

Upper Blue Sanitation District
Board of Directors Meeting
Thursday August 14, 2014 @ 5:30 PM

I. ROLL CALL:

Mr. Michael Turek called the meeting of the Upper Blue Sanitation District Board of Directors to order at 5:30 PM. Mr. Michael Turek, Mr. Allyn Mosher, Mrs. Patricia Theobald and Mr. Barrie Stimson answered "present" at roll call.

Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

II. MINUTES:

July 10, 2014 minutes: Mrs. Theobald made a motion to approve the July 10, 2014 Board of Directors meeting minutes. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS: None

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors.

Mr. Mosher made a motion to approve the bills as submitted. Mr. Stimson seconded the motion. Mr. Turek asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial report was discussed by the Board of Directors.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors. The plant report stated that Glacier Construction is still working on some warranty items. The warranty items were discussed by the Board.

B. Manager Report:

The Manager's report was discussed by the Board of Directors.

-Sewer Service to Blue Rock Springs:

Mr. Carlberg reported that Stan Miller, Inc. has been encountering significant rain which has slowed down the project. The District has not received any complaints about the project.

-Town of Breckenridge Water Rights:

Mr. Carlberg reported that there is not any additional information.

-2015 Draft Budget:

Mr. Carlberg said that the Board will have the first draft of the 2015 budget in September.

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VIII. OLD BUSINESS:

C. Water Discontinuance – Agreement with Town of Breckenridge

Mr. Carlberg explained to the Board that the District and the Town of Breckenridge have participated in a service discontinuance agreement for several years. The service discontinuance agreement has expired and needs to be renewed.

The service discontinuance agreement is an agreement to have the Town of Breckenridge shut off water service to a structure for non-payment of sewer fees. The purpose is to shut off the water rather than the sewer, which would prevent conditions that could threaten public health.

Mr. Carlberg said that the arrangement has worked well for the District and he recommended approval of the service discontinuance agreement with the Town of Breckenridge.

Mr. Mosher made a motion to approve the service discontinuance agreement with the Town of Breckenridge. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

D. Resolution 11, Series 1991 – Revision of Conditions of Inclusion

Mr. Carlberg explained the history of the Breckenridge Heights Surcharge. In the early 1990's the District was approached by the residents of the Breckenridge Heights Subdivision asking the District to provide sewer service to that area. After the Public Hearings and notifications the Board decided to put the question to a vote, which resulted in Resolution 11, Series 1991.

There were several conditions, including financing options for the sewer line extension. One of the options was that the property owner would not have to pay for the line extension until the sale of the property or at the time the property connected to the sewer. To date, there are only four properties that have not paid the sewer line extension. Per Resolution 11, Series 1991 the principle is in the amount of \$6,650.00 and the interest rate was set at 12%, without a cap on the accruing interest. Therefore, the principal and interest currently would be at \$23,777.48. Mr. Carlberg said that this amount is quite high and does not reflect the Board's current policy of accruing interest for only ten years.

Mr. Carlberg recommended that the Board call for a Public Hearing for those residents affected by the line extension surcharge. Then if there are not any objections, enact a cap on the 12% interest as of June 16, 2004 which is when the last property paid the line extension fee, plus interest.

The Board discussed reconsidering the terms of Resolution 11, Series 1991 and to send letters to the property owners that were affected by the inclusion. Mr. Mosher made a motion for the District to reconsider the terms of Resolution 11, Series 1991 and called for a Public Hearing at the September Board meeting. Also, if the property owners object to a cap being placed on the interest then Resolution 11, Series 1991 will stay in place. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

E. Stan Miller, Inc. Pay Application #1

Mr. Carlberg reported that Stan Miller, Inc. has submitted pay application #1 in the amount of \$90,826.47 for the Blue Rock Springs sewer line extension project. Mr. Carlberg said that the project is moving ahead smoothly. Although, significant rain has slowed down the project. The Stan Miller, Inc. pay application has been reviewed by staff and the Engineer. The Engineer and staff both recommend payment to Stan Miller, Inc. in the amount of \$90,826.47. Mrs. Theobald made a motion to approve payment of Stan Miller, Inc. pay application #1 in the amount of \$90,826.47. Mr. Mosher seconded the motion. Mr. Turek asked the Board for a roll call and the motion was passed unanimously by the Board.

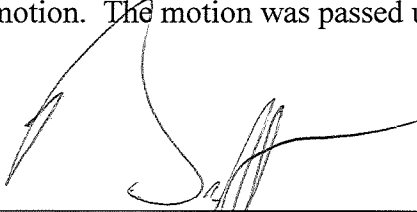
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IX. NEW BUSINESS:

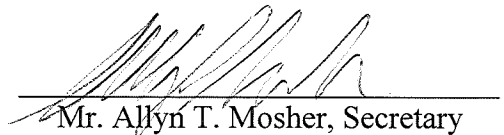
X. CORRESPONDENCE:

XI. ADJOURN:

Mr. Mosher made a motion to adjourn the meeting at 5:50 PM. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.



Mr. Barrie Stimson, Vice-President



Memorandum

To: Andy Carlberg
From: Marjorie Borsina
Date: July 3, 2014
Re: Financial Update

-The District's Financial Records are in good order.

-We have not received all of the July 2014 bills. Therefore, the July 2014 Financial Statements are a preliminary draft for your review.

-At the last Board meeting, the Board inquired about the telemetry software maintenance & support bill paid to Timber Line Electric, which I had coded to Contracted Repairs expense. The Board requested that I ask Mr. Tim Mayberry, the District's auditor, if the \$18,700.00 spent on annual telemetry software maintenance & support could be capitalized. Mr. Mayberry said that annual software maintenance & support should never be capitalized and should remain as an expense. Although, I can reclassify a portion of the expense as a prepaid expense and expense it on a monthly basis.

