

**Upper Blue Sanitation District**  
**Board of Directors Meeting**  
**Thursday June 14, 2012 @ 5:30 PM**

**I. ROLL CALL:**

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Kenneth Trausch, Mr. Allyn Mosher and Mr. Michael Turek answered "present" at roll call. Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

Mr. Allyn Mosher recited the Oath of Office and was sworn in as a new Board member.

The Board of Directors discussed any conflicts of interest each Board member might have with District business and none appeared to be significant.

Note: There was a work session preceding the Board Meeting from 4:30 PM to 5:30 PM at the Administration Office. Mr. Tim Mayberry of Holsher, Mayberry and Company, LLC presented the 2011 audited financial statements to the Board. Mr. Robin Theobald, Mr. Kenneth Trausch, Mr. Allyn Mosher, Mr. Michael Turek, Mr. Andrew Carlberg and Mrs. Marjorie Borsina were present at the work session.

**II. MINUTES:**

May 10, 2012 minutes: Mr. Turek made a motion to approve the minutes as amended from the May 10, 2012 Board of Directors meeting. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.

June 12, 2012 Special Meeting minutes: Mr. Turek made a motion to approve the minutes from the June 12, 2012 Board of Directors special meeting. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.

**III. PUBLIC HEARINGS:** There was not anyone present from the public.

**A. Resolution 5, Series 2012 - Inclusion of Lot 15 Gilrose Subdivision:**

Mr. Carlberg said that the Board had accepted the Petition for Inclusion at the May Board meeting. The Inclusion has been advertised and published in the newspaper and the District has not received any comments. Mr. Carlberg recommended that the Board approve the inclusion of lot 15 Gilrose subdivision.

Mr. Turek made a motion to approve the inclusion of lot 15 in the Gilrose subdivision. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

**B. Resolution 6, Series 2012 - Inclusion of a portion of East Moonstone Subdivision:**

Mr. Carlberg said that the Board had accepted the Petition for Inclusion at the May Board meeting. The Inclusion has been advertised and published in the newspaper and the District has not received any comments. Mr. Carlberg recommended that the Board approve the inclusion of a portion of East Moonstone subdivision. Mr. Carlberg also recommended that the District waive the inclusion fee since this was an Open Space trade with the owner and there is no density associated with the parcel.

Mr. Mosher made a motion to approve the inclusion of a portion of East Moonstone subdivision. Mr. Turek seconded the motion. The motion was passed unanimously by the Board.

**IV. PUBLIC COMMENT:** There was not anyone present from the public.

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**Board of Directors Meeting**  
**Thursday June 14, 2012 @ 5:30 PM**

**V. BILLS:**

The bills were reviewed and discussed by the Board of Directors during the work session. Mr. Trausch made a motion to approve the bills as submitted with the exception of items on the agenda which will be discussed later in the meeting. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

Mr. Carlberg said that the TES, Inc. bill was received just before the Board meeting. The bill in the amount of \$31,025.00 is for additional repairs to the 550 feet of pipe that was slip lined in Illinois Gulch.

Mr. Turek made a motion to approve the payment of the TES, Inc. bill in the amount of \$31,025.00. Mr. Mosher seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

**VI. FINANCIAL REPORT:**

The 2011 audited financial statements were presented to the Board of Directors during the work session. The Board requested that Mr. Tim Mayberry add an additional note to the financial statement. The additional note will state that the District is not able to give away fees or assets belonging to the District. The Board reported that the District's financial status is in good standing.

Mr. Carlberg said that the District had recently sent out requests for bid to local banks for a \$1,000,000.00 certificate of Deposit. The only bid received was from Millennium Bank. Mr. Carlberg asked for the Boards approval to purchase a \$1,000,000.00 certificate of deposit with Millennium Bank.

Mr. Turek made a motion to approve the purchase of a \$1,000,000.00 certificate of deposit with Millennium Bank. Mr. Mosher seconded the motion. Mr. Trausch abstained. The motion was passed by the Board.

**VII. MONTHLY REPORTS:**

**C. Plant and Collection:**

The Plant and Collection reports were discussed by the Board of Directors during the work session.

**D. Manager Report:**

**-McDill Placer Leach Field:**

Mr. Carlberg reported that the McDill Placer Leach Field property is scheduled to close with Summit County on June 15, 2012.

**-Sewer Service to the 97 Subdivision in Blue River:**

Mr. Carlberg said that sewer service to this subdivision was stalled due to problems in the acquisition of an easement for a lift station. The property where the proposed lift station was to be located recently changed ownership and the new owner is willing to discuss an easement. Mr. Carlberg will be meeting with the new owner and will report to the Board.

**-Blue River Phase III:**

Construction on Blue River Phase III will begin the second week in July and continue through September.

**VIII. OLD BUSINESS: None**

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**IX. NEW BUSINESS:**

**D. Carollo Pay Request #0122323:**

Carollo has submitted pay request #0122323 in the amount of \$946.45 for services completed thru April 2012. Mr. Carlberg recommended approval of Carollo pay request #0122323 in the amount of \$946.45.

Mr. Turek made a motion to approve Carollo pay request #0122323 in the amount of \$946.45. Mr. Trausch seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

**E. BHH Partners Pay Request:**

Mr. Carlberg recommended that the Board approve BHH Partners pay request for work completed on the Farmers Korner plant expansion during the month of April 2012 (a detailed description of services is attached) in the amount of \$1,459.10. Mr. Carlberg said that BHH has been working on an as needed basis. In April, BHH worked mainly on building punch list items such as doors and door hardware at the request of Mortenson Construction.

