

Upper Blue Sanitation District
Board of Directors Meeting
Thursday May 9, 2013 @ 5:30 PM

I. ROLL CALL:

Mr. Allyn Mosher called the meeting to order at 5:30 PM. Mr. Allyn Mosher, Mr. Ken Trausch, Mr. Barrie Stimson and Mr. Michael Turek via telephone answered "present" at roll call.

Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

II. MINUTES:

April 11, 2013 minutes: Mr. Trausch made a motion to approve the April 11, 2013 Board of Directors meeting minutes as amended. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS:

Mr. Allyn Mosher opened the Public Hearing, there was no one present from the public.

A. Resolution 2, Series 2013, Inclusion Lots 34/35, 0309 CR 535 Breckenridge Park Estates: Mr. Carlberg said that the inclusion for lots 34/35 Breckenridge Park Estates was advertised in the Summit County Journal and the District did not receive any comments. The main sewer line will need to be extended in accordance with the District's line extension policies. Mr. Carlberg recommended that the Board approve Resolution 2, Series 2013.

Mr. Trausch made a motion to approve Resolution 2, Series 2013 for the inclusion of lots 34/35 Breckenridge Park Estates. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

B. Resolution 3, Series 2013, Inclusion Lot 36, 0328 CR 535 Breckenridge Park Estates: Mr. Carlberg said that the inclusion for lot 36 Breckenridge Park Estates was advertised in the Summit County Journal and the District did not receive any comments. The main sewer line will need to be extended in accordance with the District's line extension policies. Mr. Carlberg recommended that the Board approve Resolution 3, Series 2013.

Mr. Trausch made a motion to approve Resolution 3, Series 2013 for the inclusion of lot 36 Breckenridge Park Estates. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

C. Resolution 4, Series 2013, Inclusion Lot 38, Ten Mile Vista, Filing #1:

Mr. Carlberg said that the inclusion of lot 38 Ten Mile Vista, Filing #1 was advertised in the Summit County Journal and the District did not receive any comments. The main sewer line will need to be extended in accordance with the District's line extension policies. Mr. Carlberg reported that Mr. Bigelow had contacted him and they met at lot 38 to look at the property and discuss how the sewer line extension would be run, so as not to cut down too many trees. Mr. Carlberg recommended that the Board approve Resolution 4, Series 2013.

Mr. Trausch made a motion to approve Resolution 4, Series 2013 for the inclusion of lot 38 Ten Mile Vista, Filing #1. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors during the work session.

Mr. Stimson made a motion to approve the bills as submitted. Mr. Trausch seconded the motion.

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VI. FINANCIAL REPORT:

The Financial report was discussed by the Board of Directors.

VII. MONTHLY REPORTS:

D. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session. The Board discussed the new Farmers Korner plant warranty issue, which still needs to be resolved with the HSI high speed turbo blowers.

E. Manager Report:

The Manager's report was discussed by the Board of Directors during the work session.

-Redline Construction Dispute:

To date the District has not had any further communication.

-Town of Breckenridge:

Mr. Carlberg reported that he met with Town of Breckenridge Council member Gary Gallagher to discuss several issues. Mr. Carlberg said that they discussed the operation of the District's facilities, water reuse, water rights, the new water plant and the pumpback. Mr. Carlberg said that the conversation was positive and informative.

-BHH Partners 179(d):

At the end of the last Board meeting the Board required BHH Partners to contact Carollo Engineering to determine their interest in participating in the 179(d) tax benefit. Mr. Carlberg was not to take any further action.

-Service to Blue Rock Springs:

Mr. Carlberg reported that he is working on acquiring several easements for lift stations and a sewer main line. Once the easements are complete the District will call a meeting of the property owners to discuss the service options.

VIII. OLD BUSINESS:

F. IRS 179(d) Tax Refund Request – BHH Partners:

Mr. Mark Hogan of BHH Partners was present at the Board meeting. At the last Board meeting the Board required BHH to contact Carollo Engineering to determine their interest in participating in the 179(d) tax benefit. Mr. Hogan reported that he contacted Carollo Engineering and Carollo's controller responded in a letter that Carollo is not interested in pursuing the 179(d) tax benefit. The Board asked Mr. Hogan to have the attorney for BHH Partner's draw up an indemnification of any future claims related to 179(d) against the District.

Mr. Stimson made a motion to approve the request by BHH Partners for the 179(d) tax benefit and to authorize the Manager to sign the 179(d) paperwork once the Indemnification has been reviewed by the District's attorney. In addition, BHH Partners is responsible for all legal fees. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.

IX. NEW BUSINESS:

G. Review and Award Administration Building Contract:

Mr. Carlberg reported that the bid opening was initially delayed due to questions about utility locates. The District has resolved that issue with the inclusion of a \$5,000.00 allowance for utility and pipe locations.

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The General Contractors that submitted bids were M Squared Construction in the amount of \$118,986.00 and CTM Construction in the amount of \$102,350.00. Included in the bid were several other allowances which would cover unforeseen conditions when the building is brought back to level. There are several alternates that are not included in the bid which relate to repair or replacement of the windows once the building is leveled. The District has received pricing for the repair or replacement of the windows. After review of the bids and discussing with Jerry Westhoff, the engineer on the project, both companies are qualified and generally use local sub contractors. Mr. Carlberg said that he would recommend accepting the low bid from CTM Construction in the amount of \$102,350.00.


Mr. Stimson made a motion to accept the bid from CTM Construction in the amount of \$102,350.00. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.


