

Upper Blue Sanitation District
Board of Directors Meeting
Thursday December 13, 2012 @ 5:30 PM

I. ROLL CALL:

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Michael Turek and Mr. Barrie Stimson answered "present" at roll call. Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

II. MINUTES:

November 8, 2012 minutes: Mr. Turek made a motion to approve the November 8, 2012 Board of Directors meeting minutes. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS:

Mr. Theobald opened the Public Hearing. There was not anyone present from the public.

Mr. Theobald closed the Public Hearing.

A. Inclusion of Lot 15 Gilrose Subdivision, Resolution 8 Series 2012:

Mr. Carlberg said that the Board had accepted the Petition for Inclusion of lot 15 in the Gilrose subdivision at the November Board meeting. The Inclusion has been advertised and published in the newspaper, and the District has not received any comments. Mr. Carlberg recommended that the Board approve the inclusion of lot 15 in the Gilrose subdivision.

Mr. Turek made a motion to approve the inclusion of lot 15 in the Gilrose subdivision, Resolution 8 Series 2012. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

B. 2013 Budget:

Mr. Carlberg said that the 2013 Budget Public Hearing was advertised in the Summit Journal and to date the District has not received any public comment. In addition, the budget has been posted on the UBSD website and was discussed at three previous Board meetings. Mr. Carlberg said that the Board had decided during previous budget discussions not to increase the District's service fee and plant investment fee in 2013. The service fee will remain at \$26.00 per sfe and the plant investment fee will remain at \$11,584.00 per sfe. Mr. Carlberg said that in review of the ten year Master Plan, efficiencies that the District has strived for have been met. The total expenditures budgeted in 2013 are in the amount of \$6,998,950.30, with a transfer from reserves in the amount of \$1,209,376.30.

A. Resolution 9, Series 2012, Tabor Resolution:

Mr. Turek made a motion to approve Resolution 9, Series 2012 regarding Tabor for Amendment 1 purposes, acknowledging that the District meets the definition of an enterprise. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

Resolution 10, Series 2012, Establishing Mil Levy:

Mr. Stimson made a motion to approve Resolution 10, Series 2012 regarding establishing the Mil Levy for the 2013 budget at zero. Mr. Turek seconded the motion. The motion was passed unanimously by the Board.

Resolution 11, Series 2012, Approval of 2013 Budget:

Mr. Turek made a motion to approve Resolution 11, Series 2012 regarding approval of the Upper Blue Sanitation District 2013 budget for revenues in the amount of \$5,789,574.00 and expenditures in the amount of \$6,998,950.30, with a transfer from reserves in the amount of \$1,209,376.30. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

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Resolution 12 Series 2012, Appropriation of Funds:

Mr. Stimson made a motion to approve Resolution 12, Series 2012 regarding the approval of the Appropriation of Funds for the Upper Blue Sanitation District 2013 Budget. Mr. Turek seconded the motion. The motion was passed unanimously by the Board.

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors during the work session. Mr. Turek made a motion to approve the bills as submitted. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial report was presented to the Board.

VII. MONTHLY REPORTS:

C. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors. Glacier Construction is still working on some warranty items at the Farmers Korner North Plant. The major warranty item has been the HSI high speed turbo blowers. The Board discussed the issues with the HSI blowers.

D. Manager Report:

-Blue River Phase III:

Construction in Blue River Phase III has been completed.

-Salary Report:

Mr. Carlberg enclosed in the Board packet an update on the District's pay scale. The report was discussed during the work session. Mr. Carlberg recommended that the District raise the Operator III pay scale range by 7% or up to \$75,000.00. Previously Operator III's who were at the top of their pay scale were given a cost of living adjustment instead of a merit raise. Mr. Carlberg also recommended that the Chief Plant Operator pay scale range be increased by 7% or up to \$107,000.00.

Mr. Turek made a motion to approve the increase in the Operator III pay scale range by 7% or up to \$75,000.00 and also increase the Chief Plant Operator pay scale range by 7% or up to \$107,000.00. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

-Health Insurance:

The renewal of the District's health insurance is July 1, 2013. Staff is working on gathering updates on health insurance for the Board's review.

-Administrative Building:

Mr. Carlberg explained to the Board during the work session, the need for the District's Administrative building to have some structural and architectural repairs. Mr. Carlberg had enclosed engineering and architectural proposals in the Board packet. During the work session the Board discussed the architectural design and bid documents for fixing the administrative building. The Board gave their approval for the Manager to proceed with the architectural design in order to make the necessary repairs on the administrative building.

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-Flow Monitoring:

Mr. Carlberg discussed flow monitoring during the Holidays. Because of the low flows, Mr. Carlberg recommended to delay the monitoring until the flows picked up so that peak flows would be captured. The Board concurred.

-Redline Construction:

Mr. Carlberg reported that the District has had correspondence recently from the attorney representing Redline Construction. Mr. Carlberg said that he is working with Gene Riordan on a reply.

-Christmas Party:

Mr. Carlberg reminded the Board that the District Christmas Party is scheduled for 6:00 PM on December 14th at Steak and Rib Restaurant. Mr. Carlberg also reminded the Board that no official District business will be discussed even though a Board quorum will be in attendance.