Marjorie

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
July 31, 2014 and July 31, 2013

	<u>2014</u>	<u>2013</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Wells Fargo Bank	14,609,944	10,705,802	3,904,142
Cash-Centennial Bank Money Market	251,049	250,132	917
ColoTrust Prime	3,640,118	3,639,830	288
Total Cash and Equivalents	18,501,311	14,595,964	3,905,347
Investments			
FK Construction Retainage Escrow	-	-	-
Cert. of Deposit & Treasuries	2,003,858	2,011,921	(8,063)
Total Investments	2,003,858	2,011,921	(8,063)
Other Current Assets			
Receivables-Utility + Spec. Assessments	131,819	122,716	9,103
Developer/Contractor Escrow	170,236	128,736	41,500
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	162,269	181,894	(19,625)
Prepaid Expenses	64,358	57,404	6,954
Loan Issuance Costs (Net)	-	-	-
Total Other Assets	528,682	490,750	37,932
Total Current Assets:	21,033,851	17,098,635	3,935,216
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	94,356	69,583	24,773
Sewer Lines	13,858,598	13,368,225	490,373
Treatment Plants	76,792,362	75,663,825	1,128,537
Office Equipment	210,830	210,830	-
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	877,370	821,984	55,386
IH Administration Building	138,162	-	138,162
Upper Blue System Costs	4,321,429	3,587,750	733,679
Telemetry	316,466	102,075	214,391
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	98,828,606	96,043,305	2,785,301
Less Accumulated Depreciation	(29,823,891)	(26,155,166)	(3,668,725)
Net Property Plant and Equipment :	69,004,715	69,888,139	(883,424)
Total Assets:	90,038,566	86,986,774	3,051,792

Liabilities

	<u>2014</u>	<u>2013</u>	<u>Increase</u> <u>(Decrease)</u>
Current Liabilities:			
Accounts Payable	193,913	103,126	90,787
Construction/Developer Escrow	170,236	128,736	41,500
Earned Employee Benefits	120,992	121,784	(792)
Unearned User Fees	881,612	873,491	8,121
Interest Payable	143,799	155,577	(11,778)
Loan Payable (Current Portion)	941,170	913,365	27,805
Retainage Payable-Construction in Progress	11,610	-	11,610
Retainage Payable-Blue River	47,863	47,863	-
Employee Housing Deposit Payable	1,250	1,250	-
Total Current Liabilities:	2,512,445	2,345,192	167,253
Long Term Liabilities:			
Loan Payable	8,349,304	10,203,839	(1,854,535)
Total Long Term Liabilities:	8,349,304	9,290,474	(941,170)
Total Liabilities	10,861,749	11,635,666	(773,917)
Net Assets			
Invested in Capital Assets, Net of Related Debt	59,593,250	59,548,366	44,884
Unrestricted Net Assets	15,583,567	13,802,742	1,780,825
Unrestricted Net Assets - Nutrient Reserve	4,000,000	2,000,000	2,000,000
Total Contributed Capital	79,176,817	75,351,108	3,825,709
Total Liabilities and Equity	90,038,566	86,986,774	3,051,792

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
July 31, 2014

	2014	2014	2014	2014	2014
	<u>July</u>	<u>Year To Date</u>	<u>Approved Budget</u>	<u>Uncollected</u>	<u>% Uncol/Col</u>
Operating Revenue					
Sewer User Fees	440,745	3,076,696	5,240,000	2,163,304	41
Tap Inspection Fees	1,300	4,100	7,000	2,900	41
Miscellaneous Revenue	0	3,230	1,000	(2,230)	(223)
Camper Dump Fees	1,206	1,966	3,000	1,034	34
Late Fees	(100)	5,182	25,000	19,818	79
Line Extension Fees	0	11,772	25,000	13,228	53
Rental Income	2,750	25,250	45,000	19,750	44
Total Operating Revenue	445,901	3,128,196	5,346,000	2,217,804	41
Miscellaneous Revenue					
Interest on Loan Payments	1,782	6,696	9,000	2,304	26
Plant Investment Fees	331,418	2,409,902	700,000	(1,709,902)	(244)
Inclusion Fees	0	8,500	30,000	21,500	72
Interest on Investments	1,256	8,851	18,000	9,149	51
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	334,456	2,433,949	757,000	(1,679,253)	(222)
Total Revenue	780,357	5,562,145	6,103,000	540,855	9

Administration Expense	2014 July	2014 Year to Date	2014 Approved Budget	2014 Available	2014 % Available
Payroll & Employee Benefits					
Salaries	88,232	605,801	1,177,000	571,199	49
Overtime	1,920	12,377	45,000	32,623	72
FICA-Admn	5,410	37,939	74,000	36,061	49
Medicare-Admin	1,299	8,907	19,000	10,093	53
401K Contributions	6,110	41,934	80,000	38,066	48
Worker's Compensation Insurance	1,676	12,905	19,000	6,095	32
Health Insurance	16,951	122,492	237,000	114,508	48
Total	121,598	842,355	1,651,000	808,645	49
Office Supplies	0	1,613	4,500	2,887	64
Telephone	1,516	10,703	17,000	6,297	37
Business Expenses	1,059	11,884	45,000	33,116	74
Bank Service Fees - Admin	0	168	5,000	4,832	97
Legal Counsel	2,961	57,346	50,000	(7,346)	(15)
Education	547	5,972	25,000	19,028	76
Audit & Accounting	0	8,300	9,000	700	8
Legal Publications	1,500	6,610	12,000	5,390	45
Board Members	500	3,500	6,000	2,500	42
Elections	0	0	15,000	15,000	100
Computer Expenses	0	14,146	25,000	10,854	43
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	1,898	10,243	13,000	2,757	21
Insurance - General	10,764	77,707	128,000	50,293	39
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	8,207	60,000	51,793	86
Tools	0	2,394	3,500	1,106	32
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	3,016	7,000	3,984	57
Safety	2,473	3,872	5,000	1,128	23
Summit Water Quality	0	14,021	15,000	979	7
Building Maintenance	363	7,288	30,000	22,712	76
Employee Housing Maintenance	383	4,448	20,000	15,552	78
Employee Housing Utilities	772	3,306	5,000	1,694	34
Total Administration	146,334	1,097,099	2,154,000	1,056,901	49
Iowa Hill Plant Expenses					
Utilities					
Gas	151	8,364	15,000	6,636	44
Electric	2,248	17,067	60,000	42,933	72
Freight	0	79	2,000	1,921	96
Equipment Repairs	0	8,713	60,000	51,287	85
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	0	9,912	20,000	10,088	50
Laboratory Supplies	1,095	9,519	15,000	5,481	37
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	7,000	7,000	100
Supplies	0	390	3,000	2,610	87
Total Iowa Hill	3,494	54,044	192,000	137,956	72

