

Upper Blue Sanitation District
Board of Directors Meeting
Thursday August 13, 2015 @ 5:30 PM

I. ROLL CALL:

Mr. Barrie Stimson called the meeting of the Upper Blue Sanitation District Board of Directors to order at 5:30 PM. Mr. Allyn Mosher, Mr. Kenneth Trausch, Mrs. Patricia Theobald and Mr. Barrie Stimson answered "present" at roll call.

Mr. Andrew Carlberg and Ms. Marjorie Covey attended as well.

II. MINUTES:

July 9, 2015 minutes: Mr. Mosher made a motion to approve the July 9, 2015 Board of Directors meeting minutes. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS:

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors during the work session. Mr. Trausch made a motion to approve the bills as submitted. Mrs. Theobald seconded the motion. Mr. Stimson asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

Mr. Tim Mayberry presented the 2014 Audited Financial Statements to the Board during the work session. Mr. Mayberry told the Board that the District's audit was clean and there are not any issues. The Board asked Mr. Mayberry several questions regarding the District's financial position.

The Board unanimously accepted the District's 2014 Audited Financial Statements.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors. Mr. Carlberg told the Board that staff is doing an excellent job with Phosphorous removal at the Farmers Korner treatment plant.

B. Manager Report:

The Manager's report was discussed by the Board of Directors.

-2016 Budget

Mr. Carlberg told the Board that Staff is in the initial stages of developing the District's 2016 budget. Repair and Maintenance will be the focus of the 2016 budget. There will be a line item in the budget for miscellaneous line extensions to address issues as they arise. The District is planning to start up the Iowa Hill plant in 2016, so there will be additional expenses for Iowa Hill. Mr. Carlberg said that the first draft of the 2016 budget will be presented to the Board in September.

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-97 Subdivision

Mr. Carlberg told the Board that the sewer line extension in the 97 subdivision will begin the second or third week in August.

-South Blue Treatment Plant

Mr. Carlberg said that he has been researching a new technology which will increase the capacity of the clarifiers at the South Blue Treatment Plant. If the State approves the concept the District will begin a pilot study. If the study is successful then the District might need to expand the South Blue Treatment plant building, which would save the District \$1-\$2 million dollars.

-State Health Department

The District's permit negotiations with the State Health Department have been successful. The District was able to reduce the amount of monitoring and adjust the PH limit in order to eliminate most metals, which is a cost savings to the District.

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

C. Line Extension Agreement – Lincoln Park, Wellington Neighborhood

Mr. Carlberg said that Traditional Neighborhood Builders submitted a completed Line Extension Agreement. Mr. Carlberg said that he reviewed the plans and the District is requiring additional heat tape and insulation on the pipe. Mr. Carlberg said that he would recommend the Board approve the Line Extension Agreement.

Mr. Mosher made a motion to approve the Traditional Neighborhood Builders Line Extension Agreement for Lincoln Park in the Wellington Neighborhood. Mr. Trausch seconded the motion. Mr. Stimson asked the Board for a roll call and the motion was passed unanimously by the Board.

D. Fee Exchange Proposal from the Town of Breckenridge

The District withdrew the original Fee Exchange Proposal to the Town of Breckenridge in June. Since then the Town of Breckenridge has made an offer to the District with different language in the Fee Exchange Proposal. The District had a broad definition of reopening the District's water case, while the Town wants a more narrow interpretation of reopening the District's water case.

Mr. Mosher made a motion to send a letter to the Town of Breckenridge stating that the District will only agree to the language that is in the original Fee Exchange Proposal. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.

E. Certification of Past Due Accounts for Tax Collection – Resolution 6, Series 2015

Mr. Carlberg explained to the Board that the District has several accounts that are at least six months past due. The District has filed liens on the property and has the ability to disconnect a property unless the property is part of a multiplex. The District has made attempts to collect the past due amount and has offered payment plans, but the owners do not follow through. The District has the option to Certify the past due amount with Summit County for tax sale. If the District chooses that option then the District will be guaranteed payment by November. The District has posted a notice to certify the property with Summit County at the physical address and has sent a certified letter to the property owners. In order to finalize the process the District must adopt Resolution 6, Series 2015.

-Mrs. Theobald made a motion to certify the property of Bart Carney, located at 0108 Monarch Drive with Summit County for the past due amount of \$3,864.74. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

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-Mrs. Theobald made a motion to certify the property of Kim Riley, located at 0169 American Way with Summit County for the past due amount of \$3,180.78. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

-Mrs. Theobald made a motion to certify the property of Larkin Ferris, located at 1258 Baldy Road-Unit 3 with Summit County for the past due amount of \$2,159.43. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

-Mrs. Theobald made a motion to certify the property of Morika Van Loan, located at 0010 Bridge Street with Summit County for the past due amount of \$15,637.89. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

F. Inclusion Fee Reduction for Town of Blue River – Resolution 5, Series 2015

At the July Board meeting the Board discussed reducing the Town of Blue River Inclusion Fee from \$7,700.00 to \$5,622.00 for the reasons stated in Resolution 5, Series 2015.

Mr. Mosher made a motion to adopt Resolution 5, Series 2015. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.

G. Easement Relocation/Vacation – Peak 8 Properties

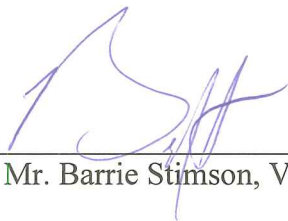
Mr. Carlberg explained to the Board that when Peak 8 Properties began the site plan for development at the base of Peak 8 the District requested that the main sewer line which served Ski Watch Condominiums be relocated into the road. This would abandon the old clay sewer line and provide better access for maintenance. Peak 8 Properties agreed and included the changes in the approved Line Extension Agreement. The new sewer line is installed and operational. The developer has submitted paperwork for the District to abandon the old easement. Mr. Carlberg said that he has reviewed the documents and recommends Board approval of the Vacation of Easement.

Mrs. Theobald made a motion to approve the Vacation of Easement with Peak 8 Properties. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

X. CORRESPONDENCE:

XI. ADJOURN:

Mr. Trausch made a motion to adjourn the meeting at 5:55 PM. Mrs. Theobald seconded the motion. The motion was passed unanimously by the Board.



Mr. Barrie Stimson, Vice- President



Mr. Alyn Mosher, Secretary

Memorandum

To: Andy Carlberg

From: Marjorie Covey

Date: August 7, 2015

Re: Financial Update

-The District's Financial Records are in good order.

- We have not received all of the July 2015 bills. Therefore, the July 2015 Financial Statements are a preliminary draft for your review.