X. CORRESPONDENCE:

Mr. Carlberg reminded the Board that the open house for the new Farmer Korner plant is on June 14, 2013 at 3:00 PM.

XI. ADJOURN:

Mr. Trausch made a motion to adjourn the meeting at 6:09 PM. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.


Mr. Allyn Mosher, Secretary


Mr. Barrie Stimson

Memorandum

To: Andy Carlberg
From: Marjorie Borsina
Date: May 3, 2013
Re: Financial Update

-The District's Financial Records are in good order.

-We have not received all of the April 2013 bills. Therefore, the April 2013 Financial Statements are a preliminary draft for your review.

-The 2012 audit with Holscher, Mayberry & Company, LLC was conducted during the week of April 22, 2013. I have included in the Board packet a copy of the audit engagement letter and a letter addressed to the Board of Directors from Holscher, Mayberry & Company, LLC. During the next few weeks Holscher, Mayberry & Company, LLC will be drafting the District's 2012 audited Financial Statements. I will advise as to when Holscher, Mayberry & Company, LLC will be making the audit presentation to the Board.

-The 2012 year end additions have been made to the Capital Assets and Accumulated Depreciation accounts.

Marjorie

Holscher, Mayberry & Company, LLC

Certified Public Accountants

Member of the American Institute of Certified Public Accountants
Governmental Audit Quality Center
and Private Company Practice Section

April 22, 2013

To the Board of Directors
Upper Blue Sanitation District

We are engaged to audit the financial statements of the business-type activities and major fund of the Upper Blue Sanitation District for the year ended December 31, 2012. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process. If you have any questions or concerns that you would like for us to include as part of our audit procedures, please feel free to contact us directly.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated April 22, 2013, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Other Information in Documents Containing Audited Financial Statements

Our responsibility for the supplementary information accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will communicate our significant findings at the conclusion of the audit. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit on approximately April 22, 2013, and issue our report no later than June 30, 2013.

This information is intended solely for the use of the Board of Directors and management of the Upper Blue Sanitation District and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,



Timothy P. Mayberry, Principal
Holscher, Mayberry & Company, LLC
(303) 906-0744 Direct
tpmayberry@hmcpcas.biz

Holscher, Mayberry & Company, LLC

Certified Public Accountants

Member of the American Institute of Certified Public Accountants
Governmental Audit Quality Center
and Private Company Practice Section

April 22, 2013

Upper Blue Sanitation District
PO Box 1216
Breckenridge, CO 80424-1216

We are pleased to confirm our understanding of the services we are to provide the Upper Blue Sanitation District for the year ended December 31, 2012. We will audit the financial statements of the business-type activities, and major fund, which collectively comprise the entity's basic financial statements, of the Upper Blue Sanitation District of and for the year ended December 31, 2012. The following supplementary information accompanying the basic financial statements is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. Our audit will be conducted in accordance with U.S. generally accepted auditing standards and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of the controls. The objectives of internal control are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorizations and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. You are also responsible for all management decisions and functions; for designating an individual with suitable skill, knowledge, or experience to oversee our financial statement preparation services and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for making all financial records and related information available to us. We understand that you will provide us with such information required for our audit and that you are responsible for the accuracy and completeness of that information. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects

of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Upper Blue Sanitation District and the respective changes in financial position and where applicable, cash flows, in conformity with U.S. generally accepted accounting principles.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud or illegal acts affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations and for taking timely and appropriate steps to remedy any fraud, illegal acts, or violations of contracts or grant agreements that we may report.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

In planning and performing our audits, we will consider the internal control sufficient to plan the audit in order to determine the nature, timing, and extent of our auditing procedures for the purpose of expressing our opinions on the Upper Blue Sanitation District's financial statements.

An audit is not designed to provide assurance on internal control or to identify reportable conditions. However, we will inform the governing body or audit committee of any matters involving internal control and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

Audit Procedures—Compliance

Identifying and ensuring that the Upper Blue Sanitation District complies with laws, regulations, contracts, and agreements is the responsibility of management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Upper Blue Sanitation District's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Audit Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers. We do not anticipate the use of any third party providers during the completion of your audit and will notify you if circumstances change in that regard prior to the use of any third parties.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing. We understand that as part of your audit, we may prepare adjusting journal entries necessary to properly report all accounting transactions according to generally accepted accounting principles and you acknowledge that you will be required to review and approve those entries. We also understand that as part of our audit, we may prepare the draft financial statements and related notes. If we prepare the financial statements and related notes, you will designate a competent employee to oversee our services and will make all management decisions and perform all management functions. You will review, approve, and accept responsibility for those financial statements and related notes.

We expect to begin our audit on approximately April 22, 2013 and to issue our reports no later than June 30, 2013. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$8,100. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Upper Blue Sanitation District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Holscher, Mayberry & Company, LLC

RESPONSE:

This letter correctly sets forth the understanding of the Upper Blue Sanitation District.

