

Upper Blue Sanitation District
Board of Directors Meeting
Thursday June 9, 2016 @ 5:30 PM

OATH OF OFFICE

The Board of Directors appointed Mr. Jason Hart to fill the vacant Board position at the May 26, 2016 Special Meeting.

Mr. Barrie Stimson swore in Mr. Jason Hart who recited the Oath of Office while right hand was raised and signed the document.

I. ROLL CALL:

Mr. Barrie Stimson called the meeting of the Upper Blue Sanitation District Board of Directors to order at 5:30 PM. Mr. Jason Hart, Mr. Allyn Mosher, Mr. Jeremy Fischer and Mr. Barrie Stimson answered "present" at roll call.

Mr. Andrew Carlberg and Ms. Marjorie Covey attended as well.

II. MINUTES:

May 12, 2016 and May 26, 2016 minutes: Mr. Mosher made a motion to approve the May 12, 2016 and the May 26, 2016 Board of Directors meeting minutes. Mr. Fischer seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS: None

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors during the work session. Mr. Mosher made a motion to approve the bills as presented. Mr. Hart seconded the motion. The motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Board discussed the financial report during the work session.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session.

B. Manager Report:

1) Main Interceptor Cleaning Project

Mr. Carlberg reported that the main interceptor cleaning project is proceeding smoothly with the majority of the main interceptor having been cleaned without any major problems. A large amount of debris has been removed that accumulated over the years.

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2) Distillery Waste

At the work session the Board discussed the results of the report from Hatch, Mott, McDonald concerning the effects of Distillery waste on the District's treatment facilities. The 72 page report included back up lab testing and recommendations for pretreatment.

3) Minutes

Mr. Carlberg explained to the Board that during the Audit process it was brought to our attention that there were a few items that were inadvertently left out of the District's Board meeting minutes in 2015. First, was in December 2015 when the Board moved Mr. Stimson to the position of President and Mrs. Theobald to the position of Vice-President, due to the resignation of Mr. Turek. Second, was also in December 2015 when the Board approved a one week (43.33 hours) bonus for the employees, for work well done in 2015. Both of these items need to be ratified by the Board that they were done at the December 2015 Board meeting, which will be on record in the June 2016 Board meeting minutes.

Mr. Mosher made a motion to ratify the two items that were left out of the December 2015 Board meeting minutes. Mr. Fischer seconded the motion. The motion was passed unanimously by the Board.

4) Town of Breckenridge

Mr. Carlberg reported that he has scheduled meetings with both the Town of Breckenridge Mayor and new Town Manager, Rick Holman. Mr. Carlberg said that basically the discussions have centered on improving relationships between the two entities. Mr. Carlberg said that he again offered to attend meetings and/or work sessions to answer any questions they might have of the District. Mr. Carlberg also requested a joint meeting to open up positive relationships between the Breckenridge Town Council and the District. Mr. Carlberg said that he and Rick Holman will work on potential dates.

5) Employee Advancement

Mr. Carlberg informed the Board of advancement of some operations staff. In order to advance operators must go through rigorous testing required by the State Health Department and EPA. Operators can earn certifications beginning with the "D" certification all the way to the "A" certification, which is the highest. The District strongly encourages operators to achieve certifications in other fields such as Collections, Distribution, Water, Industrial and Laboratory. Most operators have at least 3 certifications and some have 5 different certifications. The following employees recently received advancement certifications:

- Josh Johnson – Laboratory Analyst and Supervisory Certifications
- Jim Lagace – B Wastewater Certification
- Jeff Lavicka – C Wastewater and Collection II Certifications
- Abbie Murphy – Laboratory Analyst Certification
- Ted Piper – A Wastewater Certification
- Zach Rhea – D Wastewater and Collection I Certifications

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

C. Inclusion Petition Lot 12, Ten Mile Vista Filing #2

Mr. Carlberg explained to the Board that the owners of lot 12 in Ten Mile Vista, Filing #2 have submitted a Petition for Inclusion. Mr. Carlberg recommended that the Board accept the Petition for Inclusion and call for a Public Hearing at the July Board meeting. The Board accepted the Inclusion Petition and called for a Public Hearing at the July Board meeting.

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D. Award of Contract, Non-Potable Water Lines in Farmers Korner North Plant

Mr. Carlberg explained to the Board that the non-potable water lines in the Farmers Korner North Plant have been rusting on the inside and causing significant clogging issues of seals, pumps, etc. when the rust sloughs off. Mr. Carlberg said that the engineer had iron pipes installed when the plant was built which should not have been done.