Mr. Turek made a motion to approve payment of BHH Partners pay request in the amount of \$1,459.10 for the Farmers Korner plant expansion project during the month of April 2012. Mr. Trausch seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

**G. 2011 Audit:**

The 2011 audited financial statements were presented to the Board during the work session by Mr. Tim Mayberry of Holscher, Mayberry and Company, LLC.

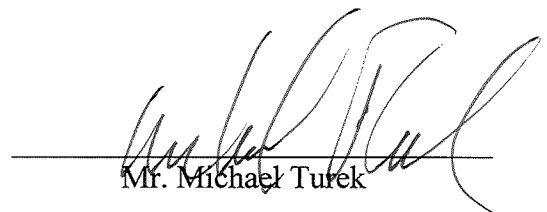
**X. CORRESPONDENCE:**

**XII. ADJOURN:**

Mr. Trausch made a motion to adjourn the meeting at 6:16 PM. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.



Mr. Robin Theobald, President



Mr. Michael Turek

# Memorandum

**To:** Andy Carlberg

**From:** Marjorie Borsina

**Date:** June 7, 2012

**Re:** Financial Update

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- The District's Financial Records are in good order.
- We have not received all of the May 2012 bills. Therefore, the May 2012 Financial Statements are a preliminary draft for your review.
- Mr. Tim Mayberry of the Holscher, Mayberry & Company, LLC will present the District's 2011 audited Financial Statements to the Board at the meeting next Thursday June 14, 2012.
- We continue to solicit our customers to sign up for ACH/Auto Pay.

*Marjorie*

Upper Blue Sanitation District  
Comparative Balance Sheet-UNAUDITED DRAFT  
May 31, 2012 and May 31, 2011

	<u>2012</u>	<u>2011</u>	<u>Increase</u> <u>(Decrease)</u>
<b><u>Current Assets:</u></b>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ 208,508	(208,508)
Checking-Wells Fargo Bank	9,502,509	7,496,890	2,005,619
Cash on Deposit with CWRPDA	-	-	-
ColoTrust Prime	3,638,095	6,336,461	(2,698,366)
Total Cash and Equivalents	13,140,804	14,042,059	(901,255)
Investments			
FK Construction Retainage Escrow	429,802	1,308,244	(878,442)
Cert. of Deposit & Treasuries	1,509,231	5,635,799	(4,126,568)
Total Investments	1,939,033	6,944,043	(5,005,010)
Other Current Assets			
Receivables-Utility + Spec. Assessments	67,534	36,562	30,972
Developer/Contractor Escrow	122,244	122,244	-
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	184,985	177,562	7,423
Prepaid Expenses	346,182	79,634	266,548
Loan Issuance Costs (Net)	139,249	151,549	(12,300)
Total Other Assets	860,194	567,551	292,643
<b>Total Current Assets:</b>	<b>15,940,031</b>	<b>21,553,653</b>	<b>(5,613,622)</b>
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	69,583	-
Sewer Lines	13,368,225	13,105,905	262,320
Treatment Plants	75,663,825	65,498,666	10,165,159
Office Equipment	210,830	173,451	37,379
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	821,984	791,743	30,241
Upper Blue System Costs	3,587,750	3,080,936	506,814
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	96,043,305	85,041,392	11,001,913
<b>Less Accumulated Depreciation</b>	<b>(25,913,128)</b>	<b>(24,660,391)</b>	<b>(1,252,737)</b>
Net Property Plant and Equipment :	70,130,177	60,381,001	9,749,176
<b>Total Assets:</b>	<b>86,070,208</b>	<b>81,934,654</b>	<b>4,135,554</b>

**Liabilities**

	<u>2012</u>	<u>2011</u>	<u>Increase</u> <u>(Decrease)</u>
<b>Current Liabilities:</b>			
Accounts Payable	82,662	1,166,193	(1,083,531)
Construction/Developer Escrow	122,244	122,244	-
Earned Employee Benefits	121,416	117,720	3,696
Unearned User Fees	433,228	414,695	18,533
Interest Payable	164,671	175,689	(11,018)
Loan Payable (Current Portion)	890,595	867,859	22,736
Retainage Payable-Construction in Progress	429,802	1,308,244	(878,442)
Retainage Payable-Blue River	-	40,317	(40,317)
Employee Housing Deposit Payable	1,250	1,750	(500)
Total Current Liabilities:	2,245,868	4,214,711	(1,968,843)
<b>Long Term Liabilities:</b>			
Loan Payable	10,203,839	11,094,434	(890,595)
Total Long Term Liabilities:	10,203,839	11,094,434	(890,595)
Total Liabilities	12,449,707	15,309,145	(2,859,438)
<b>Net Assets</b>			
Contributed Capital	8,000,000	-	8,000,000
Invested in Capital Assets, Net of Related Debt	28,856,241	28,856,241	-
Restricted Net Assets (CWRPDA Escrow)	-	8,000,000	(8,000,000)
Unrestricted Net Assets	36,764,260	29,769,268	6,994,992
Total Contributed Capital	73,620,501	66,625,509	6,994,992
Total Liabilities and Equity	86,070,208	81,934,654	4,135,554

Upper Blue Sanitation District  
Monthly Financial Statement-UNAUDITED DRAFT  
May 31, 2012

