

**Upper Blue Sanitation District**  
**Board of Directors Meeting**  
**Thursday December 12, 2013 @ 5:30 PM**

**I. ROLL CALL:**

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Ken Trausch, Mr. Allyn Mosher, Mr. Michael Turek and Mr. Barrie Stimson answered "present" at roll call.

Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

**II. MINUTES:**

November 14, 2013 minutes: Mr. Turek made a motion to approve the November 14, 2013 Board of Directors meeting minutes as amended. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.

**III. PUBLIC HEARINGS:**

Mr. Theobald opened the Public Hearing. There was not any public present. Mr. Theobald closed the Public Hearing.

**A. 2014 Budget:**

Mr. Carlberg said that the Board reviewed the 2014 Draft Budget at the September, October and November Board meetings. Mr. Carlberg said that the 2014 Budget Public Hearing was advertised in the Summit Journal and to date the District has not received any public comment.

The Board decided during previous budget discussions not to increase the District's service fees or plant investment fees (PIF) in 2014. The service fee will remain at \$26.00 /sfe/month and the Plant Investment Fee will remain at \$11,584.00 per sfe.

The total expenditures budgeted in 2014 are in the amount of \$8,547,840.93, with a transfer from reserves in the amount of \$2,444,840.93.

Mr. Carlberg highlighted some of the 2014 expenditures as follows:

- Salaries, 5.5% max increase based on merit. One new operator to be added in June due to the additional work load with the re-commissioning of Iowa Hill in the fall or winter of 2014.
- Health insurance is estimated to increase by 7%.
- Legal fees are anticipated to increase due to water right issues and the election.
- Iowa Hill expenses will increase as the District moves toward re-commissioning the plant.
- Farmers Korner utilities are anticipated to increase. However staff is working to increase efficiencies in an attempt to bring the costs down.
- In Collection, additional money is allocated towards manhole/line repairs.
- There are several vehicles that need to be replaced: Tommy lift truck, ¾ ton pick-up truck for snowplow, camera van, jet truck, service truck and the Tahoe.
- Additional money has been allocated in the 2014 budget for line extensions and building maintenance.

**-Resolution 5, Series 2013, Tabor Resolution:**

Mr. Turek made a motion to approve Resolution 5, Series 2013 regarding Tabor for Amendment 1 purposes, acknowledging that the District meets the definition of an enterprise. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.

**-Resolution 6, Series 2013, Establishing Mil Levy:**

Mr. Turek made a motion to approve Resolution 6, Series 2013 regarding establishing the Mil Levy for the 2014 budget at zero. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

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-Resolution 7, Series 2013, Approval of 2014 Budget:

Mr. Stimson made a motion to approve Resolution 7, Series 2013 regarding approval of the Upper Blue Sanitation District 2014 budget for revenues in the amount of \$6,103,000.00 and expenditures in the amount of \$8,547,840.93, with a transfer from reserves in the amount of \$2,444,840.93. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

-Resolution 8 Series 2013, Appropriation of Funds:

Mr. Stimson made a motion to approve Resolution 8, Series 2013 regarding the approval of the Appropriation of Funds for the Upper Blue Sanitation District 2014 Budget. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

**IV. PUBLIC COMMENT:** None

**V. BILLS:**

The bills were reviewed and discussed by the Board of Directors during the work session. Mr. Turek made a motion to approve the bills as submitted. Mr. Trausch seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

**VI. FINANCIAL REPORT:**

The Financial report was discussed by the Board of Directors during the work session.

**VII. MONTHLY REPORTS:**

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session.

The Board discussed the Farmers Korner blowers.

B. Manager Report:

The Manager's report was discussed by the Board of Directors.

1) Project Update:

Mr. Carlberg said that the Ten Mile Vista/Breckenridge Park Estates/Blue River Hwy. 9 projects are complete.

2) Town of Breckenridge Water Plant Study:

Mr. Carlberg said that there has not been any word from the Town of Breckenridge on the progress of the water plant study. Although, Town of Breckenridge staff members have requested additional information on the District's treatment facilities and capacities.

3) Water Right:

Mr. Carlberg said that the District is dealing with Mr. Glen Porzak, attorney for the Town of Breckenridge

4) Election 2014:

Mr. Carlberg reported that the State of Colorado has made several changes in the election code and is waiting for approval by the State of Colorado on the election legislation. Therefore, Mr. Carlberg said that he will wait until January 2014 to prepare the District's election resolution.

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5) Christmas Party:

Mr. Carlberg reminded the Board that the District Christmas Party is scheduled for 6:00 PM on December 13<sup>th</sup> at Steak and Rib Restaurant. Mr. Carlberg also reminded the Board that no official District business will be discussed even though a Board quorum will be in attendance.

**VIII. OLD BUSINESS:**

**IX. NEW BUSINESS:**

C. Bear Excavating Pay Request #3, Ten Mile Vista/Breckenridge Park Estates/Blue River: Mr. Carlberg reported to the Board that the Breckenridge Park Estates line extension is 100% complete. Additional road base for the Breckenridge Park Estates project will be done in the spring of 2014. The District will hold some retainage until the additional road base has been completed. Bear Excavating has also completed the Ten Mile Vista and Blue River line extensions. Mr. Carlberg said that the awarded bid for the projects was in the amount of \$288,000.00, and the final contract was in the amount of \$211,000.00, for a total savings to the District in the amount \$77,000.00. Mr. Carlberg said that he recommended the Bear Excavating pay request #3 in the amount of \$57,069.85.

Mr. Turek made a motion to approve Bear Excavating pay request #3 in the amount of \$57,069.85. Mr. Trausch seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

**X. CORRESPONDENCE:**

The District's January 2014 Board meeting has been rescheduled from January 9, 2014 to January 16, 2014.

Mr. Turek made a motion to approve the Mangers review with the recommended bonus and salary increase. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

Mr. Stimson made a motion to give all the employees a bonus equal to one week's pay for above average work in 2013. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.

**XI. ADJOURN:**

Mr. Turek made a motion to adjourn the meeting at 6:04 PM. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.

  
Mr. Robin Theobald, President  
Mr. Allyn T. Mosher, Secretary

# Memorandum

**To:** Andy Carlberg

**From:** Marjorie Borsina

**Date:** November 8, 2013

**Re:** Financial Update

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-The District's Financial Records are in good order.

-We have not received all of the November 2013 bills. Therefore, the November 2013 Financial Statements are a preliminary draft for your review.

-The District's expenditures are well under budget for 2013.