	<u>2014 July</u>	<u>2014 Year to Date</u>	<u>2014 Approved Budget</u>	<u>2014 Available</u>	<u>2014 % Available</u>
Farmers Korner Expenses					
Utilities					
Gas	130	51,524	75,000	23,476	31
Electric	34,762	252,415	500,000	247,585	50
Freight	2,581	19,940	35,000	15,060	43
Equipment Repairs	5,270	23,519	60,000	36,481	61
Chemicals	21,555	225,299	375,000	149,701	40
Supplies	2,686	4,809	10,000	5,191	52
Contracted Repairs	5,317	34,611	15,000	(19,611)	(131)
Dumpster Charges	995	6,965	14,000	7,035	50
Biomonitoring	0	2,876	7,000	4,124	59
Discharge Permit	0	1,424	25,000	23,576	94
Composting	7,321	47,458	105,000	57,542	55
Site Monitoring	782	15,220	30,000	14,780	49
Sludge Hauling Costs	4,725	41,216	55,000	13,784	25
State Health Fees	0	0	2,500	2,500	100
Total Farmers Korner	86,124	727,276	1,308,500	581,224	44
Collection Expenses					
Utilities	2,047	14,969	25,000	10,031	40
Vehicle Expense	224	18,366	35,000	16,634	48
Line Cleaner Expenses	0	43	5,000	4,957	99
Manhole Repairs/Line Repairs	7,123	51,928	120,000	68,072	57
Equipment Repairs	662	8,013	9,000	987	11
CCTV Expense	1,328	5,043	3,500	(1,543)	(44)
Total Collection	11,384	98,362	197,500	99,138	50
Total Operating Expenditures	247,336	1,976,781	3,852,000	1,875,219	216
Net Cash from Operations	198,565	1,151,415	1,494,000	342,585	
Replacement Capital					
Administration	0	0	65,000	65,000	100
Plant:					
IH	6,813	64,049	445,000	380,951	86
FK	9,973	9,973	210,000	200,027	95
Upper Blue	0	0	25,000	25,000	100
Collection			550,000	550,000	100
Misc	13,731	47,941	0	(47,941)	0
Vehicle	0	126,342	425,000	298,658	70
Total Replacement Capital	30,517	248,305	1,720,000	1,471,695	86
Non Operating Expenses					
Bond Principal	0	227,125	941,170	714,045	76
Bond Interest	0	172,559	344,671	172,112	50
Total Non Operating	0	399,684	1,285,841	886,157	69

	<u>2014</u> <u>July</u>	<u>2014</u> <u>Year to Date</u>	<u>2014</u> <u>Approved Budget</u>	<u>2014</u> <u>Available</u>	<u>2014</u> <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	5,307	85,000	79,693	94
FK	0	26,202	55,000	28,798	52
Upper Blue	0	0	40,000	40,000	100
Collection	98,730	200,627	1,500,000	1,299,373	87
Administration	0	0	10,000	10,000	100
Total Capital Outlay	<u>98,730</u>	<u>232,136</u>	<u>1,690,000</u>	<u>1,457,864</u>	<u>86</u>
Total Expenses	<u>376,583</u>	<u>2,856,906</u>	<u>8,547,841</u>	<u>5,690,935</u>	<u>67</u>
Total Revenue - Total Expenses	<u>403,774</u>	<u>2,705,239</u>	<u>(2,444,841)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
July 31, 2014 vs. July 31, 2013

	2014	2013	2014	2013	Increase
	<u>July</u>	<u>July</u>	<u>Year To Date</u>	<u>Year to Date</u>	<u>(Decrease)</u>
Operating Revenue					
Sewer User Fees	440,745	435,463	3,076,696	3,059,489	17,207
Tap Inspection Fees	1,300	700	4,100	4,200	(100)
Miscellaneous Revenue	0	0	3,230	7,804	(4,574)
Camper Dump Fees	1,206	2,936	1,966	3,959	(1,993)
Late Fees	(100)	212	5,182	22,541	(17,359)
Line Extension Fees	0	2,105	11,772	20,842	(9,070)
Rental Income	2,750	7,500	25,250	26,250	(1,000)
Total Operating Revenue	445,901	448,916	3,128,196	3,145,085	(16,889)
Miscellaneous Revenue					
Interest on Loan Payments	1,782	699	6,696	6,031	665
Plant Investment Fees	331,418	118,852	2,409,902	1,002,248	1,407,654
Inclusion Fees	0	0	8,500	25,118	(16,618)
Interest on Investments	1,256	1,834	8,851	13,323	(4,472)
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Reven	334,456	121,385	2,433,949	1,046,720	1,386,564
Total Revenue	780,357	570,301	5,562,145	4,191,805	1,370,340

