

Upper Blue Sanitation District
Board of Directors Meeting
Thursday January 12, 2012 @ 5:30 PM

I. ROLL CALL:

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Tim Casey, Mr. Larry Crispell and Mr. Barrie Stimson answered "present" at roll call. Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

Note: There was a work session preceding the Board Meeting from 3:30 PM to 4:30 PM at the Farmers Korner plant. David Heyde from Mortenson gave the Board a construction update on the Farmers Korner plant expansion during the work session. Mr. Robin Theobald, Mr. Larry Crispell, Mr. Barrie Stimson and Mr. Andrew Carlberg were present at the Farmers Korner work session.

II. MINUTES:

December 8, 2011 minutes: Mr. Stimson made a motion to approve the December 8, 2011 Board of Directors meeting minutes as amended. Mr. Crispell seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS: None

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors. Mr. Casey made a motion to approve the bills as submitted with the exception of items on the agenda which will be discussed later in the meeting. Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial Report was reviewed and discussed by the Board of Directors.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session.

B. Manager Report:

-Blue River Phase III: Mr. Carlberg outlined on a map the proposed Blue River phase III sewer line extension. Mr. Carlberg reported that the District sent out letters to property owners in the Coronet, Royal and Wilderness subdivisions. Wilderness subdivision had 5 requests for immediate connection; the Coronet had 3 requests and the Royal did not have any requests for connection. Mr. Carlberg said that the design for Phase III is complete and the recommended alignment was provided for the Boards review. The Board discussed the cost to extend the sewer line in each of the subdivisions. Mr. Carlberg recommended that the District not extend the sewer line into the Coronet until next year due to budget constraints. Mr. Carlberg recommended that the Board allow the Manager to put the Blue River phase III line extension out for bid and conduct the bid opening at the end of February. The Board was unanimously in favor of the District Manager putting the Blue River phase III line extension out for bid.

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VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

C. Glacier Construction Pay Request #30:

Mr. Carlberg recommended approval of Glacier's pay request #30 in the amount of \$550,686.72 representing costs for work completed thru December 31, 2011. The Board reviewed the final dollar amount of the Glacier Contract. Mr. Stimson made a motion to approve Glacier's pay request #30 in the amount of \$550,686.72. Mr. Casey seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

D. Carollo Pay Request #0119772:

Mr. Carlberg reported that staff and the Construction Manager have reviewed the bill and Carollo has performed the services rendered thru November 30, 2011. Mr. Carlberg recommended payment of Carollo pay request #0119772 in the amount of \$18,084.54. Mr. Casey made a motion to approve the Carollo pay request #0119772 in the amount of \$18,084.54 for work completed thru November 30, 2011. Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

G. BHH Partners Pay Request:

Mr. Carlberg recommended that the Board approve BHH Partners pay request for work completed on the Farmers Korner plant expansion during the month of November 2011 (a detailed description of services is attached) in the amount of \$6,415.37. Mr. Carlberg stated that BHH Partners has been instructed not to do any further work on the project unless instructed by the District. Mr. Stimson made a motion to approve payment of BHH Partners pay request in the amount of \$6,415.37 for the Farmers Korner plant expansion project thru the month of November 2011. Mr. Casey seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

H. Resolution 1, Series 2012, Setting Time and Place of Meetings:

Mr. Stimson made a motion to approve Resolution 1, Series 2012 to set the time and location of regular meetings of the Board of Directors. Mr. Crispell seconded the motion. The motion was passed unanimously by the Board.

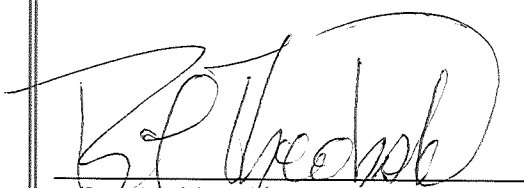
D. Mortenson Construction Pay Request #31:

Mr. Carlberg recommended approval of Mortenson's pay request #31 in the amount of \$22,341.76. Mr. Stimson made a motion to approve Mortenson's pay request #31 in the amount of \$22,341.76. Mr. Casey seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

X. CORRESPONDENCE:

XII. ADJOURN:

Mr. Casey made a motion to adjourn the meeting at 6:06 PM. Mr. Crispell seconded the motion. The motion was passed unanimously by the Board.


 Mr. Robin Theobald, President


 Mr. Tim Casey, Secretary

Memorandum

To: Andy Carlberg

From: Marjorie Borsina

Date: December 2, 2011

Re: Financial Update

-The District's Financial Records are in good order.