*Marjorie*

Upper Blue Sanitation District  
Comparative Balance Sheet-UNAUDITED DRAFT  
November 30, 2013 and November 30, 2012

	<u>2013</u>	<u>2012</u>	<u>Increase</u> <u>(Decrease)</u>
<b><u>Current Assets:</u></b>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ -	-
Checking-Wells Fargo Bank	11,538,202	9,782,637	1,755,565
Cash-Centennial Bank Money Market	250,466	-	250,466
ColoTrust Prime	3,639,979	3,638,774	1,205
Total Cash and Equivalents	15,428,847	13,421,611	2,007,236
Investments			
FK Construction Retainage Escrow	-	34,890	(34,890)
Cert. of Deposit & Treasuries	2,002,187	2,010,143	(7,956)
Total Investments	2,002,187	2,045,033	(42,846)
Other Current Assets			
<b>Receivables-Utility + Spec. Assessments</b>	58,615	87,259	(28,644)
Developer/Contractor Escrow	128,736	135,744	(7,008)
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	168,223	220,378	(52,155)
Prepaid Expenses	11,481	255,760	(244,279)
Loan Issuance Costs (Net)	-	139,249	(139,249)
Total Other Assets	367,055	838,390	(471,335)
<b>Total Current Assets:</b>	<b>17,798,089</b>	<b>16,305,034</b>	<b>1,493,055</b>
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	69,583	-
Sewer Lines	13,460,838	13,368,225	92,613
Treatment Plants	76,468,318	75,663,825	804,493
Office Equipment	210,830	210,830	-
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	849,019	821,984	27,035
Upper Blue System Costs	4,321,429	3,587,750	733,679
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	97,701,125	96,043,305	1,657,820
<b>Less Accumulated Depreciation</b>	<b>(27,812,986)</b>	<b>(25,913,128)</b>	<b>(1,899,858)</b>
Net Property Plant and Equipment :	69,888,139	70,130,177	(242,038)
<b>Total Assets:</b>	<b>87,686,228</b>	<b>86,435,211</b>	<b>1,251,017</b>

**Liabilities**

	<u>2013</u>	<u>2012</u>	<u>Increase (Decrease)</u>
<b>Current Liabilities:</b>			
<b>Accounts Payable</b>	94,380	157,921	(63,541)
Construction/Developer Escrow	128,736	135,744	(7,008)
Earned Employee Benefits	121,784	121,416	368
Unearned User Fees	437,686	434,527	3,159
Interest Payable	155,577	164,671	(9,094)
Loan Payable (Current Portion)	913,365	890,595	22,770
Retainage Payable-Construction in Progress	-	34,890	(34,890)
Retainage Payable-Blue River	47,863	-	47,863
Employee Housing Deposit Payable	1,250	1,250	-
Total Current Liabilities:	1,900,641	1,941,014	(40,373)
<b>Long Term Liabilities:</b>			
<b>Loan Payable</b>	9,290,474	10,203,839	(913,365)
Total Long Term Liabilities:	9,290,474	10,203,839	(913,365)
Total Liabilities	11,191,115	12,144,853	(953,738)
<b>Net Assets</b>			
Invested in Capital Assets, Net of Related Debt	59,528,723	58,920,134	608,589
Unrestricted Net Assets	12,966,390	13,370,224	(403,834)
Unrestricted Net Assets - Nutrient Reserve	4,000,000	2,000,000	2,000,000
Total Contributed Capital	76,495,113	74,290,358	2,204,755
Total Liabilities and Equity	87,686,228	86,435,211	1,251,017

Upper Blue Sanitation District  
Monthly Financial Statement-UNAUDITED DRAFT  
November 30, 2013

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	2013 November	2013 Year To Date	2013 Approved Budget	2013 Uncollected	2013 % Uncol/Col
<b>Operating Revenue</b>					
Sewer User Fees	436,775	4,796,574	5,231,574	435,000	8
Tap Inspection Fees	600	7,600	7,000	(600)	(9)
Miscellaneous Revenue	0	7,804	1,000	(6,804)	(680)
Camper Dump Fees	0	7,085	3,000	(4,085)	(136)
Late Fees	805	29,812	25,000	(4,812)	(19)
Line Extension Fees	0	59,559	25,000	(34,559)	(138)
Rental Income	3,750	41,250	40,000	(1,250)	(3)
<b>Total Operating Revenue</b>	<b>441,930</b>	<b>4,949,684</b>	<b>5,332,574</b>	<b>382,890</b>	<b>7</b>
<b>Miscellaneous Revenue</b>					
Interest on Loan Payments	484	9,271	9,000	(271)	(3)
Plant Investment Fees	155,226	1,846,716	400,000	(1,446,716)	(362)
Inclusion Fees	0	48,626	30,000	(18,626)	(62)
Interest on Investments	1,405	19,623	18,000	(1,623)	0
Transfer from Reserve	0	0	0	0	0
<b>Total Miscellaneous Revenue</b>	<b>157,115</b>	<b>1,924,236</b>	<b>457,000</b>	<b>(1,466,965)</b>	<b>(321)</b>
<b>Total Revenue</b>	<b>599,045</b>	<b>6,873,920</b>	<b>5,789,574</b>	<b>(1,084,346)</b>	<b>(19)</b>

Administration Expense	2013 November	2013 Year to Date	2013 Approved Budget	2013 Available	2013 % Available
<b>Payroll &amp; Employee Benefits</b>					
Salaries	85,617	918,997	1,139,399	220,402	19
Overtime	2,008	26,936	45,000	18,064	40
FICA-Admn	4,552	55,858	74,000	18,142	25
Medicare-Admin	1,251	13,499	19,000	5,501	29
401K Contributions	6,171	67,222	80,000	12,778	16
Worker's Compensation Insurance	1,373	16,267	19,000	2,733	14
Health Insurance	18,448	212,760	256,238	43,478	17
<b>Total</b>	<b>119,420</b>	<b>1,311,539</b>	<b>1,632,637</b>	<b>321,098</b>	<b>20</b>
Office Supplies	47	1,834	4,000	2,166	54
Telephone	1,230	13,901	16,500	2,599	16
Business Expenses	432	32,650	32,000	(650)	(2)
Legal Counsel	7,948	37,912	50,000	12,088	24
Education	0	17,938	25,000	7,062	28
Audit & Accounting	0	8,100	9,000	900	10
Legal Publications	1,500	5,672	12,000	6,328	53
Board Members	500	5,500	6,000	500	8
Elections	0	0	0	0	0
Computer Expenses	662	22,463	9,000	(13,463)	(150)
Copy Machine & Supply	0	395	1,000	605	61
Postage & Meter Rent	0	9,235	13,000	3,765	29
Insurance - General	10,108	111,548	115,000	3,452	3
Insurance - Deductible	0	109	1,000	891	89
Engineering	4,927	78,699	100,000	21,301	21
Tools	0	2,422	3,500	1,078	31
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	3,609	7,000	3,391	48
Safety	136	3,919	4,000	81	2
Summit Water Quality	0	14,021	12,000	(2,021)	(17)
Building Maintenance	885	14,577	17,000	2,423	14
Employee Housing Maintenance	0	16,275	20,000	3,725	19
Employee Housing Utilities	129	3,958	3,000	(958)	(32)
<b>Total Administration</b>	<b>147,924</b>	<b>1,716,276</b>	<b>2,093,637</b>	<b>377,361</b>	<b>18</b>
<b>Iowa Hill Plant Expenses</b>					
Utilities					
Gas	610	9,128	6,000	(3,128)	(52)
Electric	2,011	26,458	50,000	23,542	47
Freight	0	288	2,000	1,712	86
Equipment Repairs	0	362	25,000	24,638	99
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	1,346	14,133	25,000	10,867	43
Laboratory Supplies	0	8,764	15,000	6,236	42
Biomonitoring	0	0	0	0	0
Discharge Permit	0	6,090	7,000	910	13
Supplies	0	418	3,000	2,582	86
<b>Total Iowa Hill</b>	<b>3,967</b>	<b>65,641</b>	<b>143,000</b>	<b>77,359</b>	<b>54</b>

