

Upper Blue Sanitation District
Board of Directors Meeting
Thursday April 19, 2012 @ 5:30 PM

I. ROLL CALL:

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Tim Casey, Mr. Larry Crispell and Mr. Barrie Stimson answered "present" at roll call. Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

Note: There was a work session preceding the Board Meeting from 4:30 PM to 5:30 PM at the Administration Office. Mr. Robin Theobald, Mr. Tim Casey, Mr. Larry Crispell, Mr. Barrie Stimson and Mr. Andrew Carlberg were present at the work session.

II. MINUTES:

March 8, 2012 minutes: Mr. Stimson made a motion to approve the March 8, 2012 Board of Directors meeting minutes as amended. Mr. Casey seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS: None

IV. PUBLIC COMMENT: There was not anyone from the public present. Mr. Theobald thanked Mr. Tim Casey and Mr. Larry Crispell for their service on the Board of Directors. Mr. Theobald said that their four years of service was greatly appreciated by the Board and the community.

V. BILLS:

The bills were reviewed and discussed by the Board of Directors. Mr. Casey made a motion to approve the bills as submitted with the exception of items on the agenda which will be discussed later in the meeting. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial Report was reviewed and discussed by the Board of Directors.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session.

B. Manager Report:

-Blue River Phase III: Mr. Carlberg reported that the bid opening for the Blue River phase III project was on April 16, 2012 and the engineer is checking references on the lowest bidder.

-Glacier Construction: Mr. Carlberg reported that Glacier Construction is working on the punch list to complete the project. The roof and floor are the main outstanding issues which we do not anticipate completion until sometime this summer.

Upper Blue Sanitation District
Board of Directors Meeting
Thursday April 19, 2012 @ 5:30 PM

VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

C. Carollo Pay Request #0121014:

Carollo has submitted pay request #0121014 in the amount of \$9,845.30 for services completed thru February 2012. Mr. Carlberg said that this invoice also includes a reimbursement credit in the amount of \$14,904.00 for replacement of chemical feed lines. Mr. Carlberg recommended approval of Carollo pay request #0121014.

Mr. Casey made a motion to approve Carollo pay request #0121014 in the amount of \$9,845.30. Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

D. BHH Partners Pay Request:

Mr. Carlberg recommended that the Board approve BHH Partners pay request for work completed on the Farmers Korner plant expansion during the month of February 2012 (a detailed description of services is attached) in the amount of \$1,261.54. Mr. Carlberg said that BHH has been working on an as needed basis. In February BHH worked mainly on building punch list items such as doors and door hardware at the request of Mortenson Construction.

Mr. Stimson made a motion to approve payment of BHH Partners pay request in the amount of \$1,261.54 for the Farmers Korner plant expansion project during the month of February 2012.

Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

E. Glacier Construction Pay Request #34:

Mr. Carlberg said that the District and Mortenson Construction have reviewed the pay request and recommended approval of Glacier's pay request #34 in the amount of \$215,341.99, representing costs for work completed thru March 30, 2012, plus the release of retainage in the amount of \$821,267.44. There will be a balance of retainage held in the amount of \$477,155.00 to ensure the completion of the punch list, including the roof issues.

Mr. Casey made a motion to approve Glacier's pay request #34 in the amount of \$215,341.99, plus release retainage in the amount of \$821,267.44, leaving a balance of retainage in the amount of \$477,155.00 for completion of the project. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

Mr. Carlberg said that Glacier Construction has submitted Change Order #9 in the amount of \$5,284.00 and a full detail is included in the Board packet.

Mr. Casey made a motion to approve change order #9 in the amount of \$5,284.00. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

F. Mortenson Construction Pay Request #34:

Mr. Carlberg recommended approval of Mortenson's pay request #34 in the amount of \$26,670.60. Mr. Stimson made a motion to approve Mortenson pay request #34 in the amount of \$26,670.60. Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

G. McDill Leach Field Option Agreement:

Mr. Carlberg reported to the Board that the changes requested by the Board were made in the McDill Leach Field Option Agreement. The agreement has been reviewed and signed by the County.

Mr. Stimson made a motion to approve the McDill Leach Field Option Agreement allowing the County to purchase the McDill Leach Field property. Mr. Stimson also made a motion to authorize Mr. Robin Theobald and Mr. Tim Casey to sign the McDill Leach Field Option Agreement. Mr. Casey seconded the motion. The motion was passed unanimously by the Board.

Upper Blue Sanitation District
Board of Directors Meeting
Thursday April 19, 2012 @ 5:30 PM

H. Line Extension Agreement, Block A Continental Subdivision:

Mr. Carlberg reported to the Board that Mr. Mark Thaemert, a developer for Block A Continental Subdivision has submitted a complete line extension agreement. The plans for the line extension have been reviewed and are acceptable. Mr. Carlberg said he recommended that the Board approve the line extension agreement. Construction of the line extension is planned for May 2012.