Administration Expense	2014 <u>July</u>	2013 <u>July</u>	2014 <u>Year to Date</u>	2013 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Payroll & Employee Benefits					
Salaries	88,232	83,707	605,801	584,222	21,579
Overtime	1,920	4,429	12,377	13,609	(1,232)
FICA-Admin	5,410	5,381	37,939	36,474	1,465
Medicare-Admin	1,299	1,258	8,907	8,530	377
401K Contributions	6,110	6,148	41,934	42,598	(664)
Worker's Compensation Insu	1,676	1,373	12,905	10,012	2,893
Health Insurance	16,951	18,448	122,492	138,966	(16,474)
Total	121,598	120,744	842,355	834,411	7,944
Office Supplies	0	0	1,613	1,355	258
Telephone	1,516	1,919	10,703	9,038	1,665
Business Expenses	1,059	7,790	11,884	26,304	(14,420)
Bank Service Fees - Admin	0	0	168	0	168
Legal Counsel	2,961	4,420	57,346	11,582	45,764
Education	547	998	5,972	13,115	(7,143)
Audit & Accounting	0	2,100	8,300	8,100	200
Legal Publications	1,500	1,564	6,610	4,070	2,540
Board Members	500	500	3,500	3,500	0
Elections	0	0	0	0	0
Computer Expenses	0	1,374	14,146	17,329	(3,183)
Copy Machine & Supply	0	0	0	0	0
Postage & Meter Rent	1,898	945	10,243	6,503	3,740
Insurance - General	10,764	10,108	77,707	71,117	6,590
Insurance - Deductible	0	0	0	109	(109)
Engineering	0	21,229	8,207	48,370	(40,163)
Tools	0	408	2,394	1,906	488
Radios	0	0	0	0	0
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	110	3,016	3,260	(244)
Safety	2,473	3,207	3,872	4,300	(428)
Summit Water Quality	0	0	14,021	14,021	0
Building Maintenance	363	1,280	7,288	7,481	(193)
Employee Housing Maintena	383	738	4,448	6,710	(2,262)
Employee Housing Utilities	772	728	3,306	2,933	373
Total Administration	146,334	180,162	1,097,099	1,095,514	1,585
Iowa Hill Plant Expenses					
Utilities					
Gas	151	92	8,364	8,132	232
Electric	2,248	2,113	17,067	17,853	(786)
Freight	0	116	79	288	(209)
Equipment Repairs	0	0	8,713	362	8,351
Chemicals	0	0	0	0	0
Contracted Repairs	0	0	9,912	11,440	(1,528)
Laboratory Supplies	1,095	1,420	9,519	8,132	1,387
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	0	0	0
Supplies	0	0	390	357	33
Total Iowa Hill	3,494	3,741	54,044	46,564	7,447

July Comparative Statement Cont.

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	<u>2014</u> <u>July</u>	<u>2013</u> <u>July</u>	<u>2014</u> <u>Year to Date</u>	<u>2013</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	130	1,020	51,524	43,717	7,807
Electric	34,762	31,117	252,415	233,441	18,974
Freight	2,581	1,825	19,940	22,717	(2,777)
Equipment Repairs	5,270	4,576	23,519	37,245	(13,726)
Chemicals	21,555	26,819	225,299	255,058	(29,759)
Supplies	2,686	590	4,809	3,295	1,514
Contracted Repairs	5,317	45	34,611	4,068	30,543
Dumpster Charges	995	995	6,965	6,965	0
Biomonitoring	0	0	2,876	2,837	39
Discharge Permit	0	0	1,424	1,657	(233)
Composting	7,321	7,548	47,458	52,806	(5,348)
Site Monitoring	782	491	15,220	12,259	2,961
Sludge Hauling Costs	4,725	4,500	41,216	32,175	9,041
State Health Fees	0	0	0	0	0
Total Farmers Korner	86,124	79,526	727,276	708,240	19,036
Collection Expenses					
Utilities	2,047	1,817	14,969	13,300	1,669
Vehicle Expense	224	4,327	18,366	20,771	(2,405)
Line Cleaner Expenses	0	0	43	828	(785)
Manhole Repairs/Line Repair	7,123	32,775	51,928	56,446	(4,518)
Equipment Repairs	662	36	8,013	1,530	6,483
CCTV Expense	1,328	0	5,043	0	5,043
Total Collection	11,384	38,955	98,362	92,875	5,487
Total Operating Expenditures	247,336	302,384	1,976,781	1,943,193	33,555
Net Cash from Operations	198,565	146,532	1,151,415	1,201,892	(50,477)
Replacement Capital					
Administration	0	17,853	0	94,624	(94,624)
Plant					
IH	6,813	44,986	64,049	65,850	(1,801)
FK	9,973	1,697	9,973	38,936	(28,963)
Upper Blue	0	0	0	13,678	(13,678)
Collection		0		22,910	(22,910)
Misc	13,731	5,023	47,941	28,351	19,590
Vehicle	0	0	126,342	0	126,342
Total Replacement Capital	30,517	69,559	248,305	264,349	(16,044)
Non Operating Expenses					
CWRPDA Loan Principal	0	692,119	227,125	913,365	(686,240)
Loan Interest	0	186,255	172,559	372,948	(200,389)
Total Non Operating	0	878,374	399,684	1,286,313	(886,629)

July Comparative Statement Cont.