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

E. Summit Foundation Pass:

Mr. Carlberg presented the Board with the Summit Foundation pass usage guidelines. The guidelines were discussed and the Summit Foundation agreement was signed.

F. Stan Miller, Inc. Pay Request #5:

Mr. Carlberg said that Stan Miller, Inc. has submitted pay request #5 in the amount of \$64,395.66 for the release of retainage for work completed on the Blue River Phase III project. Mr. Carlberg said that the project is complete and went smoothly. Mr. Carlberg said that the release of retainage will be advertised in the newspaper with a release date of December 31, 2012 if there are not any claims submitted. Mr. Carlberg said that he recommends payment of Stan Miller, Inc. pay request #5.

Mr. Stimson made a motion to approve Stan Miller, Inc. pay request #5 in the amount of \$64,395.66. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

X. CORRESPONDENCE:

XI. EXECUTIVE SESSION:

At 6:01 PM Mr. Theobald asked the Board to go into Executive Session per the open meetings law citation C.R.S. 24-6-402(4)(f) to discuss personnel matters concerning the Manager's review.

Mr. Turek made a motion for the Board to go into Executive Session per C.R.S. 24-6-402(4)(f) to discuss personnel matters. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

At 6:20 PM the Board came out of Executive Session.


Mr. Turek made a motion to approve the Managers review with the recommended bonus and salary increase. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.


Mr. Turek made a motion to give the employees a bonus equal to one week's pay for above average work in 2012. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

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XII. ADJOURN:

Mr. Turek made a motion to adjourn the meeting at 6:35 PM. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.



Mr. Robin G. Theobald, President

Mr. Allyn T. Mosher, Secretary

Memorandum

To: Andy Carlberg

From: Marjorie Borsina

Date: December 7, 2012

Re: Financial Update

-The District's Financial Records are in good order.

-We have not received all of the November 2012 bills. Therefore, the November 2012 Financial Statements are a preliminary draft for your review.

-We continue to solicit our customers to sign up for ACH/Auto Pay.

Marjorie

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
November 30, 2012 and November 30, 2011

	<u>2012</u>	<u>2011</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ -	-
Checking-Wells Fargo Bank	9,782,512	9,689,041	93,471
Cash on Deposit with CWRPDA	-	-	-
ColoTrust Prime	3,638,774	3,637,402	1,372
Total Cash and Equivalents	13,421,486	13,326,643	94,843
Investments			
FK Construction Retainage Escrow	36,452	1,302,531	(1,266,079)
Cert. of Deposit & Treasuries	2,010,143	1,505,397	504,746
Total Investments	2,046,595	2,807,928	(761,333)
Other Current Assets			
Receivables-Utility + Spec. Assessments	87,362	50,143	37,219
Developer/Contractor Escrow	135,744	122,244	13,500
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	148,949	146,723	2,226
Prepaid Expenses	283,562	11,379	272,183
Loan Issuance Costs (Net)	139,249	151,549	(12,300)
Total Other Assets	794,866	482,038	312,828
Total Current Assets:	16,262,947	16,616,609	(353,662)
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	69,583	-
Sewer Lines	13,368,225	13,105,905	262,320
Treatment Plants	75,663,825	65,498,666	10,165,159
Office Equipment	210,830	173,451	37,379
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	821,984	791,743	30,241
Upper Blue System Costs	3,587,750	3,080,936	506,814
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	96,043,305	85,041,392	11,001,913
Less Accumulated Depreciation	(25,913,128)	(24,660,391)	(1,252,737)
Net Property Plant and Equipment :	70,130,177	60,381,001	9,749,176
Total Assets:	86,393,124	76,997,610	9,395,514

Liabilities

	<u>2012</u>	<u>2011</u>	<u>Increase</u> <u>(Decrease)</u>
Current Liabilities:			
Accounts Payable	94,788	659,338	(564,550)
Construction/Developer Escrow	135,744	122,244	13,500
Earned Employee Benefits	121,416	117,720	3,696
Unearned User Fees	434,527	415,563	18,964
Interest Payable	164,671	175,689	(11,018)
Loan Payable (Current Portion)	890,595	867,859	22,736
Retainage Payable-Construction in Progress	36,452	1,302,531	(1,266,079)
Retainage Payable-Blue River	-	-	-
Employee Housing Deposit Payable	1,250	1,250	-
Total Current Liabilities:	1,879,443	3,662,194	(1,782,751)
Long Term Liabilities:			
Loan Payable	10,203,839	11,094,434	(890,595)
Total Long Term Liabilities:	10,203,839	11,094,434	(890,595)
Total Liabilities	12,083,282	14,756,628	(2,673,346)
Net Assets			
Invested in Capital Assets, Net of Related Debt	58,871,070	48,243,017	10,628,053
Unrestricted Net Assets	13,438,772	13,997,965	(559,193)
Unrestricted Net Assets - Nutrient Reserve	2,000,000	-	2,000,000
Total Contributed Capital	74,309,842	62,240,982	12,068,860
Total Liabilities and Equity	86,393,124	76,997,610	9,395,514