Mr. Casey made a motion to approve the line extension agreement for Block A Continental subdivision. Mr. Crispell seconded the motion. The motion was passed unanimously by the Board.

I. Award of Contract – Town of Blue River Phase III:

The Board will have a special meeting at a later date once the engineer has checked references on the lowest bidder.

J. Recognition Resolutions:

Resolution 2, Series 2012 is a Resolution of the Board of Directors, recognizing the outstanding achievement demonstrated by the employees of the Upper Blue Sanitation District in the construction of the Farmer's Korner North Plant.

Mr. Stimson made a motion to approve Resolution 2, Series 2012. Mr. Crispell seconded the motion. The motion was passed unanimously by the Board.

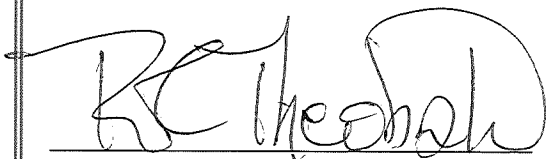
Resolution 3, Series 2012 is a Resolution of the Board of Directors, recognizing the outstanding achievement demonstrated by Mr. David Heyde of Mortenson Construction in construction management of the Farmer's Korner North Plant.

Mr. Stimson made a motion to approve Resolution 3, Series 2012. Mr. Crispell seconded the motion. The motion was passed unanimously by the Board.


X. CORRESPONDENCE:

XII. ADJOURN:

Mr. Casey made a motion to adjourn the meeting at 5:50 PM. Mr. Crispell seconded the motion. The motion was passed unanimously by the Board.



Mr. Robin Theobald, President



Mr. Barrie Stimson

Memorandum

To: Andy Carlberg
From: Marjorie Borsina
Date: April 6, 2012
Re: Financial Update

- The District's Financial Records are in good order.
- We have not received all of the March 2012 bills. Therefore, the March 2012 Financial Statements are a preliminary draft for your review.
- I will be attending the Springbrook Software Conference during the week of April 9, 2012. At the conference, I will be attending classes on how to utilize the new enhancements Springbrook Software has to offer.
- Holscher, Mayberry & Company, LLC will present the District's 2011 audited Financial Statements to the Board at the June Board meeting.
- We continue to solicit our customers to sign up for ACH/Auto Pay.

Marjorie

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
March 31, 2012 and March 31, 2011

	<u>2012</u>	<u>2011</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ 706,030	(706,030)
Checking-Wells Fargo Bank	8,194,631	-	8,194,631
Cash on Deposit with CWRPDA	-	-	-
ColoTrust Prime	3,637,877	14,335,766	(10,697,889)
Total Cash and Equivalents	11,832,708	15,041,996	(3,209,288)
Investments			
FK Construction Retainage Escrow	1,302,477	1,308,244	(5,767)
Cert. of Deposit & Treasuries	1,508,296	5,141,706	(3,633,410)
Total Investments	2,810,773	6,449,950	(3,639,177)
Other Current Assets			
Receivables-Utility + Spec. Assessments	61,015	25,791	35,224
Developer/Contractor Escrow	122,244	122,244	-
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	189,908	182,697	7,211
Prepaid Expenses	367,056	102,386	264,670
Loan Issuance Costs (Net)	139,249	151,549	(12,300)
Total Other Assets	879,472	584,667	294,805
Total Current Assets:	15,522,953	22,076,613	(6,553,660)
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	69,583	-
Sewer Lines	13,368,225	13,105,905	262,320
Treatment Plants	75,663,825	65,498,666	10,165,159
Office Equipment	210,830	173,451	37,379
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	821,984	791,743	30,241
Upper Blue System Costs	3,587,750	3,080,936	506,814
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	96,043,305	85,041,392	11,001,913
Less Accumulated Depreciation	(25,913,128)	(24,660,391)	(1,252,737)
Net Property Plant and Equipment :	70,130,177	60,381,001	9,749,176
Total Assets:	85,653,130	82,457,614	3,195,516

Liabilities

	<u>2012</u>	<u>2011</u>	<u>Increase</u> <u>(Decrease)</u>
Current Liabilities:			
Accounts Payable	359,814	701,234	(341,420)
Construction/Developer Escrow	122,244	122,244	-
Earned Employee Benefits	121,416	117,720	3,696
Unearned User Fees	-	419,612	(419,612)
Interest Payable	164,671	175,689	(11,018)
Loan Payable (Current Portion)	890,595	867,859	22,736
Retainage Payable-Construction in Progress	1,302,477	1,308,244	(5,767)
Retainage Payable-Blue River	-	40,317	(40,317)
Employee Housing Deposit Payable	1,250	1,750	(500)
Total Current Liabilities:	2,962,467	3,754,669	(792,202)
Long Term Liabilities:			
Loan Payable	10,203,839	11,094,434	(890,595)
Total Long Term Liabilities:	10,203,839	11,094,434	(890,595)
Total Liabilities	13,166,306	14,849,103	(1,682,797)
Net Assets			
Contributed Capital	8,000,000	-	8,000,000
Invested in Capital Assets, Net of Related Debt	28,856,241	28,856,241	-
Restricted Net Assets (CWRPDA Escrow)	-	8,000,000	(8,000,000)
Unrestricted Net Assets	35,630,583	30,752,270	4,878,313
Total Contributed Capital	72,486,824	67,608,511	4,878,313
Total Liabilities and Equity	85,653,130	82,457,614	3,195,516