Mr. Carlberg said that this project was not budgeted for 2016 but should be completed prior to the restart of the North Plant. Mr. Carlberg proposed that this project be exchanged for the budgeted project of tying two odor control systems together which can wait until next year. Whereas the non-potable water line project is more important due to the corrosiveness of the PH in the water.

Per State Statute the District went through the formal bid process since the project would exceed \$60,000.00. The project was advertised and the District received two bids.

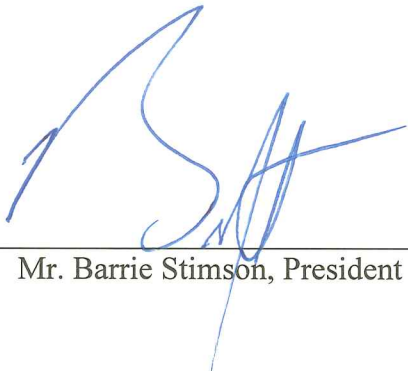
Breckenridge Mechanical submitted a bid in the amount of \$85,100.00 and Schofield Excavation submitted a bid in the amount of \$122,250.00. If the Board chooses to approve the project, staff recommends awarding the contract to Breckenridge Mechanical.

Mr. Hart made a motion to award the non-potable water line replacement project to Breckenridge Mechanical in the amount of \$85,100.00. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

X. CORRESPONDENCE:

XI. ADJOURN:

Mr. Mosher made a motion to adjourn the meeting at 6:44 PM. Mr. Hart seconded the motion. The motion was passed unanimously by the Board.



Mr. Barrie Stimson, President



Mr. Allyn Mosher, Secretary

Memorandum

To: Andy Carlberg

From: Marjorie Covey

Date: June 7, 2016

Re: Financial Update

-The District's Financial Records are in good order.

- We have not received all of the May 2016 bills. Therefore, the May 2016 Financial Statements are a preliminary draft for your review.

-The May 2016 accounts payable check register was included in the financial section of the Board packet behind the red tab.

-The District's Audit of the 2015 Financial Records was conducted during the week of May 23, 2016 by Mr. Tim Mayberry of Holscher, Mayberry & Co. Mr. Tim Mayberry will present the 2015 Audited Financial Statements to the Board at the July 14, 2016 Board meeting. The Audit Engagement Letter is the page behind this memo.

Marjorie

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
May 31, 2016 and May 31, 2015

	<u>2016</u>	<u>2015</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Wells Fargo Bank	16,009,053	16,846,202	(837,149)
Cash-Centennial Bank Money Market	251,250	250,329	921
ColoTrust Prime	3,644,824	3,640,304	4,520
Total Cash and Equivalents	19,905,327	20,737,035	(831,708)
Investments			
FK Construction Retainage Escrow	-	-	-
Cert. of Deposit & Treasuries	2,002,959	2,003,912	(953)
Total Investments	2,002,959	2,003,912	(953)
Other Current Assets			
Receivables-Utility + Spec. Assessments	84,617	31,688	52,929
Developer/Contractor Escrow	152,086	170,236	(18,150)
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	235,087	311,545	(76,458)
Prepaid Expenses	86,937	101,944	(15,007)
Loan Issuance Costs (Net)	-	-	-
Total Other Assets	558,727	615,413	(56,686)
Total Current Assets:	22,467,013	23,356,360	(889,347)
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	98,254	97,113	1,141
Sewer Lines	14,010,758	13,894,928	115,830
Treatment Plants	77,732,030	77,397,858	334,172
Office Equipment	210,830	210,830	-
Other Machines & Equipment	530,064	459,772	70,292
Autos & Trucks	1,274,398	1,144,022	130,376
IH Administration Building	138,162	138,162	-
Upper Blue System Costs	6,324,338	5,711,804	612,534
Telemetry	316,466	316,466	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	102,394,561	101,130,216	1,264,345
Less Accumulated Depreciation	(34,069,052)	(31,881,051)	(2,188,001)
Net Property Plant and Equipment :	68,325,509	69,249,165	(923,656)
Total Assets:	90,792,522	92,605,525	(1,813,003)