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	2012	2012	2012	2012	2012
	<u>May</u>	<u>Year To Date</u>	<u>Approved Budget</u>	<u>Uncollected</u>	<u>% Uncol/Col</u>
<b>Operating Revenue</b>					
Sewer User Fees	432,874	2,164,059	5,178,264	3,014,205	58
Tap Inspection Fees	1,000	2,000	1,000	(1,000)	(100)
Miscellaneous Revenue	100	2,500	1,000	(1,500)	(150)
Camper Dump Fees	0	100	2,500	2,400	96
Late Fees	367	10,078	25,000	14,922	60
Line Extension Fees	7,223	15,730	20,000	4,270	21
Rental Income	3,750	18,750	35,000	16,250	46
Interest on Investments & Loans	2,411	14,552	29,000	14,448	50
<b>Total Operating Revenue</b>	<b>447,725</b>	<b>2,227,769</b>	<b>5,291,764</b>	<b>3,063,995</b>	<b>58</b>
<b>Capital Revenue</b>					
Plant Investment Fees	713,493	1,067,701	600,000	(467,701)	(78)
Inclusion Fees	9,640	21,960	20,000	(1,960)	(10)
Bonds and Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
<b>Total Capital Revenue</b>	<b>723,133</b>	<b>1,089,661</b>	<b>620,000</b>	<b>(469,661)</b>	<b>(76)</b>
<b>Total Revenue</b>	<b>1,170,858</b>	<b>3,317,430</b>	<b>5,911,764</b>	<b>2,594,334</b>	<b>44</b>

Administration Expense	2012 May	2012 Year to Date	2012 Approved Budget	2012 Available	2012 % Available
<b>Payroll &amp; Employee Benefits</b>					
Salaries	82,789	408,777	1,134,000	725,223	64
Overtime	5,240	17,699	45,000	27,301	61
FICA-Admn	5,368	26,017	74,000	47,983	65
Medicare-Admin	1,255	6,085	22,000	15,915	72
401K Contributions	5,927	29,378	75,000	45,622	61
Unemployment Insurance	1,295	4,447	23,000	18,553	81
Health Insurance	18,245	91,242	250,000	158,758	64
<b>Total</b>	<b>120,119</b>	<b>583,645</b>	<b>1,623,000</b>	<b>1,039,355</b>	<b>64</b>
Office Supplies	435	1,307	4,000	2,693	67
Telephone	3,277	8,061	15,000	6,939	46
Business Expenses	515	17,568	32,000	14,432	45
Legal Counsel	1,856	22,919	70,000	47,081	67
Education	710	2,743	25,000	22,257	89
Audit & Accounting	0	6,000	9,000	3,000	33
Legal Publications	378	5,521	6,000	479	8
Board Members	400	2,400	6,000	3,600	60
Elections	0	21	7,500	7,479	100
Computer Expenses	662	2,933	9,000	6,067	67
Copy Machine & Supply	0	400	1,000	600	60
Postage & Meter Rent	0	5,027	13,000	7,973	61
Insurance - General	9,142	45,709	110,000	64,291	58
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	(3,378)	9,450	25,000	15,550	62
Tools	231	443	3,000	2,557	85
Radios	0	1,104	0	(1,104)	0
Vehicle Expense	0	0	500	500	100
Dues & Memberships	0	2,321	7,000	4,679	67
Safety	17	2,174	3,500	1,326	38
Summit Water Quality	0	11,531	13,000	1,469	11
Building Maintenance	1,334	6,139	25,000	18,861	75
Employee Housing Maintenance	815	6,671	25,000	18,329	73
Employee Housing Utilities	154	2,635	5,000	2,365	47
<b>Total Administration</b>	<b>136,667</b>	<b>746,722</b>	<b>2,038,500</b>	<b>1,291,778</b>	<b>63</b>
<b>Iowa Hill Plant Expenses</b>					
Utilities					
Gas	1,091	8,750	15,000	6,250	42
Electric	4,845	48,237	110,000	61,763	56
Freight	0	5,164	2,000	(3,164)	(158)
Equipment Repairs	11,935	14,374	10,000	(4,374)	(44)
Chemicals	0	19,812	10,000	(9,812)	(98)
Contracted Repairs	4,243	12,812	10,000	(2,812)	(28)
Laboratory Supplies	2,579	7,858	15,000	7,142	48
Biomonitoring	0	2,254	10,000	7,746	77
Discharge Permit	0	0	7,000	7,000	100
Supplies	0	1,162	3,000	1,838	61
<b>Total Iowa Hill</b>	<b>24,693</b>	<b>120,423</b>	<b>192,000</b>	<b>71,577</b>	<b>37</b>