By: 

Title: *Manager*

Date: *4-23-13*

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
April 30, 2013 and April 30, 2012

	<u>2013</u>	<u>2012</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ -	-
Checking-Wells Fargo Bank	10,879,610	9,002,350	1,877,260
Cash on Deposit with CWRPDA	-	-	-
ColoTrust Prime	3,639,679	3,637,984	1,695
Total Cash and Equivalents	14,519,489	12,640,534	1,878,955
Investments			
FK Construction Retainage Escrow	-	429,481	(429,481)
Cert. of Deposit & Treasuries	2,011,146	1,508,786	502,360
Total Investments	2,011,146	1,938,267	72,879
Other Current Assets			
Receivables-Utility + Spec. Assessments	133,782	206,627	(72,845)
Developer/Contractor Escrow	122,244	122,244	-
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	199,589	211,762	(12,173)
Prepaid Expenses	91,847	328,817	(236,970)
Loan Issuance Costs (Net)	-	139,249	(139,249)
Total Other Assets	547,462	1,008,699	(461,237)
Total Current Assets:	17,078,097	15,587,500	1,490,597
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	69,583	-
Sewer Lines	13,460,838	13,368,225	92,613
Treatment Plants	76,476,994	75,663,825	813,169
Office Equipment	210,830	210,830	-
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	849,019	821,984	27,035
Upper Blue System Costs	4,321,429	3,587,750	733,679
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	97,709,801	96,043,305	1,666,496
Less Accumulated Depreciation	(27,843,721)	(25,913,128)	(1,930,593)
Net Property Plant and Equipment :	69,866,080	70,130,177	(264,097)
Total Assets:	86,944,177	85,717,677	1,226,500

Liabilities

	<u>2013</u>	<u>2012</u>	<u>Increase</u> <u>(Decrease)</u>
Current Liabilities:			
Accounts Payable	68,328	129,188	(60,860)
Construction/Developer Escrow	122,244	122,244	-
Earned Employee Benefits	121,784	121,416	368
Unearned User Fees	876,209	866,456	9,753
Interest Payable	155,577	164,671	(9,094)
Loan Payable (Current Portion)	913,365	890,595	22,770
Retainage Payable-Construction in Progress	-	429,481	(429,481)
Retainage Payable-Blue River	49,063	-	49,063
Employee Housing Deposit Payable	1,250	1,250	-
Total Current Liabilities:	2,307,820	2,725,301	(417,481)
Long Term Liabilities:			
Loan Payable	9,290,474	10,203,839	(913,365)
Total Long Term Liabilities:	9,290,474	10,203,839	(913,365)
Total Liabilities	11,598,294	12,929,140	(1,330,846)
Net Assets			
Invested in Capital Assets, Net of Related Debt	59,444,399	58,871,070	573,329
Unrestricted Net Assets	11,901,484	11,917,467	(15,983)
Unrestricted Net Assets - Nutrient Reserve	4,000,000	2,000,000	2,000,000
Total Contributed Capital	75,345,883	72,788,537	2,557,346
Total Liabilities and Equity	86,944,177	85,717,677	1,226,500

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
April 30, 2013

	2013 <u>April</u>	2013 <u>Year To Date</u>	2013 <u>Approved Budget</u>	2013 <u>Uncollected</u>	2013 <u>% Uncol/Col</u>
Operating Revenue					
Sewer User Fees	437,544	1,747,535	5,231,574	3,484,039	67
Tap Inspection Fees	900	2,000	7,000	5,000	71
Miscellaneous Revenue	0	7,791	1,000	(6,791)	(679)
Camper Dump Fees	0	0	3,000	3,000	100
Late Fees	(129)	8,947	25,000	16,053	64
Line Extension Fees	0	0	25,000	25,000	100
Rental Income	3,750	15,000	40,000	25,000	63
Total Operating Revenue	<u>442,065</u>	<u>1,781,273</u>	<u>5,332,574</u>	<u>3,551,301</u>	<u>67</u>
Miscellaneous Revenue					
Interest on Loan Payments	838	3,519	9,000	5,481	61
Plant Investment Fees	233,186	498,460	400,000	(98,460)	(25)
Inclusion Fees	1,200	1,200	30,000	28,800	96
Interest on Investments	1,979	7,655	18,000	10,345	0
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	<u>237,203</u>	<u>510,834</u>	<u>457,000</u>	<u>(59,315)</u>	<u>(13)</u>
Total Revenue	<u>679,268</u>	<u>2,292,107</u>	<u>5,789,574</u>	<u>3,497,467</u>	<u>60</u>

Administration Expense	2013 April	2013 Year to Date	2013 Approved Budget	2013 Available	2013 % Available
Payroll & Employee Benefits					
Salaries	82,855	330,953	1,139,399	808,446	71
Overtime	1,156	6,328	45,000	38,672	86
FICA-Admn	5,124	20,573	74,000	53,427	72
Medicare-Admin	1,198	4,811	19,000	14,189	75
401K Contributions	6,061	24,220	80,000	55,780	70
Worker's Compensation Insurance	270	5,136	19,000	13,864	73
Health Insurance	20,086	80,345	256,238	175,893	69
Total	116,750	472,366	1,632,637	1,160,271	71
Office Supplies	0	1,287	4,000	2,713	68
Telephone	1,217	4,606	16,500	11,894	72
Business Expenses	2,410	20,496	32,000	11,504	36
Legal Counsel	0	3,880	50,000	46,120	92
Education	2,823	5,633	25,000	19,367	77
Audit & Accounting	6,000	6,000	9,000	3,000	33
Legal Publications	50	1,753	12,000	10,247	85
Board Members	500	2,000	6,000	4,000	67
Elections	0	0	0	0	0
Computer Expenses	813	3,713	9,000	5,287	59
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	3,356	4,958	13,000	8,042	62
Insurance - General	10,108	40,432	115,000	74,568	65
Insurance - Deductible	0	109	1,000	891	89
Engineering	0	17,601	100,000	82,399	82
Tools	0	985	3,500	2,515	72
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	2,908	7,000	4,092	58
Safety	0	553	4,000	3,447	86
Summit Water Quality	14,021	14,021	12,000	(2,021)	(17)
Building Maintenance	351	4,364	17,000	12,636	74
Employee Housing Maintenance	0	1,073	20,000	18,927	95
Employee Housing Utilities	676	2,084	3,000	916	31
Total Administration	159,075	610,822	2,093,637	1,482,815	71
Iowa Hill Plant Expenses					
Utilities					
Gas	1,383	5,930	6,000	70	1
Electric	2,535	11,193	50,000	38,807	78
Freight	0	70	2,000	1,930	97
Equipment Repairs	0	362	25,000	24,638	99
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	7,755	9,401	25,000	15,599	62
Laboratory Supplies	185	5,789	15,000	9,211	61
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	7,000	7,000	100
Supplies	0	0	3,000	3,000	100
Total Iowa Hill	11,858	32,745	143,000	110,255	77