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
November 30, 2012

	2012	2012	2012	2012	2012
	<u>November</u>	<u>Year To Date</u>	<u>Approved Budget</u>	<u>Uncollected</u>	<u>% Uncol/Col</u>
Operating Revenue					
Sewer User Fees	434,260	4,769,114	5,178,264	409,150	8
Tap Inspection Fees	500	9,200	1,000	(8,200)	(820)
Miscellaneous Revenue	0	51,479	1,000	(50,479)	(5,048)
Camper Dump Fees	0	5,806	2,500	(3,306)	(132)
Late Fees	495	34,824	25,000	(9,824)	(39)
Line Extension Fees	7,349	93,171	20,000	(73,171)	(366)
Rental Income	3,750	41,250	35,000	(6,250)	(18)
Interest on Investments & Loans	2,564	32,409	29,000	(3,409)	(12)
Total Operating Revenue	448,918	5,037,253	5,291,764	254,511	5
Capital Revenue					
Plant Investment Fees	99,622	2,011,449	600,000	(1,411,449)	(235)
Inclusion Fees	18,126	99,378	20,000	(79,378)	(397)
Bonds and Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	117,748	2,110,827	620,000	(1,490,827)	(240)
Total Revenue	566,666	7,148,080	5,911,764	(1,236,316)	(21)

Administration Expense	2012 November	2012 Year to Date	2012 Approved Budget	2012 Available	2012 % Available
Payroll & Employee Benefits					
Salaries	82,160	913,434	1,134,000	220,566	19
Overtime	5,440	39,277	45,000	5,723	13
FICA-Admn	4,576	55,989	74,000	18,011	24
Medicare-Admin	1,250	13,598	22,000	8,402	38
401K Contributions	5,980	65,350	75,000	9,650	13
Worker's Compensation Insurance	1,295	13,739	23,000	9,261	40
Health Insurance	18,652	209,324	250,000	40,676	16
Total	119,353	1,310,711	1,623,000	312,289	19
Office Supplies	1,670	5,053	4,000	(1,053)	(26)
Telephone	1,218	14,919	15,000	81	1
Business Expenses	290	30,528	32,000	1,472	5
Legal Counsel	2,373	33,093	70,000	36,907	53
Education	533	12,665	25,000	12,335	49
Audit & Accounting	0	8,100	9,000	900	10
Legal Publications	1,544	9,661	6,000	(3,661)	(61)
Board Members	500	5,400	6,000	600	10
Elections	0	21	7,500	7,479	100
Computer Expenses	0	7,739	9,000	1,261	14
Copy Machine & Supply	0	1,196	1,000	(196)	(20)
Postage & Meter Rent	514	11,337	13,000	1,663	13
Insurance - General	9,142	100,560	110,000	9,440	9
Insurance - Deductible	0	500	1,000	500	50
Engineering	1,937	12,497	25,000	12,503	50
Tools	0	2,392	3,000	608	20
Radios	0	1,104	0	(1,104)	0
Vehicle Expense	0	0	500	500	100
Dues & Memberships	523	5,552	7,000	1,448	21
Safety	154	4,383	3,500	(883)	(25)
Summit Water Quality	0	11,531	13,000	1,469	11
Building Maintenance	351	14,221	25,000	10,779	43
Employee Housing Maintenance	0	12,903	25,000	12,097	48
Employee Housing Utilities	0	4,150	5,000	850	17
Total Administration	140,102	1,620,216	2,038,500	418,284	21
Iowa Hill Plant Expenses					
Utilities					
Gas	255	10,267	15,000	4,733	32
Electric	2,662	65,142	110,000	44,858	41
Freight	0	5,199	2,000	(3,199)	(160)
Equipment Repairs	0	15,063	10,000	(5,063)	(51)
Chemicals	0	19,812	10,000	(9,812)	(98)
Contracted Repairs	1,711	25,095	10,000	(15,095)	(151)
Laboratory Supplies	1,549	11,634	15,000	3,366	22
Biomonitoring	0	2,254	10,000	7,746	77
Discharge Permit	0	6,090	7,000	910	13
Supplies	0	2,585	3,000	415	14
Total Iowa Hill	6,177	163,141	192,000	28,859	15

	2012 <u>November</u>	2012 <u>Year to Date</u>	2012 <u>Approved Budget</u>	2012 <u>Available</u>	2012 <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	907	39,015	75,000	35,985	48
Electric	23,619	335,570	580,000	244,430	42
Freight	0	21,980	12,000	(9,980)	(83)
Equipment Repairs	3,958	76,780	50,000	(26,780)	(54)
Chemicals	12,166	314,287	180,000	(134,287)	(75)
Supplies	114	14,030	8,000	(6,030)	(75)
Contracted Repairs	210	7,445	18,000	10,555	59
Dumpster Charges	995	10,945	14,000	3,055	22
Biomonitoring	12	4,095	7,000	2,905	42
Discharge Permit	417	14,142	17,000	2,858	17
Composting	2,302	58,425	115,000	56,575	49
Site Monitoring	0	19,737	25,000	5,263	21
Sludge Hauling Costs	0	42,688	55,000	12,312	22
State Health Fees	0	1,365	2,500	1,135	45
Total Farmers Korner	44,700	960,504	1,158,500	197,996	17
Collection Expenses					
Utilities	1,460	13,218	18,000	4,782	27
Vehicle Expense	3	22,865	26,000	3,135	12
Line Cleaner Expenses	0	20,347	4,000	(16,347)	(409)
Manhole Repairs/Line Repairs	8,226	108,805	100,000	(8,805)	(9)
Equipment Repairs	0	4,199	9,000	4,801	53
CCTV Expense	0	4,750	4,000	(750)	(19)
Total Collection	9,689	174,184	161,000	(13,184)	(8)
Replacement Capital					
Administration	0	0	35,000	35,000	100
Plant:					
IH	0	0	135,000	135,000	100
FK	0	34,022	175,000	140,978	81
Upper Blue	11,631	11,631	0	(11,631)	0
Collection	0	89,013	335,000	245,987	73
Misc	0	0	0	0	0
Vehicle	27,035	27,035	30,000	2,965	10
Total Replacement Capital	38,666	161,701	710,000	548,299	77
Non Operating Expenses					
Bond Principal	0	715,595	890,595	175,000	20
Bond Interest	0	324,459	394,781	70,322	18
Total Non Operating	0	1,040,054	1,285,376	245,322	19