	2012 <u>May</u>	2012 <u>Year to Date</u>	2012 <u>Approved Budget</u>	2012 <u>Available</u>	2012 <u>% Available</u>
<b>Farmers Korner Expenses</b>					
Utilities					
Gas	51	26,268	75,000	48,732	65
Electric	27,128	168,143	580,000	411,857	71
Freight	608	8,121	12,000	3,879	32
Equipment Repairs	1,109	21,032	50,000	28,968	58
Chemicals	32,224	138,601	180,000	41,399	23
Supplies	8,018	10,685	8,000	(2,685)	(34)
Contracted Repairs	1,353	3,639	18,000	14,361	80
Dumpster Charges	995	4,975	14,000	9,025	64
Biomonitoring	0	1,327	7,000	5,673	81
Discharge Permit	0	0	17,000	17,000	100
Composting	5,588	30,509	115,000	84,491	73
Site Monitoring	2,776	10,885	25,000	14,115	56
Sludge Hauling Costs	3,150	18,175	55,000	36,825	67
State Health Fees	84	85	2,500	2,415	97
<b>Total Farmers Korner</b>	<b>83,084</b>	<b>442,445</b>	<b>1,158,500</b>	<b>716,055</b>	<b>62</b>
<b>Collection Expenses</b>					
Utilities	1,012	5,460	18,000	12,540	70
Vehicle Expense	60	8,285	26,000	17,715	68
Line Cleaner Expenses	129	19,866	4,000	(15,866)	(397)
Manhole Repairs/Line Repairs	15,865	39,059	100,000	60,941	61
Equipment Repairs	5	1,161	9,000	7,839	87
CCTV Expense	0	0	4,000	4,000	100
<b>Total Collection</b>	<b>17,071</b>	<b>73,831</b>	<b>161,000</b>	<b>87,169</b>	<b>54</b>
<b>Replacement Capital</b>					
Administration	0	0	35,000	35,000	100
Plant:					
IH	0	0	135,000	135,000	100
FK	5,000	9,331	175,000	165,669	95
Upper Blue	0	0	0	0	0
Collection	35,558	45,301	335,000	289,699	86
Misc	0	0	0	0	0
Vehicle	0	0	30,000	30,000	100
<b>Total Replacement Capital</b>	<b>40,558</b>	<b>54,632</b>	<b>710,000</b>	<b>655,368</b>	<b>92</b>
<b>Non Operating Expenses</b>					
Bond Principal	0	42,884	890,595	847,711	95
Bond Interest	0	127,667	394,781	267,114	68
<b>Total Non Operating</b>	<b>0</b>	<b>170,551</b>	<b>1,285,376</b>	<b>1,114,825</b>	<b>87</b>

## May Financial Statement Cont.

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	<u>2012</u> <u>May</u>	<u>2012</u> <u>Year to Date</u>	<u>2012</u> <u>Approved Budget</u>	<u>2012</u> <u>Available</u>	<u>2012</u> <u>% Available</u>
<b>Capital Outlay</b>					
Plant:					
IH	0	0	25,000	25,000	100
FK	0	691,608	1,910,000	1,218,392	64
Upper Blue	0	0	10,000	10,000	100
Collection	0	17,827	1,035,000	1,017,173	98
Administration	0	0	0	0	0
<b>Total Capital Outlay</b>	<u>0</u>	<u>709,435</u>	<u>2,980,000</u>	<u>2,270,565</u>	<u>76</u>
<b>Total Expenses</b>	<u>302,073</u>	<u>2,318,039</u>	<u>8,525,376</u>	<u>6,207,337</u>	<u>73</u>
<b>Revenue Less Expenses</b>	<u>868,786</u>	<u>999,391</u>	<u>(2,613,612)</u>		

Upper Blue Sanitation District  
Comparative Financial Statement-UNAUDITED DRAFT  
May 31, 2012 vs. May 31, 2011

	2012	2011	2012	2011	Increase
	<u>May</u>	<u>May</u>	<u>Year To Date</u>	<u>Year to Date</u>	<u>(Decrease)</u>
<b>Operating Revenue</b>					
Sewer User Fees	432,874	414,900	2,164,059	2,073,471	90,588
Tap Inspection Fees	1,000	600	2,000	1,250	750
Miscellaneous Revenue	100	(4,402)	2,500	4,398	(1,898)
Camper Dump Fees	0	0	100	0	100
Late Fees	367	457	10,078	7,878	2,200
Line Extension Fees	7,223	0	15,730	0	15,730
Rental Income	3,750	3,000	18,750	13,500	5,250
Interest on Investments	2,411	7,615	14,552	41,692	(27,140)
<b>Total Operating Revenue</b>	<b>447,725</b>	<b>422,170</b>	<b>2,227,769</b>	<b>2,142,189</b>	<b>85,580</b>
<b>Capital Revenue</b>					
Plant Investment Fees	713,493	172,671	1,067,701	811,087	256,614
Inclusion Fees	9,640	400	21,960	1,200	20,760
Bonds & Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
<b>Total Capital Revenue</b>	<b>723,133</b>	<b>173,071</b>	<b>1,089,661</b>	<b>812,287</b>	<b>277,374</b>
<b>Total Revenue</b>	<b>1,170,858</b>	<b>595,241</b>	<b>3,317,430</b>	<b>2,954,476</b>	<b>362,954</b>