-Mr. Tim Mayberry with Holscher, Mayberry & Company, LLC will present the 2014 Audited Financial Statements to the Board during the August 13, 2015 work session. There is a bound copy of the 2014 Audited Financial Statements in the Board packet.

-The July 2015 accounts payable check register is included in the financial section of the Board packet behind the red tab.

Marjorie

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
July 31, 2015 and July 31, 2014

| | <u>2015</u> | <u>2014</u> | <u>Increase</u> <u>(Decrease)</u> |
|------------------------------------------|---------------------|---------------------|--------------------------------------|
| <u>Current Assets:</u> | | | |
| Petty Cash | \$200 | \$200 | - |
| Checking-Wells Fargo Bank | 19,495,079 | 13,716,496 | 5,778,583 |
| Cash-Centennial Bank Money Market | 250,496 | 251,134 | (638) |
| ColoTrust Prime | 3,640,418 | 3,640,118 | 300 |
| Total Cash and Equivalents | 23,386,193 | 17,607,948 | 5,778,245 |
| Investments | | | |
| FK Construction Retainage Escrow | - | - | - |
| Cert. of Deposit & Treasuries | 2,004,649 | 2,003,858 | 791 |
| Total Investments | 2,004,649 | 2,003,858 | 791 |
| Other Current Assets | | | |
| Receivables-Utility + Spec. Assessments | 131,068 | 132,058 | (990) |
| Developer/Contractor Escrow | 193,586 | 170,236 | 23,350 |
| Interest Receivable & Market Adjustments | - | - | - |
| Notes Receivable | 297,365 | 340,707 | (43,342) |
| Prepaid Expenses | 75,573 | 63,641 | 11,932 |
| Loan Issuance Costs (Net) | - | - | - |
| Total Other Assets | 697,592 | 706,642 | (9,050) |
| Total Current Assets: | 26,088,434 | 20,318,448 | 5,769,986 |
| Property Plant and Equipment: | | | |
| Land | 721,070 | 721,070 | - |
| Easements | 97,113 | 94,356 | 2,757 |
| Sewer Lines | 13,894,928 | 13,858,598 | 36,330 |
| Treatment Plants | 77,397,858 | 76,792,362 | 605,496 |
| Office Equipment | 210,830 | 210,830 | - |
| Other Machines & Equipment | 459,772 | 459,772 | - |
| Autos & Trucks | 1,144,023 | 877,369 | 266,654 |
| IH Administration Building | 138,162 | 138,162 | - |
| Upper Blue System Costs | 5,711,804 | 4,321,429 | 1,390,375 |
| Telemetry | 316,466 | 316,466 | - |
| Employee Housing | 1,038,191 | 1,038,191 | - |
| Total Property Plant and Equipment : | 101,130,217 | 98,828,605 | 2,301,612 |
| Less Accumulated Depreciation | (31,881,051) | (29,823,891) | (2,057,160) |
| Net Property Plant and Equipment : | 69,249,166 | 69,004,714 | 244,452 |
| Total Assets: | 95,337,600 | 89,323,162 | 6,014,438 |

Liabilities

| | <u>2015</u> | <u>2014</u> | <u>Increase</u> <u>(Decrease)</u> |
|-------------------------------------------------|-------------|-------------|--------------------------------------|
| Current Liabilities: | | | |
| Accounts Payable | 92,517 | 239,462 | (146,945) |
| Construction/Developer Escrow | 193,586 | 170,236 | 23,350 |
| Earned Employee Benefits | 124,965 | 120,992 | 3,973 |
| Unearned User Fees | 892,947 | 881,612 | 11,335 |
| Interest Payable | 131,843 | 143,799 | (11,956) |
| Loan Payable (Current Portion) | 964,010 | 941,170 | 22,840 |
| Retainage Payable-Construction in Progress | - | 11,610 | (11,610) |
| Retainage Payable-Blue River | - | 47,863 | (47,863) |
| Employee Housing Deposit Payable | 1,750 | 1,250 | 500 |
| Total Current Liabilities: | 2,401,618 | 2,557,994 | (156,376) |
| Long Term Liabilities: | | | |
| Loan Payable | 7,385,294 | 8,349,304 | (964,010) |
| Total Long Term Liabilities: | 7,385,294 | 9,290,474 | (1,905,180) |
| Total Liabilities | 9,786,912 | 11,848,468 | (2,061,556) |
| Net Assets | | | |
| Invested in Capital Assets, Net of Related Debt | 60,768,018 | 60,768,018 | - |
| Unrestricted Net Assets | 16,782,670 | 10,706,676 | 6,075,994 |
| Unrestricted Net Assets - Nutrient Reserve | 8,000,000 | 6,000,000 | 2,000,000 |
| Total Contributed Capital | 85,550,688 | 77,474,694 | 8,075,994 |
| Total Liabilities and Equity | 95,337,600 | 89,323,162 | 6,014,438 |

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
July 31, 2015

| | 2015 <u>July</u> | 2015 <u>Year To Date</u> | 2015 <u>Approved Budget</u> | 2015 <u>Uncollected</u> | 2015 <u>% Uncol/Col</u> |
|------------------------------------|---------------------|-----------------------------|--------------------------------|----------------------------|----------------------------|
| Operating Revenue | | | | | |
| Sewer User Fees | 444,669 | 3,111,672 | 5,315,000 | 2,203,328 | 41 |
| Tap Inspection Fees | 1,700 | 7,000 | 7,000 | 0 | 0 |
| Miscellaneous Revenue | 0 | 9,500 | 1,000 | (8,500) | (850) |
| Camper Dump Fees | 2,325 | 3,731 | 3,000 | (731) | (24) |
| Late Fees | 225 | 8,822 | 15,000 | 6,178 | 41 |
| Line Extension Fees | 9,934 | 94,646 | 25,000 | (69,646) | (279) |
| Rental Income | 3,850 | 24,150 | 39,000 | 14,850 | 38 |
| Total Operating Revenue | <u>462,703</u> | <u>3,259,521</u> | <u>5,405,000</u> | <u>2,145,479</u> | <u>40</u> |
| Miscellaneous Revenue | | | | | |
| Interest on Loan Payments | 2,240 | 10,803 | 9,000 | (1,803) | (20) |
| Plant Investment Fees | 1,659,176 | 4,824,377 | 1,000,000 | (3,824,377) | (382) |
| Inclusion Fees | 9,240 | 520,431 | 30,000 | (490,431) | (1,635) |
| Interest on Investments | 1,129 | 8,051 | 18,000 | 9,949 | 55 |
| Transfer from Reserve | 0 | 0 | 0 | 0 | 0 |
| Total Miscellaneous Revenue | <u>1,671,785</u> | <u>5,363,662</u> | <u>1,057,000</u> | <u>(4,304,859)</u> | <u>(407)</u> |
| Total Revenue | <u>2,134,488</u> | <u>8,623,183</u> | <u>6,462,000</u> | <u>(2,161,183)</u> | <u>(33)</u> |