Liabilities

	<u>2015</u>	<u>2014</u>	<u>Increase</u> <u>(Decrease)</u>
Current Liabilities:			
Accounts Payable	165,498	116,485	49,013
Construction/Developer Escrow	152,086	170,236	(18,150)
Earned Employee Benefits	116,677	124,965	(8,288)
Unearned User Fees	458,312	445,524	12,788
Interest Payable	118,789	131,843	(13,054)
Loan Payable (Current Portion)	93,340	964,010	(870,670)
Retainage Payable-Construction in Progress	-	17,855	(17,855)
Retainage Payable-Blue River	-	-	-
Employee Housing Deposit Payable	1,750	1,750	-
Total Current Liabilities:	1,106,452	1,972,668	(866,216)
Long Term Liabilities:			
Loan Payable	1,460,017	7,385,294	(5,925,277)
Total Long Term Liabilities:	1,460,017	9,290,474	(7,830,457)
Total Liabilities	2,566,469	11,263,142	(8,696,673)
Net Assets			
Invested in Capital Assets, Net of Related Debt	62,032,363	60,768,018	1,264,345
Unrestricted Net Assets	18,193,690	14,574,365	3,619,325
Unrestricted Net Assets - Nutrient Reserve	8,000,000	6,000,000	2,000,000
Total Contributed Capital	88,226,053	81,342,383	6,883,670
Total Liabilities and Equity	90,792,522	92,605,525	(1,813,003)

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
May 31, 2016

	2016 <u>May</u>	2016 <u>Year To Date</u>	2016 <u>Approved Budget</u>	2016 <u>Uncollected</u>	2016 <u>% Uncol/Col</u>
Operating Revenue					
Sewer User Fees	457,578	2,258,855	5,400,000	3,141,145	58
Tap Inspection Fees	1,600	4,200	7,000	2,800	40
Miscellaneous Revenue	17,850	17,973	6,000	(11,973)	(200)
Camper Dump Fees	0	164	4,000	3,836	96
Late Fees	1,063	10,544	15,000	4,456	30
Line Extension Fees	20,000	27,949	50,000	22,051	44
Rental Income	2,900	11,500	30,000	18,500	62
Total Operating Revenue	<u>500,991</u>	<u>2,331,185</u>	<u>5,512,000</u>	<u>3,180,815</u>	<u>58</u>
Miscellaneous Revenue					
Interest on Loan Payments	279	7,560	15,000	7,440	50
Plant Investment Fees	642,912	2,097,283	3,000,000	902,717	30
Inclusion Fees	26,499	32,921	30,000	(2,921)	(10)
Interest on Investments	1,360	8,203	18,000	9,797	54
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	<u>671,050</u>	<u>2,145,967</u>	<u>3,063,000</u>	<u>909,593</u>	<u>30</u>
Total Revenue	<u>1,172,041</u>	<u>4,477,152</u>	<u>8,575,000</u>	<u>4,097,848</u>	<u>48</u>

Administration Expense	2016 May	2016 Year to Date	2016 Approved Budget	2016 Available	2016 % Available
Payroll & Employee Benefits					
Salaries	88,773	433,395	1,233,000	799,605	65
Overtime	1,286	9,085	45,000	35,915	80
FICA-Admn	5,556	27,330	76,500	49,170	64
Medicare-Admin	1,299	6,392	18,000	11,608	64
401K Contributions	6,081	30,317	92,500	62,183	67
Worker's Compensation Insurance	1,349	4,427	30,000	25,573	85
Health Insurance	21,911	97,817	275,000	177,183	64
Total	126,255	608,763	1,770,000	1,161,237	66
Office Supplies	0	1,488	5,000	3,512	70
Telephone	1,248	8,926	22,000	13,074	59
Business Expenses	1,346	10,391	45,000	34,609	77
Bank Service Fees - Admin	0	255	5,000	4,745	95
Legal Counsel	409	3,126	40,000	36,874	92
Education	270	5,922	25,000	19,078	76
Audit & Accounting	0	0	9,000	9,000	100
Legal Publications	40	3,150	7,000	3,850	55
Board Members	500	2,500	6,000	3,500	58
Elections	0	167	8,000	7,833	0
Computer Expenses	6,992	26,577	25,000	(1,577)	(6)
Copy Machine & Supply	0	812	1,000	188	19
Postage & Meter Rent	0	3,720	13,000	9,280	71
Insurance - General	10,845	53,497	151,000	97,503	65
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	19,835	30,000	10,165	34
Tools	0	153	3,500	3,347	96
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	1,650	3,359	7,000	3,641	52
Safety	258	1,791	7,000	5,209	74
Summit Water Quality	0	16,111	15,000	(1,111)	(7)
Building Maintenance	124	8,315	20,000	11,685	58
Employee Housing Maintenance	1,276	2,112	20,000	17,888	89
Employee Housing Utilities	75	2,204	5,000	2,796	56
Total Administration	151,288	783,174	2,241,500	1,458,326	65
Iowa Hill Plant Expenses					
Utilities					
Gas	1,142	8,911	15,000	6,089	41
Electric	7,535	18,024	185,000	166,976	90
Freight	593	2,163	10,000	7,837	78
Equipment Repairs	1,347	11,221	60,000	48,779	81
Chemicals	0	0	125,000	125,000	100
Supplies	905	5,478	9,000	3,522	39
Contracted Repairs	6,077	46,087	20,000	(26,087)	(130)
Laboratory Supplies	411	10,679	15,000	4,321	29
Biomonitoring	0	0	10,000	10,000	0
Discharge Permit	0	0	8,000	8,000	100
Total Iowa Hill	18,010	102,563	457,000	354,437	78