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
March 31, 2012

	2012 March	2012 Year To Date	2012 Approved Budget	2012 Uncollected	2012 % Uncol/Col
Operating Revenue					
Sewer User Fees	432,784	1,298,748	5,178,264	3,879,516	75
Tap Inspection Fees	100	300	1,000	700	70
Miscellaneous Revenue	2,400	2,400	1,000	(1,400)	(140)
Camper Dump Fees	0	100	2,500	2,400	96
Late Fees	13,175	12,820	25,000	12,180	49
Line Extension Fees	0	0	20,000	20,000	100
Rental Income	3,750	11,250	35,000	23,750	68
Interest on Investments & Loans	3,015	9,049	29,000	19,951	69
Total Operating Revenue	455,224	1,334,667	5,291,764	3,957,097	75
Capital Revenue					
Plant Investment Fees	118,003	209,408	600,000	390,592	65
Inclusion Fees	0	0	20,000	20,000	100
Bonds and Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	118,003	209,408	620,000	410,592	66
Total Revenue	573,227	1,544,075	5,911,764	4,367,689	74

Administration Expense	2012 March	2012 Year to Date	2012 Approved Budget	2012 Available	2012 % Available
Payroll & Employee Benefits					
Salaries	80,273	243,750	1,134,000	890,250	79
Overtime	3,245	8,342	45,000	36,658	81
FICA-Admn	5,094	15,379	74,000	58,621	79
Medicare-Admin	1,191	3,597	22,000	18,403	84
401K Contributions	5,871	17,446	75,000	57,554	77
Unemployment Insurance	1,295	3,885	23,000	19,115	83
Health Insurance	18,251	54,753	250,000	195,247	78
Total	115,220	347,152	1,623,000	1,275,848	79
Office Supplies	42	466	4,000	3,534	88
Telephone	1,443	3,565	15,000	11,435	76
Business Expenses	221	11,264	32,000	20,736	65
Legal Counsel	6,216	19,729	70,000	50,271	72
Education	1,041	1,187	25,000	23,813	95
Audit & Accounting	6,000	6,000	9,000	3,000	33
Legal Publications	1,119	3,143	6,000	2,857	48
Board Members	500	1,500	6,000	4,500	75
Elections	0	21	7,500	7,479	100
Computer Expenses	712	1,609	9,000	7,391	82
Copy Machine & Supply	0	400	1,000	600	60
Postage & Meter Rent	0	2,466	13,000	10,534	81
Insurance - General	9,142	27,426	110,000	82,574	75
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	9,450	25,000	15,550	62
Tools	0	212	3,000	2,788	93
Radios	0	1,104	0	(1,104)	0
Vehicle Expense	0	0	500	500	100
Dues & Memberships	0	2,320	7,000	4,680	67
Safety	110	1,196	3,500	2,304	66
Summit Water Quality	0	0	13,000	13,000	100
Building Maintenance	865	2,356	25,000	22,644	91
Employee Housing Maintenance	0	5,151	25,000	19,849	79
Employee Housing Utilities	231	1,881	5,000	3,119	62
Total Administration	142,862	449,598	2,038,500	1,588,902	78
Iowa Hill Plant Expenses					
Utilities					
Gas	1,831	6,069	15,000	8,931	60
Electric	7,746	36,026	110,000	73,974	67
Freight	0	4,374	2,000	(2,374)	(119)
Equipment Repairs	0	2,439	10,000	7,561	76
Chemicals	0	19,812	10,000	(9,812)	(98)
Contracted Repairs	0	7,578	10,000	2,422	24
Laboratory Supplies	385	3,110	15,000	11,890	79
Biomonitoring	0	0	10,000	10,000	100
Discharge Permit	0	0	7,000	7,000	100
Supplies	366	871	3,000	2,129	71
Total Iowa Hill	10,328	80,279	192,000	111,721	58