November Financial Statement Cont.

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	2012 <u>November</u>	2012 <u>Year to Date</u>	2012 <u>Approved Budget</u>	2012 <u>Available</u>	2012 <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	0	25,000	25,000	100
FK	18,217	719,325	1,910,000	1,190,675	62
Upper Blue	0	0	10,000	10,000	100
Collection	0	620,220	1,035,000	414,780	40
Administration	0	0	0	0	0
Total Capital Outlay	<u>18,217</u>	<u>1,339,545</u>	<u>2,980,000</u>	<u>1,640,455</u>	<u>55</u>
Total Expenses	<u>257,551</u>	<u>5,459,345</u>	<u>8,525,376</u>	<u>3,066,031</u>	<u>36</u>
Revenue Less Expenses	<u>309,115</u>	<u>1,688,735</u>	<u>(2,613,612)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
November 30, 2012 vs. November 30, 2011

	2012	2011	2012	2011	Increase
	<u>November</u>	<u>November</u>	<u>Year To Date</u>	<u>Year to Date</u>	<u>(Decrease)</u>
Operating Revenue					
Sewer User Fees	434,260	415,218	4,769,114	4,562,680	206,434
Tap Inspection Fees	500	400	9,200	4,100	5,100
Miscellaneous Revenue	0	0	51,479	1,657	49,822
Camper Dump Fees	0	0	5,806	3,887	1,919
Late Fees	495	187	34,824	29,769	5,055
Line Extension Fees	7,349	0	93,171	37,091	56,080
Rental Income	3,750	3,750	41,250	35,083	6,167
Interest on Investments	2,564	2,803	32,409	72,393	(39,984)
Total Operating Revenue	448,918	422,358	5,037,253	4,746,660	290,593
Capital Revenue					
Plant Investment Fees	99,622	98,014	2,011,449	1,559,148	452,301
Inclusion Fees	18,126	0	99,378	46,185	53,193
Bonds & Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	117,748	98,014	2,110,827	1,605,333	505,494
Total Revenue	566,666	520,372	7,148,080	6,351,993	796,087

Administration Expense	2012 November	2011 November	2012 Year to Date	2011 Year to Date	Increase (Decrease)
Payroll & Employee Benefits					
Salaries	82,160	81,740	913,434	895,257	18,177
Overtime	5,440	2,139	39,277	25,658	13,619
FICA-Admin	4,576	4,377	55,989	53,708	2,281
Medicare-Admin	1,250	1,197	13,598	13,134	464
401K Contributions	5,980	5,533	65,350	63,377	1,973
Worker's Compensation Insu	1,295	1,158	13,739	14,312	(573)
Health Insurance	18,652	18,155	209,324	189,948	19,376
Total	119,353	114,299	1,310,711	1,255,394	55,317
Office Supplies	1,670	1,549	5,053	3,907	1,146
Telephone	1,218	1,018	14,919	12,990	1,929
Business Expenses	290	2,849	30,528	23,310	7,218
Legal Counsel	2,373	899	33,093	46,670	(13,577)
Education	533	414	12,665	12,205	460
Audit & Accounting	0	0	8,100	7,725	375
Legal Publications	1,544	1,020	9,661	5,333	4,328
Board Members	500	500	5,400	5,500	(100)
Elections	0	0	21	0	21
Computer Expenses	0	1,858	7,739	12,520	(4,781)
Copy Machine & Supply	0	410	1,196	410	786
Postage & Meter Rent	514	766	11,337	10,119	1,218
Insurance - General	9,142	8,709	100,560	95,804	4,756
Insurance - Deductible	0	0	500	0	500
Engineering	1,937	14,293	12,497	25,492	(12,995)
Tools	0	174	2,392	2,022	370
Radios	0	0	1,104	0	1,104
Vehicle Expense	0	0	0	0	0
Dues & Memberships	523	0	5,552	6,114	(562)
Safety	154	274	4,383	5,590	(1,207)
Summit Water Quality	0	961	11,531	10,568	963
Building Maintenance	351	1,309	14,221	20,628	(6,407)
Employee Housing Maintena	0	1,763	12,903	30,540	(17,637)
Employee Housing Utilities	0	542	4,150	6,046	(1,896)
Total Administration	140,102	153,607	1,620,216	1,598,887	21,329
Iowa Hill Plant Expenses					
Utilities					
Gas	255	850	10,267	13,579	(3,312)
Electric	2,662	14,037	65,142	171,524	(106,382)
Freight	0	772	5,199	9,027	(3,828)
Equipment Repairs	0	284	15,063	24,655	(9,592)
Chemicals	0	2,737	19,812	107,951	(88,139)
Contracted Repairs	1,711	1,852	25,095	10,142	14,953
Laboratory Supplies	1,549	1,348	11,634	13,319	(1,685)
Biomonitoring	0	0	2,254	6,659	(4,405)
Discharge Permit	0	6,090	6,090	6,090	0
Supplies	0	390	2,585	6,529	(3,944)
Total Iowa Hill	6,177	28,360	163,141	369,475	(206,334)

November Comparative Statement Cont.