Administration Expense	2012 May	2011 May	2012 Year to Date	2011 Year to Date	Increase (Decrease)
<b>Payroll &amp; Employee Benefits</b>					
Salaries	82,789	77,012	408,777	412,020	(3,243)
Overtime	5,240	1,805	17,699	10,372	7,327
FICA-Admin	5,368	4,805	26,017	25,742	275
Medicare-Admin	1,255	1,124	6,085	6,020	65
401K Contributions	5,927	5,198	29,378	30,399	(1,021)
Unemployment Insurance	1,295	(70)	4,447	5,350	(903)
Health Insurance	18,245	15,426	91,242	81,950	9,292
<b>Total</b>	<b>120,119</b>	<b>105,300</b>	<b>583,645</b>	<b>571,853</b>	<b>11,792</b>
Office Supplies	435	265	1,307	1,831	(524)
Telephone	3,277	1,801	8,061	6,200	1,861
Business Expenses	515	2,994	17,568	13,008	4,560
Legal Counsel	1,856	5,612	22,919	27,541	(4,622)
Education	710	396	2,743	5,493	(2,750)
Audit & Accounting	0	0	6,000	5,800	200
Legal Publications	378	14	5,521	1,356	4,165
Board Members	400	500	2,400	2,500	(100)
Elections	0	0	21	0	21
Computer Expenses	662	608	2,933	6,494	(3,561)
Copy Machine & Supply	0	0	400	0	400
Postage & Meter Rent	0	600	5,027	5,409	(382)
Insurance - General	9,142	8,709	45,709	43,547	2,162
Insurance - Deductible	0	0	0	0	0
Engineering	(3,378)	0	9,450	5,000	4,450
Tools	231	0	443	(103)	546
Radios	0	0	1,104	0	1,104
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	0	2,321	3,302	(981)
Safety	17	685	2,174	2,055	119
Summit Water Quality	0	961	11,531	4,803	6,728
Building Maintenance	1,334	887	6,139	5,031	1,108
Employee Housing Maintena	815	280	6,671	2,242	4,429
Employee Housing Utilities	154	238	2,635	2,854	(219)
<b>Total Administration</b>	<b>136,667</b>	<b>129,850</b>	<b>746,722</b>	<b>716,216</b>	<b>30,506</b>
<b>Iowa Hill Plant Expenses</b>					
Utilities					
Gas	1,091	1,453	8,750	9,459	(709)
Electric	4,845	15,284	48,237	75,626	(27,389)
Freight	0	658	5,164	4,407	757
Equipment Repairs	11,935	138	14,374	18,192	(3,818)
Chemicals	0	2,741	19,812	58,924	(39,112)
Contracted Repairs	4,243	1,566	12,812	3,498	9,314
Laboratory Supplies	2,579	2,664	7,858	6,059	1,799
Biomonitoring	0	0	2,254	2,210	44
Discharge Permit	0	0	0	0	0
Supplies	0	47	1,162	1,575	(413)
<b>Total Iowa Hill</b>	<b>24,693</b>	<b>24,551</b>	<b>120,423</b>	<b>179,950</b>	<b>(59,527)</b>

## May Comparative Statement Cont.

Pg. 3

	<u>2012</u> <u>May</u>	<u>2011</u> <u>May</u>	<u>2012</u> <u>Year to Date</u>	<u>2011</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
<b>Farmers Korner</b>					
Utilities					
Gas	51	2,578	26,268	19,051	7,217
Electric	27,128	28,541	168,143	151,694	16,449
Freight	608	678	8,121	6,660	1,461
Equipment Repairs	1,109	1,474	21,032	12,058	8,974
Chemicals	32,224	2,741	138,601	66,866	71,735
Supplies	8,018	1,877	10,685	6,264	4,421
Contracted Repairs	1,353	0	3,639	652	2,987
Dumpster Charges	995	995	4,975	4,955	20
Biomonitoring	0	0	1,327	2,650	(1,323)
Discharge Permit	0	0	0	0	0
Composting	5,588	6,559	30,509	35,649	(5,140)
Site Monitoring	2,776	2,034	10,885	11,207	(322)
Sludge Hauling Costs	3,150	3,825	18,175	21,150	(2,975)
State Health Fees	84	85	85	1,175	(1,090)
<b>Total Farmers Korner</b>	<b>83,084</b>	<b>51,387</b>	<b>442,445</b>	<b>340,031</b>	<b>102,414</b>
<b>Collection Expenses</b>					
Utilities	1,012	1,295	5,460	5,242	218
Vehicle Expense	60	2,355	8,285	9,004	(719)
Line Cleaner Expenses	129	2,047	19,866	3,719	16,147
Manhole Repairs/Line Repai	15,865	22,626	39,059	49,909	(10,850)
Equipment Repairs	5	109	1,161	720	441
CCTV Expense	0	202	0	202	(202)
<b>Total Collection</b>	<b>17,071</b>	<b>28,634</b>	<b>73,831</b>	<b>68,796</b>	<b>5,035</b>
<b>Replacement Capital</b>					
Administration	0	11,100	0	16,620	(16,620)
Plant					
IH	0	0	0	877	(877)
FK	5,000	(699)	9,331	8,317	1,014
Upper Blue	0	0	0	0	0
Collection	35,558	0	45,301	0	45,301
Misc	0	0	0	0	0
Vehicle	0	0	0	0	0
<b>Total Replacement Capital</b>	<b>40,558</b>	<b>10,401</b>	<b>54,632</b>	<b>25,814</b>	<b>28,818</b>
<b>Non Operating Expenses</b>					
CWRPDA Loan Principal	0	0	42,884	42,039	845
Loan Interest	0	0	127,667	137,645	(9,978)
<b>Total Non Operating</b>	<b>0</b>	<b>0</b>	<b>170,551</b>	<b>179,684</b>	<b>(9,133)</b>

## May Comparative Statement Cont.

Pg. 4

	<u>2012</u> <u>May</u>	<u>2011</u> <u>May</u>	<u>2012</u> <u>Year to Date</u>	<u>2011</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
<b>Capital Outlay</b>					
Plant-IH-CO	0	0	0	1,378	(1,378)
Plant-FK-CO	0	986,411	691,608	4,550,369	(3,858,761)
Plant-South Blue-CO	0	1,885	0	26,327	(26,327)
Collection	0	9,163	17,827	16,062	1,765
Administration	0	0	0	0	0
<b>Total Capital Outlay</b>	<u>0</u>	<u>997,459</u>	<u>709,435</u>	<u>4,594,136</u>	<u>(3,884,701)</u>
<b>Total Expenses</b>	<u>302,073</u>	<u>1,242,282</u>	<u>2,318,039</u>	<u>6,104,627</u>	<u>(3,786,588)</u>
<b>Revenue Less Expenses</b>	<u>868,786</u>	<u>(647,041)</u>	<u>999,391</u>	<u>(3,150,151)</u>	<u>4,149,542</u>