	2012 <u>March</u>	2012 <u>Year to Date</u>	2012 <u>Approved Budget</u>	2012 <u>Available</u>	2012 <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	659	18,251	75,000	56,749	76
Electric	36,275	106,764	580,000	473,236	82
Freight	2,487	5,628	12,000	6,372	53
Equipment Repairs	1,788	5,637	50,000	44,363	89
Chemicals	26,996	88,558	180,000	91,442	51
Supplies	29	86	8,000	7,914	99
Contracted Repairs	902	1,403	18,000	16,597	92
Dumpster Charges	995	2,985	14,000	11,015	79
Biomonitoring	0	0	7,000	7,000	100
Discharge Permit	0	0	17,000	17,000	100
Composting	10,129	20,732	115,000	94,268	82
Site Monitoring	0	3,753	25,000	21,247	85
Sludge Hauling Costs	5,850	13,000	55,000	42,000	76
State Health Fees	0	0	2,500	2,500	100
Total Farmers Korner	86,110	266,797	1,158,500	891,703	77
Collection Expenses					
Utilities	1,026	3,243	18,000	14,757	82
Vehicle Expense	2,041	5,375	26,000	20,625	79
Line Cleaner Expenses	0	1,590	4,000	2,410	60
Manhole Repairs/Line Repairs	3,565	17,092	100,000	82,908	83
Equipment Repairs	56	1,031	9,000	7,969	89
CCTV Expense	0	0	4,000	4,000	100
Total Collection	6,688	28,331	161,000	132,669	82
Replacement Capital					
Administration	0	0	35,000	35,000	100
Plant:					
IH	0	0	135,000	135,000	100
FK	4,331	4,331	175,000	170,669	98
Upper Blue	0	0	0	0	0
Collection	0	8,408	335,000	326,592	97
Misc	0	0	0	0	0
Vehicle	0	0	30,000	30,000	100
Total Replacement Capital	4,331	12,739	710,000	697,261	98
Non Operating Expenses					
Bond Principal	0	42,884	890,595	847,711	95
Bond Interest	0	127,667	394,781	267,114	68
Total Non Operating	0	170,551	1,285,376	1,114,825	87

	<u>2012</u> <u>March</u>	<u>2012</u> <u>Year to Date</u>	<u>2012</u> <u>Approved Budget</u>	<u>2012</u> <u>Available</u>	<u>2012</u> <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	0	25,000	25,000	100
FK	242,013	661,768	1,910,000	1,248,232	65
Upper Blue	0	0	10,000	10,000	100
Collection	0	8,417	1,035,000	1,026,583	99
Administration	0	0	0	0	0
Total Capital Outlay	<u>242,013</u>	<u>670,185</u>	<u>2,980,000</u>	<u>2,309,815</u>	<u>78</u>
Total Expenses	<u>492,332</u>	<u>1,678,480</u>	<u>8,525,376</u>	<u>6,846,896</u>	<u>80</u>
Revenue Less Expenses	<u>80,895</u>	<u>(134,405)</u>	<u>(2,613,612)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
March 31, 2012 vs. March 31, 2011

	2012 March	2011 March	2012 Year To Date	2011 Year to Date	Increase (Decrease)
Operating Revenue					
Sewer User Fees	432,784	415,539	1,298,748	1,244,611	54,137
Tap Inspection Fees	100	400	300	450	(150)
Miscellaneous Revenue	2,400	4,817	2,400	10,877	(8,477)
Camper Dump Fees	0	0	100	0	100
Late Fees	13,175	9,423	12,820	7,395	5,425
Line Extension Fees	0	0	0	0	0
Rental Income	3,750	2,769	11,250	8,250	3,000
Interest on Investments	3,015	6,186	9,049	27,203	(18,154)
Total Operating Revenue	455,224	439,134	1,334,667	1,298,786	35,881
Capital Revenue					
Plant Investment Fees	118,003	579,176	209,408	587,181	(377,773)
Inclusion Fees	0	800	0	800	(800)
Bonds & Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	118,003	579,976	209,408	587,981	(378,573)
Total Revenue	573,227	1,019,110	1,544,075	1,886,767	(342,692)

Administration Expense	2012 March	2011 March	2012 Year to Date	2011 Year to Date	Increase (Decrease)
Payroll & Employee Benefits					
Salaries	80,273	93,407	243,750	261,046	(17,296)
Overtime	3,245	4,206	8,342	6,496	1,846
FICA-Admin	5,094	5,958	15,379	16,304	(925)
Medicare-Admin	1,191	1,393	3,597	3,813	(216)
401K Contributions	5,871	5,475	17,446	20,050	(2,604)
Unemployment Insurance	1,295	1,157	3,885	3,472	413
Health Insurance	18,251	16,727	54,753	50,777	3,976
Total	115,220	128,323	347,152	361,958	(14,806)
Office Supplies	42	78	466	1,565	(1,099)
Telephone	1,443	1,331	3,565	3,462	103
Business Expenses	221	1,367	11,264	5,211	6,053
Legal Counsel	6,216	3,441	19,729	17,498	2,231
Education	1,041	2,766	1,187	4,612	(3,425)
Audit & Accounting	6,000	5,800	6,000	5,800	200
Legal Publications	1,119	649	3,143	1,342	1,801
Board Members	500	500	1,500	1,500	0
Elections	0	0	21	0	21
Computer Expenses	712	701	1,609	2,255	(646)
Copy Machine & Supply	0	0	400	0	400
Postage & Meter Rent	0	945	2,466	3,344	(878)
Insurance - General	9,142	8,709	27,426	26,128	1,298
Insurance - Deductible	0	0	0	0	0
Engineering	0	5,000	9,450	5,000	4,450
Tools	0	77	212	(103)	315
Radios	0	0	1,104	0	1,104
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	1,840	2,320	3,137	(817)
Safety	110	197	1,196	1,096	100
Summit Water Quality	0	961	0	2,882	(2,882)
Building Maintenance	865	385	2,356	3,363	(1,007)
Employee Housing Maintena	0	800	5,151	1,700	3,451
Employee Housing Utilities	231	388	1,881	1,773	108
Total Administration	142,862	164,258	449,598	453,523	(3,925)
Iowa Hill Plant Expenses					
Utilities					
Gas	1,831	2,054	6,069	6,335	(266)
Electric	7,746	14,951	36,026	44,256	(8,230)
Freight	0	971	4,374	2,798	1,576
Equipment Repairs	0	5,776	2,439	10,957	(8,518)
Chemicals	0	10,961	19,812	40,040	(20,228)
Contracted Repairs	0	400	7,578	1,932	5,646
Laboratory Supplies	385	1,763	3,110	2,267	843
Biomonitoring	0	2,210	0	2,210	(2,210)
Discharge Permit	0	0	0	0	0
Supplies	366	604	871	1,528	(657)
Total Iowa Hill	10,328	39,690	80,279	112,323	(32,044)