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	<u>2012</u> <u>November</u>	<u>2011</u> <u>November</u>	<u>2012</u> <u>Year to Date</u>	<u>2011</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	907	3,466	39,015	27,559	11,456
Electric	23,619	21,388	335,570	291,904	43,666
Freight	0	0	21,980	8,993	12,987
Equipment Repairs	3,958	9,949	76,780	29,230	47,550
Chemicals	12,166	4,451	314,287	114,968	199,319
Supplies	114	216	14,030	8,429	5,601
Contracted Repairs	210	50	7,445	3,441	4,004
Dumpster Charges	995	995	10,945	11,715	(770)
Biomonitoring	12	105	4,095	5,670	(1,575)
Discharge Permit	417	14,150	14,142	14,395	(253)
Composting	2,302	6,527	58,425	76,562	(18,137)
Site Monitoring	0	2,460	19,737	25,301	(5,564)
Sludge Hauling Costs	0	4,275	42,688	45,900	(3,212)
State Health Fees	0	0	1,365	1,175	190
Total Farmers Korner	44,700	68,032	960,504	665,242	295,262
Collection Expenses					
Utilities	1,460	892	13,218	12,054	1,164
Vehicle Expense	3	1,930	22,865	22,638	227
Line Cleaner Expenses	0	0	20,347	5,896	14,451
Manhole Repairs/Line Repai	8,226	4,948	108,805	93,459	15,346
Equipment Repairs	0	283	4,199	3,397	802
CCTV Expense	0	0	4,750	1,162	3,588
Total Collection	9,689	8,053	174,184	138,606	35,578
Replacement Capital					
Administration	0	0	0	31,830	(31,830)
Plant				0	
IH	0	0	0	877	(877)
FK	0	0	34,022	13,350	20,672
Upper Blue	11,631	0	11,631	7,512	4,119
Collection	0	0	89,013	0	89,013
Misc	0	0	0	0	0
Vehicle	27,035	0	27,035	0	27,035
Total Replacement Capital	38,666	0	161,701	53,569	108,132
Non Operating Expenses					
CWRPDA Loan Principal	0	0	715,595	522,859	192,736
Loan Interest	0	0	324,459	274,869	49,590
Total Non Operating	0	0	1,040,054	797,728	242,326

November Comparative Statement Cont.

Pg. 4

	<u>2012</u> <u>November</u>	<u>2011</u> <u>November</u>	<u>2012</u> <u>Year to Date</u>	<u>2011</u> <u>Year to Date</u>	<u>Pg. 4</u> <u>Increase</u> <u>(Decrease)</u>
Capital Outlay					
Plant-IH-CO	0	0	0	1,378	(1,378)
Plant-FK-CO	18,217	520,675	719,325	9,487,041	(8,767,716)
Plant-South Blue-CO	0	9,918	0	516,473	(516,473)
Collection	0	19,065	620,220	258,270	361,950
Administration	0	0	0	0	0
Total Capital Outlay	18,217	549,658	1,339,545	10,263,162	(8,923,617)
Total Expenses	257,551	807,710	5,459,345	13,886,669	(8,427,324)
Revenue Less Expenses	309,115	(287,338)	1,688,735	(7,534,676)	9,223,411

