

Upper Blue Sanitation District
Board of Directors Meeting
Thursday March 14, 2013 @ 5:30 PM

I. ROLL CALL:

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Ken Trausch, Mr. Allyn Mosher, Mr. Michael Turek and Mr. Barrie Stimson answered "present" at roll call.

Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

II. MINUTES:

January 10, 2013 minutes: Mr. Mosher made a motion to approve the January 10, 2013 Board of Directors meeting minutes. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.

NOTE: Due to the cancellation of the February 14, 2013 Board meeting, all of the February reports were emailed to all of the Board members.

III. PUBLIC HEARINGS: None

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors during the work session. Mr. Stimson made a motion to approve the bills as submitted. Mr. Mosher seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial report was discussed by the Board of Directors. The Board discussed the District's Certificate of Deposit investments and the interest rate earned on the Wells Fargo account. Mr. Carlberg asked if the Board was concerned about the District's investment mix. The Board concurred that they were satisfied with the District's investments.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session. Glacier Construction is still working on some warranty items at the Farmers Korner North Plant.

B. Manager Report:

The Manager's report was discussed by the Board of Directors during the work session.

-Redline Construction Dispute:

To date the District has not heard back from Redline's attorney.

-Blue Grouse Trail Claim:

In the February Manager's Report, Mr. Carlberg recalled to the Board the frozen sewer main in the Town of Blue River, in the spring of 2012. The frozen sewer main resulted in a sewer backup at 0127 Blue Grouse Trail. The frozen sewer main resulting in a sewer backup at

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0127 Blue Grouse Trail has been discussed with the Board on several occasions. The sewer backup was reported to the District's insurance company. The District's insurance company denied the claim based on absence of negligence of the District. The insurance company advised the District to do nothing until a law suit is filed. The District was recently served with the law suit and the District is working with the attorney for the insurance company. The law suit was emailed to the Board in the February Manager's report.

Mr. Carlberg said in the March Manager's Report that he is continuing to work with the insurance company.

-Town of Blue River:

The District continues to work with the Town of Blue River on projects such as a bike trail along Highway 9 and thawing frozen culverts. Master planning and design of the sewer line extension through Blue Rock Springs has begun.

-Town of Breckenridge:

Mr. Carlberg said that he continues to work with the Town of Breckenridge in their analysis of a new water plant. However the Town of Breckenridge staff has yet to inquire as to the impacts a new water plant would have on the District.

-Woodmoor Repair Project:

The District has finalized the plans and specs for the Woodmoor repair project. The project has been put out to bid. The awarding of the bid is on this month's agenda which will be discussed later in the meeting.

-Iowa Hill Project:

Mr. Carlberg reported in February that the repair and upgrade specifications were being developed for Iowa Hill and should be completed within a month. The first phase of the project will be to recoat basins where there has been wear on the concrete walls and to upgrade the filtration system.

Mr. Carlberg said in the March Manager's Report that he continues to work with the engineers to revise the scope of work.

-Administration Building:

The repair of the Administration Building project is moving forward. There are some foundation issues that need to be designed. The project should be out to bid within the next month.

-Nutrient Monitoring:

Mr. Carlberg reported in the February Manager's Report that the District had begun the sampling in accordance with the plan. The trading program is moving forward. The District is addressing the potential benefit of the nutrient trading program, then the District will move forward with data development to present to the State Health Department. Mr. Carlberg said that the District has been able to hire Dave Akers as part of the team, the recently retired Director of Water Quality of the Health Department. Dave Akers was instrumental in the development of the Nutrient Regulations.

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

C. Woodmoor Repair – Award of Contract:

Mr. Carlberg explained to the Board that the Woodmoor area has developed significant infiltration/inflow problems over the years. In addition, there is degradation to the manholes. The District has completed the design and scope of the project, and advertised the project in the Summit County Journal. There were three contractors at the mandatory pre-bid meeting. TES, Inc. out of Denver was the sole bidder at the bid opening. TES, Inc. bid the project at \$112,350.00. The District had budgeted \$200,000.00 for the project. TES, Inc. has a good

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reputation with the District. TES's workmanship was good and the minor problems were fixed immediately. The District's engineer, Diamond Back has reviewed the bid and has recommended acceptance. Mr. Carlberg said that he also recommends awarding the contract to TES, Inc. in the amount of \$112,350.00. Mr. Carlberg said that once the agreement and necessary documents are submitted to the District he recommends the District issue a notice to proceed.

Mr. Turek made a motion to approve awarding the Woodmoor Repair contract to TES, Inc. in the amount of \$112,350.00. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

X. CORRESPONDENCE:

XI. ADJOURN:

Mr. Mosher made a motion to adjourn the meeting at 5:50 PM. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.


Mr. Robin G. Theobald, President
Mr. Allyn T. Mosher, Secretary

Memorandum

To: Andy Carlberg

From: Marjorie Borsina

Date: March 8, 2013

Re: Financial Update

-The District's Financial Records are in good order.

-We have not received all of the February 2013 bills. Therefore, the February 2013 Financial Statements are a preliminary draft for your review.