March Comparative Statement Cont.

Pg. 3

	<u>2012</u> <u>March</u>	<u>2011</u> <u>March</u>	<u>2012</u> <u>Year to Date</u>	<u>2011</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	659	3,870	18,251	12,986	5,265
Electric	36,275	38,859	106,764	92,026	14,738
Freight	2,487	1,682	5,628	2,774	2,854
Equipment Repairs	1,788	2,479	5,637	7,795	(2,158)
Chemicals	26,996	10,961	88,558	38,908	49,650
Supplies	29	1,241	86	2,308	(2,222)
Contracted Repairs	902	502	1,403	652	751
Dumpster Charges	995	995	2,985	2,965	20
Biomonitoring	0	2,650	0	2,650	(2,650)
Discharge Permit	0	0	0	0	0
Composting	10,129	8,284	20,732	22,793	(2,061)
Site Monitoring	0	2,034	3,753	7,034	(3,281)
Sludge Hauling Costs	5,850	4,950	13,000	13,725	(725)
State Health Fees	0	1,090	0	1,090	(1,090)
Total Farmers Korner	86,110	79,597	266,797	207,706	59,091
Collection Expenses					
Utilities	1,026	996	3,243	2,897	346
Vehicle Expense	2,041	1,868	5,375	4,533	842
Line Cleaner Expenses	0	0	1,590	1,408	182
Manhole Repairs/Line Repair	3,565	2,431	17,092	4,190	12,902
Equipment Repairs	56	141	1,031	611	420
CCTV Expense	0	0	0	0	0
Total Collection	6,688	5,436	28,331	13,639	14,692
Replacement Capital					
Administration	0	0	0	5,520	(5,520)
Plant					
IH	0	877	0	877	(877)
FK	4,331	0	4,331	0	4,331
Upper Blue	0	0	0	0	0
Collection	0	0	8,408	0	8,408
Misc	0	0	0	0	0
Vehicle	0	0	0	0	0
Total Replacement Capital	4,331	877	12,739	6,397	6,342
Non Operating Expenses					
CWRPDA Loan Principal	0	0	42,884	42,039	845
Loan Interest	0	0	127,667	137,645	(9,978)
Total Non Operating	0	0	170,551	179,684	(9,133)

March Comparative Statement Cont.

Pg. 4

	<u>2012</u> <u>March</u>	<u>2011</u> <u>March</u>	<u>2012</u> <u>Year to Date</u>	<u>2011</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Capital Outlay					
Plant-IH-CO	0	0	0	0	0
Plant-FK-CO	242,013	631,231	661,768	2,630,184	(1,968,416)
Plant-South Blue-CO	0	2,348	0	23,948	(23,948)
Collection	0	6,898	8,417	6,898	1,519
Administration	0	0	0	0	0
Total Capital Outlay	<u>242,013</u>	<u>640,477</u>	<u>670,185</u>	<u>2,661,030</u>	<u>(1,990,845)</u>
Total Expenses	<u>492,332</u>	<u>930,335</u>	<u>1,678,480</u>	<u>3,634,302</u>	<u>(1,955,822)</u>
Revenue Less Expenses	<u>80,895</u>	<u>88,775</u>	<u>(134,405)</u>	<u>(1,747,535)</u>	<u>1,613,130</u>