**CAPITAL 2012**

	Current Month	Year To Date	Budget
<b>FARMERS KORNER - REPLACEMENT</b>			
<b>10-85-8524</b>			
East Plant RAS/WAS Pumps	\$0.00	\$0.00	\$60,000.00
SCADA Upgrade	\$5,000.00	\$5,000.00	\$25,000.00
Hydroneumatic Tank	\$0.00	\$0.00	\$10,000.00
Hotsy			\$5,000.00
Centrifuge Lights	\$0.00	\$4,331.40	
Nutrient Study			\$75,000.00
<b>TOTAL</b>	<b>\$5,000.00</b>	<b>\$9,331.40</b>	<b>\$175,000.00</b>
<b>FARMERS KORNER - NEW</b>			
<b>10-95-9540</b>			
Finalize Plant Expansion	\$0.00	\$691,607.87	\$1,750,000.00
Snow and Ice Shed	\$0.00	\$0.00	\$75,000.00
Articulating Lift	\$0.00	\$0.00	\$40,000.00
New VFD Influent Pump			\$10,000.00
New3 Windows South Building			\$25,000.00
Miscellaneous			\$10,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$691,607.87</b>	<b>\$1,910,000.00</b>
<b>IOWA HILL - REPLACEMENT</b>			
<b>10-85-8522</b>			
Densedge and Filters Rehabilitation	\$0.00	\$0.00	\$125,000.00
Irrigation Rehabilitation	\$0.00	\$0.00	\$10,000.00
Computer Replacement		\$0.00	
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$135,000.00</b>
<b>IOWA HILL - NEW</b>			
<b>10-95-9510</b>			
Miscellaneous	\$0.00	\$0.00	\$25,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>
<b>SOUTH BLUE - REPLACEMENT</b>			
<b>10-85-8526</b>			
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>SOUTH BLUE - NEW</b>			
<b>10-95-9590</b>			
SCADA	\$0.00	\$0.00	\$10,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>COLLECTION - REPLACEMENT</b>			
<b>10-85-8530</b>			
Warriors Mark/Illinois Gulch Slipline	\$29,018.05	\$29,018.05	\$200,000.00
Town of Breckenridge 6" to 8"	\$0.00	\$0.00	\$25,000.00
Miscellaneous Extensions/Repairs	\$0.00	\$0.00	\$100,000.00
Vehicle Replacement	\$0.00	\$0.00	\$30,000.00
Mapping	\$6,540.00	\$16,282.50	\$20,000.00
Line Cleaner Pump Replacement	\$0.00	\$0.00	\$10,000.00
<b>TOTAL</b>	<b>\$35,558.05</b>	<b>\$45,300.55</b>	<b>\$385,000.00</b>
<b>COLLECTION - NEW</b>			
<b>10-95-9520</b>			
Chemical Injection I/I Control	\$0.00	\$0.00	\$15,000.00
Miscellaneous Extension-Blue River Phase III	\$0.00	\$17,827.50	\$1,000,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$17,827.50</b>	<b>\$1,015,000.00</b>
<b>ADMINISTRATION - REPLACEMENT</b>			
<b>10-85-8510</b>			
Equipment Replacement	\$0.00	\$0.00	\$35,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,000.00</b>
<b>GRAND TOTALS</b>	<b>\$40,558.05</b>	<b>\$764,067.32</b>	<b>\$3,690,000.00</b>

UPPER BLUE SANITATION DISTRICT  
CERTIFICATES OF DEPOSIT  
2012

	<u>MILLENNIUM</u>	<u>TOTAL</u>
Bal. Forward 1/1/2011	\$1,506,251.44	\$1,506,251.44
January Interest	\$694.11	\$694.11
Redemption		\$0.00
Bal. 1/31/2011	\$1,506,945.55	\$1,506,945.55
February Interest	\$767.29	\$767.29
Redemption		\$0.00
February 28, 2011	\$1,507,712.84	\$1,507,712.84
March Interest	\$582.81	\$582.81
Redemption		\$0.00
March 31, 2011	\$1,508,295.65	\$1,508,295.65
April Interest	\$490.31	\$490.31
Redemption		\$0.00
April 30, 2011	\$1,508,785.96	\$1,508,785.96
May Interest	\$445.04	\$445.04
Purchase		\$0.00
Redemption		\$0.00
May 31, 2011	\$1,509,231.00	\$1,509,231.00
June Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
June 30, 2011		\$0.00
July Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
July 31, 2011		\$0.00
August Interest		\$0.00
Purchase		
Interest Paid		
Redemption		
August 31, 2011		\$0.00
September Interest		\$0.00
Purchase		
Redemption		
September 30, 2011		\$0.00
October Interest		\$0.00
Purchase		
Redemption		
October 31, 2011		\$0.00
November Interest		\$0.00
Redemption		
Purchase		
November 30, 2011		\$0.00
December Interest		\$0.00
Redemption		\$0.00
Purchase		\$0.00
December 31, 2011		\$0.00



DATE: June 5, 2012

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for May, 2012.