-We have scheduled the 2012 Audit with Johnson, Holscher & Company the week of April 22, 2013.

-There will not be any changes to the capital asset and depreciation numbers until after the numbers have been reviewed by the auditor.

-I will be attending the Springbrook Conference April 1 – 5, 2013. Therefore, the March Financial Statements will not be included in the Board packet on April 5th. I will prepare the March Financial Statements upon my return to the office on April 8th and email them to the Board prior to the Board meeting.

Marjorie

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
February 28, 2013 and February 28, 2012

	<u>2013</u>	<u>2012</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ -	-
Checking-Wells Fargo Bank	9,908,261	8,616,295	1,291,966
Cash on Deposit with CWRPDA	-	-	-
ColoTrust Prime	3,639,269	3,637,766	1,503
Total Cash and Equivalents	13,547,730	12,254,261	1,293,469
Investments			
FK Construction Retainage Escrow	34,847	1,299,874	(1,265,027)
Cert. of Deposit & Treasuries	2,010,088	1,507,713	502,375
Total Investments	2,044,935	2,807,587	(762,652)
Other Current Assets			
Receivables-Utility + Spec. Assessments	57,199	65,196	(7,997)
Developer/Contractor Escrow	135,743	122,244	13,499
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	135,899	197,257	(61,358)
Prepaid Expenses	360,132	349,691	10,441
Loan Issuance Costs (Net)	139,249	139,249	-
Total Other Assets	828,222	873,637	(45,415)
Total Current Assets:	16,420,887	15,935,485	485,402
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	69,583	-
Sewer Lines	13,368,225	13,368,225	-
Treatment Plants	75,663,825	75,663,825	-
Office Equipment	210,830	210,830	-
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	821,984	821,984	-
Upper Blue System Costs	3,587,750	3,587,750	-
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	96,043,305	96,043,305	-
Less Accumulated Depreciation	(25,913,128)	(25,913,128)	-
Net Property Plant and Equipment :	70,130,177	70,130,177	-
Total Assets:	86,551,064	86,065,662	485,402

Liabilities

	<u>2013</u>	<u>2012</u>	<u>Increase (Decrease)</u>
Current Liabilities:			
Accounts Payable	113,910	422,942	(309,032)
Construction/Developer Escrow	135,743	122,244	13,499
Earned Employee Benefits	121,784	121,416	368
Unearned User Fees	437,064	433,717	3,347
Interest Payable	164,671	164,671	-
Loan Payable (Current Portion)	890,595	890,595	-
Retainage Payable-Construction in Progress	34,847	1,299,874	(1,265,027)
Retainage Payable-Blue River	-	-	-
Employee Housing Deposit Payable	1,250	1,250	-
Total Current Liabilities:	1,899,864	3,456,709	(1,556,845)
Long Term Liabilities:			
Loan Payable	10,203,839	10,203,839	-
Total Long Term Liabilities:	10,203,839	10,203,839	-
Total Liabilities	12,103,703	13,660,548	(1,556,845)
Net Assets			
Invested in Capital Assets, Net of Related Debt	58,871,070	58,871,070	-
Unrestricted Net Assets	11,576,291	11,534,044	42,247
Unrestricted Net Assets - Nutrient Reserve	4,000,000	2,000,000	2,000,000
Total Contributed Capital	74,447,361	72,405,114	2,042,247
Total Liabilities and Equity	86,551,064	86,065,662	485,402

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
February 28, 2013

	2013	2013	2013	2013	2013
	<u>February</u>	<u>Year To Date</u>	<u>Approved Budget</u>	<u>Uncollected</u>	<u>% Uncol/Col</u>
Operating Revenue					
Sewer User Fees	436,959	873,602	5,231,574	4,357,972	83
Tap Inspection Fees	200	500	7,000	6,500	93
Miscellaneous Revenue	0	7,791	1,000	(6,791)	(679)
Camper Dump Fees	0	0	3,000	3,000	100
Late Fees	(1,028)	(1,998)	25,000	26,998	108
Line Extension Fees	0	0	25,000	25,000	100
Rental Income	3,750	7,500	40,000	32,500	81
Total Operating Revenue	<u>439,881</u>	<u>887,395</u>	<u>5,332,574</u>	<u>4,445,179</u>	<u>83</u>
Miscellaneous Revenue					
Interest on Loan Payments	538	1,430	9,000	7,570	84
Plant Investment Fees	61,395	121,632	400,000	278,368	70
Inclusion Fees	0	0	30,000	30,000	100
Interest on Investments	1,875	3,670	18,000	14,330	0
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Revenue	<u>63,808</u>	<u>126,732</u>	<u>457,000</u>	<u>322,698</u>	<u>71</u>
Total Revenue	<u>503,689</u>	<u>1,014,127</u>	<u>5,789,574</u>	<u>4,775,447</u>	<u>82</u>