CAPITAL 2012

	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
East Plant RAS/WAS Pumps	\$0.00	\$0.00	\$60,000.00
SCADA Upgrade		\$0.00	\$25,000.00
Hydroneumatic Tank	\$0.00	\$0.00	\$10,000.00
Hotsy			\$5,000.00
Centrifuge Lights	\$4,331.40	\$4,331.40	
Nutrient Study			\$75,000.00
TOTAL	\$4,331.40	\$4,331.40	\$175,000.00
FARMERS KORNER - NEW			
10-95-9540			
Finalize Plant Expansion	\$242,012.59	\$661,768.43	\$1,750,000.00
Snow and Ice Shed	\$0.00	\$0.00	\$75,000.00
Articulating Lift	\$0.00	\$0.00	\$40,000.00
New VFD Influent Pump			\$10,000.00
New3 Windows South Building			\$25,000.00
Miscellaneous			\$10,000.00
TOTAL	\$242,012.59	\$661,768.43	\$1,910,000.00
IOWA HILL - REPLACEMENT			
10-85-8522			
Densedge and Filters Rehabilitation	\$0.00	\$0.00	\$125,000.00
Irrigation Rehabilitation	\$0.00	\$0.00	\$10,000.00
Computer Replacement		\$0.00	
TOTAL	\$0.00	\$0.00	\$135,000.00
IOWA HILL - NEW			
10-95-9510			
Miscellaneous	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$0.00	\$25,000.00
SOUTH BLUE - REPLACEMENT			
10-85-8526			
TOTAL	\$0.00	\$0.00	\$0.00
SOUTH BLUE - NEW			
10-95-9590			
SCADA	\$0.00	\$0.00	\$10,000.00
TOTAL	\$0.00	\$0.00	\$10,000.00
COLLECTION - REPLACEMENT			
10-85-8530			
Warriors Mark/Illinois Gulch Slipline	\$0.00	\$0.00	\$200,000.00
Town of Breckenridge 6" to 8"	\$0.00	\$0.00	\$25,000.00
Miscellaneous Extensions/Repairs	\$0.00	\$0.00	\$100,000.00
Blue River Phase III	\$0.00	\$3,952.50	
Vehicle Replacement	\$0.00	\$0.00	\$30,000.00
Mapping	\$0.00	\$4,455.00	\$20,000.00
Line Cleaner Pump Replacement	\$0.00	\$0.00	\$10,000.00
TOTAL	\$0.00	\$8,407.50	\$385,000.00
COLLECTION - NEW			
10-95-9520			
Chemical Injection I/I Control	\$0.00	\$0.00	\$15,000.00
Miscellaneous Extension	\$0.00	\$8,417.50	\$1,000,000.00
TOTAL	\$0.00	\$8,417.50	\$1,015,000.00
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Equipment Replacement	\$0.00	\$0.00	\$35,000.00
TOTAL	\$0.00	\$0.00	\$35,000.00
GRAND TOTALS	\$246,343.99	\$682,924.83	\$3,690,000.00

UPPER BLUE SANITATION DISTRICT
CERTIFICATES OF DEPOSIT
2012

	<u>MILLENNIUM</u>	<u>TOTAL</u>
Bal. Forward 1/1/2011	\$1,506,251.44	\$1,506,251.44
January Interest	\$694.11	\$694.11
Redemption		\$0.00
Bal. 1/31/2011	\$1,506,945.55	\$1,506,945.55
February Interest	\$767.29	\$767.29
Redemption		\$0.00
February 28, 2011	\$1,507,712.84	\$1,507,712.84
March Interest	\$582.81	\$582.81
Redemption		\$0.00
March 31, 2011	\$1,508,295.65	\$1,508,295.65
April Interest		\$0.00
Redemption		\$0.00
April 30, 2011		\$0.00
May Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
May 31, 2011		\$0.00
June Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
June 30, 2011		\$0.00
July Interest		\$0.00
Purchase		\$0.00
Redemption		\$0.00
July 31, 2011		\$0.00
August Interest		\$0.00
Purchase		
Interest Paid		
Redemption		
August 31, 2011		\$0.00
September Interest		\$0.00
Purchase		
Redemption		
September 30, 2011		\$0.00
October Interest		\$0.00
Purchase		
Redemption		
October 31, 2011		\$0.00
November Interest		\$0.00
Redemption		
Purchase		
November 30, 2011		\$0.00
December Interest		\$0.00
Redemption		\$0.00
Purchase		\$0.00
December 31, 2011		\$0.00

DATE: April 4, 2012

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for March, 2012.

1. Total influent flow for the Upper Blue Treatment Facilities was 60.6 million gallons for the month of March. The flow for the previous March was 57.5 million gallons. There was a 3.1 million gallon increase (5.1%).
2. Influent flow to the Iowa Hill Treatment Facility was 0.0 million gallons for the month of March. Influent flow for the Farmer's Korner Treatment facility was 60.6 million gallons. The Iowa Hill treatment facility was taken off-line on Thursday, February 23, 2012 so there will be no further flow reports for Iowa Hill.
3. Solids loading at Farmer's Korner was up for March from 155,768# to 172,780#. Solids loading for Iowa Hill was 0.0# for March. Total loading was down for March from 223,522# to 172,780# (22.7% decrease).
4. The Farmer's Korner North Plant is on-line and treating wastewater. Glacier is still working on punch-list items. The floors and building issues are items to be completed. We have completed all but a couple of training sessions. Performance tests were completed last week on the tertiary units (IDI-Densedeg) and HSI, Inc. is scheduled next week for performance testing on the high-speed blowers and a-basins. The staff is still in the process of fine tuning the treatment systems. We are discharging very good water that meets all discharge permit requirements. Our phosphorus concentration is 0.02 parts per million and we hope to get down to 0.01 ppm when the fine tuning is completed.