## November Financial Statement Cont.

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	2013 <u>November</u>	2013 <u>Year to Date</u>	2013 <u>Approved Budget</u>	2013 <u>Available</u>	2013 <u>% Available</u>
<b>Farmers Korner Expenses</b>					
Utilities					
Gas	0	53,976	75,000	21,024	28
Electric	30,328	358,657	550,000	191,343	35
Freight	1,217	29,415	25,000	(4,415)	(18)
Equipment Repairs	973	57,653	60,000	2,347	4
Chemicals	10,443	343,495	350,000	6,505	2
Supplies	1,071	6,992	15,000	8,008	53
Contracted Repairs	2,362	11,759	15,000	3,241	22
Dumpster Charges	995	10,945	14,000	3,055	22
Biomonitoring	0	2,837	7,000	4,163	59
Discharge Permit	(1,323)	14,558	17,000	2,442	14
Composting	7,757	72,123	115,000	42,877	37
Site Monitoring	600	23,875	25,000	1,125	5
Sludge Hauling Costs	4,725	47,922	55,000	7,078	13
State Health Fees	1,323	1,324	2,500	1,176	47
<b>Total Farmers Korner</b>	<b>60,471</b>	<b>1,035,531</b>	<b>1,325,500</b>	<b>289,969</b>	<b>22</b>
<b>Collection Expenses</b>					
Utilities	1,641	19,733	18,000	(1,733)	(10)
Vehicle Expense	0	29,936	27,000	(2,936)	(11)
Line Cleaner Expenses	304	1,401	5,000	3,599	72
Manhole Repairs/Line Repairs	983	81,332	120,000	38,668	32
Equipment Repairs	63	4,543	9,000	4,457	50
CCTV Expense	0	0	3,500	3,500	100
<b>Total Collection</b>	<b>2,991</b>	<b>136,945</b>	<b>182,500</b>	<b>45,555</b>	<b>25</b>
<b>Replacement Capital</b>					
Administration	0	138,162	120,000	(18,162)	(15)
Plant:					
IH	0	66,660	275,000	208,340	76
FK	26,226	213,533	613,000	399,467	65
Upper Blue	0	13,678	10,000	(3,678)	0
Collection			470,000	470,000	100
Misc	0	123,088	0	(123,088)	0
Vehicle	0	28,351	0	(28,351)	0
<b>Total Replacement Capital</b>	<b>26,226</b>	<b>583,472</b>	<b>1,488,000</b>	<b>904,528</b>	<b>61</b>
<b>Non Operating Expenses</b>					
Bond Principal	0	913,365	913,365	0	0
Bond Interest	0	372,948	372,948	0	0
<b>Total Non Operating</b>	<b>0</b>	<b>1,286,313</b>	<b>1,286,313</b>	<b>0</b>	<b>0</b>

November Financial Statement Cont.

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	<u>2013</u> <u>November</u>	<u>2013</u> <u>Year to Date</u>	<u>2013</u> <u>Approved Budget</u>	<u>2013</u> <u>Available</u>	<u>2013</u> <u>% Available</u>
<b>Capital Outlay</b>					
Plant:					
IH	0	0	25,000	25,000	100
FK	16,075	73,362	85,000	11,638	14
Upper Blue	0	9,309	65,000	55,691	86
Collection	0	182,684	305,000	122,316	40
Administration	0	0	0	0	0
<b>Total Capital Outlay</b>	<u>16,075</u>	<u>265,355</u>	<u>480,000</u>	<u>214,645</u>	<u>45</u>
<b>Total Expenses</b>	<u>257,654</u>	<u>5,089,533</u>	<u>6,998,950</u>	<u>1,909,417</u>	<u>27</u>
<b>Revenue Less Expenses</b>	<u>341,391</u>	<u>1,784,387</u>	<u>(1,209,376)</u>		

Upper Blue Sanitation District  
Comparative Financial Statement-UNAUDITED DRAFT  
November 30, 2013 vs. November 30, 2012

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	2013 November	2012 November	2013 Year To Date	2012 Year to Date	Increase (Decrease)
<b>Operating Revenue</b>					
Sewer User Fees	436,775	434,353	4,796,574	4,769,208	27,366
Tap Inspection Fees	600	500	7,600	9,400	(1,800)
Miscellaneous Revenue	0	0	7,804	51,479	(43,675)
Camper Dump Fees	0	0	7,085	5,806	1,279
Late Fees	805	495	29,812	34,721	(4,909)
Line Extension Fees	0	7,349	59,559	109,209	(49,650)
Rental Income	3,750	3,750	41,250	41,250	0
<b>Total Operating Revenue</b>	<b>441,930</b>	<b>446,447</b>	<b>4,949,684</b>	<b>5,021,073</b>	<b>(71,389)</b>
<b>Miscellaneous Revenue</b>					
Interest on Loan Payments	484	556	9,271	10,366	(1,095)
Plant Investment Fees	155,226	99,622	1,846,716	2,052,599	(205,883)
Inclusion Fees	0	18,126	48,626	124,967	(76,341)
Interest on Investments	1,405	2,039	19,623	22,004	(2,381)
Transfer from Reserve	0	0	0	0	0
<b>Total Miscellaneous Reven</b>	<b>157,115</b>	<b>120,343</b>	<b>1,924,236</b>	<b>2,209,936</b>	<b>(284,605)</b>
<b>Total Revenue</b>	<b>599,045</b>	<b>566,790</b>	<b>6,873,920</b>	<b>7,231,009</b>	<b>(357,089)</b>