Administration Expense	2013 February	2013 Year to Date	2013 Approved Budget	2013 Available	2013 % Available
Payroll & Employee Benefits					
Salaries	81,920	163,776	1,139,399	975,623	86
Overtime	1,693	4,071	45,000	40,929	91
FICA-Admn	5,099	10,237	74,000	63,763	86
Medicare-Admin	1,193	2,394	19,000	16,606	87
401K Contributions	6,044	12,115	80,000	67,885	85
Worker's Compensation Insurance	1,373	2,746	19,000	16,254	86
Health Insurance	20,086	40,173	256,238	216,065	84
Total	117,408	235,512	1,632,637	1,397,125	86
Office Supplies	43	339	4,000	3,661	92
Telephone	1,111	2,177	16,500	14,323	87
Business Expenses	3,165	16,293	32,000	15,707	49
Legal Counsel	2,011	3,265	50,000	46,735	93
Education	1,091	1,404	25,000	23,596	94
Audit & Accounting	0	0	9,000	9,000	100
Legal Publications	110	110	12,000	11,890	99
Board Members	500	1,000	6,000	5,000	83
Elections	0	0	0	0	0
Computer Expenses	1,576	2,238	9,000	6,762	75
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	600	2,508	13,000	10,492	81
Insurance - General	10,108	20,216	115,000	94,784	82
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	491	7,483	100,000	92,517	93
Tools	291	719	3,500	2,781	79
Radios	0	0	0	0	0
Vehicle Expense	0	0	1,000	1,000	100
Dues & Memberships	0	2,908	7,000	4,092	58
Safety	150	346	4,000	3,654	91
Summit Water Quality	0	0	12,000	12,000	100
Building Maintenance	1,950	3,134	17,000	13,866	82
Employee Housing Maintenance	365	588	20,000	19,412	97
Employee Housing Utilities	94	1,319	3,000	1,681	56
Total Administration	141,064	301,559	2,093,637	1,792,078	86
Iowa Hill Plant Expenses					
Utilities					
Gas	1,457	3,118	6,000	2,882	48
Electric	2,825	5,845	50,000	44,155	88
Freight	0	70	2,000	1,930	97
Equipment Repairs	202	362	25,000	24,638	99
Chemicals	0	0	10,000	10,000	100
Contracted Repairs	1,346	1,646	25,000	23,354	93
Laboratory Supplies	1,150	2,625	15,000	12,375	83
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	7,000	7,000	100
Supplies	0	0	3,000	3,000	100
Total Iowa Hill	6,980	13,666	143,000	129,334	90

	2013 <u>February</u>	2013 <u>Year to Date</u>	2013 <u>Approved Budget</u>	2013 <u>Available</u>	2013 <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	1,247	10,897	75,000	64,103	85
Electric	35,580	73,827	550,000	476,173	87
Freight	2,434	4,934	25,000	20,066	80
Equipment Repairs	779	4,839	60,000	55,161	92
Chemicals	28,175	86,631	350,000	263,369	75
Supplies	269	485	15,000	14,515	97
Contracted Repairs	220	221	15,000	14,779	99
Dumpster Charges	995	1,990	14,000	12,010	86
Biomonitoring	0	0	7,000	7,000	100
Discharge Permit	0	0	17,000	17,000	100
Composting	7,907	19,070	115,000	95,930	83
Site Monitoring	0	1,580	25,000	23,420	94
Sludge Hauling Costs	0	6,975	55,000	48,025	87
State Health Fees	0	0	2,500	2,500	100
Total Farmers Korner	77,606	211,449	1,325,500	1,114,051	84
Collection Expenses					
Utilities	1,922	3,283	18,000	14,717	82
Vehicle Expense	0	2,354	27,000	24,646	91
Line Cleaner Expenses	0	0	5,000	5,000	100
Manhole Repairs/Line Repairs	1,954	6,872	120,000	113,128	94
Equipment Repairs	807	1,158	9,000	7,842	87
CCTV Expense	0	0	3,500	3,500	100
Total Collection	4,683	13,667	182,500	168,833	93
Replacement Capital					
Administration	7,392	8,392	120,000	111,608	93
Plant:					
IH	0	0	275,000	275,000	100
FK	0	0	613,000	613,000	100
Upper Blue	4,803	10,648	10,000	(648)	0
Collection	0	3,510	470,000	466,490	99
Misc	0	0	0	0	0
Vehicle	0	0	0	0	0
Total Replacement Capital	12,195	22,550	1,488,000	1,465,450	98
Non Operating Expenses					
Bond Principal	0	221,246	913,365	692,119	76
Bond Interest	0	186,693	372,948	186,255	50
Total Non Operating	0	407,939	1,286,313	878,374	68

February Financial Statement Cont.