Greg
cc: file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	33.9	31.2	41.4	4.1	1.9	2.1	163448	132341	201554	49.9	54.5	43.2
FEB	30.7	29.0	38.1	3.1	2.0	2.5	84794	180701	123132	24.3	35.8	35.0
MAR	36.3	35.8	60.6	3.9	2.9	14.4	155910	155768	172780	70.4	59.0	66.1
APR	28.7	35.7		0.6	1.4		140701	137501		55.2	46.0	
MAY	28.8	44.3		1.1	0.7		48401	67212		13.2	41.8	
JUN	31.3	30.2		1.2	1.0		42767	72034		36.4	55.6	
JUL	27.4	37.0		2.3	0.9		50175	66111		52.2	62.6	
AUG	26.0	31.2		1.7	2.5		128708	123291		39.6	48.1	
SEP	17.6	20.4		1.4	1.5		37181	87790		25.2	28.3	
OCT	18.2	17.6		0.8	0.7		77049	43008		15.7	20.7	
NOV	19.2	18.2		1.4	1.0		80043	63296		29.5	47.1	
DEC	28.9	30.3		1.1	1.0		138477	76814		46.5	35.4	
TOTAL	327.0	360.9	140.1	22.7	17.5	19.0	1147654	1205867	497466	458.1	534.9	144.3

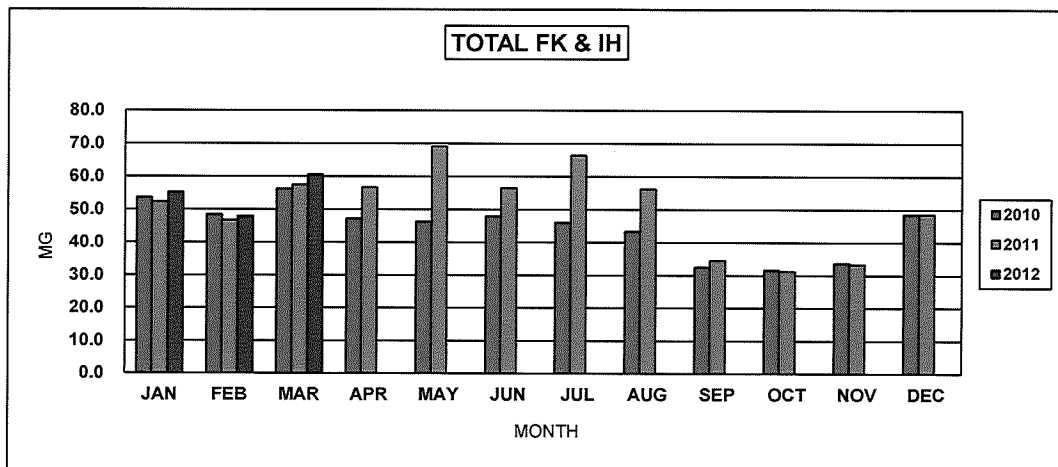
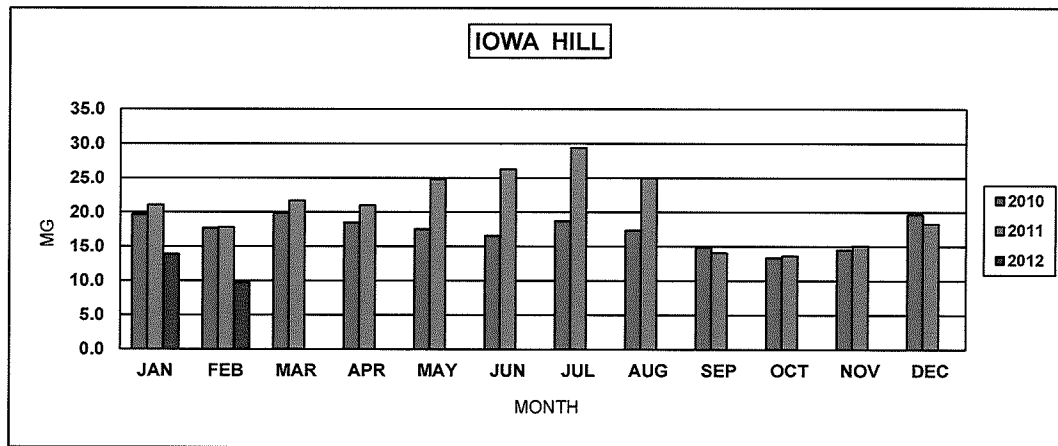
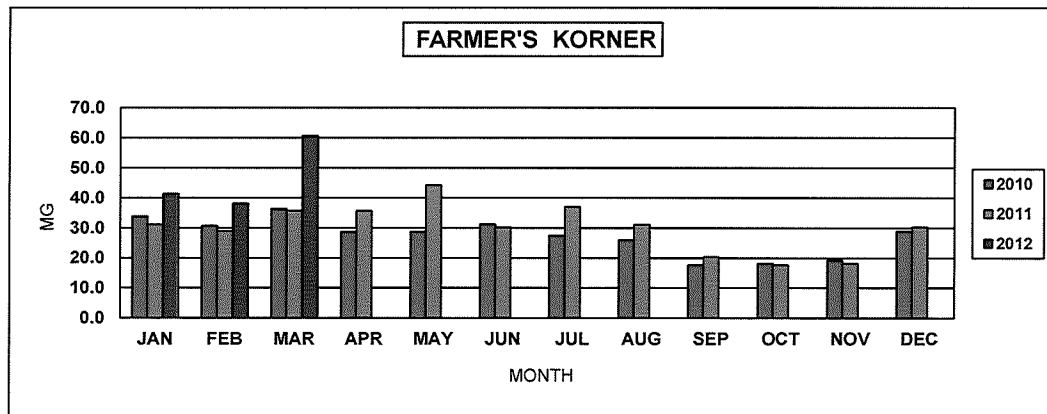
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	19.7	21.1	13.9	2.7	1.8	4.2	50748	86584	36828
FEB	17.7	17.8	9.8	2.9	1.5	2.4	53585	73806	29021
MAR	19.9	21.7	0.0	3.3	2.0	0.0	69125	67754	0
APR	18.5	21.0		1.9	2.3		38484	40209	
MAY	17.5	24.8		2.0	2.3		26866	24633	
JUN	16.6	26.3		4.8	3.7		29572	36937	
JUL	18.7	29.4		2.2	4.3		49902	71311	
AUG	17.4	25.0		2.1	2.0		40950	50532	
SEP	14.9	14.1		1.5	1.6		37846	40282	
OCT	13.4	13.6		1.6	2.2		26909	34260	
NOV	14.5	15.1		1.1	4.0		25263	33498	
DEC	19.7	18.3		1.6	3.7		63962	58386	
TOTAL	208.5	248.2	23.7	27.7	31.4	6.6	513212	618192	65849