CAPITAL 2012

	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
East Plant RAS/WAS Pumps	\$0.00	\$16,750.15	\$60,000.00
SCADA Upgrade	\$0.00	\$5,000.00	\$25,000.00
Hydroneumatic Tank	\$0.00	\$0.00	\$10,000.00
Hotsy	\$0.00	\$0.00	\$5,000.00
Centrifuge & Plant Lights	\$0.00	\$9,394.41	
Filters			
Nutrient Study	\$0.00	\$0.00	\$75,000.00
Hotsie	\$0.00	\$2,877.25	\$2,877.25
TOTAL	\$0.00	\$34,021.81	\$177,877.25
FARMERS KORNER - NEW			
10-95-9540			
Finalize Plant Expansion	\$18,217.00	\$712,824.87	\$1,750,000.00
Snow and Ice Shed	\$0.00	\$0.00	\$75,000.00
Articulating Lift	\$0.00	\$0.00	\$40,000.00
New VFD Influent Pump	\$0.00	\$0.00	\$10,000.00
New3 Windows South Building	\$0.00	\$0.00	\$25,000.00
Miscellaneous (Filters)	\$0.00	\$6,500.00	\$10,000.00
TOTAL	\$18,217.00	\$719,324.87	\$1,910,000.00
IOWA HILL - REPLACEMENT			
10-85-8522			
Densedge and Filters Rehabilitation	\$0.00	\$0.00	\$125,000.00
Irrigation Rehabilitation	\$0.00	\$0.00	\$10,000.00
TOTAL	\$0.00	\$0.00	\$135,000.00
IOWA HILL - NEW			
10-95-9510			
Miscellaneous	\$0.00	\$0.00	\$25,000.00
TOTAL	\$0.00	\$0.00	\$25,000.00
SOUTH BLUE - REPLACEMENT			
10-85-8526			
Blowers	\$11,631.39	\$11,631.39	
TOTAL	\$11,631.39	\$11,631.39	\$0.00
SOUTH BLUE - NEW			
10-95-9590			
SCADA	\$0.00	\$0.00	\$10,000.00
TOTAL	\$0.00	\$0.00	\$10,000.00
COLLECTION - REPLACEMENT			
10-85-8530			
Warriors Mark/Illinois Gulch Slipline	\$0.00	\$63,730.55	\$200,000.00
Town of Breckenridge 6" to 8"	\$0.00	\$0.00	\$25,000.00
Miscellaneous Extensions/Repairs	\$0.00	\$0.00	\$100,000.00
Vehicle Replacement	\$27,035.00	\$27,035.00	\$30,000.00
Mapping	\$0.00	\$25,282.50	\$20,000.00
Line Cleaner Pump Replacement	\$0.00	\$0.00	\$10,000.00
TOTAL	\$27,035.00	\$116,048.05	\$385,000.00
COLLECTION - NEW			
10-95-9520			
Chemical Injection I/I Control	\$0.00	\$0.00	\$15,000.00
Miscellaneous Extension-Blue River Phase III	\$0.00	\$620,220.41	\$1,000,000.00
TOTAL	\$0.00	\$620,220.41	\$1,015,000.00
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Equipment Replacement	\$0.00	\$0.00	\$35,000.00
TOTAL	\$0.00	\$0.00	\$35,000.00
GRAND TOTALS	\$56,883.39	\$1,501,246.53	\$3,692,877.25

UPPER BLUE SANITATION DISTRICT
 CERTIFICATES OF DEPOSIT
 2012

	<u>MILLENNIUM</u>	<u>TOTAL</u>
Bal. Forward 1/1/2011	\$1,506,251.44	\$1,506,251.44
January Interest	\$694.11	\$694.11
Redemption		\$0.00
Bal. 1/31/2011	\$1,506,945.55	\$1,506,945.55
February Interest	\$767.29	\$767.29
Redemption		\$0.00
February 28, 2011	\$1,507,712.84	\$1,507,712.84
March Interest	\$582.81	\$582.81
Redemption		\$0.00
March 31, 2011	\$1,508,295.65	\$1,508,295.65
April Interest	\$490.31	\$490.31
Redemption		\$0.00
April 30, 2011	\$1,508,785.96	\$1,508,785.96
May Interest	\$445.04	\$445.04
Purchase		\$0.00
Redemption		\$0.00
May 31, 2011	\$1,509,231.00	\$1,509,231.00
June Interest	\$585.19	\$585.19
Purchase	\$1,000,000.00	\$1,000,000.00
Redemption		\$0.00
June 30, 2011	\$2,509,816.19	\$2,509,816.19
July Interest	\$752.61	\$752.61
Purchase		\$0.00
Redemption		\$0.00
July 31, 2011	\$2,510,568.80	\$2,510,568.80
August Interest	\$770.52	\$770.52
Purchase	\$1,007,295.30	\$1,007,295.30
Interest Paid		
Redemption	(\$1,007,295.30)	(\$1,007,295.30)
August 31, 2011	\$2,511,339.32	\$2,511,339.32
September Interest	\$708.89	\$708.89
Purchase		
Redemption	(\$503,270.85)	
September 30, 2011	\$2,008,777.36	\$2,008,777.36
October Interest	\$682.86	\$682.86
Purchase		
Redemption		
October 31, 2011	\$2,009,460.22	\$2,009,460.22
November Interest	\$683.08	\$683.08
Redemption		
Purchase		
November 30, 2011	\$2,010,143.30	\$2,010,143.30
December Interest		\$0.00
Redemption		\$0.00
Purchase		\$0.00
December 31, 2011		\$0.00

DATE: December 3, 2012

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for November, 2012.

1. Total influent flow for the Upper Blue Treatment Facilities was 34.9 million gallons for the month of November. The flow for the previous November was 33.3 million gallons. There was a 1.6 million gallon increase (4.6%).
2. Influent flow for the Farmer's Korner Treatment facility was 34.9 million gallons for the month of November. The old Farmer's Korner South Plant is still off line so only the new North Plant is operating.
3. Solids loading at Farmer's Korner was down for November from 96,794# to 96,343#. (0.5% decrease). The solids loading has been consistently down ever since the new plant went on-line. This is primarily due to the fact that the Iowa Hill plant is off-line and no longer wasting solids to Farmer's Korner.
4. Glacier is still working on some warranty items that have occurred. The major warranty issue has been the HSI high speed turbo blowers. One blower out of the 4 has been consistently failing. HSI has been unable to fix the blower permanently or in a timely fashion according to the warranty specifications. The floor repairs and recoating have been started. The odor control discharge ductwork has been replaced and is operating without problems. One Moyno pump that pumps chemical sludge for the Densedeg has broken a shaft and we are waiting for that to be repaired under warranty.
5. We are discharging very good water that meets all discharge permit requirements. The average phosphorus discharge concentration is at 0.025mg/l (ppm).