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	2013 <u>February</u>	2013 <u>Year to Date</u>	2013 <u>Approved Budget</u>	2013 <u>Available</u>	2013 <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	0	25,000	25,000	100
FK	1,432	1,432	85,000	83,568	98
Upper Blue	0	0	65,000	65,000	100
Collection	0	0	305,000	305,000	100
Administration	0	0	0	0	0
Total Capital Outlay	<u>1,432</u>	<u>1,432</u>	<u>480,000</u>	<u>478,568</u>	<u>100</u>
Total Expenses	<u>243,960</u>	<u>972,262</u>	<u>6,998,950</u>	<u>6,026,688</u>	<u>86</u>
Revenue Less Expenses	<u>259,729</u>	<u>41,865</u>	<u>(1,209,376)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
February 28, 2013 vs. February 28, 2012

	2013	2012	2013	2012	Increase
	February	February	Year To Date	Year to Date	(Decrease)
Operating Revenue					
Sewer User Fees	436,959	433,233	873,602	865,964	7,638
Tap Inspection Fees	200	100	500	200	300
Miscellaneous Revenue	0	0	7,791	0	7,791
Camper Dump Fees	0	0	0	100	(100)
Late Fees	(1,028)	142	(1,998)	(355)	(1,643)
Line Extension Fees	0	0	0	0	0
Rental Income	3,750	3,750	7,500	7,500	0
Total Operating Revenue	439,881	437,225	887,395	873,409	13,986
Miscellaneous Revenue					
Interest on Loan Payments	538	676	1,430	1,883	(453)
Plant Investment Fees	61,395	70,553	121,632	91,405	30,227
Inclusion Fees	0	0	0	0	0
Interest on Investments	1,875	2,065	3,670	4,150	(480)
Transfer from Reserve	0	0	0	0	0
Total Miscellaneous Reven	63,808	73,294	126,732	97,438	29,747
Total Revenue	503,689	510,519	1,014,127	970,847	43,280

Administration Expense	2013 February	2012 February	2013 Year to Date	2012 Year to Date	Increase (Decrease)
Payroll & Employee Benefits					
Salaries	81,920	84,187	163,776	163,478	298
Overtime	1,693	1,361	4,071	5,097	(1,026)
FICA-Admin	5,099	5,223	10,237	10,285	(48)
Medicare-Admin	1,193	1,221	2,394	2,405	(11)
401K Contributions	6,044	5,869	12,115	11,575	540
Worker's Compensation Insu	1,373	1,295	2,746	2,590	156
Health Insurance	20,086	17,712	40,173	36,502	3,671
Total	117,408	116,868	235,512	231,932	3,580
Office Supplies	43	352	339	423	(84)
Telephone	1,111	1,097	2,177	2,122	55
Business Expenses	3,165	951	16,293	11,036	5,257
Legal Counsel	2,011	7,616	3,265	13,513	(10,248)
Education	1,091	0	1,404	146	1,258
Audit & Accounting	0	0	0	0	0
Legal Publications	110	24	110	2,024	(1,914)
Board Members	500	500	1,000	1,000	0
Elections	0	0	0	21	(21)
Computer Expenses	1,576	897	2,238	897	1,341
Copy Machine & Supply	0	0	0	400	(400)
Postage & Meter Rent	600	600	2,508	2,466	42
Insurance - General	10,108	9,142	20,216	18,284	1,932
Insurance - Deductible	0	0	0	0	0
Engineering	491	3,090	7,483	9,450	(1,967)
Tools	291	212	719	212	507
Radios	0	0	0	1,104	(1,104)
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	163	2,908	2,320	588
Safety	150	0	346	1,086	(740)
Summit Water Quality	0	0	0	0	0
Building Maintenance	1,950	409	3,134	1,491	1,643
Employee Housing Maintena	365	3,461	588	5,151	(4,563)
Employee Housing Utilities	94	281	1,319	1,650	(331)
Total Administration	141,064	145,663	301,559	306,728	(5,169)
Iowa Hill Plant Expenses					
Utilities					
Gas	1,457	2,111	3,118	4,238	(1,120)
Electric	2,825	12,917	5,845	28,280	(22,435)
Freight	0	2,028	70	5,078	(5,008)
Equipment Repairs	202	950	362	2,439	(2,077)
Chemicals	0	5,359	0	19,812	(19,812)
Contracted Repairs	1,346	7,493	1,646	7,578	(5,932)
Laboratory Supplies	1,150	2,725	2,625	2,725	(100)
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	0	0	0
Supplies	0	505	0	505	(505)
Total Iowa Hill	6,980	34,088	13,666	70,655	(56,989)

February Comparative Statement Cont.