-We have not received all of the December 2011 bills, which is why there are only nine checks for the Board to sign. Therefore, the December 2011 Financial Statements are a preliminary draft for your review.

-The District has the following Colorado Water and Power Authority loan payments due by February 1, 2012: A/C#W10F008 in the amount of \$61,971.19, A/C#W97A008 in the amount of \$75,940.16 and the loan administration fee for A/C#W05B008 in the amount of \$32,640.00. The principal loan payment for A/C#W05B008 in the amount of \$69,938.27 will be paid from interest earned on the account. The loan payments will be handled via wire transfer directly from Wells Fargo Bank; therefore you will not be seeing a written check.

- We have scheduled the 2011 Audit with Johnson, Holscher & Company the week of February 27th, 2012.

Marjorie

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
December 31, 2011 and December 31, 2010

	<u>2011</u>	<u>2010</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ 7,918,593	(7,918,593)
Checking-Wells Fargo Bank	8,911,228	-	8,911,228
Cash on Deposit with CWRPDA	-	-	-
ColoTrust Prime	3,637,547	9,532,364	(5,894,817)
Total Cash and Equivalents	12,548,975	17,451,157	(4,902,182)
Investments			
FK Construction Retainage Escrow	1,302,531	1,302,945	(414)
Cert. of Deposit & Treasuries	1,506,251	5,121,545	(3,615,294)
Total Investments	2,808,782	6,424,490	(3,615,708)
Other Current Assets			
Receivables-Utility + Spec. Assessments	47,204	37,927	9,277
Developer/Contractor Escrow	122,244	122,244	-
Interest Receivable & Market Adjustments	-	5,363	(5,363)
Notes Receivable	143,041	192,387	(49,346)
Prepaid Expenses	-	142,226	(142,226)
Loan Issuance Costs (Net)	151,549	151,549	0
Total Other Assets	464,038	651,696	(187,658)
Total Current Assets:	15,821,795	24,527,343	(8,705,548)
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	69,583	-
Sewer Lines	13,105,905	13,105,905	-
Treatment Plants	65,498,666	65,498,666	-
Office Equipment	173,451	173,451	-
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	791,743	791,743	-
Upper Blue System Costs	3,080,936	3,080,936	-
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	85,041,392	85,041,392	-
Less Accumulated Depreciation	(24,660,391)	(24,660,391)	-
Net Property Plant and Equipment :	60,381,001	60,381,001	-
Total Assets:	76,202,796	84,908,344	(8,705,548)

Liabilities

	<u>2011</u>	<u>2010</u>	<u>Increase</u> <u>(Decrease)</u>
Current Liabilities:			
Accounts Payable	643,505	1,404,373	(760,868)
Construction/Developer Escrow	122,244	122,244	-
Earned Employee Benefits	117,720	117,720	-
Unearned User Fees	-	5,355	(5,355)
Interest Payable	175,689	175,689	-
Loan Payable (Current Portion)	867,859	867,859	-
Retainage Payable-Construction in Progress	1,302,531	1,302,945	(414)
Retainage Payable-Blue River	-	40,317	(40,317)
Employee Housing Deposit Payable	1,250	1,750	(500)
Total Current Liabilities:	3,230,798	4,038,252	(807,454)
Long Term Liabilities:			
Loan Payable	11,094,434	11,094,434	-
Total Long Term Liabilities:	11,094,434	11,094,434	-
Total Liabilities	14,325,232	15,132,686	(807,454)
Net Assets			
Contributed Capital	8,000,000	-	8,000,000
Invested in Capital Assets, Net of Related Debt	28,856,241	28,856,241	-
Restricted Net Assets (CWRPDA Escrow)	-	8,000,000	(8,000,000)
Unrestricted Net Assets	25,021,323	32,919,417	(7,898,094)
Total Contributed Capital	61,877,564	69,775,658	(7,898,094)
Total Liabilities and Equity	76,202,796	84,908,344	(8,705,548)