	<u>2013 April</u>	<u>2013 Year to Date</u>	<u>2013 Approved Budget</u>	<u>2013 Available</u>	<u>2013 % Available</u>
Farmers Korner Expenses					
Utilities					
Gas	929	27,671	75,000	47,329	63
Electric	33,920	143,360	550,000	406,640	74
Freight	1,232	9,428	25,000	15,572	62
Equipment Repairs	10,758	24,998	60,000	35,002	58
Chemicals	23,249	170,969	350,000	179,031	51
Supplies	575	2,099	15,000	12,901	86
Contracted Repairs	1,000	1,341	15,000	13,659	91
Dumpster Charges	995	3,980	14,000	10,020	72
Biomonitoring	0	1,424	7,000	5,576	80
Discharge Permit	0	153	17,000	16,847	99
Composting	8,302	36,068	115,000	78,932	69
Site Monitoring	491	5,722	25,000	19,278	77
Sludge Hauling Costs	4,950	22,050	55,000	32,950	60
State Health Fees	0	0	2,500	2,500	100
Total Farmers Korner	86,401	449,263	1,325,500	876,237	66
Collection Expenses					
Utilities	2,135	7,900	18,000	10,100	56
Vehicle Expense	411	7,416	27,000	19,584	73
Line Cleaner Expenses	791	791	5,000	4,209	84
Manhole Repairs/Line Repairs	124	15,844	120,000	104,156	87
Equipment Repairs	45	1,203	9,000	7,797	87
CCTV Expense	0	0	3,500	3,500	100
Total Collection	3,506	33,154	182,500	149,346	82
Replacement Capital					
Administration	5,964	17,527	120,000	102,473	85
Plant:					
IH	1,650	11,912	275,000	263,088	96
FK	10,755	19,463	613,000	593,537	97
Upper Blue	0	10,648	10,000	(648)	0
Collection	0	9,510	470,000	460,490	98
Misc	1,312	0	0	0	0
Vehicle	28,351	28,351	0	(28,351)	0
Total Replacement Capital	48,032	97,411	1,488,000	1,390,589	93
Non Operating Expenses					
Bond Principal	0	221,246	913,365	692,119	76
Bond Interest	0	186,693	372,948	186,255	50
Total Non Operating	0	407,939	1,286,313	878,374	68

April Financial Statement Cont.

Pg. 4

	<u>2013</u> <u>April</u>	<u>2013</u> <u>Year to Date</u>	<u>2013</u> <u>Approved Budget</u>	<u>2013</u> <u>Available</u>	<u>2013</u> <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	0	25,000	25,000	100
FK	0	2,386	85,000	82,614	97
Upper Blue	0	1,165	65,000	63,835	98
Collection	0	0	305,000	305,000	100
Administration	0	0	0	0	0
Total Capital Outlay	<u>0</u>	<u>3,551</u>	<u>480,000</u>	<u>476,449</u>	<u>99</u>
Total Expenses	<u>308,872</u>	<u>1,634,885</u>	<u>6,998,950</u>	<u>5,364,065</u>	<u>77</u>
Revenue Less Expenses	<u>370,396</u>	<u>657,222</u>	<u>(1,209,376)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
April 30, 2013 vs. April 30, 2012

	2013 <u>April</u>	2012 <u>April</u>	2013 <u>Year To Date</u>	2012 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Operating Revenue					
Sewer User Fees	437,544	432,437	1,747,535	1,731,185	16,350
Tap Inspection Fees	900	700	2,000	1,100	900
Miscellaneous Revenue	0	0	7,791	2,400	5,391
Camper Dump Fees	0	0	0	100	(100)
Late Fees	(129)	(3,109)	8,947	9,608	(661)
Line Extension Fees	0	8,507	0	17,217	(17,217)
Rental Income	3,750	3,750	15,000	15,000	0
Total Operating Revenue	442,065	442,285	1,781,273	1,776,610	4,663
Miscellaneous Revenue					
Interest on Loan Payments	838	1,149	3,519	4,118	(599)
Plant Investment Fees	233,186	144,800	498,460	376,823	121,637
Inclusion Fees	1,200	12,320	1,200	17,889	(16,689)
Interest on Investments	1,979	1,833	7,655	7,953	(298)
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Reven	237,203	160,102	510,834	406,783	104,650
Total Revenue	679,268	602,387	2,292,107	2,183,393	108,714