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	<u>2013</u> <u>February</u>	<u>2012</u> <u>February</u>	<u>2013</u> <u>Year to Date</u>	<u>2012</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	1,247	7,911	10,897	17,592	(6,695)
Electric	35,580	34,985	73,827	70,489	3,338
Freight	2,434	1,840	4,934	3,141	1,793
Equipment Repairs	779	2,253	4,839	3,848	991
Chemicals	28,175	37,359	86,631	61,562	25,069
Supplies	269	29	485	57	428
Contracted Repairs	220	194	221	501	(280)
Dumpster Charges	995	995	1,990	1,990	0
Biomonitoring	0	0	0	0	0
Discharge Permit	0	0	0	0	0
Composting	7,907	5,143	19,070	10,603	8,467
Site Monitoring	0	1,929	1,580	3,753	(2,173)
Sludge Hauling Costs	0	3,150	6,975	7,150	(175)
State Health Fees	0	0	0	0	0
Total Farmers Korner	77,606	95,788	211,449	180,686	30,763
Collection Expenses					
Utilities	1,922	1,034	3,283	2,216	1,067
Vehicle Expense	0	1,682	2,354	3,334	(980)
Line Cleaner Expenses	0	0	0	1,590	(1,590)
Manhole Repairs/Line Repai	1,954	7,052	6,872	13,528	(6,656)
Equipment Repairs	807	560	1,158	975	183
CCTV Expense	0	0	0	0	0
Total Collection	4,683	10,328	13,667	21,643	(7,976)
Replacement Capital					
Administration	7,392	0	8,392	0	8,392
Plant					
IH	0	0	0	0	0
FK	0	0	0	0	0
Upper Blue	4,803	0	10,648	0	10,648
Collection	0		3,510		
Misc	0	1,800	0	4,455	(4,455)
Vehicle	0	0	0	0	0
Total Replacement Capital	12,195	1,800	22,550	4,455	14,585
Non Operating Expenses					
CWRPDA Loan Principal	0	0	221,246	42,884	178,362
Loan Interest	0	0	186,693	127,667	59,026
Total Non Operating	0	0	407,939	170,551	237,388

February Comparative Statement Cont.

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Increase
(Decrease)

	<u>2013</u> <u>February</u>	<u>2012</u> <u>February</u>	<u>2013</u> <u>Year to Date</u>	<u>2012</u> <u>Year to Date</u>	
Capital Outlay					
Plant-IH-CO	0	0	0	0	0
Plant-FK-CO	1,432	266,218	1,432	419,756	(418,324)
Plant-South Blue-CO	0	0	0	0	0
Collection	0	3,952	0	12,370	(12,370)
Administration	0	0	0	0	0
Total Capital Outlay	<u>1,432</u>	<u>270,170</u>	<u>1,432</u>	<u>432,126</u>	<u>(430,694)</u>
Total Expenses	<u>243,960</u>	<u>557,837</u>	<u>972,262</u>	<u>1,186,844</u>	<u>(218,092)</u>
Revenue Less Expenses	<u>259,729</u>	<u>(47,318)</u>	<u>41,865</u>	<u>(215,997)</u>	<u>257,862</u>

CAPITAL 2013

	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
Upgrade Blowers	\$0.00	\$0.00	\$300,000.00
Sump Pump Replacement - East Plant	\$0.00	\$0.00	\$25,000.00
Filter Valves/Actuators - South Plant	\$0.00	\$0.00	\$50,000.00
Effluent Flow Meter - South Plant	\$0.00	\$0.00	\$5,000.00
Alum Pump System	\$0.00	\$0.00	\$20,000.00
Lighting Refurbish	\$0.00	\$0.00	\$10,000.00
Gen Set Roof	\$0.00	\$0.00	\$50,000.00
Telemetry Upgrade	\$0.00	\$0.00	\$115,000.00
Digester Air Flow Meter	\$0.00	\$0.00	\$18,000.00
Miscellaneous Equipment Replace/Repair	\$1,432.10	\$1,432.10	\$20,000.00
TOTAL	\$1,432.10	\$1,432.10	\$613,000.00
FARMERS KORNER - NEW			
10-95-9540			
Fence for Storage Yard	\$0.00	\$0.00	\$50,000.00
Spare VFD Influent Pump	\$0.00	\$0.00	\$15,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$20,000.00
TOTAL	\$0.00	\$0.00	\$85,000.00
IOWA HILL - REPLACEMENT			
10-85-8522			
Refurbish BAF's, Filters	\$0.00	\$0.00	\$250,000.00
Replace Flow Control Valves with Electric	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$0.00	\$275,000.00
IOWA HILL - NEW			
10-95-9510			
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$0.00	\$25,000.00
SOUTH BLUE - REPLACEMENT			
10-85-8526			
Miscellaneous Equipment Replace/Repair	\$4,802.73	\$10,648.13	\$10,000.00
TOTAL	\$4,802.73	\$10,648.13	\$10,000.00
SOUTH BLUE - NEW			
10-95-9590			
Blue River Master Plan	\$0.00	\$0.00	\$30,000.00
Blue River Lift Station Landscaping	\$0.00	\$0.00	\$25,000.00
Miscellaneous Equipment Replace/Repair	\$0.00	\$0.00	\$10,000.00
TOTAL	\$0.00	\$0.00	\$65,000.00
COLLECTION - REPLACEMENT			
10-85-8530			
Woodmore Repairs I/I and Lining	\$0.00	\$0.00	\$200,000.00
Town of Breckenridge Repairs/slipline	\$0.00	\$0.00	\$80,000.00
Miscellaneous Line Extensions/Redline	\$0.00	\$0.00	\$100,000.00
Vehicle Replacement	\$0.00	\$0.00	\$35,000.00
Mapping	\$0.00	\$3,510.00	\$25,000.00
Replace Main LS - Peak 7	\$0.00	\$0.00	\$30,000.00
Replace Individual Lift Stations	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$3,510.00	\$495,000.00
COLLECTION - NEW			
10-95-9520			
New LS Pump - Blue River	\$0.00	\$0.00	\$20,000.00
Miscellaneous Line Extension	\$0.00	\$0.00	\$260,000.00
TOTAL	\$0.00	\$0.00	\$280,000.00
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Administration Building Repair	\$7,392.01	\$8,392.01	\$80,000.00
Equipment/Car Replacement	\$0.00	\$0.00	\$40,000.00
TOTAL	\$7,392.01	\$8,392.01	\$120,000.00
GRAND TOTALS	\$13,626.84	\$23,982.24	\$1,968,000.00

