

**Upper Blue Sanitation District**  
**Board of Directors Meeting**  
**Thursday March 12, 2020 @ 5:30 PM**

**I. ROLL CALL:**

Mr. Allyn Mosher called the meeting of the Upper Blue Sanitation District Board of Directors to order at 5:30 PM. Mrs. Signe Stimson, Mr. Allyn Mosher, Mr. Jason Hart, Mr. Rick Orwig and Mr. Robin Theobald answered "present" at roll call.

Mr. Andrew Carlberg and Ms. Marjorie Covey attended as well.

**II. MINUTES:**

January 9, 2020 minutes: Mrs. Stimson made a motion to approve the January 9, 2020 Board of Directors meeting minutes as amended. Mr. Hart seconded the motion. The motion was passed unanimously by the Board.

**III. PUBLIC HEARINGS:**

**IV. PUBLIC COMMENT:** None

**V. BILLS:**

Mr. Hart made a motion to approve the bills. Mrs. Stimson seconded the motion. The motion was passed unanimously by the Board.

**VI. FINANCIAL REPORT:**

The Financial Report was accepted by the Board of Directors.

**VII. MONTHLY REPORTS:**

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session.

B. Manager Report:

-Short Term Rentals

Mr. Carlberg said that in January the District experienced a significant amount of phone calls regarding short term rentals. We will be receiving updated lists from the Town and County prior to the April billing. We have asked the Town and County to include in the initial application that there will be additional costs from the Sanitation District.

-Election

Mr. Carlberg said that he has begun getting the materials ready for the May 5<sup>th</sup> election. The ballots are at the printer and the mailing envelopes have been ordered. The order on the ballot is as follows: Christine Armitage, Richard Orwig Jr., Robin Theobald and Allyn Mosher.

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**VIII. OLD BUSINESS:** None

**IX. NEW BUSINESS:**

**C. Sewer Main Cleaning and Repair – Award of Bid**

A bid opening was conducted on March 10, 2020 for the Sanitary Sewer Cleaning and Rehabilitation project. Three bids were received and Guildner Pipeline Maintenance, Inc. was the low bidder with a bid of \$498,146.00. The engineer contacted and verified Guildner Pipeline Maintenance, Inc. references who highly recommended the contractor. Mr. Carlberg recommended that the Board award the Sewer Cleaning and Rehabilitation project to Guildner Pipeline Maintenance, Inc.

Mr. Theobald made a motion to accept the bid from Guildner Pipeline Maintenance, Inc. in the amount of \$498,146.00 for the Sewer Cleaning and Rehabilitation project. Mr. Orwig seconded the motion. The motion was passed unanimously by the Board.

**X. CORRESPONDENCE:**

**XI. ADJOURN:**

Mr. Theobald made a motion to adjourn the meeting at 5:50 PM. Mr. Hart seconded the motion. The motion was passed unanimously by the Board.

  
Mr. Allyn Mosher, President

  
Mrs. Signe Stimson, Secretary

Upper Blue Sanitation District  
 Comparative Balance Sheet-UNAUDITED DRAFT  
 February 29, 2020

	<u>2020</u>	<u>2019</u>	<u>Increase</u> <u>(Decrease)</u>
<b><u>Current Assets:</u></b>			
Petty Cash	\$200	\$200	-
Checking-Wells Fargo Bank	16,018,320	14,135,370	1,882,950
Colotrust Plus	15,627,180	14,286,472	1,340,708
ColoTrust Prime	3,833,413	3,758,576	74,837
Total Cash and Equivalents	<u>35,479,113</u>	<u>32,180,618</u>	<u>3,298,495</u>
Investments			
FK Construction Retainage Escrow	-	-	-
Cert. of Deposit & Treasuries	-	-	-
Total Investments	<u>-</u>	<u>-</u>	<u>-</u>
Other Current Assets			
<b>Receivables-Utility + Spec. Assessments</b>	88,094	34,360	53,734
Developer/Contractor Escrow	137,244	182,029	(44,785)
Interest Receivable & Market Adjustments	12,388	12,388	-
Notes Receivable	61,164	152,926	(91,762)
Prepaid Expenses	130,761	138,187	(7,426)
Emp. Loan Assist. Notes Receivable	30,000	-	30,000
Total Other Assets	<u>459,651</u>	<u>519,890</u>	<u>(60,239)</u>
<b>Total Current Assets:</b>	<u>35,938,764</u>	<u>32,700,508</u>	<u>3,238,256</u>
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	98,254	98,254	-
Sewer Lines	17,101,665	17,101,665	-
Treatment Plants	79,761,354	79,761,354	-
Office Equipment	243,617	243,617	-
Other Machines & Equipment	545,163	545,163	-
Autos & Trucks	1,266,862	1,266,862	-
IH Administration Building	153,903	153,903	-
Upper Blue System Costs	9,288,377	9,288,377	-
Telemetry	429,229	429,229	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	<u>110,647,685</u>	<u>110,647,685</u>	<u>-</u>
<b>Less Accumulated Depreciation</b>	<u>(41,626,349)</u>	<u>(41,626,349)</u>	<u>-</u>
Net Property Plant and Equipment :	<u>69,021,336</u>	<u>69,021,336</u>	<u>-</u>
<b>Total Assets:</b>	<u>104,960,100</u>	<u>101,721,844</u>	<u>3,238,256</u>