Greg

cc: A. Carlberg
cc: file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	33.9	31.2	41.4	4.1	1.9	1.8	163448	132341	201554	49.9	54.5	43.2
FEB	30.7	29.0	38.1	3.1	2.0	2.9	84794	180701	123132	24.3	35.8	35.0
MAR	36.3	35.8	60.6	3.9	2.9	14.5	155910	155768	172780	70.4	59.0	66.1
APR	28.7	35.7	45.9	0.6	1.4	11.0	140701	137501	149764	55.2	46.0	21.5
MAY	28.8	44.3	38.9	1.1	0.7	4.8	48401	67212	86021	13.2	41.8	31.1
JUN	31.3	30.2	35.7	1.2	1.0	5.8	42767	72034	72201	36.4	55.6	39.0
JUL	27.4	37.0	52.5	2.3	0.9	10.6	50175	66111	131823	52.2	62.6	54.9
AUG	26.0	31.2	46.6	1.7	2.5	8.0	128708	123291	155732	39.6	48.1	62.5
SEP	17.6	20.4	34.4	1.4	1.5	8.4	37181	87790	59961	25.2	28.3	24.5
OCT	18.2	17.6	30.3	0.8	0.7	5.2	77049	43008	58517	15.7	20.7	36.0
NOV	19.2	18.2	34.9	1.4	1.0	8.4	80043	63296	96343	29.5	47.1	15.8
DEC	28.9	30.3		1.1	1.0		138477	76814		46.5	35.4	
TOTAL	327.0	360.9	459.3	22.7	17.5	81.4	1147654	1205867	1307828	458.1	534.9	429.6

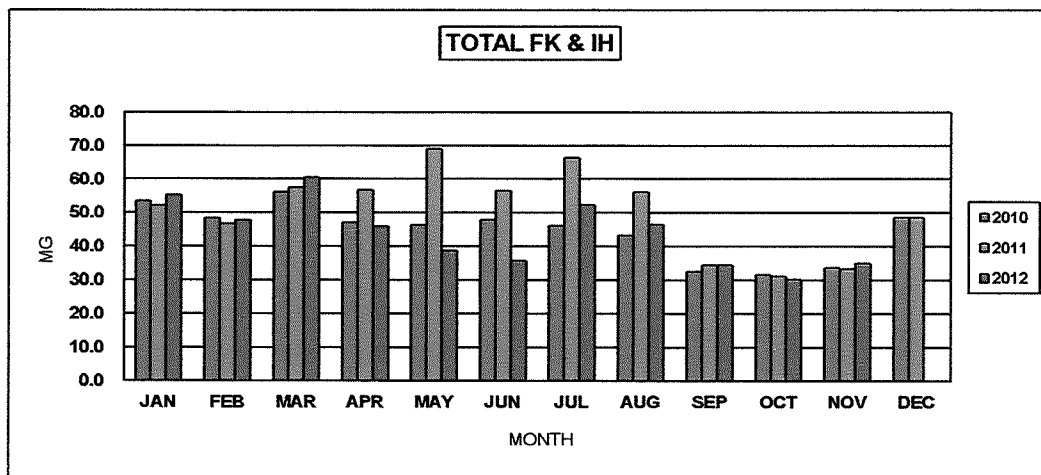
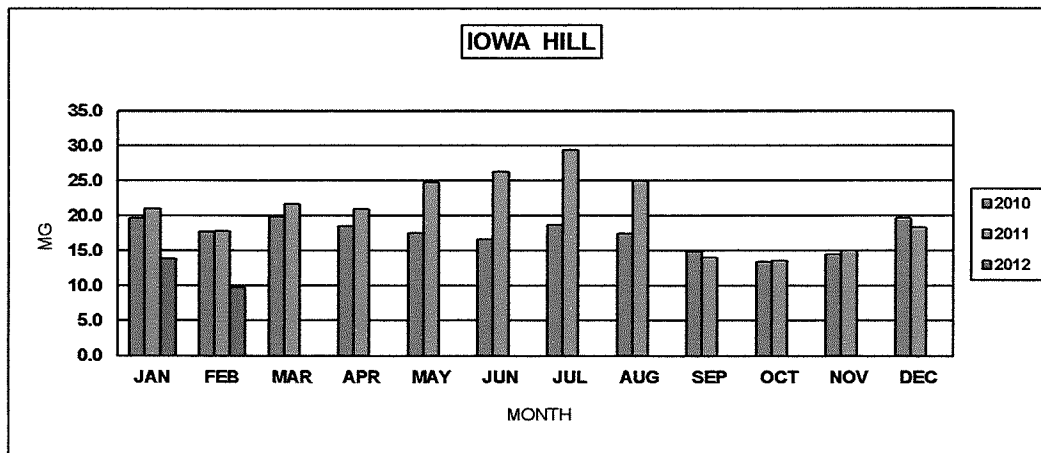
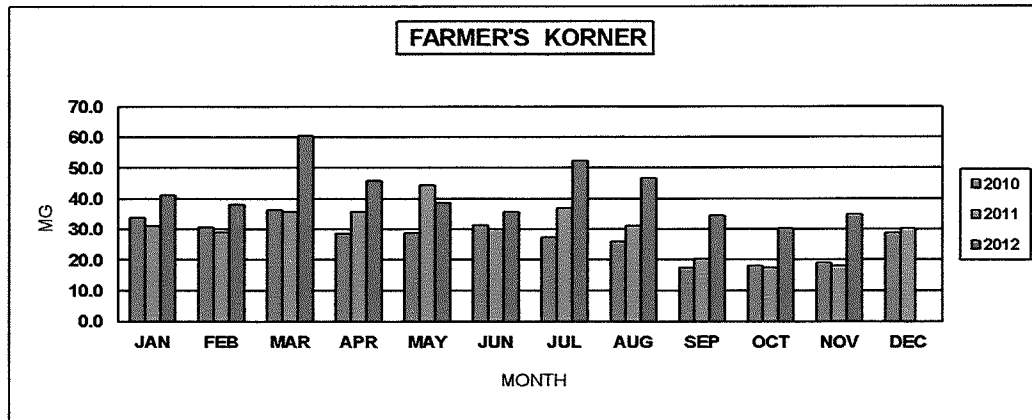
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	19.7	21.1	13.9	2.7	1.8	4.2	50748	86584	36828
FEB	17.7	17.8	9.8	2.9	1.5	2.4	53585	73806	29021
MAR	19.9	21.7	0.0	3.3	2.0	0.0	69125	67754	0
APR	18.5	21.0	0.0	1.9	2.3	0.0	38484	40209	0
MAY	17.5	24.8	0.0	2.0	2.3	0.0	26866	24633	0
JUN	16.6	26.3	0.0	4.8	3.7	0.0	29572	36937	0
JUL	18.7	29.4	0.0	2.2	4.3	0.0	49902	71311	0
AUG	17.4	25.0	0.0	2.1	2.0	0.0	40950	50532	0
SEP	14.9	14.1	0.0	1.5	1.6	0.0	37846	40282	0
OCT	13.4	13.6	0.0	1.6	2.2	0.0	26909	34260	0
NOV	14.5	15.1	0.0	1.1	4.0	0.0	25263	33498	0
DEC	19.7	18.3		1.6	3.7		63962	58386	
TOTAL	208.5	248.2	23.7	27.7	31.4	6.6	513212	618192	65849