Administration Expense	2013 November	2012 November	2013 Year to Date	2012 Year to Date	Increase (Decrease)
<b>Payroll &amp; Employee Benefits</b>					
Salaries	85,617	82,160	918,997	913,434	5,563
Overtime	2,008	5,440	26,936	39,277	(12,341)
FICA-Admin	4,552	4,576	55,858	55,989	(131)
Medicare-Admin	1,251	1,251	13,499	13,598	(99)
401K Contributions	6,171	5,980	67,222	65,350	1,872
Worker's Compensation Insu	1,373	1,295	16,267	13,739	2,528
Health Insurance	18,448	18,652	212,760	209,324	3,436
<b>Total</b>	<b>119,420</b>	<b>119,354</b>	<b>1,311,539</b>	<b>1,310,711</b>	<b>828</b>
Office Supplies	47	1,949	1,834	5,333	(3,499)
Telephone	1,230	1,218	13,901	14,919	(1,018)
Business Expenses	432	445	32,650	30,683	1,967
Legal Counsel	7,948	2,373	37,912	33,093	4,819
Education	0	957	17,938	13,089	4,849
Audit & Accounting	0	0	8,100	8,100	0
Legal Publications	1,500	1,544	5,672	9,661	(3,989)
Board Members	500	500	5,500	5,400	100
Elections	0	0	0	21	(21)
Computer Expenses	662	0	22,463	7,739	14,724
Copy Machine & Supply	0	0	395	1,196	(801)
Postage & Meter Rent	0	645	9,235	11,468	(2,233)
Insurance - General	10,108	9,142	111,548	100,560	10,988
Insurance - Deductible	0	0	109	500	(391)
Engineering	4,927	1,937	78,699	12,497	66,202
Tools	0	39	2,422	2,432	(10)
Radios	0	0	0	1,104	(1,104)
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	523	3,609	5,552	(1,943)
Safety	136	154	3,919	4,383	(464)
Summit Water Quality	0	0	14,021	11,531	2,490
Building Maintenance	885	351	14,577	14,222	355
Employee Housing Maintena	0	0	16,275	12,903	3,372
Employee Housing Utilities	129	0	3,958	4,150	(192)
<b>Total Administration</b>	<b>147,924</b>	<b>141,131</b>	<b>1,716,276</b>	<b>1,621,247</b>	<b>95,029</b>
<b>Iowa Hill Plant Expenses</b>					
Utilities					
Gas	610	255	9,128	10,267	(1,139)
Electric	2,011	2,662	26,458	65,143	(38,685)
Freight	0	0	288	5,199	(4,911)
Equipment Repairs	0	73	362	15,137	(14,775)
Chemicals	0	0	0	19,812	(19,812)
Contracted Repairs	1,346	1,818	14,133	25,202	(11,069)
Laboratory Supplies	0	1,549	8,764	11,634	(2,870)
Biomonitoring	0	0	0	2,254	(2,254)
Discharge Permit	0	0	6,090	6,090	0
Supplies	0	0	418	2,584	(2,166)
<b>Total Iowa Hill</b>	<b>3,967</b>	<b>6,357</b>	<b>65,641</b>	<b>163,322</b>	<b>(97,681)</b>

## November Comparative Statement Cont.

Pg. 3

	<u>2013</u> <u>November</u>	<u>2012</u> <u>November</u>	<u>2013</u> <u>Year to Date</u>	<u>2012</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
<b>Farmers Korner</b>					
Utilities					
Gas	0	7,871	53,976	45,979	7,997
Electric	30,328	23,619	358,657	335,570	23,087
Freight	1,217	608	29,415	23,212	6,203
Equipment Repairs	973	11,309	57,653	84,131	(26,478)
Chemicals	10,443	19,756	343,495	321,877	21,618
Supplies	1,071	114	6,992	14,030	(7,038)
Contracted Repairs	2,362	210	11,759	7,445	4,314
Dumpster Charges	995	995	10,945	10,945	0
Biomonitoring	0	1,382	2,837	5,465	(2,628)
Discharge Permit	(1,323)	417	14,558	14,142	416
Composting	7,757	2,302	72,123	58,425	13,698
Site Monitoring	600	1,580	23,875	21,317	2,558
Sludge Hauling Costs	4,725	1,350	47,922	44,038	3,884
State Health Fees	1,323	27	1,324	1,392	(68)
<b>Total Farmers Korner</b>	<b>60,471</b>	<b>71,540</b>	<b>1,035,531</b>	<b>987,968</b>	<b>47,563</b>
<b>Collection Expenses</b>					
Utilities	1,641	1,460	19,733	13,218	6,515
Vehicle Expense	0	4,336	29,936	27,197	2,739
Line Cleaner Expenses	304	0	1,401	20,347	(18,946)
Manhole Repairs/Line Repai	983	8,227	81,332	108,805	(27,473)
Equipment Repairs	63	496	4,543	4,696	(153)
CCTV Expense	0	0	0	4,750	(4,750)
<b>Total Collection</b>	<b>2,991</b>	<b>14,519</b>	<b>136,945</b>	<b>179,013</b>	<b>(42,068)</b>
<b>Replacement Capital</b>					
Administration	0	0	138,162	0	138,162
Plant					
IH	0	0	66,660	0	66,660
FK	26,226	0	213,533	34,022	179,511
Upper Blue	0	11,631	13,678	11,631	2,047
Collection					
Misc	0	1,800	123,088	90,813	32,275
Vehicle	0	27,035	28,351	27,035	1,316
<b>Total Replacement Capital</b>	<b>26,226</b>	<b>40,466</b>	<b>583,472</b>	<b>163,501</b>	<b>419,971</b>
<b>Non Operating Expenses</b>					
CWRPDA Loan Principal	0	0	913,365	715,595	197,770
Loan Interest	0	0	372,948	324,459	48,489
<b>Total Non Operating</b>	<b>0</b>	<b>0</b>	<b>1,286,313</b>	<b>1,040,054</b>	<b>246,259</b>

## November Comparative Statement Cont.

Pg. 4

	<u>2013</u> <u>November</u>	<u>2012</u> <u>November</u>	<u>2013</u> <u>Year to Date</u>	<u>2012</u> <u>Year to Date</u>	<u>Pg. 4</u> <u>Increase</u> <u>(Decrease)</u>
<b>Capital Outlay</b>					
Plant-IH-CO	0	0	0	0	0
Plant-FK-CO	16,075	20,931	73,362	722,039	(648,677)
Plant-South Blue-CO	0	0	9,309	0	9,309
Collection	0	0	182,684	684,616	(501,932)
Administration	0	0	0	0	0
<b>Total Capital Outlay</b>	<u>16,075</u>	<u>20,931</u>	<u>265,355</u>	<u>1,406,655</u>	<u>(1,141,300)</u>
<b>Total Expenses</b>	<u>257,654</u>	<u>294,944</u>	<u>5,089,533</u>	<u>5,561,760</u>	<u>(472,227)</u>
<b>Revenue Less Expenses</b>	<u>341,391</u>	<u>271,846</u>	<u>1,784,387</u>	<u>1,669,249</u>	<u>115,138</u>