Administration Expense	2013 <u>April</u>	2012 <u>April</u>	2013 <u>Year to Date</u>	2012 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Payroll & Employee Benefits					
Salaries	82,855	82,237	330,953	325,987	4,966
Overtime	1,156	4,116	6,328	12,458	(6,130)
FICA-Admin	5,124	5,271	20,573	20,649	(76)
Medicare-Admin	1,198	1,232	4,811	4,829	(18)
401K Contributions	6,061	6,004	24,220	23,450	770
Worker's Compensation Insu	270	(732)	5,136	3,152	1,984
Health Insurance	20,086	18,245	80,345	72,998	7,347
Total	116,750	116,373	472,366	463,523	8,843
Office Supplies	0	407	1,287	873	414
Telephone	1,217	1,219	4,606	4,785	(179)
Business Expenses	2,410	3,947	20,496	17,054	3,442
Legal Counsel	0	1,334	3,880	21,063	(17,183)
Education	2,823	774	5,633	2,033	3,600
Audit & Accounting	6,000	0	6,000	6,000	0
Legal Publications	50	2,000	1,753	5,143	(3,390)
Board Members	500	500	2,000	2,000	0
Elections	0	0	0	21	(21)
Computer Expenses	813	662	3,713	2,271	1,442
Copy Machine & Supply	0	0	0	400	(400)
Postage & Meter Rent	3,356	1,960	4,958	5,027	(69)
Insurance - General	10,108	9,142	40,432	36,567	3,865
Insurance - Deductible	0	0	109	0	109
Engineering	0	3,378	17,601	12,828	4,773
Tools	0	0	985	212	773
Radios	0	0	0	1,104	(1,104)
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	0	2,908	2,321	587
Safety	0	576	553	2,156	(1,603)
Summit Water Quality	14,021	11,531	14,021	11,531	2,490
Building Maintenance	351	2,449	4,364	4,805	(441)
Employee Housing Maintena	0	705	1,073	5,856	(4,783)
Employee Housing Utilities	676	600	2,084	2,481	(397)
Total Administration	159,075	157,557	610,822	610,054	768
Iowa Hill Plant Expenses					
Utilities					
Gas	1,383	1,591	5,930	7,660	(1,730)
Electric	2,535	7,366	11,193	43,392	(32,199)
Freight	0	0	70	5,164	(5,094)
Equipment Repairs	0	0	362	2,439	(2,077)
Chemicals	0	0	0	19,812	(19,812)
Contracted Repairs	7,755	991	9,401	8,569	832
Laboratory Supplies	185	2,169	5,789	5,279	510
Biomonitoring	0	0	0	2,254	(2,254)
Discharge Permit	0	0	0	0	0
Supplies	0	291	0	1,162	(1,162)
Total Iowa Hill	11,858	12,408	32,745	95,731	(62,986)

April Comparative Statement Cont.

Pg. 3

	<u>2013</u> <u>April</u>	<u>2012</u> <u>April</u>	<u>2013</u> <u>Year to Date</u>	<u>2012</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	929	3,360	27,671	26,218	1,453
Electric	33,920	34,250	143,360	141,014	2,346
Freight	1,232	1,885	9,428	7,513	1,915
Equipment Repairs	10,758	14,221	24,998	19,923	5,075
Chemicals	23,249	17,819	170,969	106,377	64,592
Supplies	575	2,581	2,099	2,667	(568)
Contracted Repairs	1,000	883	1,341	2,286	(945)
Dumpster Charges	995	995	3,980	3,980	0
Biomonitoring	0	0	1,424	1,327	97
Discharge Permit	0	0	153	0	153
Composting	8,302	4,190	36,068	24,921	11,147
Site Monitoring	491	4,356	5,722	8,109	(2,387)
Sludge Hauling Costs	4,950	2,025	22,050	15,025	7,025
State Health Fees	0	0	0	0	0
Total Farmers Korner	86,401	86,565	449,263	359,360	89,903
Collection Expenses					
Utilities	2,135	1,205	7,900	4,448	3,452
Vehicle Expense	411	2,850	7,416	8,225	(809)
Line Cleaner Expenses	791	18,146	791	19,737	(18,946)
Manhole Repairs/Line Repai	124	6,102	15,844	23,194	(7,350)
Equipment Repairs	45	126	1,203	1,157	46
CCTV Expense	0	0	0	0	0
Total Collection	3,506	28,429	33,154	56,761	(23,607)
Replacement Capital					
Administration	5,964	0	17,527	0	17,527
Plant					
IH	1,650	0	11,912	0	11,912
FK	10,755	0	19,463	4,331	15,132
Upper Blue	0	0	10,648	0	10,648
Collection	0		9,510		
Misc	1,312	5,288	0	9,743	(9,743)
Vehicle	28,351	0	28,351	0	28,351
Total Replacement Capital	48,032	5,288	97,411	14,074	73,827
Non Operating Expenses					
CWRPDA Loan Principal	0	0	221,246	42,884	178,362
Loan Interest	0	0	186,693	127,667	59,026
Total Non Operating	0	0	407,939	170,551	237,388

April Comparative Statement Cont.