	2016 <u>May</u>	2016 <u>Year to Date</u>	2016 <u>Approved Budget</u>	2016 <u>Available</u>	2016 <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	0	24,653	60,000	35,347	59
Electric	28,063	169,914	400,000	230,086	58
Freight	2,219	15,169	35,000	19,831	57
Equipment Repairs	4,482	20,293	60,000	39,707	66
Chemicals	30,891	184,895	350,000	165,105	47
Supplies	52	1,655	10,000	8,345	83
Contracted Repairs	221	19,236	30,000	10,764	36
Dumpster Charges	1,025	5,125	14,000	8,875	63
Biomonitoring	15	49	7,000	6,951	99
Discharge Permit	0	1,671	20,000	18,329	92
Composting	7,728	54,860	110,000	55,140	50
Site Monitoring	4,600	13,446	30,000	16,554	55
Sludge Hauling Costs	0	27,000	75,000	48,000	64
State Health Fees	57	57	2,500	2,443	98
Total Farmers Korner	79,353	538,023	1,203,500	665,477	55
South Blue Expenses					
Utilities					
Gas	645	2,278	10,000	7,722	77
Electric	0	0	22,000	22,000	100
Equipment Repairs	0	610	1,500	890	59
Supplies	0	79	2,000	1,921	96
Discharge Permit	0		5,000	5,000	100
Site Monitoring	0		1,500	1,500	100
Total South Blue	645	2,967	42,000	39,033	93
Collection Expenses					
Utilities	1,144	7,683	28,000	20,317	73
Vehicle Expense	2,087	23,838	35,000	11,162	32
Line Cleaner Expenses	120	310	2,000	1,690	85
Manhole Repairs/Line Repairs	12,323	74,435	120,000	45,565	38
Equipment Repairs	240	3,704	9,000	5,296	59
CCTV Expense	0	1,084	3,500	2,416	69
Total Collection	15,914	111,054	197,500	86,446	44
Total Operating Expenditures	264,565	1,534,814	4,099,500	2,564,686	242
Net Cash from Operations	236,426	796,371	1,412,500	616,129	
Replacement Capital					
Administration	0	0	30,000	30,000	100
Plant:					
IH	0	57,536	305,000	247,464	81
FK	0	3,327	478,000	474,673	99
South Blue	0	0	50,000	50,000	100
Collection			1,900,000	1,900,000	100
Misc.	0	220,024			
Vehicle	0	0	40,000	40,000	100
Total Replacement Capital	0	280,887	2,803,000	2,742,137	98
Non Operating Expenses					
Bond Principal	0	172,993	1,033,181	860,188	83
Bond Interest	0	205,971	284,590	78,619	28
Total Non Operating	0	378,964	1,317,771	938,807	71

May Financial Statement Cont.

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	<u>2016 May</u>	<u>2016 Year to Date</u>	<u>2016 Approved Budget</u>	<u>2016 Available</u>	<u>2016 % Available</u>
Capital Outlay					
Plant:					
IH	4,035	9,845	435,000	425,155	98
FK	5,700	0	320,000	320,000	100
South Blue	0	8,010	500,000	491,990	98
Collection	2,690	15,425	874,000	858,575	98
Administration	0	0	0	0	#DIV/0!
Total Capital Outlay	<u>12,425</u>	<u>33,280</u>	<u>2,129,000</u>	<u>2,095,720</u>	<u>98</u>
Total Expenses	<u>277,635</u>	<u>2,230,912</u>	<u>10,349,271</u>	<u>8,118,359</u>	<u>78</u>
Total Revenue - Total Expenses	<u>894,406</u>	<u>2,246,240</u>	<u>(1,774,271)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
May 31, 2016 vs. May 31, 2015