**Liabilities**

	<u>2020</u>	<u>2019</u>	<u>Increase (Decrease)</u>
<b><u>Current Liabilities:</u></b>			
Accounts Payable	16,880	169,951	(153,071)
Construction/Developer Escrow	137,244	182,029	(44,785)
Earned Employee Benefits	126,809	126,809	-
Unearned User Fees	516,158	483,324	32,834
Interest Payable	10,564	10,564	-
Loan Payable (Current Portion)	99,082	99,082	-
Retainage Payable-Construction in Progress	30,828	158,801	(127,973)
Retainage Payable-Blue River	-	-	-
Employee Housing Deposit Payable	1,750	1,750	-
Total Current Liabilities:	<u>939,315</u>	<u>1,232,310</u>	<u>(292,995)</u>
Long Term Liabilities:			
Loan Payable	1,168,590	1,168,590	-
Total Long Term Liabilities:	<u>1,168,590</u>	<u>1,168,590</u>	<u>-</u>
Total Liabilities	<u>2,107,905</u>	<u>2,400,900</u>	<u>(292,995)</u>
<b>Net Assets</b>			
Invested in Capital Assets, Net of Related Debt	67,743,100	67,743,100	-
Unrestricted Net Assets	19,109,095	17,577,844	1,531,251
Unrestricted Net Assets - Nutrient Reserve	16,000,000	14,000,000	2,000,000
Total Contributed Capital	<u>102,852,195</u>	<u>99,320,944</u>	<u>3,531,251</u>
Total Liabilities and Equity	<u>104,960,100</u>	<u>101,721,844</u>	<u>3,238,256</u>

Upper Blue Sanitation District  
 Monthly Financial Statement-UNAUDITED DRAFT  
 February 29, 2020

	2020	2020	2020	2020	2020
	February	Year To Date	Approved Budget	Uncollected	% Uncol/Col
<b>Operating Revenue</b>					
Sewer User Fees	515,812	1,031,947	6,090,000	5,058,053	83
Tap Inspection Fees	200	200	8,000	7,800	98
Miscellaneous Revenue	0	0	5,000	5,000	100
CEBT Dividend	0	0	0	0	#DIV/0!
Camper Dump Fees	0	0	9,000	9,000	100
Late Fees	854	1,204	10,000	8,796	88
Line Extension Fees	0	0	50,000	50,000	100
Rental Income	4,150	8,250	45,000	36,750	82
<b>Total Operating Revenue</b>	<b>521,016</b>	<b>1,041,601</b>	<b>6,217,000</b>	<b>5,175,399</b>	<b>83</b>
<b>Miscellaneous Revenue</b>					
Interest on Loan Payments	0	1,135	7,000	5,865	84
Plant Investment Fees	56,333	158,974	2,000,000	1,841,026	92
Inclusion Fees	0	0	75,000	75,000	100
Interest on Investments	26,404	55,785	550,000	494,215	90
Transfer from Reserve	0	0	0	0	0
<b>Total Miscellaneous Revenue</b>	<b>82,737</b>	<b>215,894</b>	<b>2,632,000</b>	<b>2,410,241</b>	<b>92</b>
<b>Total Revenue</b>	<b>603,753</b>	<b>1,257,495</b>	<b>8,849,000</b>	<b>7,591,505</b>	<b>86</b>