Upper Blue Sanitation District  
Monthly Financial Statement-UNAUDITED DRAFT  
November 30, 2013

**Revenue Over/Anticipated Over Budget**

**Expenses Over/Anticipated Over Budget**

	2013	2013	2013	2013	2013
	November	Year To Date	Approved Budget	Uncollected	% Uncol/Col
<b>Operating Revenue</b>					
Sewer User Fees	436,775	4,796,574	5,231,574	435,000	8
Tap Inspection Fees	600	7,600	7,000	(600)	(9)
Miscellaneous Revenue	0	7,804	1,000	(6,804)	(680)
Camper Dump Fees	0	7,085	3,000	(4,085)	(136)
Late Fees	805	29,812	25,000	(4,812)	(19)
Line Extension Fees	0	59,559	25,000	(34,559)	(138)
Rental Income	3,750	41,250	40,000	(1,250)	(3)
<b>Total Operating Revenue</b>	<b>441,930</b>	<b>4,949,684</b>	<b>5,332,574</b>	<b>382,890</b>	<b>7</b>
<b>Miscellaneous Revenue</b>					
Interest on Loan Payments	484	9,271	9,000	(271)	(3)
Plant Investment Fees	155,226	1,846,716	400,000	(1,446,716)	(362)
Inclusion Fees	0	48,626	30,000	(18,626)	(62)
Interest on Investments	1,405	19,623	18,000	(1,623)	0
Transfer from Reserve	0	0	0	0	0
<b>Total Miscellaneous Revenue</b>	<b>157,115</b>	<b>1,924,236</b>	<b>457,000</b>	<b>(1,466,965)</b>	<b>(321)</b>
<b>Total Revenue</b>	<b>599,045</b>	<b>6,873,920</b>	<b>5,789,574</b>	<b>(1,084,346)</b>	<b>(19)</b>

<b>Administration Expense</b>	<b>2013 November</b>	<b>2013 Year to Date</b>	<b>2013 Approved Budget</b>	<b>2013 Available</b>	<b>2013 % Available</b>
<b>Payroll &amp; Employee Benefits</b>					
Salaries	85,617	918,997	1,139,399	220,402	19
Overtime	2,008	26,936	45,000	18,064	40
FICA-Admn	4,552	55,858	74,000	18,142	25
Medicare-Admin	1,251	13,499	19,000	5,501	29
401K Contributions	6,171	67,222	80,000	12,778	16
Worker's Compensation Insurance	1,373	16,267	19,000	2,733	14
Health Insurance	18,448	212,760	256,238	43,478	17
<b>Total</b>	<b>119,420</b>	<b>1,311,539</b>	<b>1,632,637</b>	<b>321,098</b>	<b>20</b>
Office Supplies	47	1,834	4,000	2,166	54
Telephone	1,230	13,901	16,500	2,599	16
Business Expenses	432	32,650	32,000	(650)	(2)
Legal Counsel	7,948	37,912	50,000	12,088	24
Education	0	17,938	25,000	7,062	28
Audit & Accounting	0	8,100	9,000	900	10
Legal Publications	1,500	5,672	12,000	6,328	53
Board Members	500	5,500	6,000	500	8
Elections	0	0	0	0	0
Computer Expenses	662	22,463	9,000	(13,463)	(150)
Copy Machine & Supply	0	395	1,000	605	61
Postage & Meter Rent	0	9,235	13,000	3,765	29
Insurance - General	10,108	111,548	115,000	3,452	3
Insurance - Deductible	0	109	1,000	891	89
Engineering	4,927	78,699	100,000	21,301	21
Tools	0	2,422	3,500	1,078	31
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	3,609	7,000	3,391	48
Safety	136	3,919	4,000	81	2
Summit Water Quality	0	14,021	12,000	(2,021)	(17)
Building Maintenance	885	14,577	17,000	2,423	14
Employee Housing Maintenance	0	16,275	20,000	3,725	19
Employee Housing Utilities	129	3,958	3,000	(958)	(32)
<b>Total Administration</b>	<b>147,924</b>	<b>1,716,276</b>	<b>2,093,637</b>	<b>377,361</b>	<b>18</b>
<b>Iowa Hill Plant Expenses</b>					
Utilities					
Gas	610	9,128	6,000	(3,128)	(52)
Electric	2,011	26,458	50,000	23,542	47
Freight	0	288	2,000	1,712	86
Equipment Repairs	0	362	25,000	24,638	99
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	1,346	14,133	25,000	10,867	43
Laboratory Supplies	0	8,764	15,000	6,236	42
Biomonitoring	0	0	0	0	0
Discharge Permit	0	6,090	7,000	910	13
Supplies	0	418	3,000	2,582	86
<b>Total Iowa Hill</b>	<b>3,967</b>	<b>65,641</b>	<b>143,000</b>	<b>77,359</b>	<b>54</b>

## November Financial Statement Cont.

Pg. 3

	2013 <u>November</u>	2013 <u>Year to Date</u>	2013 <u>Approved Budget</u>	2013 <u>Available</u>	2013 <u>% Available</u>
<b>Farmers Korner Expenses</b>					
Utilities					
Gas	0	53,976	75,000	21,024	28
Electric	30,328	358,657	550,000	191,343	35
Freight	1,217	29,415	25,000	(4,415)	(18)
Equipment Repairs	973	57,653	60,000	2,347	4
Chemicals	10,443	343,495	350,000	6,505	2
Supplies	1,071	6,992	15,000	8,008	53
Contracted Repairs	2,362	11,759	15,000	3,241	22
Dumpster Charges	995	10,945	14,000	3,055	22
Biomonitoring	0	2,837	7,000	4,163	59
Discharge Permit	(1,323)	14,558	17,000	2,442	14
Composting	7,757	72,123	115,000	42,877	37
Site Monitoring	600	23,875	25,000	1,125	5
Sludge Hauling Costs	4,725	47,922	55,000	7,078	13
State Health Fees	1,323	1,324	2,500	1,176	47
<b>Total Farmers Korner</b>	<b>60,471</b>	<b>1,035,531</b>	<b>1,325,500</b>	<b>289,969</b>	<b>22</b>