1. Total influent flow for the Upper Blue Treatment Facilities was 38.9 million gallons for the month of May. The flow for the previous May was 69.1 million gallons. There was a 30.2 million gallon decrease (43.7%). The large decrease is due to the lack of infiltration and inflow because spring runoff was non-existent.
2. Influent flow for the Farmer's Korner Treatment facility was 38.9million gallons for the month of May. We have taken the old Farmer's Korner South Plant off line so only the new North Plant is operating.
3. Solids loading at Farmer's Korner was down for May from 91,845# to 86,021#. (6.3% decrease).
4. Glacier is still working on punch-list items and a few warranty items that have occurred. Glacier is still taking care of items so we can get a Certificate of Occupancy from the County Building Department. The floors and building issues have been scheduled for repair the end of June and first part of July. The staff is still in the process of fine tuning the treatment systems. We are discharging very good water that meets all discharge permit requirements. Our phosphorus concentration is at 0.015 parts per million. The goal is 0.010 ppm or less.



Greg  
cc: file

# **PLANT STATISTICS - FARMERS KORNER**

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	33.9	31.2	41.4	4.1	1.9	2.1	163448	132341	201554	49.9	54.5	43.2
FEB	30.7	29.0	38.1	3.1	2.0	2.5	84794	180701	123132	24.3	35.8	35.0
MAR	36.3	35.8	60.6	3.9	2.9	14.5	155910	155768	172780	70.4	59.0	66.1
APR	28.7	35.7	45.9	0.6	1.4	11.0	140701	137501	149764	55.2	46.0	21.5
MAY	28.8	44.3	38.9	1.1	0.7	4.8	48401	67212	86021	13.2	41.8	31.1
JUN	31.3	30.2		1.2	1.0		42767	72034		36.4	55.6	
JUL	27.4	37.0		2.3	0.9		50175	66111		52.2	62.6	
AUG	26.0	31.2		1.7	2.5		128708	123291		39.6	48.1	
SEP	17.6	20.4		1.4	1.5		37181	87790		25.2	28.3	
OCT	18.2	17.6		0.8	0.7		77049	43008		15.7	20.7	
NOV	19.2	18.2		1.4	1.0		80043	63296		29.5	47.1	
DEC	28.9	30.3		1.1	1.0		138477	76814		46.5	35.4	
TOTAL	327.0	360.9	224.9	22.7	17.5	34.9	1147654	1205867	733251	458.1	534.9	196.9

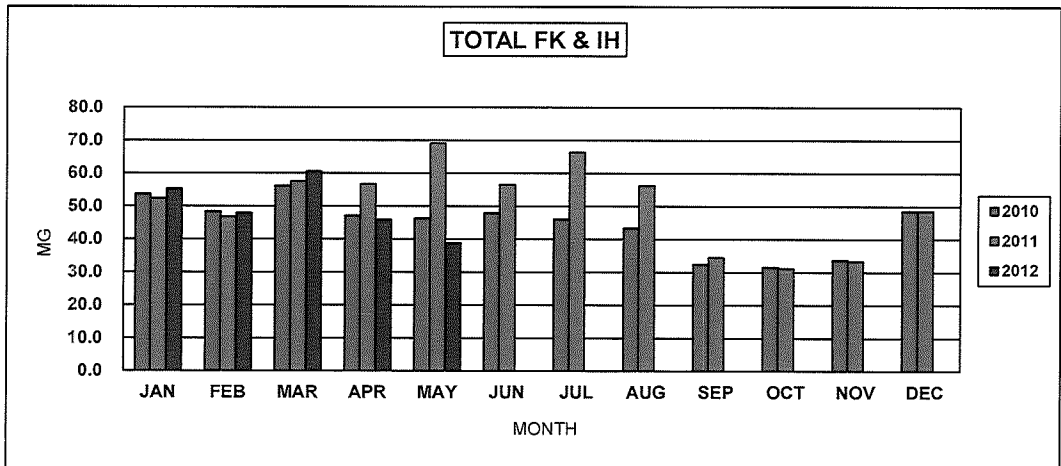
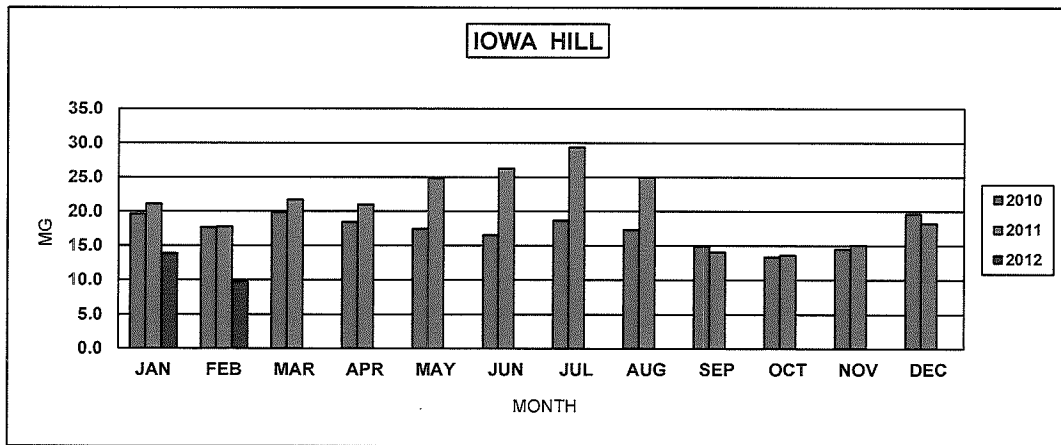
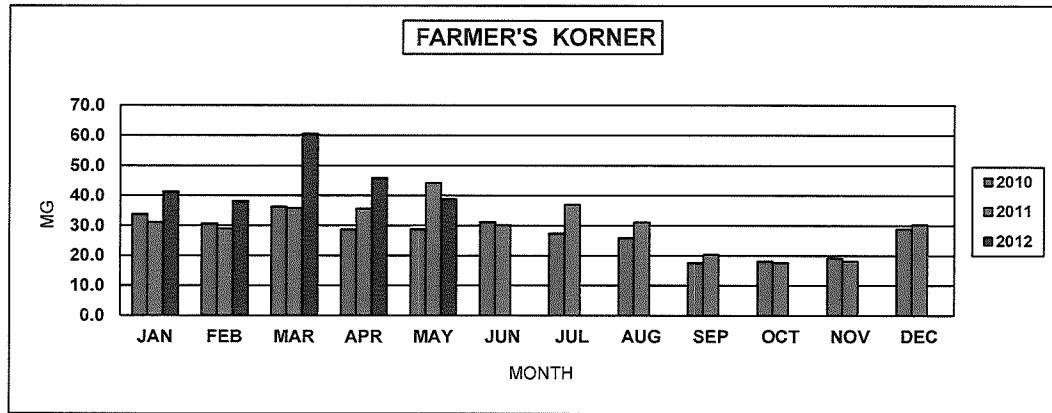
# **PLANT STATISTICS - IOWA HILL**