| Administration Expense | 2015 <u>July</u> | 2015 <u>Year to Date</u> | 2015 <u>Approved Budget</u> | 2015 <u>Available</u> | 2015 <u>% Available</u> |
|----------------------------------------|---------------------|-----------------------------|--------------------------------|--------------------------|----------------------------|
| Payroll & Employee Benefits | | | | | |
| Salaries | 84,797 | 597,832 | 1,254,800 | 656,968 | 52 |
| Overtime | 3,684 | 18,489 | 45,000 | 26,511 | 59 |
| FICA-Admn | 5,475 | 38,067 | 77,800 | 39,733 | 51 |
| Medicare-Admin | 1,280 | 8,903 | 18,200 | 9,297 | 51 |
| 401K Contributions | 5,543 | 41,310 | 94,110 | 52,800 | 56 |
| Worker's Compensation Insurance | 2,160 | 5,462 | 25,000 | 19,538 | 78 |
| Health Insurance | 14,195 | 136,881 | 245,000 | 108,119 | 44 |
| Total | 117,134 | 846,944 | 1,759,910 | 912,966 | 52 |
| Office Supplies | 0 | 1,253 | 5,000 | 3,747 | 75 |
| Telephone | 1,340 | 9,648 | 22,000 | 12,352 | 56 |
| Business Expenses | 2,367 | 20,937 | 45,000 | 24,063 | 53 |
| Bank Service Fees - Admin | 0 | 1 | 5,000 | 4,999 | 100 |
| Legal Counsel | 3,222 | 22,435 | 65,000 | 42,565 | 65 |
| Education | 820 | 6,723 | 25,000 | 18,277 | 73 |
| Audit & Accounting | 6,400 | 6,400 | 9,000 | 2,600 | 29 |
| Legal Publications | 0 | 1,684 | 12,000 | 10,316 | 86 |
| Board Members | 500 | 3,500 | 6,000 | 2,500 | 42 |
| Elections | 0 | 0 | 0 | 0 | 0 |
| Computer Expenses | 1,234 | 11,091 | 25,000 | 13,909 | 56 |
| Copy Machine & Supply | 0 | 0 | 1,000 | 1,000 | 100 |
| Postage & Meter Rent | 2,117 | 9,298 | 13,000 | 3,702 | 28 |
| Insurance - General | 11,858 | 82,949 | 142,300 | 59,351 | 42 |
| Insurance - Deductible | 0 | 0 | 1,000 | 1,000 | 100 |
| Engineering | 0 | 6,630 | 60,000 | 53,370 | 89 |
| Tools | 0 | 1,720 | 3,500 | 1,780 | 51 |
| Radios | 0 | 0 | 0 | 0 | 0 |
| Vehicle Expense | 0 | 0 | 1,000 | 1,000 | 100 |
| Dues & Memberships | 2,614 | 5,377 | 7,000 | 1,623 | 23 |
| Safety | 248 | 2,701 | 5,000 | 2,299 | 46 |
| Summit Water Quality | 0 | 15,832 | 15,000 | (832) | (6) |
| Building Maintenance | 2,337 | 17,073 | 30,000 | 12,927 | 43 |
| Employee Housing Maintenance | 490 | 3,946 | 20,000 | 16,054 | 80 |
| Employee Housing Utilities | 680 | 2,966 | 5,000 | 2,034 | 41 |
| Total Administration | 153,361 | 1,079,108 | 2,282,710 | 1,203,602 | 53 |
| Iowa Hill Plant Expenses | | | | | |
| Utilities | | | | | |
| Gas | 109 | 6,716 | 15,000 | 8,284 | 55 |
| Electric | 2,210 | 17,513 | 75,000 | 57,487 | 77 |
| Freight | 28 | 1,164 | 10,000 | 8,836 | 88 |
| Equipment Repairs | 0 | 5,013 | 60,000 | 54,987 | 92 |
| Chemicals | 0 | 0 | 40,000 | 40,000 | 100 |
| Contracted Repairs | 184 | 16,607 | 20,000 | 3,393 | 17 |
| Laboratory Supplies | 9 | 9,518 | 15,000 | 5,482 | 37 |
| Biomonitoring | 0 | 0 | 15,000 | 15,000 | 0 |
| Discharge Permit | 0 | 0 | 8,000 | 8,000 | 100 |
| Supplies | 132 | 3,310 | 9,000 | 5,690 | 63 |
| Total Iowa Hill | 2,672 | 59,841 | 267,000 | 207,159 | 78 |

| | <u>2015 July</u> | <u>2015 Year to Date</u> | <u>2015 Approved Budget</u> | <u>2015 Available</u> | <u>2015 % Available</u> |
|-------------------------------------|----------------------|------------------------------|---------------------------------|---------------------------|-----------------------------|
| Farmers Korner Expenses | | | | | |
| Utilities | | | | | |
| Gas | 0 | 30,714 | 78,000 | 47,286 | 61 |
| Electric | 33,607 | 252,601 | 500,000 | 247,399 | 49 |
| Freight | 836 | 21,042 | 35,000 | 13,958 | 40 |
| Equipment Repairs | 1,599 | 15,144 | 60,000 | 44,856 | 75 |
| Chemicals | 15,985 | 301,286 | 400,000 | 98,714 | 25 |
| Supplies | 309 | 10,131 | 10,000 | (131) | (1) |
| Contracted Repairs | 797 | 27,129 | 30,000 | 2,871 | 10 |
| Dumpster Charges | 1,025 | 7,175 | 14,000 | 6,825 | 49 |
| Biomonitoring | 25 | 3,009 | 7,000 | 3,991 | 57 |
| Discharge Permit | 0 | 2,291 | 25,000 | 22,709 | 91 |
| Composting | 11,215 | 72,517 | 105,000 | 32,483 | 31 |
| Site Monitoring | 2,362 | 20,018 | 40,000 | 19,982 | 50 |
| Sludge Hauling Costs | 0 | 35,100 | 75,000 | 39,900 | 53 |
| State Health Fees | 0 | 0 | 2,500 | 2,500 | 100 |
| Total Farmers Korner | 67,760 | 798,157 | 1,381,500 | 583,343 | 42 |
| Collection Expenses | | | | | |
| Utilities | 2,066 | 12,497 | 28,000 | 15,503 | 55 |
| Vehicle Expense | 0 | 9,148 | 35,000 | 25,852 | 74 |
| Line Cleaner Expenses | 75 | 1,031 | 2,000 | 969 | 48 |
| Manhole Repairs/Line Repairs | (1,313) | 110,385 | 120,000 | 9,615 | 8 |
| Equipment Repairs | 97 | 7,072 | 9,000 | 1,928 | 21 |
| CCTV Expense | 0 | 380 | 3,500 | 3,120 | 89 |
| Total Collection | 925 | 140,513 | 197,500 | 56,987 | 29 |
| Total Operating Expenditures | 224,718 | 2,077,619 | 4,128,710 | 2,051,091 | 201 |
| Net Cash from Operations | 237,985 | 1,181,902 | 1,276,290 | 94,388 | |
| Replacement Capital | | | | | |
| Administration | 0 | 0 | 45,000 | 45,000 | 100 |
| Plant: | | | | | |
| IH | 0 | 0 | 300,000 | 300,000 | 100 |
| FK | 0 | 94,636 | 299,000 | 204,364 | 68 |
| Upper Blue | 0 | 0 | 50,000 | 50,000 | 100 |
| Collection | | | 675,000 | 675,000 | 100 |
| Misc | 18,000 | 82,916 | 0 | (82,916) | 0 |
| Vehicle | 0 | 33,464 | 40,000 | 6,536 | 16 |
| Total Replacement Capital | 18,000 | 211,016 | 1,409,000 | 1,197,984 | 85 |
| Non Operating Expenses | | | | | |
| Bond Principal | 0 | 230,523 | 996,452 | 765,929 | 77 |
| Bond Interest | 0 | 158,211 | 315,967 | 157,756 | 50 |
| Total Non Operating | 0 | 388,734 | 1,312,420 | 923,686 | 70 |