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2012	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	53.6	52.3	55.3	6.8	3.7	6.0	214196	218925	238382	49.9	54.5	43.2
FEB	48.4	46.8	47.9	6.0	3.5	5.3	138379	254507	152153	24.3	35.8	35.0
MAR	56.2	57.5	60.6	7.2	4.9	14.5	225035	223522	172780	70.4	59.0	66.1
APR	47.2	56.7	45.9	2.5	3.7	11.0	179185	177710	149764	55.2	46.0	21.5
MAY	46.3	69.1	38.9	3.1	3.0	4.8	75267	91845	86021	13.2	41.8	31.1
JUN	47.9	56.5	35.7	6.0	4.7	5.8	72339	108971	72201	36.4	55.6	39.0
JUL	46.1	66.4	52.5	4.5	5.2	10.6	100077	137422	131823	52.2	62.6	54.9
AUG	43.4	56.2	46.6	3.8	4.5	8.0	169658	173823	155732	39.6	48.1	62.5
SEP	32.5	34.5	34.4	2.9	3.1	8.4	75027	128072	59961	25.2	28.3	24.5
OCT	31.6	31.2	30.3	2.4	2.9	5.2	103958	77268	58517	15.7	20.7	36.0
NOV	33.7	33.3	34.9	2.5	5.0	8.4	105306	96794	96343	29.5	47.1	15.8
DEC	48.6	48.6	0.0	2.7	8.7	0.0	202439	135200	0	46.5	35.4	0.0
TOTAL	535.5	609.1	483.0	50.4	52.9	88.0	1660866	1824059	1373677	458.1	534.9	429.6

FACILITY FLOW



To: Andy Carlberg- District Manager
From: Wally Esquibel- Collection System Foreman
Date: December 5, 2012

RE: November 2012 Report

Andy,

1. No sewer back-ups reported for the month of November 2012.
2. Continuing to monitor all lift stations and areas of concern.
3. Continuing fleet maintenance.
4. Sewer main repair at the river crossing on Theobald Way in Blue River was completed by Stan Miller Inc on December 4, 2012. This section of 8" mainline had dips and deflections that did not meet UBSD specifications. Josh conducted a video inspection of the repair in order to verify that the pipe meets UBSD specification.
5. Only 57 locates of which ten were actual and four required a meet.
6. All locates and service line inspections are current and up to date.

Wally Esquibel

MANAGER REPORT

December 2012

- 1)** Construction in Blue River Phase III has been completed.
- 2)** Enclosed in the Managers report is an update to the District's pay scale. Please review for discussion at the work session.
- 3)** Staff continues to work on evaluating options for health insurance
- 4)** Repairing the structural and architectural issues with the Administration building will begin in 2013. As a part of this report are the engineering and architectural proposals.
- 5)** We have recent correspondence from the attorney representing Redline. I am working with Gene Riordan on a reply. A copy of the claim is available upon request.
- 6)** Reminder of the District Christmas party December 14, 6 pm at the Steak and Rib. Invitations will be sent out in the next few weeks.