	2014 <u>July</u>	2013 <u>July</u>	2014 <u>Year to Date</u>	2013 <u>Year to Date</u>	Pg. 4 Increase (Decrease)
Capital Outlay					
Plant-IH-CO	0	0	5,307	0	5,307
Plant-FK-CO	0	1,283	26,202	9,106	17,096
Plant-South Blue-CO	0	793	0	8,017	(8,017)
Collection	98,730	0	200,627	40,443	160,184
Administration	0	0	0	0	0
Total Capital Outlay	<u>98,730</u>	<u>2,076</u>	<u>232,136</u>	<u>57,566</u>	<u>174,570</u>
Total Expenses	<u>376,583</u>	<u>1,252,393</u>	<u>2,856,906</u>	<u>3,551,421</u>	<u>(694,548)</u>
Revenue Less Expenses	<u>403,774</u>	<u>(682,092)</u>	<u>2,705,239</u>	<u>640,384</u>	<u>2,064,855</u>

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
July 31, 2014

Revenue Over/Anticipated Over Budget

Expenses Over/Anticipated Over Budget

	2014 July	2014 Year To Date	2014 Approved Budget	2014 Uncollected	2014 % Uncol/Col
Operating Revenue					
Sewer User Fees	440,745	3,076,696	5,240,000	2,163,304	41
Tap Inspection Fees	1,300	4,100	7,000	2,900	41
Miscellaneous Revenue	0	3,230	1,000	(2,230)	(223)
Camper Dump Fees	1,206	1,966	3,000	1,034	34
Late Fees	(100)	5,182	25,000	19,818	79
Line Extension Fees	0	11,772	25,000	13,228	53
Rental Income	2,750	25,250	45,000	19,750	44
Total Operating Revenue	445,901	3,128,196	5,346,000	2,217,804	41
Miscellaneous Revenue					
Interest on Loan Payments	1,782	6,696	9,000	2,304	26
Plant Investment Fees	331,418	2,409,902	700,000	(1,709,902)	(244)
Inclusion Fees	0	8,500	30,000	21,500	72
Interest on Investments	1,256	8,851	18,000	9,149	51
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	334,456	2,433,949	757,000	(1,679,253)	(222)
Total Revenue	780,357	5,562,145	6,103,000	540,855	9

Administration Expense	2014 July	2014 Year to Date	2014 Approved Budget	2014 Available	2014 % Available
Payroll & Employee Benefits					
Salaries	88,232	605,801	1,177,000	571,199	49
Overtime	1,920	12,377	45,000	32,623	72
FICA-Admn	5,410	37,939	74,000	36,061	49
Medicare-Admin	1,299	8,907	19,000	10,093	53
401K Contributions	6,110	41,934	80,000	38,066	48
Worker's Compensation Insurance	1,676	12,905	19,000	6,095	32
Health Insurance	16,951	122,492	237,000	114,508	48
Total	121,598	842,355	1,651,000	808,645	49
Office Supplies	0	1,613	4,500	2,887	64
Telephone	1,516	10,703	17,000	6,297	37
Business Expenses	1,059	11,884	45,000	33,116	74
Bank Service Fees - Admin	0	168	5,000	4,832	97
Legal Counsel	2,961	57,346	50,000	(7,346)	(15)
Education	547	5,972	25,000	19,028	76
Audit & Accounting	0	8,300	9,000	700	8
Legal Publications	1,500	6,610	12,000	5,390	45
Board Members	500	3,500	6,000	2,500	42
Elections	0	0	15,000	15,000	100
Computer Expenses	0	14,146	25,000	10,854	43
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	1,898	10,243	13,000	2,757	21
Insurance - General	10,764	77,707	128,000	50,293	39
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	8,207	60,000	51,793	86
Tools	0	2,394	3,500	1,106	32
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	3,016	7,000	3,984	57
Safety	2,473	3,872	5,000	1,128	23
Summit Water Quality	0	14,021	15,000	979	7
Building Maintenance	363	7,288	30,000	22,712	76
Employee Housing Maintenance	383	4,448	20,000	15,552	78
Employee Housing Utilities	772	3,306	5,000	1,694	34
Total Administration	146,334	1,097,099	2,154,000	1,056,901	49
Iowa Hill Plant Expenses					
Utilities					
Gas	151	8,364	15,000	6,636	44
Electric	2,248	17,067	60,000	42,933	72
Freight	0	79	2,000	1,921	96
Equipment Repairs	0	8,713	60,000	51,287	85
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	0	9,912	20,000	10,088	50
Laboratory Supplies	1,095	9,519	15,000	5,481	37
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	7,000	7,000	100
Supplies	0	390	3,000	2,610	87
Total Iowa Hill	3,494	54,044	192,000	137,956	72

	<u>2014 July</u>	<u>2014 Year to Date</u>	<u>2014 Approved Budget</u>	<u>2014 Available</u>	<u>2014 % Available</u>
Farmers Korner Expenses					
Utilities					
Gas	130	51,524	75,000	23,476	31
Electric	34,762	252,415	500,000	247,585	50
Freight	2,581	19,940	35,000	15,060	43
Equipment Repairs	5,270	23,519	60,000	36,481	61
Chemicals	21,555	225,299	375,000	149,701	40
Supplies	2,686	4,809	10,000	5,191	52
Contracted Repairs	5,317	34,611	15,000	(19,611)	(131)
Dumpster Charges	995	6,965	14,000	7,035	50
Biomonitoring	0	2,876	7,000	4,124	59
Discharge Permit	0	1,424	25,000	23,576	94
Composting	7,321	47,458	105,000	57,542	55
Site Monitoring	782	15,220	30,000	14,780	49
Sludge Hauling Costs	4,725	41,216	55,000	13,784	25
State Health Fees	0	0	2,500	2,500	100
Total Farmers Korner	86,124	727,276	1,308,500	581,224	44
Collection Expenses					
Utilities	2,047	14,969	25,000	10,031	40
Vehicle Expense	224	18,366	35,000	16,634	48
Line Cleaner Expenses	0	43	5,000	4,957	99
Manhole Repairs/Line Repairs	7,123	51,928	120,000	68,072	57
Equipment Repairs	662	8,013	9,000	987	11
CCTV Expense	1,328	5,043	3,500	(1,543)	(44)
Total Collection	11,384	98,362	197,500	99,138	50
Total Operating Expenditures	247,336	1,976,781	3,852,000	1,875,219	216
Net Cash from Operations	198,565	1,151,415	1,494,000	342,585	
Replacement Capital					
Administration	0	0	65,000	65,000	100
Plant:					
IH	6,813	64,049	445,000	380,951	86
FK	9,973	9,973	210,000	200,027	95
Upper Blue	0	0	25,000	25,000	100
Collection			550,000	550,000	100
Misc	13,731	47,941	0	(47,941)	0
Vehicle	0	126,342	425,000	298,658	70
Total Replacement Capital	30,517	248,305	1,720,000	1,471,695	86
Non Operating Expenses					
Bond Principal	0	227,125	941,170	714,045	76
Bond Interest	0	172,559	344,671	172,112	50
Total Non Operating	0	399,684	1,285,841	886,157	69

July Financial Statement Cont.