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
December 31, 2011

	2011 <u>December</u>	2011 <u>Year To Date</u>	2011 <u>Approved Budget</u>	2011 <u>Uncollected</u>	2011 <u>% Uncol/Col</u>
Operating Revenue					
Sewer User Fees	418,618	4,981,419	4,939,461	(41,958)	(1)
Tap Inspection Fees	200	4,300	1,000	(3,300)	(330)
Miscellaneous Revenue	0	1,657	1,000	(657)	(66)
Camper Dump Fees	0	3,887	2,500	(1,387)	(55)
Late Fees	10,754	40,522	25,000	(15,522)	(62)
Line Extension Fees	0	37,091	20,000	(17,091)	(85)
Rental Income	3,750	38,833	20,000	(18,833)	(94)
Interest on Investments & Loans	3,410	76,203	114,431	38,228	33
Total Operating Revenue	<u>436,732</u>	<u>5,183,912</u>	<u>5,123,392</u>	<u>(60,520)</u>	<u>(1)</u>
Capital Revenue					
Plant Investment Fees	72,731	1,631,879	445,520	(1,186,359)	(266)
Inclusion Fees	0	46,185	20,000	(26,185)	(131)
Bonds and Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	<u>72,731</u>	<u>1,678,064</u>	<u>465,520</u>	<u>(1,212,544)</u>	<u>(260)</u>
Total Revenue	<u>509,463</u>	<u>6,861,976</u>	<u>5,588,912</u>	<u>(1,273,064)</u>	<u>(23)</u>

Administration Expense	2011 <u>December</u>	2011 <u>Year to Date</u>	2011 <u>Approved Budget</u>	2011 <u>Available</u>	2011 <u>% Available</u>
Payroll & Employee Benefits					
Salaries	107,996	1,003,253	1,120,000	116,747	10
Overtime	10,734	36,392	45,000	8,608	19
FICA-Admn	6,101	59,809	75,000	15,191	20
Medicare-Admin	1,702	14,836	18,000	3,164	18
401K Contributions	5,565	68,942	58,000	(10,942)	(19)
Unemployment Insurance	1,158	15,470	18,000	2,530	14
Health Insurance	18,128	208,077	237,574	29,497	12
Total	151,384	1,406,779	1,571,574	164,795	10
Office Supplies	0	3,907	4,500	593	13
Telephone	1,184	14,174	13,500	(674)	(5)
Business Expenses	2,307	25,616	30,000	4,384	15
Legal Counsel	4,861	51,531	50,000	(1,531)	(3)
Education	0	12,145	25,000	12,855	51
Audit & Accounting	0	7,725	8,000	275	3
Legal Publications	0	5,333	6,000	667	11
Board Members	500	6,000	6,000	0	0
Elections	0	0	0	0	0
Computer Expenses	2,030	14,550	6,000	(8,550)	(143)
Copy Machine & Supply	0	410	1,000	590	59
Postage & Meter Rent	1,086	11,204	13,000	1,796	14
Insurance - General	8,709	104,514	130,000	25,486	20
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	12,850	25,000	12,150	49
Tools	673	2,696	3,000	304	10
Radios	0	0	0	0	0
Vehicle Expense	0	0	500	500	100
Dues & Memberships	0	6,114	7,000	886	13
Safety	1,493	7,084	3,500	(3,584)	(102)
Summit Water Quality	963	11,531	12,500	969	8
Building Maintenance	782	21,409	25,000	3,591	14
Employee Housing Maintenance	0	30,540	15,000	(15,540)	(104)
Employee Housing Utilities	345	6,391	10,000	3,609	36
Total Administration	176,317	1,762,503	1,967,074	204,571	10
Iowa Hill Plant Expenses					
Utilities					
Gas	2,062	15,641	20,000	4,359	22
Electric	16,827	188,352	200,000	11,648	6
Freight	712	9,149	9,000	(149)	(2)
Equipment Repairs	14,168	38,822	50,000	11,178	22
Chemicals	5,476	113,427	100,000	(13,427)	(13)
Contracted Repairs	1,457	11,599	15,000	3,401	23
Laboratory Supplies	397	13,716	15,000	1,284	9
Biomonitoring	0	6,659	10,000	3,341	33
Discharge Permit	0	6,090	7,000	910	13
Supplies	293	6,822	8,000	1,178	15
Total Iowa Hill	41,392	410,277	434,000	23,723	5