July Financial Statement Cont.

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| | <u>2015</u> <u>July</u> | <u>2015</u> <u>Year to Date</u> | <u>2015</u> <u>Approved Budget</u> | <u>2015</u> <u>Available</u> | <u>2015</u> <u>% Available</u> |
|---------------------------------------|----------------------------|------------------------------------|---------------------------------------|---------------------------------|-----------------------------------|
| Capital Outlay | | | | | |
| Plant: | | | | | |
| IH | 0 | 5,375 | 124,000 | 118,625 | 96 |
| FK | 0 | 0 | 200,000 | 200,000 | 100 |
| Upper Blue | 0 | 13,982 | 500,000 | 486,018 | 97 |
| Collection | 0 | 9,988 | 895,000 | 885,012 | 99 |
| Administration | 0 | 0 | 15,000 | 15,000 | 100 |
| Total Capital Outlay | <u>0</u> | <u>29,345</u> | <u>1,734,000</u> | <u>1,704,655</u> | <u>98</u> |
| Total Expenses | <u>242,718</u> | <u>2,706,714</u> | <u>8,584,130</u> | <u>5,877,416</u> | <u>68</u> |
| Total Revenue - Total Expenses | <u>1,891,770</u> | <u>5,916,469</u> | <u>(2,122,130)</u> | | |

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
July 31, 2015 vs. July 31, 2014

| | 2015 <u>July</u> | 2014 <u>July</u> | 2015 <u>Year To Date</u> | 2014 <u>Year to Date</u> | Increase (Decrease) |
|----------------------------------|---------------------|---------------------|-----------------------------|-----------------------------|------------------------|
| Operating Revenue | | | | | |
| Sewer User Fees | 444,669 | 440,745 | 3,111,672 | 3,076,935 | 34,737 |
| Tap Inspection Fees | 1,700 | 1,600 | 7,000 | 4,700 | 2,300 |
| Miscellaneous Revenue | 0 | 0 | 9,500 | 3,230 | 6,270 |
| Camper Dump Fees | 2,325 | 1,205 | 3,731 | 1,966 | 1,765 |
| Late Fees | 225 | (100) | 8,822 | 5,182 | 3,640 |
| Line Extension Fees | 9,934 | 15,312 | 94,646 | 46,466 | 48,180 |
| Rental Income | 3,850 | 2,750 | 24,150 | 25,250 | (1,100) |
| Total Operating Revenue | 462,703 | 461,512 | 3,259,521 | 3,163,729 | 95,792 |
| Miscellaneous Revenue | | | | | |
| Interest on Loan Payments | 2,240 | 1,782 | 10,803 | 6,696 | 4,107 |
| Plant Investment Fees | 1,659,176 | 385,863 | 4,824,377 | 2,499,098 | 2,325,279 |
| Inclusion Fees | 9,240 | 32,756 | 520,431 | 62,448 | 457,983 |
| Interest on Investments | 1,129 | 1,341 | 8,051 | 8,937 | (886) |
| Transfer from Reserve | 0 | 0 | 0 | 0 | 0 |
| Total Miscellaneous Reven | 1,671,785 | 421,742 | 5,363,662 | 2,577,179 | 2,782,376 |
| Total Revenue | 2,134,488 | 883,254 | 8,623,183 | 5,740,908 | 2,882,275 |