Administration Expense	2020 February	2020 Year to Date	2020 Approved Budget	2020 Available	2020 % Available
<b>Payroll &amp; Employee Benefits</b>					
Salaries	98,150	203,314	1,380,000	1,176,686	85
Overtime	448	1,998	45,000	43,002	96
FICA-Admn	5,981	12,496	88,350	75,854	86
Medicare-Admin	1,399	2,922	20,663	17,741	86
401K Contributions	7,050	14,109	106,875	92,766	87
Worker's Compensation Insurance	985	1,970	28,000	26,030	93
Health Insurance	26,188	52,376	338,000	285,624	85
<b>Total</b>	<b>140,201</b>	<b>289,185</b>	<b>2,006,888</b>	<b>1,717,703</b>	<b>86</b>
Office Supplies	0	0	5,000	5,000	100
Telephone	581	1,258	22,000	20,742	94
Business Expenses	2,512	5,148	50,000	44,852	90
Bank Service Fees - Admin	0	0	9,000	9,000	100
Legal Counsel	0	3,630	100,000	96,370	96
Education	100	100	25,000	24,900	100
Audit & Accounting	0	0	10,500	10,500	100
Legal Publications	107	131	5,000	4,869	97
Board Members	500	1,000	6,000	5,000	83
Elections	0	0	5,000	5,000	100
Computer Expenses	3,866	3,866	40,000	36,134	90
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	274	274	12,000	11,726	98
Insurance - General	10,786	22,587	155,000	132,413	85
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	0	75,000	75,000	100
Tools	145	372	2,500	2,128	85
Vehicle Expense	0	0	500	500	100
Dues & Memberships	0	550	8,000	7,450	93
Safety	990	1,458	5,000	3,542	71
Summit Water Quality	0	0	18,000	18,000	100
Building Maintenance	1,467	2,684	20,000	17,316	87
Employee Housing Maintenance	0	0	15,000	15,000	100
Employee Housing Utilities	0	0	4,000	4,000	100
<b>Total Administration</b>	<b>161,529</b>	<b>332,243</b>	<b>2,601,388</b>	<b>2,269,145</b>	<b>87</b>
<b>Iowa Hill Plant Expenses</b>					
Utilities					
Gas	1,408	2,952	26,000	23,048	89
Electric	2,384	4,810	70,000	65,190	93
Freight	44	124	3,000	2,876	96
Equipment Repairs	0	0	50,000	50,000	100
Chemicals	0	0	20,000	20,000	100
Supplies	519	4,000	10,000	6,000	60
Contracted Repairs	2,451	3,032	70,000	66,968	96
Laboratory Supplies	203	662	15,000	14,338	96
Biomonitoring	0	0	0	0	#DIV/0!
Discharge Permit	0	0	8,000	8,000	100
Site Monitoring	90	660	6,000	5,340	89
<b>Total Iowa Hill</b>	<b>7,099</b>	<b>16,240</b>	<b>278,000</b>	<b>261,760</b>	<b>94</b>