Pg. 4

	<u>2014 July</u>	<u>2014 Year to Date</u>	<u>2014 Approved Budget</u>	<u>2014 Available</u>	<u>2014 % Available</u>
Capital Outlay					
Plant:					
IH	0	5,307	85,000	79,693	94
FK	0	26,202	55,000	28,798	52
Upper Blue	0	0	40,000	40,000	100
Collection	98,730	200,627	1,500,000	1,299,373	87
Administration	0	0	10,000	10,000	100
Total Capital Outlay	<u>98,730</u>	<u>232,136</u>	<u>1,690,000</u>	<u>1,457,864</u>	<u>86</u>
Total Expenses	<u>376,583</u>	<u>2,856,906</u>	<u>8,547,841</u>	<u>5,690,935</u>	<u>67</u>
Total Revenue - Total Expenses	<u>403,774</u>	<u>2,705,239</u>	<u>(2,444,841)</u>		

CAPITAL 2013

	Current Month	Year To Date	Budget
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FARMERS KORNER - REPLACEMENT**10-85-8524**

RAS/WAS Influent Pump	\$0.00	\$0.00	\$60,000.00
Aeration Blower VFD East Plant	\$0.00	\$0.00	\$15,000.00
Lab Countertop	\$0.00	\$0.00	\$5,000.00
Composite Samplers	\$0.00	\$0.00	\$20,000.00
Hydronumatic Tank Bladder	\$0.00	\$0.00	\$10,000.00
Filter Valves and Actuators	\$0.00	\$0.00	\$45,000.00
Lighting Rehabilitation	\$0.00	\$0.00	\$10,000.00
Centrifuge Rehabilitation	\$9,973.36	\$9,973.36	\$20,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$9,973.36	\$9,973.36	\$210,000.00

FARMERS KORNER - NEW**10-95-9540**

Actuating Lift	\$0.00	\$13,387.00	\$15,000.00
Spare VFD Influent Pump	\$0.00	\$12,815.00	\$15,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$26,202.00	\$55,000.00

IOWA HILL - REPLACEMENT**10-85-8522**

Odor Control Repair	\$0.00	\$18,416.00	\$25,000.00
Rehabilitation-BAF, Densadeg, Filters	\$6,812.93	\$38,196.99	\$270,000.00
Replace Pneumatic Flow Control Valves	\$0.00	\$0.00	\$25,000.00
Clairifier Rehabilitation	\$0.00	\$0.00	\$75,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$50,000.00
Laboratory Dishwasher	\$0.00	\$7,435.56	
TOTAL	\$6,812.93	\$64,048.55	\$445,000.00

IOWA HILL - NEW**10-95-9510**

Composite Sampler RAS	\$0.00	\$0.00	\$10,000.00
House Service Water Modifications	\$0.00	\$0.00	\$15,000.00
Nitrogen Removal Study	\$0.00	\$5,307.50	
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$60,000.00
TOTAL	\$0.00	\$5,307.50	\$85,000.00

SOUTH BLUE - REPLACEMENT**10-85-8526**

Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$0.00	\$25,000.00

SOUTH BLUE - NEW**10-95-9590**

SCADA	\$0.00	\$0.00	\$15,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$0.00	\$40,000.00

COLLECTION - REPLACEMENT**10-85-8530**

Warriors Mark Repairs			\$250,000.00
Line Repairs	\$13,730.90	\$47,940.90	\$250,000.00
Miscellaneous Line Extensions/Redline	\$0.00	\$0.00	\$50,000.00
TOTAL	\$13,730.90	\$47,940.90	\$550,000.00

COLLECTION - NEW**10-95-9520**

Blue Rock Springs	\$98,729.96	\$200,627.02	\$1,400,000.00
Miscellaneous	\$0.00	\$0.00	\$100,000.00
TOTAL	\$98,729.96	\$200,627.02	\$1,500,000.00

VEHICLE - RC**10-85-8550**

Vehicle Replacement	\$0.00	\$126,341.53	\$425,000.00
TOTAL	\$0.00	\$126,341.53	\$425,000.00

CAPITAL 2013 (Page 2)

	Current Month	Year To Date	Budget
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Vehicle Replacement	\$0.00	\$0.00	\$40,000.00
Scanning Upgrade	\$0.00	\$0.00	\$15,000.00
Miscellaneous	\$0.00	\$0.00	\$10,000.00
TOTAL	\$0.00	\$0.00	\$65,000.00
ADMINISTRATION - NEW			
10-95-9580			
Miscellaneous	\$0.00	\$0.00	\$10,000.00
TOTAL	\$0.00	\$0.00	\$10,000.00
GRAND TOTALS	\$129,247.15	\$480,440.86	\$3,410,000.00