Pg. 4

	<u>2013</u> <u>April</u>	<u>2012</u> <u>April</u>	<u>2013</u> <u>Year to Date</u>	<u>2012</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Capital Outlay					
Plant-IH-CO	0	0	0	0	0
Plant-FK-CO	0	17,033	2,386	691,608	(689,222)
Plant-South Blue-CO	0	0	1,165	0	1,165
Collection	0	1,692	0	17,827	(17,827)
Administration	0	0	0	0	0
Total Capital Outlay	<u>0</u>	<u>18,725</u>	<u>3,551</u>	<u>709,435</u>	<u>(705,884)</u>
Total Expenses	<u>308,872</u>	<u>308,972</u>	<u>1,634,885</u>	<u>2,015,966</u>	<u>(390,591)</u>
Revenue Less Expenses	<u>370,396</u>	<u>293,415</u>	<u>657,222</u>	<u>167,427</u>	<u>489,795</u>

CAPITAL 2013

	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
Upgrade Blowers	\$0.00	\$0.00	\$300,000.00
Sump Pump Replacement - East Plant	\$0.00	\$0.00	\$25,000.00
Filter Valves/Actuators - South Plant	\$0.00	\$0.00	\$50,000.00
Effluent Flow Meter - South Plant	\$0.00	\$0.00	\$5,000.00
Alum Pump System	\$0.00	\$8,708.64	\$20,000.00
Lighting Refurbish	\$0.00	\$0.00	\$10,000.00
Gen Set Roof	\$0.00	\$0.00	\$50,000.00
Telemetry Upgrade	\$0.00	\$0.00	\$115,000.00
Digester Air Flow Meter	\$0.00	\$0.00	\$18,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$20,000.00
Lighting	\$7,398.00	\$7,398.00	
Bulk Storage Tank	\$3,356.80	\$3,356.80	
TOTAL	\$10,754.80	\$19,463.44	\$613,000.00
FARMERS KORNER - NEW			
10-95-9540			
Fence for Storage Yard	\$0.00	\$0.00	\$50,000.00
Spare VFD Influent Pump	\$0.00	\$0.00	\$15,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$2,386.48	\$20,000.00
TOTAL	\$0.00	\$2,386.48	\$85,000.00
IOWA HILL - REPLACEMENT			
10-85-8522			
Refurbish BAF's, Filters	\$0.00	\$10,262.73	\$250,000.00
Replace Flow Control Valves with Electric	\$1,649.70	\$1,649.70	\$25,000.00
TOTAL	\$1,649.70	\$11,912.43	\$275,000.00
IOWA HILL - NEW			
10-95-9510			
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$0.00	\$25,000.00
SOUTH BLUE - REPLACEMENT			
10-85-8526			
Miscellaneous Equipment Replace/Repair	\$0.00	\$10,648.13	\$10,000.00
TOTAL	\$0.00	\$10,648.13	\$10,000.00
SOUTH BLUE - NEW			
10-95-9590			
Blue River Master Plan	\$0.00	\$0.00	\$30,000.00
Blue River Lift Station Landscaping	\$0.00	\$0.00	\$25,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$1,164.75	\$10,000.00
TOTAL	\$0.00	\$1,164.75	\$65,000.00
COLLECTION - REPLACEMENT			
10-85-8530			
Woodmore Repairs I/I and Lining	\$1,312.50	\$1,312.50	\$200,000.00
Town of Breckenridge Repairs/slipline	\$0.00	\$0.00	\$80,000.00
Miscellaneous Line Extensions/Redline	\$0.00	\$0.00	\$100,000.00
Mapping	\$0.00	\$8,197.50	\$25,000.00
Replace Main LS - Peak 7	\$0.00	\$0.00	\$30,000.00
Replace Individual Lift Stations	\$0.00	\$0.00	\$25,000.00
TOTAL	\$1,312.50	\$9,510.00	\$460,000.00
COLLECTION - NEW			
10-95-9520			
New LS Pump - Blue River	\$0.00	\$0.00	\$20,000.00
Miscellaneous Line Extension	\$0.00	\$0.00	\$260,000.00
TOTAL	\$0.00	\$0.00	\$280,000.00
VEHICLE - RC			
10-85-8550			
Vehicle Replacement	\$28,350.76	\$28,350.76	\$35,000.00
TOTAL	\$28,350.76	\$28,350.76	\$35,000.00
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Administration Building Repair	\$5,964.49	\$17,527.40	\$80,000.00
Equipment/Car Replacement	\$0.00	\$0.00	\$40,000.00
TOTAL	\$5,964.49	\$17,527.40	\$120,000.00
GRAND TOTALS	\$48,032.25	\$100,963.39	\$1,968,000.00

UPPER BLUE SANITATION DISTRICT
CERTIFICATES OF DEPOSIT
2013

	<u>MILLENNIUM</u>	<u>TOTAL</u>
Bal. Forward 1/1/2013	\$2,009,036.74	\$2,009,036.74
January Interest	\$551.70	\$551.70
Redemption		\$0.00
Bal. 1/31/2012	\$2,009,588.44	\$2,009,588.44
February Interest	\$499.48	\$499.48
Redemption		\$0.00
February 28, 2012	\$2,010,087.92	\$2,010,087.92
March Interest	\$502.13	\$502.13
Redemption		\$0.00
March 31, 2012	\$2,010,590.05	\$2,010,590.05
April Interest	\$556.00	\$556.00
Redemption		\$0.00
April 30, 2012	\$2,011,146.05	\$2,011,146.05
May Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
May 31, 2012		\$0.00
June Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
June 30, 2012		\$0.00
July Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
July 31, 2012		\$0.00
August Interest		\$0.00
Purchase		\$0.00
Interest Paid		
Redemption		\$0.00
August 31, 2012		\$0.00
September Interest		\$0.00
Purchase		
Redemption		
September 30, 2012		\$0.00
October Interest		\$0.00
Purchase		
Redemption		
October 31, 2012		\$0.00
November Interest		\$0.00
Redemption		
Purchase		
November 30, 2012		\$0.00
December Interest		\$0.00
Redemption		\$0.00
Purchase		\$0.00
December 31, 2012		\$0.00

DATE: May 1, 2013

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for April, 2013.