| Administration Expense | 2015 <u>July</u> | 2014 <u>July</u> | 2015 <u>Year to Date</u> | 2014 <u>Year to Date</u> | Increase <u>(Decrease)</u> |
|----------------------------------------|---------------------|---------------------|-----------------------------|-----------------------------|-------------------------------|
| Payroll & Employee Benefits | | | | | |
| Salaries | 84,797 | 88,232 | 597,832 | 605,801 | (7,969) |
| Overtime | 3,684 | 1,920 | 18,489 | 12,377 | 6,112 |
| FICA-Admn | 5,475 | 5,410 | 38,067 | 37,939 | 128 |
| Medicare-Admin | 1,280 | 1,299 | 8,903 | 8,907 | (4) |
| 401K Contributions | 5,543 | 6,110 | 41,310 | 41,934 | (624) |
| Worker's Compensation Insu. | 2,160 | 1,677 | 5,462 | 12,905 | (7,443) |
| Health Insurance | 14,195 | 16,951 | 136,881 | 122,492 | 14,389 |
| Total | 117,134 | 121,599 | 846,944 | 842,355 | 4,589 |
| | | | | | |
| Office Supplies | 0 | 1,365 | 1,253 | 3,009 | (1,756) |
| Telephone | 1,340 | 1,639 | 9,648 | 10,827 | (1,179) |
| Business Expenses | 2,367 | 8,698 | 20,937 | 20,739 | 198 |
| Bank Service Fees - Admin | 0 | 104 | 1 | 272 | (271) |
| Legal Counsel | 3,222 | 2,961 | 22,435 | 57,346 | (34,911) |
| Education | 820 | 547 | 6,723 | 6,023 | 700 |
| Audit & Accounting | 6,400 | 0 | 6,400 | 8,300 | (1,900) |
| Legal Publications | 0 | 1,500 | 1,684 | 6,610 | (4,926) |
| Board Members | 500 | 500 | 3,500 | 3,500 | 0 |
| Elections | 0 | 0 | 0 | 0 | 0 |
| Computer Expenses | 1,234 | 816 | 11,091 | 14,962 | (3,871) |
| Copy Machine & Supply | 0 | 0 | 0 | 0 | 0 |
| Postage & Meter Rent | 2,117 | 2,647 | 9,298 | 10,992 | (1,694) |
| Insurance - General | 11,858 | 10,764 | 82,949 | 77,707 | 5,242 |
| Insurance - Deductible | 0 | 0 | 0 | 0 | 0 |
| Engineering | 0 | 1,662 | 6,630 | 15,520 | |
| Tools | 0 | 0 | 1,720 | 2,394 | (674) |
| Radios | 0 | 0 | 0 | 0 | 0 |
| Vehicle Expense | 0 | 0 | 0 | 0 | 0 |
| Dues & Memberships | 2,614 | 0 | 5,377 | 3,016 | 2361 |
| Safety | 248 | 3,241 | 2,701 | 4,915 | (2,214) |
| Summit Water Quality | 0 | 0 | 15,832 | 14,021 | 1,811 |
| Building Maintenance | 2,337 | 1,125 | 17,073 | 8,600 | 8,473 |
| Employee Housing Maintena | 490 | 383 | 3,946 | 4,448 | (502) |
| Employee Housing Utilities | 680 | 772 | 2,966 | 3,306 | (340) |
| Total Administration | 153,361 | 160,323 | 1,079,108 | 1,118,862 | (30,864) |
| | | | | | |
| Iowa Hill Plant Expenses | | | | | |
| Utilities | | | | | |
| Gas | 109 | 151 | 6,716 | 8,364 | (1,648) |
| Electric | 2,210 | 2,248 | 17,513 | 17,067 | 446 |
| Freight | 28 | 0 | 1,164 | 79 | 1,085 |
| Equipment Repairs | 0 | 0 | 5,013 | 9,274 | (4,261) |
| Chemicals | 0 | 0 | 0 | 0 | 0 |
| Contracted Repairs | 184 | 0 | 16,607 | 9,912 | 6,695 |
| Laboratory Supplies | 9 | 1,197 | 9,518 | 9,621 | (103) |
| Biomonitoring | 0 | 0 | 0 | 0 | 0 |
| Discharge Permit | 0 | 0 | 0 | 0 | 0 |
| Supplies | 132 | 0 | 3,310 | 390 | 2,920 |
| Total Iowa Hill | 2,672 | 3,596 | 59,841 | 54,707 | 2,214 |

July Comparative Statement Cont.

Pg. 3

| | 2015 <u>July</u> | 2014 <u>July</u> | 2015 <u>Year to Date</u> | 2014 <u>Year to Date</u> | Increase (Decrease) |
|-----------------------------------|---------------------|---------------------|-----------------------------|-----------------------------|------------------------|
| Farmers Korner | | | | | |
| Utilities | | | | | |
| Gas | 0 | 1,374 | 30,714 | 52,768 | (22,054) |
| Electric | 33,607 | 34,762 | 252,601 | 252,415 | 186 |
| Freight | 836 | 2,581 | 21,042 | 19,940 | 1,102 |
| Equipment Repairs | 1,599 | 10,157 | 15,144 | 28,725 | (13,581) |
| Chemicals | 15,985 | 29,256 | 301,286 | 233,000 | 68,286 |
| Supplies | 309 | 3,285 | 10,131 | 5,408 | 4,723 |
| Contracted Repairs | 797 | 5,317 | 27,129 | 34,611 | (7,482) |
| Dumpster Charges | 1,025 | 995 | 7,175 | 6,965 | 210 |
| Biomonitoring | 25 | 0 | 3,009 | 2,876 | 133 |
| Discharge Permit | 0 | 0 | 2,291 | 1,424 | 867 |
| Composting | 11,215 | 7,321 | 72,517 | 47,458 | 25,059 |
| Site Monitoring | 2,362 | 782 | 20,018 | 16,800 | 3,218 |
| Sludge Hauling Costs | 0 | 4,725 | 35,100 | 41,216 | (6,116) |
| State Health Fees | 0 | 0 | 0 | 0 | 0 |
| Total Farmers Korner | 67,760 | 100,555 | 798,157 | 743,606 | 54,551 |
| Collection Expenses | | | | | |
| Utilities | 2,066 | 2,047 | 12,497 | 14,969 | (2,472) |
| Vehicle Expense | 0 | 2,743 | 9,148 | 21,423 | (12,275) |
| Line Cleaner Expenses | 75 | 0 | 1,031 | 43 | 988 |
| Manhole Repairs/Line Repai | (1,313) | 8,373 | 110,385 | 53,178 | 57,207 |
| Equipment Repairs | 97 | 662 | 7,072 | 8,013 | (941) |
| CCTV Expense | 0 | 1,328 | 380 | 5,403 | (5,023) |
| Total Collection | 925 | 15,153 | 140,513 | 103,029 | 37,484 |
| Total Operating Expenditur | 224,718 | 279,627 | 2,077,619 | 2,020,204 | 63,385 |
| Net Cash from Operations | 237,985 | 181,885 | 1,181,902 | 1,143,525 | 38,377 |
| Replacement Capital | | | | | |
| Administration | 0 | 0 | 0 | 0 | - |
| Plant | | | | | |
| IH | 0 | 12,171 | 0 | 69,406 | (69,406) |
| FK | 0 | 9,973 | 94,636 | 9,973 | 84,663 |
| Upper Blue | 0 | 0 | 0 | 0 | 0 |
| Collection | | | | | |
| Misc | 18,000 | 13,731 | 82,916 | 47,941 | 34,975 |
| Vehicle | 0 | 0 | 33,464 | 126,342 | (92,878) |
| Total Replacement Capital | 18,000 | 35,875 | 211,016 | 253,662 | (42,646) |
| Non Operating Expenses | | | | | |
| CWRPDA Loan Principal | 0 | 714,044 | 230,523 | 941,170 | (710,647) |
| Loan Interest | 0 | 172,112 | 158,211 | 344,671 | (186,460) |
| Total Non Operating | 0 | 886,156 | 388,734 | 1,285,841 | (897,107) |

July Comparative Statement Cont.