UPPER BLUE SANITATION DISTRICT
 CERTIFICATES OF DEPOSIT
 2013

	<u>MILLENNIUM</u>	<u>TOTAL</u>
Bal. Forward 1/1/2013	\$2,009,036.74	<u>\$2,009,036.74</u>
January Interest	\$551.70	\$551.70
Redemption		\$0.00
Bal. 1/31/2012	\$2,009,588.44	<u>\$2,009,588.44</u>
February Interest	\$499.48	\$499.48
Redemption		\$0.00
February 28, 2012	\$2,010,087.92	<u>\$2,010,087.92</u>
March Interest		\$0.00
Redemption		\$0.00
March 31, 2012		<u>\$0.00</u>
April Interest		\$0.00
Redemption		\$0.00
April 30, 2012		<u>\$0.00</u>
May Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
May 31, 2012		<u>\$0.00</u>
June Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
June 30, 2012		<u>\$0.00</u>
July Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
July 31, 2012		<u>\$0.00</u>
August Interest		\$0.00
Purchase		\$0.00
Interest Paid		
Redemption		\$0.00
August 31, 2012		<u>\$0.00</u>
September Interest		\$0.00
Purchase		
Redemption		
September 30, 2012		<u>\$0.00</u>
October Interest		\$0.00
Purchase		
Redemption		
October 31, 2012		<u>\$0.00</u>
November Interest		\$0.00
Redemption		
Purchase		
November 30, 2012		<u>\$0.00</u>
December Interest		\$0.00
Redemption		\$0.00
Purchase		\$0.00
December 31, 2012		<u>\$0.00</u>

DATE: March 4, 2013

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for February, 2013.

1. Total influent flow for the Upper Blue Treatment Facilities was 52.3 million gallons for the month of February. The flow for the previous February was 47.9 million gallons. There was a 4.4 million gallon increase (8.4%).

2. Solids loading at Farmer's Korner was down for February from 152,153# to 73,437# (51.7% decrease). This dramatic reduction is due to the Colorado Department of Health changing our permit influent sampling point from before the bar screens to after the bar screens. That has greatly reduced the solids test results.

3. Glacier is still working on some warranty items that have occurred. The major warranty issue has been the HSI high speed turbo blowers. One blower out of the 4 has been consistently failing. HSI has been unable to fix the blower permanently or in a timely fashion according to the warranty specifications. We are still waiting for the blower to be returned. One Moyno pump that pumps chemical sludge for the Densedeg has broken a shaft and we are still waiting for that to be repaired under warranty.

4. We are discharging good water that meets all discharge permit requirements. The average phosphorus discharge concentration is at 0.022mg/l (ppm). Please refer to last month's Board Report for the details on our phosphorus removal status.


Greg

cc: A. Carlberg

cc: file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	31.2	41.4	57.4	1.9	1.8	13.1	132341	201554	104118	54.5	43.2	75.4
FEB	29.0	38.1	52.3	2.0	2.9	9.6	180701	123132	73437	35.8	35.0	54.2
MAR	35.8	60.6		2.9	14.5		155768	172780		59.0	66.1	
APR	35.7	45.9		1.4	11.0		137501	149764		46.0	21.5	
MAY	44.3	38.9		0.7	4.8		67212	86021		41.8	31.1	
JUN	30.2	35.7		1.0	5.8		72034	72201		55.6	39.0	
JUL	37.0	52.5		0.9	10.6		66111	131823		62.6	54.9	
AUG	31.2	46.6		2.5	8.0		123291	155732		48.1	62.5	
SEP	20.4	34.4		1.5	8.4		87790	59961		28.3	24.5	
OCT	17.6	30.3		0.7	5.2		43008	58517		20.7	36.0	
NOV	18.2	34.9		1.0	8.4		63296	96343		47.1	15.8	
DEC	30.3	49.1		1.0	10.8		76814	67806		35.4	20.4	
TOTAL	360.9	508.4	109.7	17.5	92.2	22.7	1205867	1375634	177555	534.9	450.0	129.6