## February Financial Statement Cont.

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	2020 February	2020 Year to Date	2020 Approved Budget	2020 Available	2020 % Available
<b>Farmers Korner Expenses</b>					
Utilities					
Gas	0	7,385	70,000	62,615	89
Electric	36,972	85,250	475,000	389,750	82
Freight	2,372	7,902	45,000	37,098	82
Equipment Repairs	337	2,488	65,000	62,512	96
Chemicals	22,178	61,827	425,000	363,173	85
Supplies	68	418	10,500	10,082	96
Contracted Repairs	390	2,229	100,000	97,771	98
Dumpster Charges	1,242	2,483	15,000	12,517	83
Biomonitoring	0	13	7,800	7,787	100
Discharge Permit	0	0	30,000	30,000	100
Composting	10,062	22,893	125,000	102,107	82
Site Monitoring	1,377	4,895	23,000	18,105	79
Sludge Hauling Costs	6,750	15,075	90,000	74,925	83
State Health Fees	0	0	2,500	2,500	100
<b>Total Farmers Korner</b>	<b>81,748</b>	<b>212,858</b>	<b>1,483,800</b>	<b>1,270,942</b>	<b>86</b>
<b>South Blue Expenses</b>					
Utilities					
Gas	499	905	10,000	9,095	91
Electric	3,465	7,577	40,000	32,423	81
Equipment Repairs	0	0	2,500	2,500	100
Supplies	0	0	1,000	1,000	100
Contracted Repairs	0	1,550	8,000	6,450	81
Discharge Permit	0	0	3,800	3,800	100
Site Monitoring	1,110	1,110	8,000	6,890	86
<b>Total South Blue</b>	<b>5,074</b>	<b>11,142</b>	<b>73,300</b>	<b>62,158</b>	<b>85</b>
<b>Collection Expenses</b>					
Utilities	1,074	2,159	20,000	17,841	89
Vehicle Expense	2,705	4,630	40,000	35,370	88
Line Cleaner Expenses	0	0	10,000	10,000	100
Manhole Repairs/Line Repairs	(3,446)	(480)	140,000	140,480	100
Equipment Repairs	1,018	3,018	9,000	5,982	66
CCTV Expense	0	0	5,000	5,000	100
<b>Total Collection</b>	<b>1,351</b>	<b>9,327</b>	<b>224,000</b>	<b>214,673</b>	<b>96</b>
<b>Total Operating Expenditures</b>	<b>256,801</b>	<b>581,810</b>	<b>4,660,488</b>	<b>4,078,678</b>	<b>88</b>
<b>Net Cash from Operations</b>	<b>264,215</b>	<b>459,791</b>	<b>1,556,512</b>		
<b>Replacement Capital</b>					
Administration	0	0	42,000	42,000	100
Employee Housing	0	0			
Plant:					
IH	0	0	450,000	450,000	100
FK	13,157	13,157	566,000	552,843	98
South Blue	0	0	50,000	50,000	100
Collection					
Misc.	1,415	19,915	1,280,000	1,260,085	98
Vehicle	0	0	55,000	55,000	100
<b>Total Replacement Capital</b>	<b>14,572</b>	<b>33,072</b>	<b>2,443,000</b>	<b>2,409,928</b>	<b>99</b>
<b>Non Operating Expenses</b>					
Bond Principal	0	50,285	97,129	46,844	48
Bond Interest	0	11,686	26,813	15,127	56
<b>Total Non Operating</b>	<b>0</b>	<b>61,971</b>	<b>123,942</b>	<b>61,971</b>	<b>50</b>

February Financial Statement Cont.

	<u>2020</u> <u>February</u>	<u>2020</u> <u>Year to Date</u>	<u>2020</u> <u>Approved Budget</u>	<u>2020</u> <u>Available</u>	<u>2020</u> <u>% Available</u>
<b>Capital Outlay</b>					
Plant:					
IH	0	0	320,000	320,000	100
FK	0	0	225,000	225,000	100
South Blue	0	0	0	0	0
Employee Housing	851	2,542	1,200,000	0	0
Collection	3,575	7,345	1,200,000	1,192,655	99
Administration	0	0	30,000	30,000	100
<b>Total Capital Outlay</b>	<u>4,426</u>	<u>9,887</u>	<u>2,975,000</u>	<u>1,767,655</u>	<u>59</u>
<b>Total Expenses</b>	<u>275,799</u>	<u>686,740</u>	<u>10,202,430</u>	<u>9,515,690</u>	<u>93</u>
<b>Total Revenue - Total Expenses</b>	<u>327,954</u>	<u>570,755</u>			



Upper Blue Sanitation District  
 Comparative Financial Statement-UNAUDITED DRAFT  
 February 29, 2020 vs. February 29, 2019

	2020	2019	2020	2019	Increase
	<u>February</u>	<u>February</u>	<u>Year To Date</u>	<u>Year to Date</u>	<u>(Decrease)</u>
<b>Operating Revenue</b>					
Sewer User Fees	515,812	484,300	1,031,947	968,728	63,219
Tap Inspection Fees	200	300	200	500	(300)
Miscellaneous Revenue	0	0	0	3,585	(3,585)
CEBT Dividend	0	0	0	11,268	
Camper Dump Fees	0	0	0	0	-
Late Fees	854	354	1,204	484	720
Line Extension Fees	0	0	0	0	0
Rental Income	4,150	4,000	8,250	8,750	(500)
<b>Total Operating Revenue</b>	<b>521,016</b>	<b>488,954</b>	<b>1,041,601</b>	<b>993,315</b>	<b>59,554</b>
<b>Miscellaneous Revenue</b>					
Interest on Loan Payments	0	48	1,135	1,960	(825)
Plant Investment Fees	56,333	97,885	158,974	219,356	(60,382)
Inclusion Fees	0	0	0	0	0
Interest on Investments	26,404	47,814	55,785	98,781	(42,996)
Transfer from Reserve	0	0	0	0	0
<b>Total Miscellaneous Revenue</b>	<b>82,737</b>	<b>145,747</b>	<b>215,894</b>	<b>320,097</b>	<b>(103,378)</b>
<b>Total Revenue</b>	<b>603,753</b>	<b>634,701</b>	<b>1,257,495</b>	<b>1,313,412</b>	<b>(55,917)</b>