	2016 May	2015 May	2016 Year To Date	2015 Year to Date	Increase (Decrease)
Operating Revenue					
Sewer User Fees	457,578	445,665	2,258,855	2,221,479	37,376
Tap Inspection Fees	1,600	1,700	4,200	4,600	(400)
Miscellaneous Revenue	17,850	167	17,973	9,500	8,473
Camper Dump Fees	0	982	164	982	(818)
Late Fees	1,063	(816)	10,544	(1,753)	12,297
Line Extension Fees	20,000	24,161	27,949	60,368	(32,419)
Rental Income	2,900	3,300	11,500	16,500	(5,000)
Total Operating Revenue	500,991	475,159	2,331,185	2,311,676	19,509
Miscellaneous Revenue					
Interest on Loan Payments	279	356	7,560	7,700	(140)
Plant Investment Fees	642,912	1,018,118	2,097,283	2,940,482	(843,199)
Inclusion Fees	26,499	7,700	32,921	511,191	(478,270)
Interest on Investments	1,360	1,072	8,203	5,846	2,357
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Reven	671,050	1,027,246	2,145,967	3,465,219	(1,319,112)
Total Revenue	1,172,041	1,502,405	4,477,152	5,776,895	(1,299,743)

May Comparative Statement Cont.

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Administration Expense	2016 May	2015 May	2016 Year to Date	2015 Year to Date	Increase (Decrease)
Payroll & Employee Benefits					
Salaries	88,773	82,391	433,395	409,517	23,878
Overtime	1,286	2,092	9,085	11,716	(2,631)
FICA-Admn	5,556	5,213	27,330	25,996	1,334
Medicare-Admin	1,299	1,219	6,392	6,080	312
401K Contributions	6,081	5,881	30,317	29,938	379
Worker's Compensation Insu	1,349	1,327	4,427	1,974	2,453
Health Insurance	21,911	21,249	97,817	101,976	(4,159)
Total	126,255	119,372	608,763	587,197	21,566
Office Supplies	0	58	1,488	1,253	235
Telephone	1,248	1,426	8,926	6,960	1,966
Business Expenses	1,346	659	10,391	14,571	(4,180)
Bank Service Fees - Admin	0	0	255	1	254
Legal Counsel	409	1,355	3,126	14,444	(11,318)
Education	270	450	5,922	5,279	643
Audit & Accounting	0	0	0	0	0
Legal Publications	40	0	3,150	1,684	1,466
Board Members	500	500	2,500	2,500	0
Elections	0	0	167	0	167
Computer Expenses	6,992	3,513	26,577	9,065	17,512
Copy Machine & Supply	0	0	812	0	812
Postage & Meter Rent	0	849	3,720	5,974	(2,254)
Insurance - General	10,845	11,858	53,497	59,233	(5,736)
Insurance - Deductible	0	0	0	0	0
Engineering	0	0	19,835	6,630	
Tools	0	0	153	1,720	(1,567)
Radios	0	0	0	0	0
Vehicle Expense	0	0	0	0	0
Dues & Memberships	1,650	0	3,359	2,763	596
Safety	258	485	1,791	2,054	(263)
Summit Water Quality	0	0	16,111	15,832	279
Building Maintenance	124	1,325	8,315	9,142	(827)
Employee Housing Maintena	1,276	1,331	2,112	2,498	(386)
Employee Housing Utilities	75	172	2,204	2,359	(155)
Total Administration	151,288	143,353	783,174	751,159	18,810
Iowa Hill Plant Expenses					
Utilities					
Gas	1,142	313	8,911	6,436	2,475
Electric	7,535	3,118	18,024	12,958	5,066
Freight	593	165	2,163	1,056	1,107
Equipment Repairs	1,347	0	11,221	5,013	6,208
Chemicals	0	0	0	0	0
Contracted Repairs	905	1,439	5,478	12,758	(7,280)
Laboratory Supplies	6,077	476	46,087	8,901	37,186
Biomonitoring	411	0	10,679	0	10,679
Discharge Permit	0	0	0	0	0
Supplies	0	961	0	2,770	(2,770)
Total Iowa Hill	18,010	6,472	102,563	49,892	55,441

May Comparative Statement Cont.