Pg. 4
Increase
(Decrease)

| | <u>2015</u> <u>July</u> | <u>2014</u> <u>July</u> | <u>2015</u> <u>Year to Date</u> | <u>2014</u> <u>Year to Date</u> | |
|------------------------------|----------------------------|----------------------------|------------------------------------|------------------------------------|--------------------|
| Capital Outlay | | | | | |
| Plant-IH-CO | 0 | 4,618 | 5,375 | 9,925 | (4,550) |
| Plant-FK-CO | 0 | 98,730 | 0 | 26,202 | (26,202) |
| Plant-South Blue-CO | 0 | 0 | 13,982 | 0 | 13,982 |
| Collection | 0 | 0 | 9,988 | 200,627 | (190,639) |
| Administration | 0 | 0 | 0 | | 0 |
| Total Capital Outlay | <u>0</u> | <u>103,348</u> | <u>29,345</u> | <u>236,754</u> | <u>(207,409)</u> |
| Total Expenses | <u>242,718</u> | <u>1,305,006</u> | <u>2,706,714</u> | <u>3,796,461</u> | <u>(1,083,777)</u> |
| Revenue Less Expenses | <u>1,891,770</u> | <u>(421,752)</u> | <u>5,916,469</u> | <u>1,944,447</u> | <u>3,972,022</u> |

| CAPITAL 2015 | Current Month | Year To Date | Budget |
|----------------------------------------|--------------------|--------------------|---------------------|
| FARMERS KORNER - REPLACEMENT | | | |
| 10-85-8524 | | | |
| Centrifuge Repair | \$0.00 | \$51,526.65 | \$30,000.00 |
| Miscellaneous Equipment Replace/Repair | \$0.00 | \$0.00 | \$75,000.00 |
| Spectrophotometer | | \$3,876.95 | |
| Agitator for Filters | | \$7,728.00 | |
| Autoclave | \$0.00 | \$6,234.00 | \$10,000.00 |
| Telemetry Scada | \$0.00 | \$0.00 | \$20,000.00 |
| Flow Equilization Lining | \$0.00 | \$0.00 | \$100,000.00 |
| Tube Settler Repair | \$0.00 | \$25,270.00 | \$35,000.00 |
| VFD For Old Blowers | \$0.00 | \$0.00 | \$20,000.00 |
| VFD For Return Sludge Pumps | \$0.00 | \$0.00 | \$9,000.00 |
| TOTAL | \$0.00 | \$94,635.60 | \$299,000.00 |
| FARMERS KORNER - NEW | | | |
| 10-95-9540 | | | |
| Miscellaneous Equipment Replace/Repair | \$0.00 | \$0.00 | \$200,000.00 |
| TOTAL | \$0.00 | \$0.00 | \$200,000.00 |
| IOWA HILL - REPLACEMENT | | | |
| 10-85-8522 | | | |
| Miscellaneous Equipment Replace/Repair | \$0.00 | \$0.00 | \$200,000.00 |
| Chemical Feed Pumps | \$0.00 | \$0.00 | \$100,000.00 |
| TOTAL | \$0.00 | \$0.00 | \$300,000.00 |
| IOWA HILL - NEW | | | |
| 10-95-9510 | | | |
| Miscellaneous Equipment Replace/Repair | \$0.00 | \$0.00 | \$100,000.00 |
| Telemetry Scada | \$0.00 | \$0.00 | \$20,000.00 |
| Lawnmower | \$0.00 | \$5,375.00 | \$4,000.00 |
| TOTAL | \$0.00 | \$5,375.00 | \$124,000.00 |
| SOUTH BLUE - REPLACEMENT | | | |
| 10-85-8526 | | | |
| Miscellaneous Equipment Replace/Repair | \$0.00 | \$0.00 | \$50,000.00 |
| TOTAL | \$0.00 | \$0.00 | \$50,000.00 |
| SOUTH BLUE - NEW | | | |
| 10-95-9590 | | | |
| Plant Expansion | \$0.00 | \$13,982.50 | \$500,000.00 |
| TOTAL | \$0.00 | \$13,982.50 | \$500,000.00 |
| COLLECTION - REPLACEMENT | | | |
| 10-85-8530 | | | |
| Manholes/Liftstations | \$0.00 | \$0.00 | \$100,000.00 |
| Miscellaneous Line Extensions | \$0.00 | \$0.00 | \$100,000.00 |
| Infiltration/Inflow | \$0.00 | \$0.00 | \$100,000.00 |
| Warriors Mark | \$0.00 | \$0.00 | \$150,000.00 |
| Town of Breck Repairs | \$0.00 | \$0.00 | \$150,000.00 |
| TV Camera and Computer | \$0.00 | \$64,916.07 | \$75,000.00 |
| Generator (Mobile) | \$18,000.00 | \$18,000.00 | \$45,000.00 |
| TOTAL | \$18,000.00 | \$82,916.07 | \$720,000.00 |
| COLLECTION - NEW | | | |
| 10-95-9520 | | | |
| Miscellaneous Line Extension | \$0.00 | \$0.00 | \$850,000.00 |
| Breckenridge Park Estates | | | |
| 97 Subdivision | \$0.00 | \$9,987.50 | |
| Leap Year | | | |
| TOTAL | \$0.00 | \$9,987.50 | \$850,000.00 |
| VEHICLE - RC | | | |
| 10-85-8550 | | | |
| Vehicle Replacement | \$0.00 | \$33,464.00 | \$40,000.00 |
| TOTAL | \$0.00 | \$33,464.00 | \$40,000.00 |

CAPITAL 2013 (Page 2)

| | Current Month | Year To Date | Budget |
|------------------------------|---------------|--------------|----------------|
| ADMINISTRATION - REPLACEMENT | | | |
| 10-85-8510 | | | |
| Vehicle Replacement | \$0.00 | \$0.00 | \$45,000.00 |
| TOTAL | \$0.00 | \$0.00 | \$45,000.00 |
| ADMINISTRATION - NEW | | | |
| 10-95-9580 | | | |
| Computers | \$0.00 | \$0.00 | \$15,000.00 |
| TOTAL | \$0.00 | \$0.00 | \$15,000.00 |
| GRAND TOTALS | \$18,000.00 | \$240,360.67 | \$3,143,000.00 |