**Collection Expenses**

Utilities	1,641	19,733	18,000	(1,733)	(10)
Vehicle Expense	0	29,936	27,000	(2,936)	(11)
Line Cleaner Expenses	304	1,401	5,000	3,599	72
Manhole Repairs/Line Repairs	983	81,332	120,000	38,668	32
Equipment Repairs	63	4,543	9,000	4,457	50
CCTV Expense	0	0	3,500	3,500	100
<b>Total Collection</b>	<b>2,991</b>	<b>136,945</b>	<b>182,500</b>	<b>45,555</b>	<b>25</b>

**Replacement Capital**

Administration	0	138,162	120,000	(18,162)	(15)
Plant:					
IH	0	66,660	275,000	208,340	76
FK	26,226	213,533	613,000	399,467	65
Upper Blue	0	13,678	10,000	(3,678)	0
Collection			470,000	470,000	100
Misc	0	123,088	0	(123,088)	0
Vehicle	0	28,351	0	(28,351)	0
<b>Total Replacement Capital</b>	<b>26,226</b>	<b>583,472</b>	<b>1,488,000</b>	<b>904,528</b>	<b>61</b>

**Non Operating Expenses**

Bond Principal	0	913,365	913,365	0	0
Bond Interest	0	372,948	372,948	0	0
<b>Total Non Operating</b>	<b>0</b>	<b>1,286,313</b>	<b>1,286,313</b>	<b>0</b>	<b>0</b>

## November Financial Statement Cont.

Pg. 4

	<b><u>2013</u></b> <b><u>November</u></b>	<b><u>2013</u></b> <b><u>Year to Date</u></b>	<b><u>2013</u></b> <b><u>Approved Budget</u></b>	<b><u>2013</u></b> <b><u>Available</u></b>	<b><u>2013</u></b> <b><u>% Available</u></b>
<b>Capital Outlay</b>					
Plant:					
IH	0	0	25,000	25,000	100
FK	16,075	73,362	85,000	11,638	14
Upper Blue	0	9,309	65,000	55,691	86
Collection	0	182,684	305,000	122,316	40
Administration	0	0	0	0	0
<b>Total Capital Outlay</b>	<b>16,075</b>	<b>265,355</b>	<b>480,000</b>	<b>214,645</b>	<b>45</b>
<b>Total Expenses</b>	<b>257,654</b>	<b>5,089,533</b>	<b>6,998,950</b>	<b>1,909,417</b>	<b>27</b>
<b>Revenue Less Expenses</b>	<b>341,391</b>	<b>1,784,387</b>	<b>(1,209,376)</b>		

CAPITAL 2013	Current Month	Year To Date	Budget
<b>FARMERS KORNER - REPLACEMENT</b>			
<b>10-85-8524</b>			
Upgrade Blowers	\$0.00	\$0.00	\$300,000.00
Sump Pump Replacement - East Plant	\$0.00	\$0.00	\$25,000.00
Filter Valves/Actuators - South Plant	\$0.00	\$0.00	\$50,000.00
Filter Media	\$0.00	\$11,600.00	
Effluent Flow Meter - South Plant	\$0.00	\$0.00	\$5,000.00
Alum Pump System	\$0.00	\$12,533.64	\$20,000.00
Lighting Refurbish	\$0.00	\$7,398.00	\$10,000.00
Gen Set Roof	\$7,852.00	\$7,852.00	\$50,000.00
Telemetry Upgrade	\$18,374.00	\$160,230.38	\$115,000.00
Digester Air Flow Meter	\$0.00	\$0.00	\$18,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$20,000.00
Raw Wastewater Pump		\$10,562.00	
Bulk Storage Tank	\$0.00	\$3,356.80	
<b>TOTAL</b>	<b>\$26,226.00</b>	<b>\$213,532.82</b>	<b>\$613,000.00</b>
<b>FARMERS KORNER - NEW</b>			
<b>10-95-9540</b>			
Fence for Storage Yard	\$2,800.00	\$57,700.29	\$50,000.00
Spare VFD Influent Pump	\$13,275.00	\$13,275.00	\$15,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$20,000.00
Ladder Assembly		\$2,386.48	
<b>TOTAL</b>	<b>\$16,075.00</b>	<b>\$73,361.77</b>	<b>\$85,000.00</b>
<b>IOWA HILL - REPLACEMENT</b>			
<b>10-85-8522</b>			
Refurbish BAF's, Filters	\$0.00	\$62,674.18	\$250,000.00
SCADA			
Replace Flow Control Valves with Electric	\$0.00	\$3,986.25	\$25,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$66,660.43</b>	<b>\$275,000.00</b>
<b>IOWA HILL - NEW</b>			
<b>10-95-9510</b>			
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>
<b>SOUTH BLUE - REPLACEMENT</b>			
<b>10-85-8526</b>			
Miscellaneous Equipment Replace/Repair	\$0.00	\$10,648.13	\$10,000.00
3-30 Amp Breakers for Blowers		\$3,030.00	
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$13,678.13</b>	<b>\$10,000.00</b>
<b>SOUTH BLUE - NEW</b>			
<b>10-95-9590</b>			
Blue River Master Plan	\$0.00	\$0.00	\$30,000.00
Blue River Lift Station Landscaping	\$0.00	\$2,835.48	\$25,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$1,164.75	\$10,000.00
Accoustic Panels		\$5,308.83	
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$9,309.06</b>	<b>\$65,000.00</b>
<b>COLLECTION - REPLACEMENT</b>			
<b>10-85-8530</b>			
Woodmore Repairs I/I and Lining	\$0.00	\$103,061.36	\$200,000.00
Town of Breckenridge Repairs/slipline	\$0.00	\$0.00	\$80,000.00
Miscellaneous Line Extensions/Redline	\$0.00	\$0.00	\$100,000.00
Mapping	\$0.00	\$20,026.17	\$25,000.00
Replace Main LS - Peak 7	\$0.00		\$30,000.00
Replace Individual Lift Stations	\$0.00	\$0.00	\$25,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$123,087.53</b>	<b>\$460,000.00</b>
<b>COLLECTION - NEW</b>			
<b>10-95-9520</b>			
New LS Pump - Blue River	\$0.00	\$0.00	\$20,000.00
Miscellaneous Line Extension	\$0.00	\$182,683.88	\$260,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$182,683.88</b>	<b>\$280,000.00</b>
<b>VEHICLE - RC</b>			
<b>10-85-8550</b>			
Vehicle Replacement	\$0.00	\$28,350.76	\$35,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$28,350.76</b>	<b>\$35,000.00</b>

	Current Month	Year To Date	Budget
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Administration Building Repair	\$0.00	\$138,161.98	\$80,000.00
Equipment/Car Replacement	\$0.00	\$0.00	\$40,000.00
TOTAL	\$0.00	\$138,161.98	\$120,000.00
GRAND TOTALS	\$42,301.00	\$848,826.36	\$1,968,000.00