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	<u>2016 May</u>	<u>2015 May</u>	<u>2016 Year to Date</u>	<u>2015 Year to Date</u>	<u>Increase (Decrease)</u>
Farmers Korner					
Utilities					
Gas	0	4,241	24,653	29,090	(4,437)
Electric	28,063	27,235	169,914	188,461	(18,547)
Freight	2,219	1,748	15,169	16,037	(868)
Equipment Repairs	4,482	610	20,293	9,747	10,546
Chemicals	30,891	40,055	184,895	245,179	(60,284)
Supplies	52	2,238	1,655	9,700	(8,045)
Contracted Repairs	221	13,589	19,236	25,280	(6,044)
Dumpster Charges	1,025	1,025	5,125	5,125	0
Biomonitoring	15	1,561	49	2,984	(2,935)
Discharge Permit	0	1,511	1,671	1,511	160
Composting	7,728	0	54,860	49,119	5,741
Site Monitoring	4,600	2,987	13,446	14,967	(1,521)
Sludge Hauling Costs	0	1,575	27,000	30,150	(3,150)
State Health Fees	57	0	57	0	57
Total Farmers Korner	79,353	98,375	538,023	627,350	(89,327)
South Blue Expenses					
Utilities					
Gas	645	0	2,278	0	
Electric	0	0	0	0	
Equipment Repairs	0	0	610	0	
Supplies	0	0	79	0	
Discharge Permit	0	0		0	
Site Monitoring	0	0		0	
Total South Blue	645	0	2,967	0	
Collection Expenses					
Utilities	1,144	1,729	7,683	8,653	(970)
Vehicle Expense	2,087	1,752	23,838	7,512	16,326
Line Cleaner Expenses	120	0	310	647	(337)
Manhole Repairs/Line Repai	12,323	21,549	74,435	101,736	(27,301)
Equipment Repairs	240	782	3,704	6,800	(3,096)
CCTV Expense	0	0	1,084	99	985
Total Collection	15,914	25,812	111,054	125,447	(14,393)
Total Operating Expenditur	264,565	274,012	1,534,814	1,553,848	(29,469)
Net Cash from Operations	236,426	201,147	796,371	757,828	38,543
Replacement Capital					
Administration	0	0	0	33,464	(33,464)
Plant					
IH	0	0	57,536	0	57,536
FK	0	10,111	3,327	86,908	(83,581)
Upper Blue	0	0	0	0	0
Collection					
Misc	0	0	220,024	75,737	144,287
Vehicle	0	0	0	0	0
Total Replacement Capital	0	10,111	280,887	196,109	84,778
Non Operating Expenses					
CWRPDA Loan Principal	0	0	172,993	230,523	(57,530)
Loan Interest	0	0	205,971	158,211	47,760
Total Non Operating	0	0	378,964	388,734	(9,770)

May Comparative Statement Cont.

	2016 <u>May</u>	2015 <u>May</u>	2016 <u>Year to Date</u>	2015 <u>Year to Date</u>	Pg. 4 Increase (Decrease)
Capital Outlay					
Plant-IH-CO	4,035	5,375	9,845	5,375	4,470
Plant-FK-CO	5,700	0	0	0	-
Plant-South Blue-CO	0	6,408	8,010	6,408	1,602
Collection	2,690	0	15,425	9,987	5,438
Administration	0	0	0	0	0
Total Capital Outlay	12,425	11,783	33,280	21,770	11,510
Total Expenses	277,635	295,906	2,230,912	2,160,461	57,049
Revenue Less Expenses	894,406	1,206,499	2,246,240	3,616,434	(1,370,194)

DATE: June 2, 2016

TO: Andrew Carlberg, District Manager

FROM: Earl Picard, Chief Plant Operator

SUBJECT: Treatment plant operations for May, 2016.

1. Total influent flow for the Upper Blue Treatment Facilities was 56.7 million gallons for the month of May. The flow for the previous May was 59.1 million gallons. There was a 2.4 million gallon decrease (4.1%).
2. Solids loading at Farmer's Korner was down for May from 104,569# to 63,751#. (39.0% decrease).
3. We are discharging good water that meets all discharge permit requirements. The phosphorus discharge concentration for April is at 0.015 mg/l (ppm).