UPPER BLUE SANITATION DISTRICT
CERTIFICATES OF DEPOSIT
2014

	<u>Centennial</u>	<u>TOTAL</u>
Bal. Forward 1/1/2014	\$1,001,068.87	\$1,001,068.87
Purchase		
January Interest	\$263.25	\$263.25
Redemption		
Bal. 1/31/2014	\$1,001,332.12	\$1,001,332.12
Purchase	\$1,000,000.00	\$1,000,000.00
February Interest	\$281.36	\$281.36
Redemption		
February 28, 2014	\$2,001,613.48	\$2,001,613.48
March Interest	\$451.57	\$451.57
Redemption		
March 31, 2014	\$2,002,065.05	\$2,002,065.05
April Interest	\$444.45	\$444.45
Redemption		
April 30, 2014	\$2,002,509.50	\$2,002,509.50
May Interest	\$444.36	\$444.36
Redemption		
May 31, 2014	\$2,002,953.86	\$2,002,953.86
June Interest	\$459.27	\$459.27
Purchase		
Redemption		
June 30, 2014	\$2,003,413.13	\$2,003,413.13
July Interest	\$444.77	\$444.77
Purchase		
Redemption		
July 31, 2014	\$2,003,857.90	\$2,003,857.90
August Interest		
Purchase		
Interest Paid		
Redemption		
August 31, 2014		
September Interest		
Purchase		
Redemption		
September 30, 2014		
October Interest		
Purchase		
Redemption		
October 31, 2014		
November Interest		
Redemption		
Purchase		
November 30, 2014		
December Interest		
Redemption		
Purchase		
December 31, 2014		

DATE: August 6, 2014

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for July, 2014.

1. Total influent flow for the Upper Blue Treatment Facilities was 52.9 million gallons for the month of July. The flow for the previous July was 52.6 million gallons. There was a 0.3 million gallon increase (0.6%).
2. Solids loading at Farmer's Korner was down for July from 67,996# to 54,666#. (19.6% decrease).
3. There are still some warranty issues that are outstanding and will be addressed by Glacier Construction. The following items included are interior paint of the Desedeg, building exterior, and misc. painting items. The interior painting items are being worked on this month including Desedeg tanks, pumps, doors, and ceiling.
4. We are discharging good water that meets all discharge permit requirements. The phosphorus discharge concentration for July is at 0.017 mg/l (ppm).
5. We are beginning the Iowa Hill rehab project. The construction for the clarifier, Desedeg, and filter rehab will begin August 13, 2014.



Greg

cc: file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
JAN	41.4	57.4	54.9	1.8	13.2	3.2	201554	104118	74790	43.2	75.4	59.9
FEB	38.1	52.3	50.0	2.9	10.7	6.7	123132	73437	79210	35.0	54.2	61.0
MAR	60.6	52.6	60.4	14.5	9.5	10.6	172780	60641	86743	66.1	64.6	69.0
APR	45.9	40.3	64.2	11.0	6.8	6.4	149764	54588	82592	21.5	47.7	21.1
MAY	38.9	66.6	80.3	4.8	8.0	5.0	86021	42603	94940	31.1	26.4	52.7
JUN	35.7	43.4	61.0	5.8	4.7	3.4	72201	60953	75395	39.0	38.4	58.0
JUL	52.5	52.6	52.9	10.6	7.8	7.8	131823	67996	54666	54.9	53.0	57.7
AUG	46.6	54.7		8.0	7.1		155732	71829		62.5	31.2	
SEP	34.4	40.9		8.4	4.0		59961	53147		24.5	31.1	
OCT	30.3	35.6		5.2	4.9		58517	78505		36.0	26.9	
NOV	34.9	36.0		8.4	3.4		96343	52500		15.8	44.0	
DEC	49.1	51.7		10.8	4.3		67806	110099		20.4	58.5	
TOTAL	508.4	584.1	423.7	92.2	84.4	43.1	1375634	830416	548336	450.0	551.4	379.4