UPPER BLUE SANITATION DISTRICT
CERTIFICATES OF DEPOSIT
2015

| | <u>Centennial</u> | <u>TOTAL</u> |
|-----------------------|-------------------|----------------|
| Bal. Forward 1/1/2014 | \$2,001,970.11 | \$2,001,970.11 |
| Purchase | | |
| January Interest | \$459.26 | \$459.26 |
| Redemption | | |
| Bal. 1/31/2015 | \$2,002,429.37 | \$2,002,429.37 |
| Purchase | | |
| February Interest | \$416.67 | \$416.67 |
| Redemption | | |
| February 28, 2015 | \$2,002,846.04 | \$2,002,846.04 |
| March Interest | \$329.74 | \$329.74 |
| Redemption | | |
| March 31, 2015 | \$2,003,175.78 | \$2,003,175.78 |
| April Interest | \$374.27 | \$374.27 |
| Redemption | | |
| April 30, 2015 | \$2,003,550.05 | \$2,003,550.05 |
| May Interest | \$362.25 | \$362.25 |
| Redemption | | |
| May 31, 2015 | \$2,003,912.30 | \$2,003,912.30 |
| June Interest | \$374.40 | \$374.40 |
| Purchase | | |
| Redemption | | |
| June 30, 2015 | \$2,004,286.70 | \$2,004,286.70 |
| July Interest | \$362.39 | \$362.39 |
| Purchase | | |
| Redemption | | |
| July 31, 2015 | \$2,004,649.09 | \$2,004,649.09 |
| August Interest | | |
| Purchase | | |
| Interest Paid | | |
| Redemption | | |
| August 31, 2015 | | |
| September Interest | | |
| Purchase | | |
| Redemption | | |
| September 30, 2015 | | |
| October Interest | | |
| Purchase | | |
| Redemption | | |
| October 31, 2015 | | |
| November Interest | | |
| Redemption | | |
| Purchase | | |
| November 30, 2015 | | |
| December Interest | | |
| Redemption | | |
| Purchase | | |
| December 31, 2015 | | |

DATE: August 6, 2015

TO: Andrew Carlberg, District Manager

FROM: Earl Picard, Chief Plant Operator

SUBJECT: Treatment plant operations for July, 2015.

1. Total influent flow for the Upper Blue Treatment Facilities was 54.9 million gallons for the month of July. The flow for the previous July was 52.9 million gallons. There was a 2.0 million gallon increase (3.8%).
2. Solids loading at Farmer's Korner was up for July from 54,666# to 76,291#.
(39.6% increase).
3. We are discharging good water that meets all discharge permit requirements. The phosphorus discharge concentration for July is at 0.008 mg/l (ppm).



Earl

cc: file

PLANT STATISTICS - FARMERS KORNER

| MONTH | FLOW (MG) | | | PHOS (LBS) | | | INF SS (LBS) | | | SLUDGE (TONS) | | |
|-------|-----------|-------|-------|------------|------|------|--------------|--------|--------|---------------|-------|-------|
| | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 |
| JAN | 57.4 | 54.9 | 54.7 | 13.2 | 3.2 | 4.3 | 104118 | 74790 | 77471 | 75.4 | 59.9 | 68.6 |
| FEB | 52.3 | 50.0 | 52.3 | 10.7 | 6.7 | 3.2 | 73437 | 79210 | 84259 | 54.2 | 61.0 | 65.6 |
| MAR | 52.6 | 60.4 | 63.7 | 9.5 | 10.6 | 6.5 | 60641 | 86743 | 112427 | 64.6 | 69.0 | 88.6 |
| APR | 40.3 | 64.2 | 53.3 | 6.8 | 6.4 | 3.4 | 54588 | 82592 | 99843 | 47.7 | 21.1 | 89.6 |
| MAY | 66.6 | 80.3 | 59.1 | 8.0 | 5.0 | 2.7 | 42603 | 94940 | 104569 | 26.4 | 52.7 | 22.6 |
| JUN | 43.4 | 61.0 | 59.6 | 4.7 | 3.4 | 4.2 | 60953 | 75395 | 93574 | 38.4 | 58.0 | 59.2 |
| JUL | 52.6 | 52.9 | 54.9 | 7.8 | 7.8 | 2.8 | 67996 | 54666 | 76291 | 53.0 | 57.7 | 71.6 |
| AUG | 54.7 | 50.0 | | 7.1 | 5.8 | | 71829 | 93034 | | 31.2 | 38.3 | |
| SEP | 40.9 | 38.7 | | 4.0 | 3.4 | | 53147 | 41996 | | 31.1 | 41.0 | |
| OCT | 35.6 | 38.4 | | 4.9 | 4.6 | | 78505 | 61870 | | 26.9 | 57.0 | |
| NOV | 36.0 | 38.7 | | 3.4 | 4.0 | | 52500 | 55194 | | 44.0 | 25.3 | |
| DEC | 51.7 | 47.8 | | 4.3 | 6.8 | | 110099 | 62375 | | 58.5 | 65.5 | |
| TOTAL | 584.1 | 637.3 | 397.6 | 84.4 | 67.7 | 27.1 | 830416 | 862805 | 648434 | 551.4 | 606.4 | 465.7 |