## February Comparative Statement Cont.

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	2020 February	2019 February	2020 Year to Date	2019 Year to Date	Increase (Decrease)
<b>Administration Expense</b>					
<b>Payroll &amp; Employee Benefits</b>					
Salaries	98,150	97,305	203,314	197,336	5,978
Overtime	448	3,735	1,998	8,054	(6,056)
FICA-Admn	5,981	6,171	12,496	12,547	(51)
Medicare-Admin	1,399	1,443	2,922	2,934	(12)
401K Contributions	7,050	6,796	14,109	13,656	453
Worker's Compensation Insur	985	1,772	1,970	3,543	(1,573)
Health Insurance	26,188	23,910	52,376	49,555	2,821
<b>Total</b>	<b>140,201</b>	<b>141,132</b>	<b>289,185</b>	<b>287,625</b>	<b>1,560</b>
Office Supplies	0	339	0	339	(339)
Telephone	581	676	1,258	1,736	(478)
Business Expenses	2,512	4,164	5,148	20,149	(15,001)
Bank Service Fees - Admin	0	1,226	0	1,271	(1,271)
Legal Counsel	0	20,771	3,630	32,783	(29,153)
Education	100	1,531	100	4,616	(4,516)
Audit & Accounting	0	0	0	0	0
Legal Publications	107	20	131	2,066	(1,935)
Board Members	500	500	1,000	1,000	0
Elections	0	2,943	0	0	0
Computer Expenses	3,866	0	3,866	5,993	(2,127)
Copy Machine & Supply	0	0	0	0	0
Postage & Meter Rent	274	1,117	274	3,440	(3,166)
Insurance - General	10,786	12,047	22,587	24,094	(1,507)
Insurance - Deductible	0	0	0	0	0
Engineering	0	3,469	0	5,737	(5,737)
Tools	145	54	372	154	218
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	750	550	2,404	(1,854)
Safety	990	140	1,458	647	811
Summit Water Quality	0	0	0	0	-
Building Maintenance	1,467	3,553	2,684	5,697	(3,013)
Employee Housing Maintenan	0	0	0	163	(163)
Employee Housing Utilities	0	0	0	0	-
<b>Total Administration</b>	<b>161,529</b>	<b>194,432</b>	<b>332,243</b>	<b>399,914</b>	<b>(67,671)</b>
<b>Iowa Hill Plant Expenses</b>					
<b>Utilities</b>					
Gas	1,408	3,118	2,952	3,940	(988)
Electric	2,384	15,807	4,810	20,157	(15,347)
Freight	44	1,479	124	3,105	(2,981)
Equipment Repairs	0	1,534	0	4,421	(4,421)
Chemicals	0	15,182	0	35,709	(35,709)
Contracted Repairs	519	3,748	4,000	12,750	(8,750)
Laboratory Supplies	2,451	1,157	3,032	4,547	(1,515)
Biomonitoring	203	0	662	0	662
Discharge Permit	0	0	0	0	0
Supplies	0	1,947	0	2,176	(2,176)
Site Monitoring	90	2,584	660	4,194	(3,534)
<b>Total Iowa Hill</b>	<b>7,099</b>	<b>46,556</b>	<b>16,240</b>	<b>90,999</b>	<b>(74,759)</b>