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2012	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	53.6	52.3	55.3	6.8	3.7	6.3	214196	218925	238382	49.9	54.5	43.2
FEB	48.4	46.8	47.9	6.0	3.5	4.9	138379	254507	152153	24.3	35.8	35.0
MAR	56.2	57.5	60.6	7.2	4.9	14.4	225035	223522	172780	70.4	59.0	66.1
APR	47.2	56.7	0.0	2.5	3.7	0.0	179185	177710	0	55.2	46.0	0.0
MAY	46.3	69.1	0.0	3.1	3.0	0.0	75267	91845	0	13.2	41.8	0.0
JUN	47.9	56.5	0.0	6.0	4.7	0.0	72339	108971	0	36.4	55.6	0.0
JUL	46.1	66.4	0.0	4.5	5.2	0.0	100077	137422	0	52.2	62.6	0.0
AUG	43.4	56.2	0.0	3.8	4.5	0.0	169658	173823	0	39.6	48.1	0.0
SEP	32.5	34.5	0.0	2.9	3.1	0.0	75027	128072	0	25.2	28.3	0.0
OCT	31.6	31.2	0.0	2.4	2.9	0.0	103958	77268	0	15.7	20.7	0.0
NOV	33.7	33.3	0.0	2.5	5.0	0.0	105306	96794	0	29.5	47.1	0.0
DEC	48.6	48.6	0.0	2.7	8.7	0.0	202439	135200	0	46.5	35.4	0.0
TOTAL	535.5	609.1	163.8	50.4	52.9	25.6	1660866	1824059	563315	458.1	534.9	144.3

FACILITY FLOW



Memo: Collection System Report for the month of March

Date: 4-4-12

To: Andy Carlberg – District Manager

From: Wally Esquibel – Collection System Foreman

1. One backup was reported in Blue River at 127 Blue Grouse Rd. The house was vacant at the time. This situation occurred due to the frozen sewer main from the Mountain View Lift Station.
2. We continue to monitor all lift station as well as infiltration areas.
3. Our summer schedule for line cleaning is set. District personnel is eager to begin.
4. District had 21 locates during the month. 6 were “meets” and 4 were “actual”.
5. Service-line inspections are up to date.
6. Fleet maintenance is up to date.

MANAGER REPORT

4-2012

Blue River Phase III — Bid opening on Monday, April 16. I will have a recommendation to you by the Board meeting

Glacier Construction- They are working on the punch list. The roof and floor are the main outstanding issues which we do not anticipate completion until summer.

Personnel Policy revisions — A few minor updates have been added and will be on the next agenda.