UPPER BLUE SANITATION DISTRICT  
CERTIFICATES OF DEPOSIT  
2013

	<u>Centennial</u>	<u>TOTAL</u>
Bal. Forward 1/1/2013	\$2,009,036.74	\$2,009,036.74
January Interest	\$551.70	\$551.70
Redemption		\$0.00
Bal. 1/31/2012	\$2,009,588.44	\$2,009,588.44
February Interest	\$499.48	\$499.48
Redemption		\$0.00
February 28, 2012	\$2,010,087.92	\$2,010,087.92
March Interest	\$502.13	\$502.13
Redemption		\$0.00
March 31, 2012	\$2,010,590.05	\$2,010,590.05
April Interest	\$556.00	\$556.00
Redemption		\$0.00
April 30, 2012	\$2,011,146.05	\$2,011,146.05
May Interest	\$538.32	\$538.32
Redemption		\$0.00
May 31, 2012	\$2,011,684.37	\$2,011,684.37
June Interest	\$608.27	\$608.27
Purchase	\$1,000,000.00	\$1,000,000.00
Redemption	(\$1,000,992.18)	(\$1,000,992.18)
June 30, 2012	\$2,011,300.46	\$2,011,300.46
July Interest	\$620.75	\$620.75
Purchase		\$0.00
Redemption		\$0.00
July 31, 2012	\$2,011,921.21	\$2,011,921.21
August Interest	\$599.27	\$599.27
Purchase	\$1,000,000.00	\$1,000,000.00
Interest Paid		
Redemption	(\$1,011,838.29)	(\$1,011,838.29)
August 31, 2012	\$2,000,682.19	\$2,000,682.19
September Interest	\$501.68	\$501.68
Purchase		
Redemption		
September 30, 2012	\$2,001,183.87	\$2,001,183.87
October Interest	\$493.35	\$493.35
Purchase		
Redemption		
October 31, 2012	\$2,001,677.22	\$2,001,677.22
November Interest	\$509.89	\$509.89
Redemption		
Purchase		
November 30, 2012	\$2,002,187.11	\$2,002,187.11
December Interest		\$0.00
Redemption		\$0.00
Purchase		\$0.00
December 31, 2012		\$0.00

DATE: December 5, 2013

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for November, 2013.

1. Total influent flow for the Upper Blue Treatment Facilities was 36.0 million gallons for the month of November. The flow for the previous November was 34.9 million gallons. There was a 1.1 million gallon increase (3.0%).
2. Solids loading at Farmer's Korner was down for November from 96,343# to 52,500#. (45.5% decrease).
3. There are still some warranty issues that are outstanding and will be addressed by Glacier Construction. The following items included are interior paint of the Desedeg, building exterior, and misc. painting items. The warranty on the project expires in March, 2013. They are still obligated to address issues after that date as long as notification of the problems are presented before that date.
4. We are discharging good water that meets all discharge permit requirements. The phosphorus discharge concentration for November is at 0.014 mg/l (ppm).
5. We have received 4 new blowers from HSI. Three blowers have been installed and are working properly. We hope to get the other blower installed in about a month.
6. Chris Maher is leaving the District to take a position with the Portland, OR. wastewater treatment utility. Chris was with us for 13 ½ years and will be missed. His last day is December 14, 2013.

  
Greg

cc: A. Carlberg  
cc: file

### PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	31.2	41.4	57.4	1.9	1.8	13.2	132341	201554	104118	54.5	43.2	75.4
FEB	29.0	38.1	52.3	2.0	2.9	10.7	180701	123132	73437	35.8	35.0	54.2
MAR	35.8	60.6	52.6	2.9	14.5	9.5	155768	172780	60641	59.0	66.1	64.6
APR	35.7	45.9	40.3	1.4	11.0	6.6	137501	149764	54588	46.0	21.5	47.7
MAY	44.3	38.9	66.6	0.7	4.8	8.0	67212	86021	42603	41.8	31.1	26.4
JUN	30.2	35.7	43.4	1.0	5.8	4.7	72034	72201	60953	55.6	39.0	38.4
JUL	37.0	52.5	52.6	0.9	10.6	7.2	66111	131823	67996	62.6	54.9	53.0
AUG	31.2	46.6	54.7	2.5	8.0	7.9	123291	155732	71829	48.1	62.5	31.2
SEP	20.4	34.4	40.9	1.5	8.4	4.0	87790	59961	53147	28.3	24.5	31.1
OCT	17.6	30.3	35.6	0.7	5.2	5.2	43008	58517	78505	20.7	36.0	26.9
NOV	18.2	34.9	36.0	1.0	8.4	4.0	63296	96343	52500	47.1	15.8	44.0
DEC	30.3	49.1		1.0	10.8		76814	67806		35.4	20.4	
TOTAL	360.9	508.4	532.4	17.5	92.2	81.0	1205867	1375634	720317	534.9	450.0	492.9