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	19.7	21.1	13.9	2.7	1.8	4.2	50748	86584	36828
FEB	17.7	17.8	9.8	2.9	1.5	2.4	53585	73806	29021
MAR	19.9	21.7	0.0	3.3	2.0	0.0	69125	67754	0
APR	18.5	21.0	0.0	1.9	2.3	0.0	38484	40209	0
MAY	17.5	24.8	0.0	2.0	2.3	0.0	26866	24633	0
JUN	16.6	26.3		4.8	3.7		29572	36937	
JUL	18.7	29.4		2.2	4.3		49902	71311	
AUG	17.4	25.0		2.1	2.0		40950	50532	
SEP	14.9	14.1		1.5	1.6		37846	40282	
OCT	13.4	13.6		1.6	2.2		26909	34260	
NOV	14.5	15.1		1.1	4.0		25263	33498	
DEC	19.7	18.3		1.6	3.7		63962	58386	
TOTAL	208.5	248.2	23.7	27.7	31.4	6.6	513212	618192	65849

# **PLANT STATISTICS - TOTAL**

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	53.6	52.3	55.3	6.8	3.7	6.3	214196	218925	238382	49.9	54.5	43.2
FEB	48.4	46.8	47.9	6.0	3.5	4.9	138379	254507	152153	24.3	35.8	35.0
MAR	56.2	57.5	60.6	7.2	4.9	14.5	225035	223522	172780	70.4	59.0	66.1
APR	47.2	56.7	45.9	2.5	3.7	11.0	179185	177710	149764	55.2	46.0	21.5
MAY	46.3	69.1	38.9	3.1	3.0	4.8	75267	91845	86021	13.2	41.8	31.1
JUN	47.9	56.5	0.0	6.0	4.7	0.0	72339	108971	0	36.4	55.6	0.0
JUL	46.1	66.4	0.0	4.5	5.2	0.0	100077	137422	0	52.2	62.6	0.0
AUG	43.4	56.2	0.0	3.8	4.5	0.0	169658	173823	0	39.6	48.1	0.0
SEP	32.5	34.5	0.0	2.9	3.1	0.0	75027	128072	0	25.2	28.3	0.0
OCT	31.6	31.2	0.0	2.4	2.9	0.0	103958	77268	0	15.7	20.7	0.0
NOV	33.7	33.3	0.0	2.5	5.0	0.0	105306	96794	0	29.5	47.1	0.0
DEC	48.6	48.6	0.0	2.7	8.7	0.0	202439	135200	0	46.5	35.4	0.0
TOTAL	535.5	609.1	248.6	50.4	52.9	41.5	1660866	1824059	799100	458.1	534.9	196.9

## FACILITY FLOW



MEMO

DATE: 6/2/2012

TO: Andy Carlberg, District Manager

FROM: Wally Esquibel, Collection System Foreman

SUBJECT: Collection system Report for the month of May

1. No backups reported for the month of May.
2. Summer linecleaning schedule is well underway. As of June 6, 2012 38880 feet have been cleaned. 6280' CCTV.
3. Slip-lining at Independence and Illinois Gulch is complete. 1500 feet of line was sliplined, stopping considerable infiltration.
4. District personnel will be cctving phase II of Blue River, two year warranty.
5. We continue to monitor all liftstations.
6. District had 242 locates for the month of May.
7. Service line inspection, fleet maintenance and locates are all up to date.

Wally Esquibel  
Collection System Foreman

## **MANAGER REPORT**

### **6-2012**

- 1) McDill Placer leachfield is scheduled to close on June 15<sup>th</sup>.
  
- 2) Sewer Service to the 97 subdivision. Service to this subdivision was stalled due to problems in the acquisition of an easement for a lift station. The property that the proposed lift station was to be located recently changed hands and the new owners are willing to discuss an easement. I will be meeting with them within the next week and I will report to the Board during the meeting. Attached is the map showing the location.
  
- 3) Construction in Blue River Phase III will begin the second week in July and continue through September. Attached you will find a map of Phase III.