Earl

cc: file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
JAN	54.9	54.7	57.4	3.2	4.3	5.3	74790	77471	63185	59.9	68.6	61.8
FEB	50.0	52.3	55.0	6.7	3.2	8.4	79210	84259	87505	61.0	65.6	65.4
MAR	60.4	63.7	60.2	10.6	6.5	12.0	86743	112427	81505	69.0	88.6	97.4
APR	64.2	53.3	53.0	6.4	3.4	3.9	82592	99843	53806	21.1	89.6	46.3
MAY	80.3	59.1	56.7	5.0	2.7	4.9	94940	104569	63751	52.7	22.6	48.0
JUN	61.0	59.6		3.4	4.2		75395	93574		58.0	59.2	
JUL	52.9	54.9		7.8	2.8		54666	76291		57.7	71.6	
AUG	50.0	48.0		5.8	4.0		93034	53667		38.3	34.4	
SEP	38.7	37.0		3.4	2.0		41996	34245		41.0	50.4	
OCT	38.4	34.9		4.6	2.2		61870	46605		57.0	41.8	
NOV	38.7	37.7		4.0	3.0		55194	82810		25.3	38.2	
DEC	47.8	54.2		6.8	5.0		62375	68079		65.5	67.3	
TOTAL	637.3	609.4	282.3	67.7	43.2	34.4	862805	933840	349752	606.4	697.7	318.9

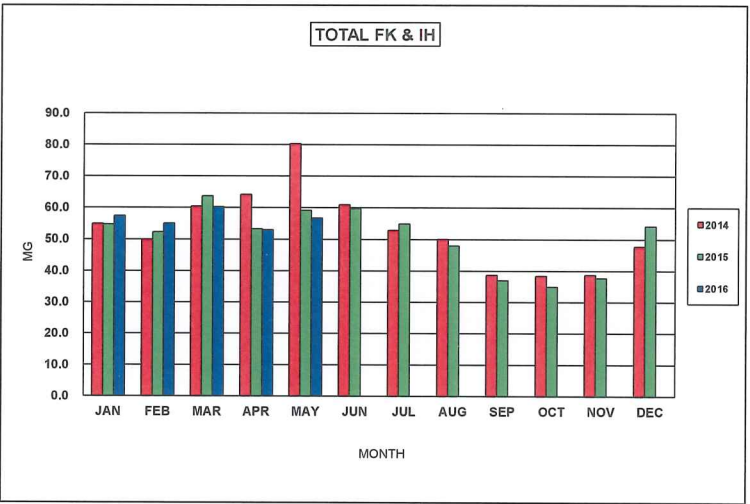
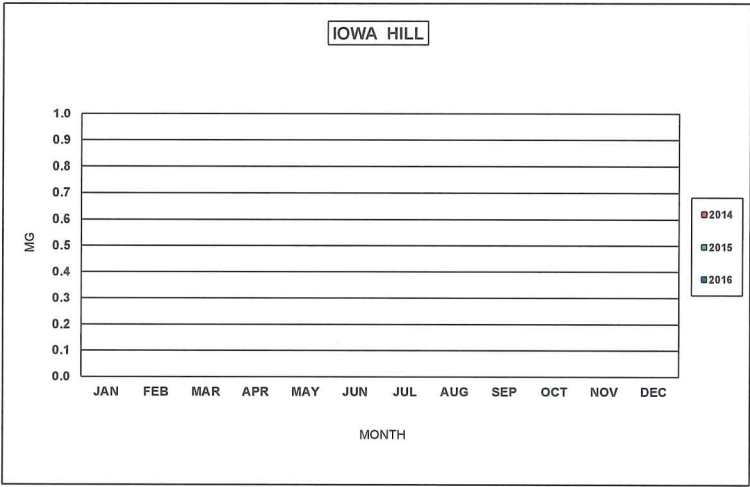
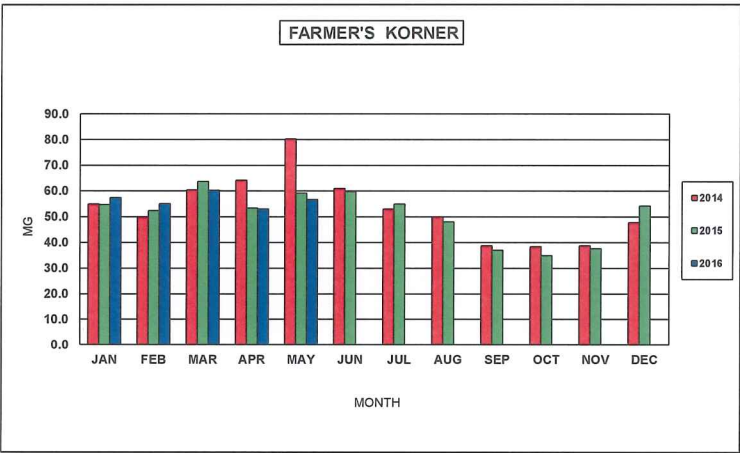
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
JAN	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
FEB	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
MAR	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
APR	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
MAY	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
JUN	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
JUL	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
AUG	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
SEP	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
OCT	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
NOV	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
DEC	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
JAN	54.9	54.7	57.4	3.2	4.3	5.3	74790	77471	63185	59.9	68.6	61.8
FEB	50.0	52.3	55.0	6.7	3.2	8.4	79210	84259	87505	61.0	65.6	65.4
MAR	60.4	63.7	60.2	10.6	6.5	12.0	86743	112427	81505	69.0	88.6	97.4
APR	64.2	53.3	53.0	6.4	3.4	3.9	82592	99843	53806	21.1	89.6	46.3
MAY	80.3	59.1	56.7	5.0	2.7	4.9	94940	104569	63751	52.7	22.6	48.0
JUN	61.0	59.6	0.0	3.4	4.2	0.0	75395	93574	0	58.0	59.2	0.0
JUL	52.9	54.9	0.0	7.8	2.8	0.0	54666	76291	0	57.7	71.6	0.0
AUG	50.0	48.0	0.0	5.8	4.0	0.0	93034	53667	0	38.3	34.4	0.0
SEP	38.7	37.0	0.0	3.4	2.0	0.0	41996	34245	0	41.0	50.4	0.0
OCT	38.4	34.9	0.0	4.6	2.2	0.0	61870	46605	0	57.0	41.8	0.0
NOV	38.7	37.7	0.0	4.0	3.0	0.0	55194	82810	0	25.3	38.2	0.0
DEC	47.8	54.2	0.0	6.8	5.0	0.0	62375	68079	0	65.5	67.3	0.0
TOTAL	637.3	609.4	282.3	67.7	43.2	34.4	862805	933840	349752	606.4	697.7	318.9