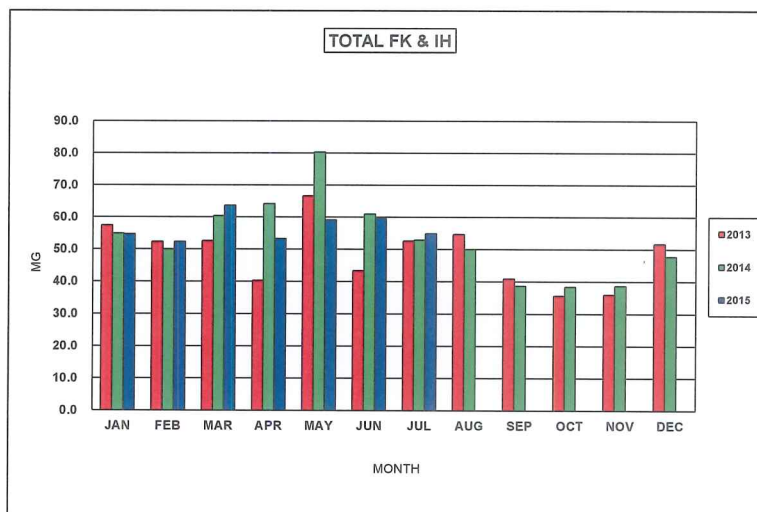
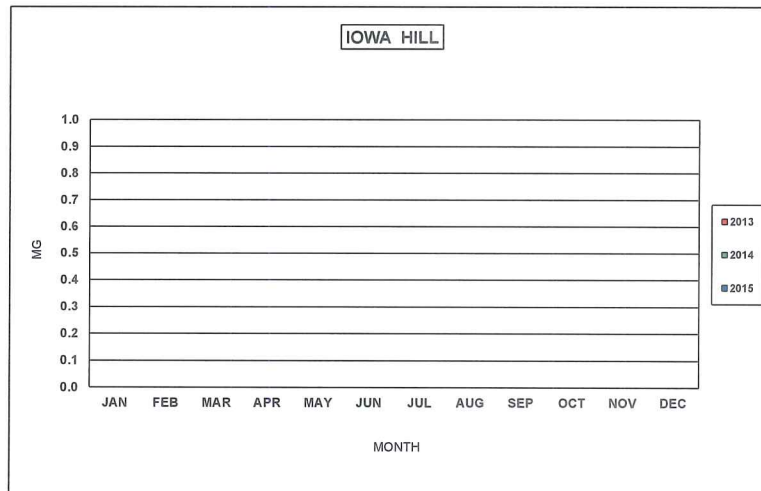
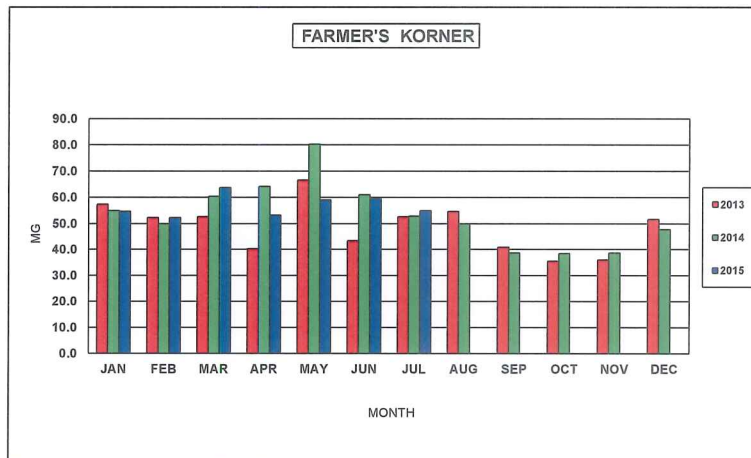
PLANT STATISTICS - IOWA HILL

| MONTH | EFF FLOW (MG) | | | EFF PHOS (LBS) | | | INF SS (LBS) | | |
|-------|---------------|------|------|----------------|------|------|--------------|------|------|
| | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 |
| JAN | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| FEB | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| MAR | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| APR | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| MAY | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| JUN | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| JUL | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| AUG | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| SEP | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| OCT | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| NOV | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| DEC | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |
| TOTAL | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 0 | 0 |

PLANT STATISTICS - TOTAL

| MONTH | EFF FLOW (MG) | | | EFF PHOS (LBS) | | | INF SS (LBS) | | | SLUDGE (TONS) | | |
|-------|---------------|-------|-------|----------------|------|------|--------------|--------|--------|---------------|-------|-------|
| | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 |
| JAN | 57.4 | 54.9 | 54.7 | 13.2 | 3.2 | 4.3 | 104118 | 74790 | 77471 | 75.4 | 59.9 | 68.6 |
| FEB | 52.3 | 50.0 | 52.3 | 10.7 | 6.7 | 3.2 | 73437 | 79210 | 84259 | 54.2 | 61.0 | 65.6 |
| MAR | 52.6 | 60.4 | 63.7 | 9.5 | 10.6 | 6.5 | 60641 | 86743 | 112427 | 64.6 | 69.0 | 88.6 |
| APR | 40.3 | 64.2 | 53.3 | 6.8 | 6.4 | 3.4 | 54588 | 82592 | 99843 | 47.7 | 21.1 | 89.6 |
| MAY | 66.6 | 80.3 | 59.1 | 8.0 | 5.0 | 2.7 | 42603 | 94940 | 104569 | 26.4 | 52.7 | 22.6 |
| JUN | 43.4 | 61.0 | 59.6 | 4.7 | 3.4 | 4.2 | 60953 | 75395 | 93574 | 38.4 | 58.0 | 59.2 |
| JUL | 52.6 | 52.9 | 54.9 | 7.8 | 7.8 | 2.8 | 67996 | 54666 | 76291 | 53.0 | 57.7 | 71.6 |
| AUG | 54.7 | 50.0 | 0.0 | 7.1 | 5.8 | 0.0 | 71829 | 93034 | 0 | 31.2 | 38.3 | 0.0 |
| SEP | 40.9 | 38.7 | 0.0 | 4.0 | 3.4 | 0.0 | 53147 | 41996 | 0 | 31.1 | 41.0 | 0.0 |
| OCT | 35.6 | 38.4 | 0.0 | 4.9 | 4.6 | 0.0 | 78505 | 61870 | 0 | 26.9 | 57.0 | 0.0 |
| NOV | 36.0 | 38.7 | 0.0 | 3.4 | 4.0 | 0.0 | 52500 | 55194 | 0 | 44.0 | 25.3 | 0.0 |
| DEC | 51.7 | 47.8 | 0.0 | 4.3 | 6.8 | 0.0 | 110099 | 62375 | 0 | 58.5 | 65.5 | 0.0 |
| TOTAL | 584.1 | 637.3 | 397.6 | 84.4 | 67.7 | 27.1 | 830416 | 862805 | 648434 | 551.4 | 606.4 | 465.7 |

FACILITY FLOW



To: Andrew Carlberg – District Manager
From: Wally Esquibel – Collection Systems Foreman
Subject: Collection System Report for July 2015
Date: August 6, 2015

1. No backups reported in the month of July
2. District personal have cleaned 20 miles of sewer main in our three year rotation. The guys are doing very well. 5 miles have been CCTVed and we have found areas of concern, will be considering ways of repair.
3. 397 locates have been reviewed, 19 were actual paint on ground
4. Service line inspections up to date, along with new sewer mains
5. Fleet maintenance on going

MANAGER REPORT

08-2015

1) 2016 Budget

We are in the initial stages of developing the budget for 2016. Repair and maintenance will be the focus of the 2016 budget. We will provide a line item for miscellaneous line extensions to address issues as they arise. We are also planning to start up Iowa Hill so additional utilities will be budgeted. The 1st draft will be presented to the Board in September.

- 2) We recently hired the new administrative clerk position. Nancy Scott comes to us from Summit School District. We will be making arrangements for her to reside in one of the District's housing units.
- 3) Construction in the 97 subdivision will begin the second or third week in August.
- 4) I have been researching a new technology which will increase the capacity of the clarifiers at South Blue WWTP. If the State approves the concept we will begin a pilot study. If this study is successful then we might have to expand the building at South Blue saving \$1-\$2 million dollars.
- 5) Our Permit negotiations with the health Department have been successful. We were able to reduce the amount of monitoring, adjust the pH limit and eliminate most of the metals. All cost savings to the District.
- 6)