1. Total influent flow for the Upper Blue Treatment Facilities was 40.3 million gallons for the month of April. The flow for the previous April was 45.9 million gallons. There was a 5.6 million gallon decrease (12.2%).
2. Solids loading at Farmer's Korner was down for April from 149,764# to 54,588# (63.3% decrease). This dramatic reduction is due to the Colorado Department of Health changing our permit influent sampling point from before the bar screens to after the bar screens. That has greatly reduced the solids test results. There is also the factor that the Iowa Hill Treatment Facility is no longer wasting into Farmer's Korner.
3. The major warranty issue still to be resolved is with the HSI high speed turbo blowers. One blower out of the 4 has yet to be returned. HSI has been unable to fix the blower permanently or in a timely fashion according to the warranty specifications.
4. We are discharging good water that meets all discharge permit requirements. The average phosphorus discharge concentration is at 0.014mg/l (ppm).
5. The South Blue River project is complete along with sound barriers having been installed in the blower room.


Greg

cc: A. Carlberg
cc: file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	31.2	41.4	57.4	1.9	1.8	13.2	132341	201554	104118	54.5	43.2	75.4
FEB	29.0	38.1	52.3	2.0	2.9	10.7	180701	123132	73437	35.8	35.0	54.2
MAR	35.8	60.6	52.6	2.9	14.5	9.5	155768	172780	60641	59.0	66.1	64.6
APR	35.7	45.9	40.3	1.4	11.0	6.6	137501	149764	54588	46.0	21.5	47.7
MAY	44.3	38.9		0.7	4.8		67212	86021		41.8	31.1	
JUN	30.2	35.7		1.0	5.8		72034	72201		55.6	39.0	
JUL	37.0	52.5		0.9	10.6		66111	131823		62.6	54.9	
AUG	31.2	46.6		2.5	8.0		123291	155732		48.1	62.5	
SEP	20.4	34.4		1.5	8.4		87790	59961		28.3	24.5	
OCT	17.6	30.3		0.7	5.2		43008	58517		20.7	36.0	
NOV	18.2	34.9		1.0	8.4		63296	96343		47.1	15.8	
DEC	30.3	49.1		1.0	10.8		76814	67806		35.4	20.4	
TOTAL	360.9	508.4	202.6	17.5	92.2	40.0	1205867	1375634	292784	534.9	450.0	241.9

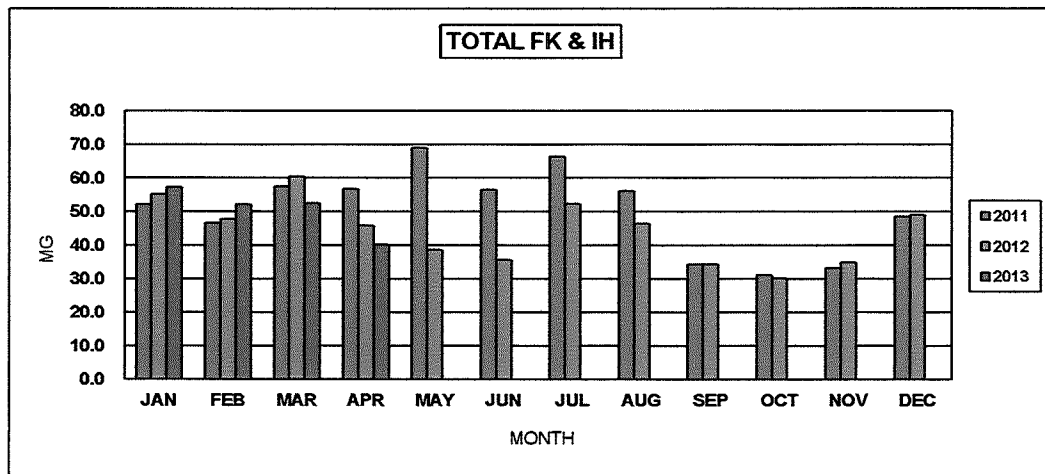
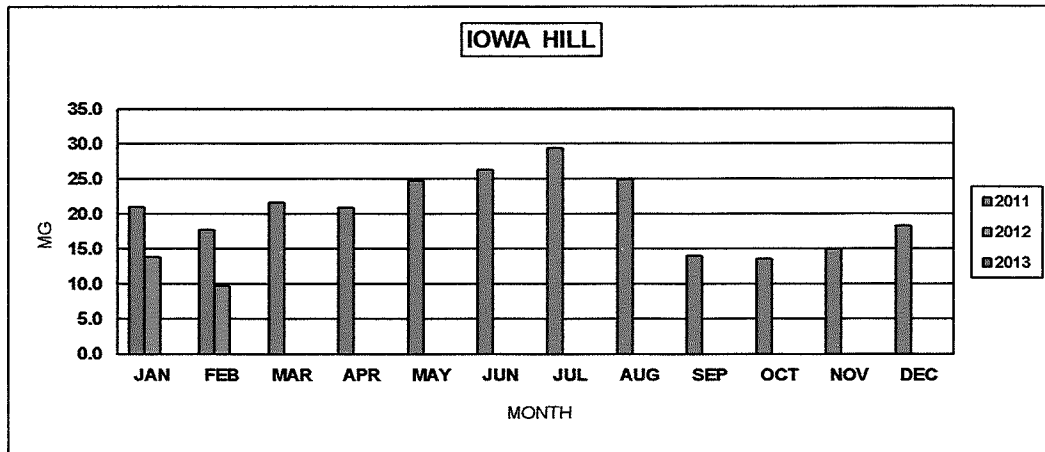
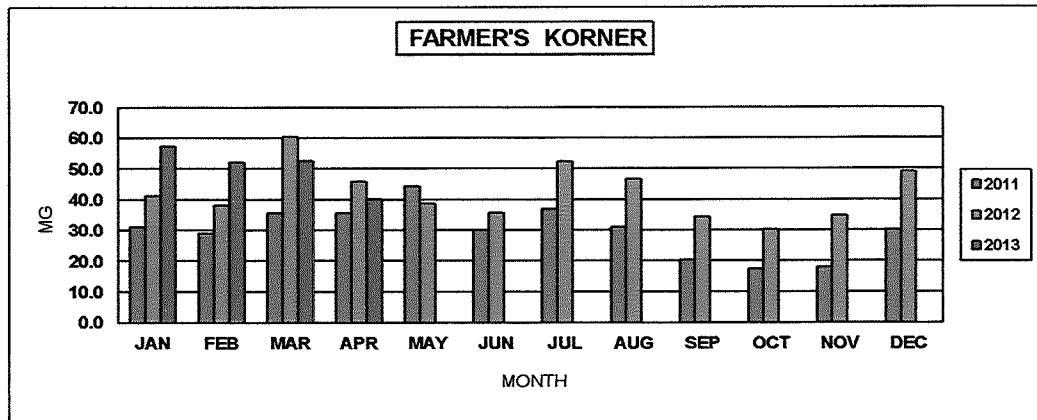
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	21.1	13.9	0.0	1.8	4.2	0.0	86584	36828	0
FEB	17.8	9.8	0.0	1.5	2.4	0.0	73806	29021	0
MAR	21.7	0.0	0.0	2.0	0.0	0	67754	0	0
APR	21.0	0.0	0.0	2.3	0.0	0	40209	0	0
MAY	24.8	0.0		2.3	0.0		24633	0	
JUN	26.3	0.0		3.7	0.0		36937	0	
JUL	29.4	0.0		4.3	0.0		71311	0	
AUG	25.0	0.0		2.0	0.0		50532	0	
SEP	14.1	0.0		1.6	0.0		40282	0	
OCT	13.6	0.0		2.2	0.0		34260	0	
NOV	15.1	0.0		4.0	0.0		33498	0	
DEC	18.3	0.0		3.7	0.0		58386	0	
TOTAL	248.2	23.7	0.0	31.4	6.6	0.0	618192	65849	0