FACILITY FLOW



To: Andrew Carlberg – District Manager
From: Wally Esquibel – Collection Systems Foreman
Subject: Collection System Report for May 2016
Date: June 2, 2016

1. No backups reported for the month of May
2. The trunk line project is almost completed. District personnel will follow up with manhole inspections and PDF reports
3. We are continuing to work on our infiltration inspection on manholes
4. Planning to start our yearly line cleaning and CCTV'ing maintenance no later than June 6, 2016
5. Monitoring of all lift stations, locates and service lines are up to date

MANAGER REPORT

June 2016

- 1) **Main Interceptor cleaning project.** This project is proceeding smoothly with the majority of the interceptor having been cleaned. So far we have not encountered any major problems. However we have removed large debris that accumulated over the years
- 2) **Distillery Waste.** At the Work session we will be discussing the results of the report from Hatch Mott, McDonald concerning the effects of Distillery waste on the District's facilities. The report is 72 pages however most is back up lab testing used in the report. I would recommend reading the first 7 pages. Also as a part of the report there are recommendations for pretreatment.
- 3) **Minutes.** As a part of the annual Audit it was brought to our attention that there were a few items that were inadvertently left out of the minutes. First, was in December when the Board moved Barrie to the President and Patty Theobald to vice president. This was done in light of the resignation of Mr. Turek. Second, was in December the Board approved a 1 week bonus for the employees for work well done in 2015. Both of these items will be mentioned in the June 2016 minutes.
- 4) **Town of Breckenridge.** I have meetings with both the Mayor and the new Town Manager, Rick Holman. Basically the discussions have centered on improving relationships between the two entities. We all agreed that communication will be the key. I again offered to attend meetings and/or work sessions to answer any questions they might have of the District. I have also requested that we have a joint meeting to open up positive relationships between the Council and Board. Rick and I will work on potential dates.
- 5) **Employee Advancement.** I would like to inform the Board of advancement of certain operation staff. To advance operators must go through rigorous testing required by the State Health Dept and EPA. Operators can earn certifications from the lowest beginning with a "D" certification and the highest certification being an "A". I strongly encourage operators to achieve certifications in others fields such as Collections, Distribution, Water, Industrial and Laboratory. Most operators have at least 3 certifications and a few have 5 different certifications. The following is the most recent results from testing:
 - **Ted Piper**, A Wastewater
 - **Josh Johnson**, Laboratory Analyst and Supervisory certification
 - **Jeff Lavicka**, C Wastewater, Collection II
 - **Jim Lagace**, B Wastewater
 - **Zach Rhea**, D Wastewater and Collection I
 - **Abbie Murphy**, Laboratory Analyst