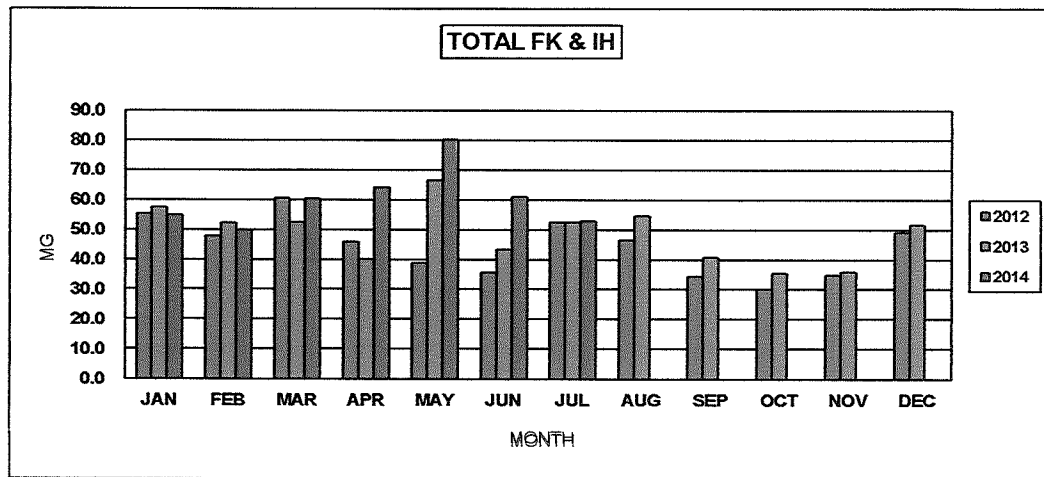
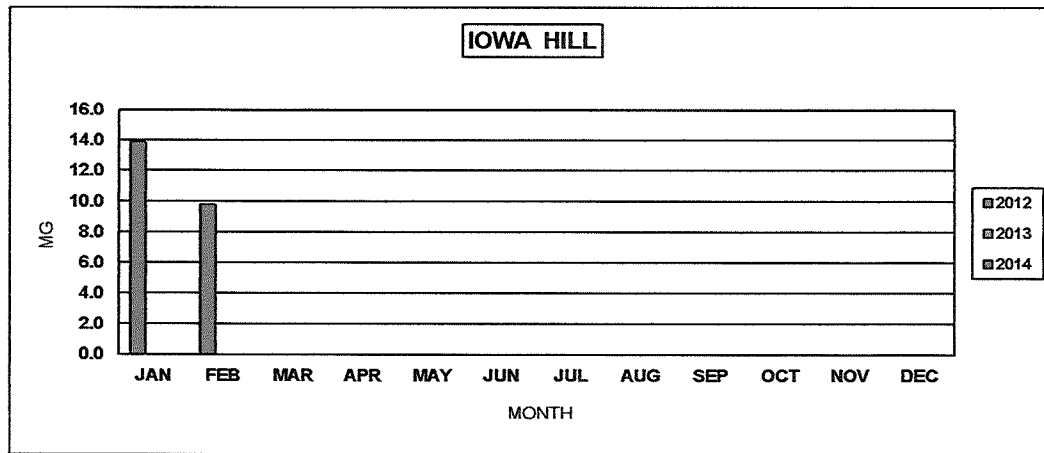
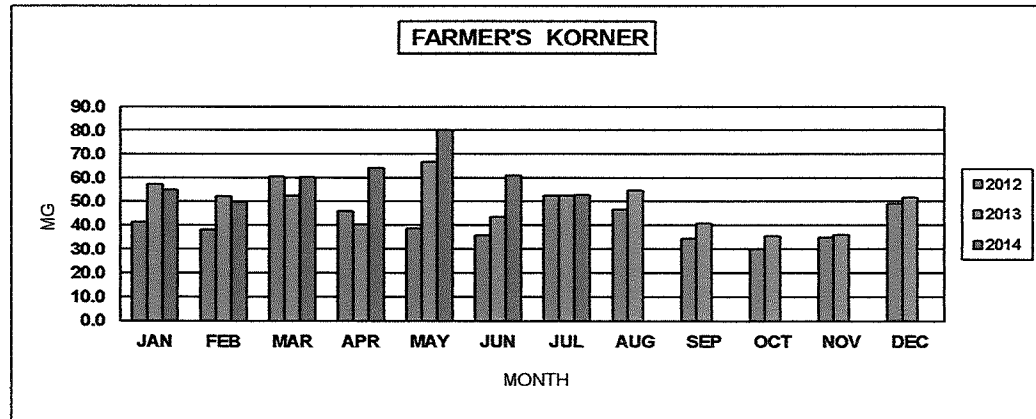
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
JAN	13.9	0.0	0.0	4.2	0.0	0.0	36828	0	0
FEB	9.8	0.0	0.0	2.4	0.0	0.0	29021	0	0
MAR	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
APR	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
MAY	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
JUN	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
JUL	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
AUG	0.0	0.0		0.0	0.0		0	0	
SEP	0.0	0.0		0.0	0.0		0	0	
OCT	0.0	0.0		0.0	0.0		0	0	
NOV	0.0	0.0		0.0	0.0		0	0	
DEC	0.0	0.0		0.0	0.0		0	0	
TOTAL	23.7	0.0	0.0	6.6	0.0	0.0	65849	0	0

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
JAN	55.3	57.4	54.9	6.0	13.2	3.2	238382	104118	74790	43.2	75.4	59.9
FEB	47.9	52.3	50.0	5.3	10.7	6.7	152153	73437	79210	35.0	54.2	61.0
MAR	60.6	52.6	60.4	14.5	9.5	10.6	172780	60641	86743	66.1	64.6	69.0
APR	45.9	40.3	64.2	11.0	6.8	6.4	149764	54588	82592	21.5	47.7	21.1
MAY	38.9	66.6	80.3	4.8	8.0	5.0	86021	42603	94940	31.1	26.4	52.7
JUN	35.7	43.4	61.0	5.8	4.7	3.4	72201	60953	75395	39.0	38.4	58.0
JUL	52.5	52.6	52.9	10.6	7.8	7.8	131823	67996	54666	54.9	53.0	57.7
AUG	46.6	54.7	0.0	8.0	7.1	0.0	155732	71829	0	62.5	31.2	0.0
SEP	34.4	40.9	0.0	8.4	4.0	0.0	59961	53147	0	24.5	31.1	0.0
OCT	30.3	35.6	0.0	5.2	4.9	0.0	58517	78505	0	36.0	26.9	0.0
NOV	34.9	36.0	0.0	8.4	3.4	0.0	96343	52500	0	15.8	44.0	0.0
DEC	49.1	51.7	0.0	10.8	4.3	0.0	67806	110099	0	20.4	58.5	0.0
TOTAL	532.1	584.1	423.7	98.8	84.4	43.1	1441483	830416	548336	450.0	551.4	379.4

FACILITY FLOW



Memo: Collection System Report for July, 2014

To: Andy Carlberg – District Manager

From: Wally Esquibel – Collection Systems Foreman

Date: August 8, 2014

1. No backups reported for the month of July
2. District personnel to date have cleaned 37,420 feet of sewer main, or 7.08 miles
3. Maggie Point project, sewer main 644 feet of 8-inch PVC were laid along with 18 4-inch services. Project is complete. Vacuum testing is next on 6 manholes, sewer main and services.
4. Blue Rock Springs, sewer main to date 437 feet of 8-inch PVC along with 180 feet of 12-inch PVC and 5 manholes, plus one lift station, 437 feet of 2-inch force main were completed. Project ongoing.
5. 307 locates were completed.

MANAGER REPORT

August 2014

- 1) **Service to Blue Rock Springs.** Stan Miller has been encountering significant rain which has slowed the progress. There have not been any complaints.
- 2) **TOB water rights.** There is no additional information.
- 3) **2015 Draft Budget.** We will have the first draft budget to the Board in September.