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	52.3	55.3	57.4	3.7	6.0	13.2	218925	238382	104118	54.5	43.2	75.4
FEB	46.8	47.9	52.3	3.5	5.3	10.7	254507	152153	73437	35.8	35.0	54.2
MAR	57.5	60.6	52.6	4.9	14.5	9.5	223522	172780	60641	59.0	66.1	64.6
APR	56.7	45.9	40.3	3.7	11.0	6.6	177710	149764	54588	46.0	21.5	47.7
MAY	69.1	38.9	0.0	3.0	4.8	0.0	91845	86021	0	41.8	31.1	0.0
JUN	56.5	35.7	0.0	4.7	5.8	0.0	108971	72201	0	55.6	39.0	0.0
JUL	66.4	52.5	0.0	5.2	10.6	0.0	137422	131823	0	62.6	54.9	0.0
AUG	56.2	46.6	0.0	4.5	8.0	0.0	173823	155732	0	48.1	62.5	0.0
SEP	34.5	34.4	0.0	3.1	8.4	0.0	128072	59961	0	28.3	24.5	0.0
OCT	31.2	30.3	0.0	2.9	5.2	0.0	77268	58517	0	20.7	36.0	0.0
NOV	33.3	34.9	0.0	5.0	8.4	0.0	96794	96343	0	47.1	15.8	0.0
DEC	48.6	49.1	0.0	4.7	8.7	0.0	135200	67806	0	35.4	20.4	0.0
TOTAL	609.1	532.1	202.6	48.9	96.7	40.0	1824059	1441483	292784	534.9	450.0	241.9

FACILITY FLOW



TO: Andrew Carlberg, District Manager

FROM: Wally Esquibel, Collection System Foreman

DATE: May 2, 2013

SUBJECT: Collection System Report for April, 2013

1. No backups reported for the month of April.
2. District personnel continue to monitor all lift stations daily.
3. We have started our inflow inspection of the collection system. Areas of concern are: #1. Woodmoor, #2 Warriors Mark, #3 Peak Seven, and #4 Breckenridge Ski Area. Blue River is seeing infiltration in the Timber Creek Estates Sub and Aspen View Sub. All other areas are good.
4. Our summer line cleaning schedule is set and will start as soon as weather permits.
5. Locates are on the rise. 75 request of which 29 were actual and 5 were meets.
6. Fleet maintenance and service line inspections are all up to date.

Wally



cc:file
/we

MANAGER REPORT

May 2013

- 1) Redline Construction Dispute.** There has been no further communication.
- 2) Town of Breckenridge.** I was able to meet with Town Council member Gary Gallagher to discuss several issues. We talked about the operation of our facilities, water reuse, water rights, the new water plant and the pumpback. The conversation was positive and informative.
- 3) BHH 179(d).** At the end of the last meeting the Board required BHH to contact Carollo Engineers to determine their interest in participating in the tax benefit. I was to take no further action.
- 4) Service to Blue Rock Springs.** I am working on acquiring several easements for liftstations and main line. Once that is complete we will call a meeting of the property owners and discuss the service options.