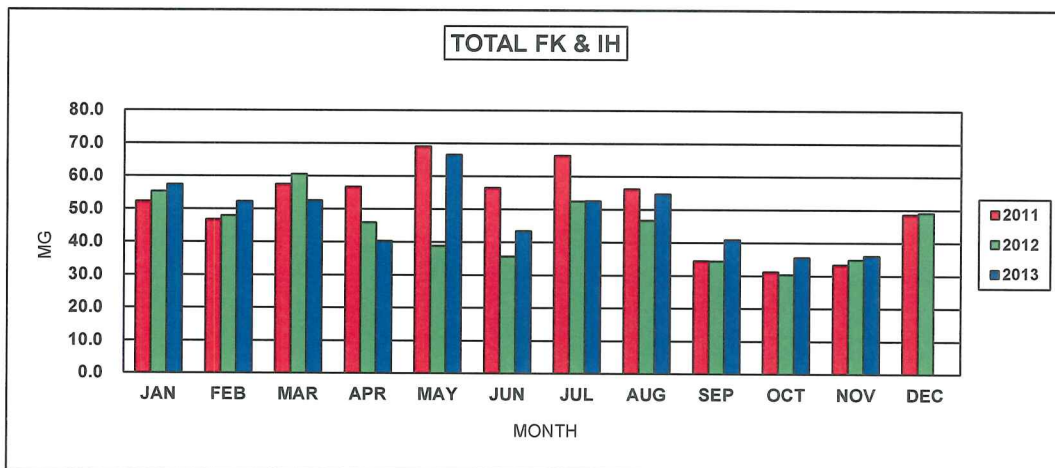
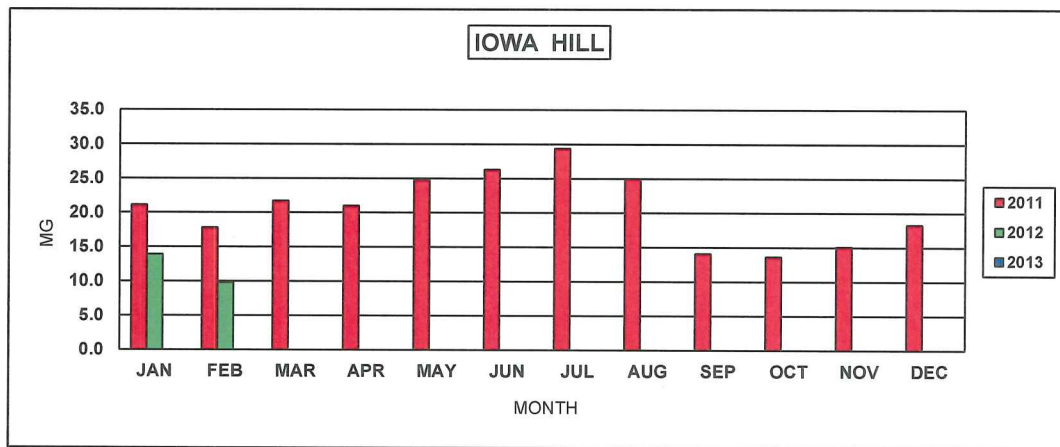
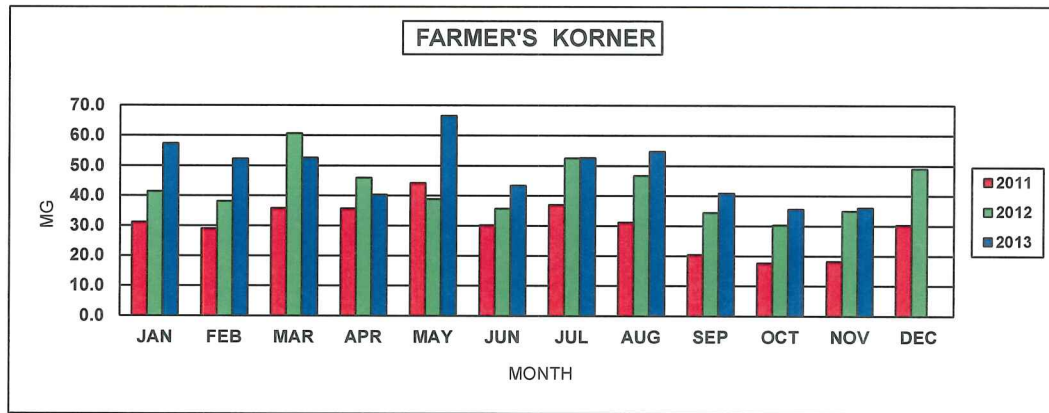
### PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	21.1	13.9	0.0	1.8	4.2	0.0	86584	36828	0
FEB	17.8	9.8	0.0	1.5	2.4	0.0	73806	29021	0
MAR	21.7	0.0	0.0	2.0	0.0	0	67754	0	0
APR	21.0	0.0	0.0	2.3	0.0	0	40209	0	0
MAY	24.8	0.0	0.0	2.3	0.0	0	24633	0	0
JUN	26.3	0.0	0.0	3.7	0.0	0	36937	0	0
JUL	29.4	0.0	0.0	4.3	0.0	0	71311	0	0
AUG	25.0	0.0	0.0	2.0	0.0	0	50532	0	0
SEP	14.1	0.0	0.0	1.6	0.0	0	40282	0	0
OCT	13.6	0.0	0.0	2.2	0.0	0	34260	0	0
NOV	15.1	0.0	0.0	4.0	0.0	0	33498	0	0
DEC	18.3	0.0		3.7	0.0		58386	0	
TOTAL	248.2	23.7	0.0	31.4	6.6	0.0	618192	65849	0

### PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	52.3	55.3	57.4	3.7	6.0	13.2	218925	238382	104118	54.5	43.2	75.4
FEB	46.8	47.9	52.3	3.5	5.3	10.7	254507	152153	73437	35.8	35.0	54.2
MAR	57.5	60.6	52.6	4.9	14.5	9.5	223522	172780	60641	59.0	66.1	64.6
APR	56.7	45.9	40.3	3.7	11.0	6.6	177710	149764	54588	46.0	21.5	47.7
MAY	69.1	38.9	66.6	3.0	4.8	8.0	91845	86021	42603	41.8	31.1	26.4
JUN	56.5	35.7	43.4	4.7	5.8	4.7	108971	72201	60953	55.6	39.0	38.4
JUL	66.4	52.5	52.6	5.2	10.6	7.2	137422	131823	67996	62.6	54.9	53.0
AUG	56.2	46.6	54.7	4.5	8.0	7.9	173823	155732	71829	48.1	62.5	31.2
SEP	34.5	34.4	40.9	3.1	8.4	4.0	128072	59961	53147	28.3	24.5	31.1
OCT	31.2	30.3	35.6	2.9	5.2	5.2	77268	58517	78505	20.7	36.0	26.9
NOV	33.3	34.9	36.0	5.0	8.4	4.0	96794	96343	52500	47.1	15.8	44.0
DEC	48.6	49.1	0.0	4.7	8.7	0.0	135200	67806	0	35.4	20.4	0.0
TOTAL	609.1	532.1	532.4	48.9	96.7	81.0	1824059	1441483	720317	534.9	450.0	492.9

## FACILITY FLOW



To: Andy Carlberg- District Manager  
From: Wally Esquibel- Collection System Foreman  
Date: December 5, 2013

RE: November 2013 Report

Andy,

1. No sewer back-ups reported for the month of November 2013.
2. Continuing to monitor all lift stations and areas of concern.
3. Continuing fleet maintenance.
4. Infiltration project via TES is still active and we are awaiting for them to complete manhole sealing around incoming fold n' form piping.
5. Only 58 locates of which ten were actual and four required a meet.
6. All locates and service line inspections are current and up to date.
7. Snow Removal as needed.

Sincerely,

Wally Esquibel

## **MANAGER REPORT**

December 2013

- 1) **Project update-** Ten Mile Vista/Breck Park/Blue River HWY 9 projects are complete by the Board meeting
- 2) **Water plant study** – There is no word on the progress of the report. However Town staff requests additional information of our treatment facilities and capacities.
- 3) **Water Right** – We are dealing with Glen Porzak, attorney for the Town of Breckenridge. I will have a report at the meeting
- 4) **Election 2014-** I usually have an election resolution in December however there have been several changes in the election code. In January I will have a better idea of what we will be in store.

**CHRISTMAS PARTY December 13, Steak and Rib, 6 pm.**