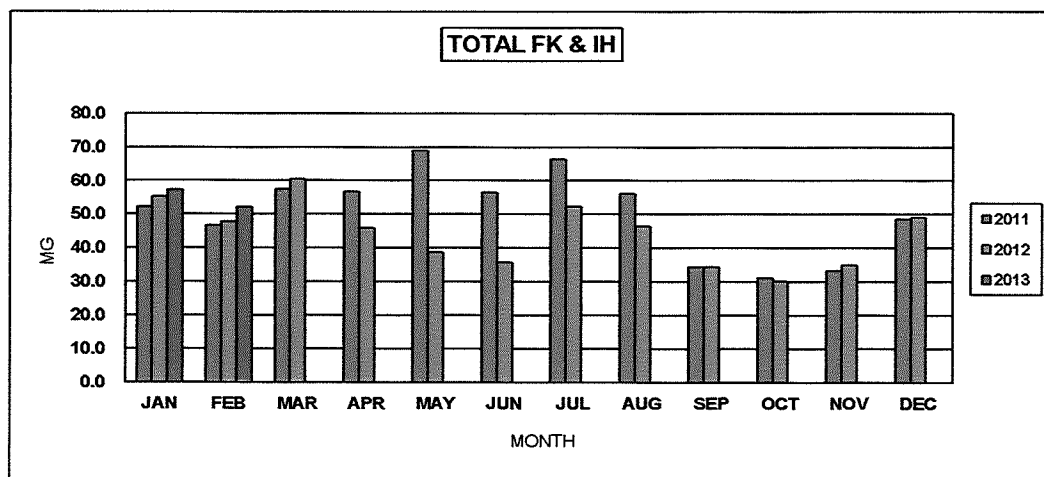
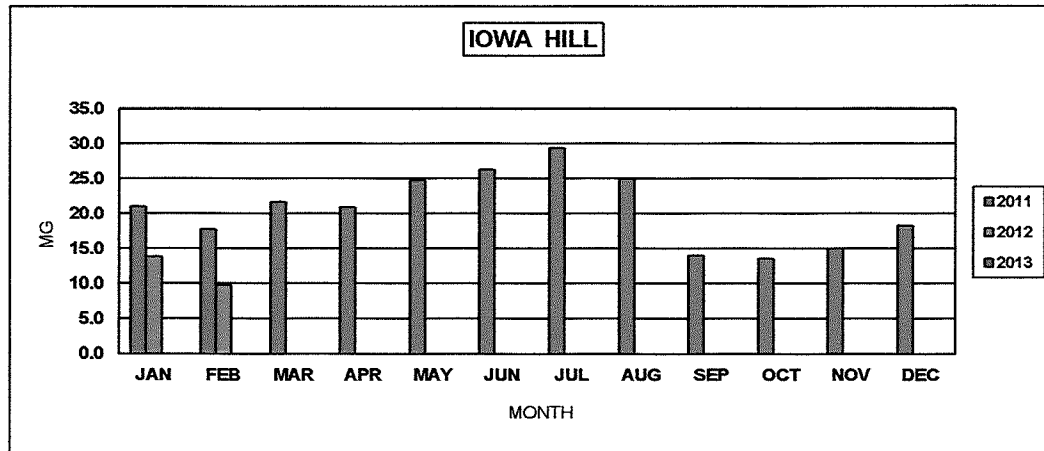
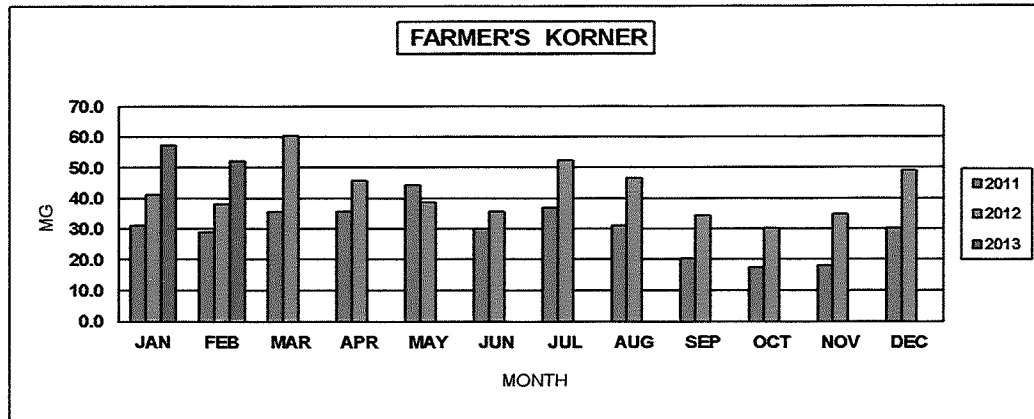
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	21.1	13.9	0.0	1.8	4.2	0.0	86584	36828	0
FEB	17.8	9.8	0.0	1.5	2.4	0.0	73806	29021	0
MAR	21.7	0.0		2.0	0.0		67754	0	
APR	21.0	0.0		2.3	0.0		40209	0	
MAY	24.8	0.0		2.3	0.0		24633	0	
JUN	26.3	0.0		3.7	0.0		36937	0	
JUL	29.4	0.0		4.3	0.0		71311	0	
AUG	25.0	0.0		2.0	0.0		50532	0	
SEP	14.1	0.0		1.6	0.0		40282	0	
OCT	13.6	0.0		2.2	0.0		34260	0	
NOV	15.1	0.0		4.0	0.0		33498	0	
DEC	18.3	0.0		3.7	0.0		58386	0	
TOTAL	248.2	23.7	0.0	31.4	6.6	0.0	618192	65849	0