## February Comparative Statement Cont.

Pg. 3

	2020 February	2019 February	2020 Year to Date	2019 Year to Date	Increase (Decrease)
<b>Farmers Korner</b>					
Utilities					
Gas	0	7,891	7,385	17,828	(10,443)
Electric	36,972	34,131	85,250	43,365	41,885
Freight	2,372	2,325	7,902	4,552	3,350
Equipment Repairs	337	2,502	2,488	3,808	(1,320)
Chemicals	22,178	38,502	61,827	73,244	(11,417)
Supplies	68	317	418	3,945	(3,527)
Contracted Repairs	390	230	2,229	5,139	(2,910)
Dumpster Charges	1,242	1,188	2,483	2,376	107
Biomonitoring	0	0	13	0	13
Discharge Permit	0	0	0	0	-
Composting	10,062	11,756	22,893	25,652	(2,759)
Site Monitoring	1,377	1,667	4,895	2,933	1,962
Sludge Hauling Costs	6,750	7,425	15,075	16,200	(1,125)
State Health Fees	0	0	0	0	-
<b>Total Farmers Korner</b>	<b>81,748</b>	<b>107,934</b>	<b>212,858</b>	<b>199,042</b>	<b>13,816</b>
<b>South Blue Expenses</b>					
Utilities					
Gas	499	672	905	987	(82)
Electric	3,465	2,876	7,577	3,993	3,584
Equipment Repairs	0	0	0	0	-
Contracted Repairs	0	0	0	0	-
Supplies	0	0	1,550	0	1,550
Discharge Permit	0	0	0	0	-
Site Monitoring	1,110	261	1,110	765	345
<b>Total South Blue</b>	<b>5,074</b>	<b>3,809</b>	<b>11,142</b>	<b>5,745</b>	<b>5,397</b>
<b>Collection Expenses</b>					
Utilities	1,074	1,051	2,159	1,363	796
Vehicle Expense	2,705	1,772	4,630	5,110	(480)
Line Cleaner Expenses	0	0	0	0	0
Manhole Repairs/Line Repair	(3,446)	10,256	(480)	18,037	(18,517)
Equipment Repairs	1,018	534	3,018	804	2,214
CCTV Expense	0	0	0	0	-
<b>Total Collection</b>	<b>1,351</b>	<b>13,613</b>	<b>9,327</b>	<b>25,314</b>	<b>(15,987)</b>
<b>Total Operating Expenditures</b>	<b>256,801</b>	<b>366,344</b>	<b>581,810</b>	<b>721,014</b>	<b>(139,204)</b>
<b>Net Cash from Operations</b>	<b>264,215</b>	<b>122,610</b>	<b>459,791</b>	<b>272,301</b>	<b>187,490</b>
<b>Replacement Capital</b>					
Administration	0	0	0	0	-
Employee Housing	0		0		
Plant:					
IH	0	0	0	9,117	(9,117)
FK	13,157	0	13,157	0	13,157
South Blue	0	0	0	0	0
Collection	0	0	0	0	0
Misc.	1,415	1,375	19,915	2,375	17,540
Vehicle	0	0	0	0	0
<b>Total Replacement Capital</b>	<b>14,572</b>	<b>1,375</b>	<b>33,072</b>	<b>11,492</b>	<b>21,580</b>
<b>Non Operating Expenses</b>					
CWRPDA Loan Principal	0	0	50,285	49,294	991
Loan Interest	0	0	11,686	12,677	(991)
<b>Total Non Operating</b>	<b>0</b>	<b>0</b>	<b>61,971</b>	<b>61,971</b>	<b>0</b>

February Comparative Statement Cont.

	<u>2020</u> <u>February</u>	<u>2019</u> <u>February</u>	<u>2020</u> <u>Year to Date</u>	<u>2019</u> <u>Year to Date</u>	
<b>Capital Outlay</b>					
Plant-IH-CO	0	0	0	0	0
Plant-FK-CO	0	0	0	0	0
Plant-South Blue-CO	0	0	0	0	0
Employee Housing	851	3,046	2,542	6,681	(4,139)
Collection	3,575	0	7,345	1,500	5,845
Administration	0	0	0	0	0
<b>Total Capital Outlay</b>	<b>4,426</b>	<b>3,046</b>	<b>9,887</b>	<b>8,181</b>	<b>1,706</b>
<b>Total Expenses</b>	<b>275,799</b>	<b>370,765</b>	<b>686,740</b>	<b>802,658</b>	<b>(115,918)</b>
<b>Revenue Less Expenses</b>	<b>327,954</b>	<b>263,936</b>	<b>570,755</b>	<b>510,754</b>	<b>60,001</b>