAY	66.6	80.3	59.1	8.0	5.0	2.7	42603	94940	104569	26.4	52.7	22.6	
JUN	43.4	61.0	59.6	4.7	3.4	4.2	60953	75395	93574	38.4	58.0	59.2	
JUL	52.6	52.9	54.9	7.8	7.8	2.8	67996	54666	76291	53.0	57.7	71.6	
AUG	54.7	50.0	48.0	7.1	5.8	4.0	71829	93034	53667	31.2	38.3	34.4	
SEP	40.9	38.7	37.0	4.0	3.4	2.0	53147	41996	34245	31.1	41.0	50.4	
OCT	35.6	38.4	34.9	4.9	4.6	2.2	78505	61870	46605	26.9	57.0	41.8	
NOV	36.0	38.7	0.0	3.4	4.0	0.0	52500	55194	0	44.0	25.3	0.0	
DEC	51.7	47.8	0.0	4.3	6.8	0.0	110099	62375	0	58.5	65.5	0.0	
TOTAL	584.1	637.3	517.5	84.4	67.7	35.3	830416	862805	782951	551.4	606.4	592.3	

FACILITY FLOW







To: Andrew Carlberg - District Manager

From: Wally Esquibel - Collection Systems Foreman

Subject: Collection System Report for the month of October 2015

Date: November 4, 2015

1. No backups reported for the months of September or October

- 2. To date district personal have jetted 33 miles of sewer main, and CCTVed 11.5 miles
- 3. South Blue River sewer main extension, 97 Circle, had been completed, vacuum tested, and CCTVed. Meets Districts Spec. Lift station has been landscaped and looks nice
- 4. Lincoln Park Sewer Main install is ongoing, is inspected on a daily basis
- 5. Have been working on Collections Capital Budget, projected projects are as followed:
 - a. Manholes and lift stations, two items The District is constantly working on.
 - Deterioration of lift stations, upgrades of pumps and interval component, The District maintains 28 main lift stations and 8 individual ones.
 - ii. Manholes are a big contributor in out infiltration problems, along with service lines, frame and grading deteriorate because of our constant temperature changes causing heaving in streets and snow plow damage.
 - b. Infiltration, The District has made progress in our inflow problems, we have concentrated in Blue River, but we make repair where we find them
 - c. Warriors Mark, 8 inch clay line we have CCTV this area, and found this is an area of concern. Recommended repairs, would be slipping or point repairs, we are exploring other options as well.
 - d. Main interceptor cleaning and inspection.
 - i. For the past several years The District has concentrated on cleaning and CCTVing a third of our system. The District maintains various pipe size, they are 6,8,10,12, and 15 Inch, Our trunk line that feeds Farmer's Korner ranges in size from 21, 24, and 27 inch. This segment is approximately 7 miles long; we feel it is time to focus on this area. It has been many years since this has been cleaned and inspected, it will be a big project.

MANAGER REPORT November 2015

- 1) 97 Subdivision. The major construction has been completed. We are waiting for the completion of the liftstation estimated to be the end of the month. There are 3 connections so far with another scheduled by the end of the year.
- 2) Water Quality Regulations. We have been participating in two water quality hearings. The most important hearing concerns the metals Arsenic and Zinc. Both are toxic and both are present in the Blue River. The initial proposal would have added more restrictive levels in the Blue River down at Farmer's Korner. The initial proposal would not have effected Farmer's Korner because it discharges into Dillon. It could have had an effect on the Permit at Iowa Hill. We argued that the there was no credible data showing that these lower limits should be applied. There is now discussion by the Health Dept. to apply a State wide exemption to those waters where there is no credible data. We are also monitoring new hearings concerning the Nutrient standards both Reg 85 and 31. At this time we are not sure if there will be any additional effects.
- 3) Blue River Line Extension. We are in design phase of the 2016 line extensions for Blue River.
- 4) Lawsuit. We were recently named as a defendant in a lawsuit between a current homeowner and a previous owner. The reason for us having been named is that we recorded a lien on the property in 2011 which they claimed was never released. Therefore we had an interest in the property. We found the recorded release of lien and provided it to their attorney. We have filed to be removed from the case. The property is 387 Revett Drive.