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	52.3	55.3	57.4	3.7	6.0	13.1	218925	238382	104118	54.5	43.2	75.4
FEB	46.8	47.9	52.3	3.5	5.3	9.6	254507	152153	73437	35.8	35.0	54.2
MAR	57.5	60.6	0.0	4.9	14.5	0.0	223522	172780	0	59.0	66.1	0.0
APR	56.7	45.9	0.0	3.7	11.0	0.0	177710	149764	0	46.0	21.5	0.0
MAY	69.1	38.9	0.0	3.0	4.8	0.0	91845	86021	0	41.8	31.1	0.0
JUN	56.5	35.7	0.0	4.7	5.8	0.0	108971	72201	0	55.6	39.0	0.0
JUL	66.4	52.5	0.0	5.2	10.6	0.0	137422	131823	0	62.6	54.9	0.0
AUG	56.2	46.6	0.0	4.5	8.0	0.0	173823	155732	0	48.1	62.5	0.0
SEP	34.5	34.4	0.0	3.1	8.4	0.0	128072	59961	0	28.3	24.5	0.0
OCT	31.2	30.3	0.0	2.9	5.2	0.0	77268	58517	0	20.7	36.0	0.0
NOV	33.3	34.9	0.0	5.0	8.4	0.0	96794	96343	0	47.1	15.8	0.0
DEC	48.6	49.1	0.0	4.7	8.7	0.0	135200	67806	0	35.4	20.4	0.0
TOTAL	609.1	532.1	109.7	48.9	96.7	22.7	1824059	1441483	177555	534.9	450.0	129.6

FACILITY FLOW



TO: Andrew Carlberg, District Manager

FROM: Wally Esquibel, Collection System Foreman

DATE: March 7, 2013

SUBJECT: Collection System Report for February, 2013

1. No backups reported for the month of February.
2. We continue to monitor all lift stations daily.
3. Mountain View lift station bypass is working as planned
4. Woodmoor sewer main maintenance project: The District had 3 contractors partake in the mandatory pre-bid meeting, Snowbridge, Clearwater and Tes, Inc. Snowbridge and Clearwater were unable to present a bid.
5. We had 19 locates in which 5 were actual and no meets.
6. Fleet maintenance and locates are all up to date.

Wally

cc:file
/we

MANAGER REPORT

February 2013

- 1) Redline Construction Dispute.** There has been no further communication.
- 2) Blue Grouse Claim.** As the Board will recall, in the spring of 2012 we experienced a frozen sewer main in the Town of Blue River. As a result there was a sewer back up at 127 Blue Grouse. This matter was turned to the District's insurance company who denied the claim based on the absence of negligence of the District. In September the Board discussed and reviewed the Claim filed by the homeowner. The insurance company advised to do nothing until a law suit is filed, if any. We were recently served with the suit and the attorney for the insurance company is working with me to organize the data. His initial thoughts back up what was originally determined of no negligence of the District. The suit is available and is included.
- 3) Nutrient Monitoring.** We have begun with the sampling in accordance with our plan. The trading program is moving forward. We are first addressing the potential benefit to the District, then we will move forward with the data development to present with the State Health Department. I have been able to hire, as a part of our team, the recently retired Director of Water Quality of the Health Department. Dave Akers was instrumental in the development of the Nutrient Regulations.
- 4) Town of Blue River.** We continue to work with the Town on projects; Bike Trail along Highway 9 and thawing of frozen culverts.
- 5) Town of Breckenridge.** I continue to work with the Town of Breckenridge in their analysis of a new water plant.
- 6) Woodmoor Repair Project.** We have finalized the plans and specs for the project and it will be out to bid shortly. The Board will review the March meeting.
- 7) Iowa Hill Project.** Repair and upgrade specifications are being developed for this project and should be completed within a month. The first phase of the project will be to recoat basins where there has been wear on the concrete walls and an upgrade to the filtration system.
- 8) Administration Repair.** This project is moving forward and will be out to bid soon with bid review at the March meeting.

If you have any questions please contact me.

NOTE: I will be on vacation from Feb 20 thru March 3. I will have limited access to e-mail, but will respond as soon as I can.

MANAGER REPORT

March 2013

- 1) For your reference the February Report is attached**
- 2) Redline Construction Dispute.** There has been no further communication.
- 3) Blue Grouse Claim.** I am continuing to work with the insurance company
- 4) Town of Blue River.** We continue to work with the Town on projects; Master planning and the design of Blue Rock Springs has begun
- 5) Town of Breckenridge.** I continue to work with the Town of Breckenridge in their analysis of a new water plant.
- 6) Woodmoor Repair Project.** Bid the project and as part of this month's agenda we will discuss the award.
- 7) Iowa Hill Project.** I continue to work with our engineers to revise the scope of work.
- 8) Administration Repair.** This project is moving forward. There are some foundation issues that we are designing around hopefully out to bid within the next month