	<u>2011</u> <u>December</u>	<u>2011</u> <u>Year to Date</u>	<u>2011</u> <u>Approved Budget</u>	<u>2011</u> <u>Available</u>	<u>2011</u> <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	0	27,559	75,000	47,441	63
Electric	38,375	330,279	360,000	29,721	8
Freight	744	9,737	7,000	(2,737)	(39)
Equipment Repairs	22,785	51,985	50,000	(1,985)	(4)
Chemicals	5,475	120,443	175,000	54,557	31
Supplies	0	8,429	4,000	(4,429)	(111)
Contracted Repairs	2,112	5,552	18,000	12,448	69
Dumpster Charges	995	12,710	13,000	290	2
Biomonitoring	0	5,670	7,000	1,330	19
Discharge Permit	(333)	14,062	17,000	2,938	17
Composting	0	76,562	110,000	33,438	30
Site Monitoring	210	27,151	25,000	(2,151)	(9)
Sludge Hauling Costs	0	45,900	55,000	9,100	17
State Health Fees	0	1,175	1,000	(175)	(18)
Total Farmers Korner	70,363	737,214	917,000	179,786	20
Collection Expenses					
Utilities	1,125	13,178	18,000	4,822	27
Vehicle Expense	0	22,638	25,000	2,362	9
Line Cleaner Expenses	0	5,896	5,000	(896)	(18)
Manhole Repairs/Line Repairs	15,353	108,812	80,000	(28,812)	(36)
Equipment Repairs	0	3,397	8,000	4,603	58
CCTV Expense	0	1,163	8,000	6,837	85
Total Collection	16,478	155,084	144,000	(11,084)	(8)
Replacement Capital					
Administration	5,550	37,380	43,000	5,620	13
Plant:		20,104			
IH	19,227	13,350	75,000	61,650	82
FK	0	11,470	100,000	88,530	89
Upper Blue	3,958	0	60,000	60,000	0
Collection	0	36,335	400,000	363,665	91
Misc	0	0	0	0	0
Vehicle	0	0	30,000	30,000	100
Total Replacement Capital	28,735	118,639	708,000	609,465	86
Non Operating Expenses					
Bond Principal	0	522,859	867,859	345,000	40
Bond Interest	0	274,869	421,234	146,365	35
Total Non Operating	0	797,728	1,289,093	491,365	38

December Financial Statement Cont.

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	<u>2011</u> <u>December</u>	<u>2011</u> <u>Year to Date</u>	<u>2011</u> <u>Approved Budget</u>	<u>2011</u> <u>Available</u>	<u>2011</u> <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	1,378	25,000	23,622	94
FK	573,028	10,060,069	10,770,000	709,931	7
Upper Blue	2,273	518,746	750,000	231,254	31
Collection	4,050	225,985	60,000	(165,985)	(277)
Administration	0	0	0	0	0
Total Capital Outlay	<u>579,351</u>	<u>10,806,178</u>	<u>11,605,000</u>	<u>798,822</u>	<u>7</u>
Total Expenses	<u>912,636</u>	<u>14,787,623</u>	<u>17,064,167</u>	<u>2,276,544</u>	<u>13</u>
Revenue Less Expenses	<u>(403,173)</u>	<u>(7,925,647)</u>	<u>(11,475,255)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
December 31, 2011 vs. December 31, 2010

	2011 December	2010 December	2011 Year To Date	2010 Year to Date	Increase (Decrease)
Operating Revenue					
Sewer User Fees	418,618	395,153	4,981,419	4,708,597	272,822
Tap Inspection Fees	200	250	4,300	3,950	350
Miscellaneous Revenue	0	0	1,657	9,234	(7,577)
Camper Dump Fees	0	0	3,887	2,248	1,639
Late Fees	10,754	10,462	40,522	39,953	569
Line Extension Fees	0	7,455	37,091	65,868	(28,777)
Rental Income	3,750	2,750	38,833	25,375	13,458
Interest on Investments	3,410	11,270	76,203	220,778	(144,575)
Total Operating Revenue	436,732	427,340	5,183,912	5,076,003	107,909
Capital Revenue					
Plant Investment Fees	72,731	101,402	1,631,879	890,894	740,985
Inclusion Fees	0	5,355	46,185	64,489	(18,304)
Bonds & Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	72,731	106,757	1,678,064	955,383	722,681
Total Revenue	509,463	534,097	6,861,976	6,031,386	830,590

Administration Expense	2011 <u>December</u>	2010 <u>December</u>	2011 <u>Year to Date</u>	2010 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Payroll & Employee Benefits					
Salaries	107,996	111,943	1,003,253	1,005,055	(1,802)
Overtime	10,734	8,100	36,392	54,183	(17,791)
FICA-Admin	6,101	5,852	59,809	60,416	(607)
Medicare-Admin	1,702	1,608	14,836	14,808	28
401K Contributions	5,565	3,959	68,942	49,004	19,938
Unemployment Insurance	1,158	1,663	15,470	15,805	(335)
Health Insurance	18,128	14,441	208,077	206,983	1,094
Total	151,384	147,566	1,406,779	1,406,254	525
Office Supplies	0	1,302	3,907	3,307	600
Telephone	1,184	1,399	14,174	12,025	2,149
Business Expenses	2,307	6,540	25,616	32,645	(7,029)
Legal Counsel	4,861	3,507	51,531	60,806	(9,275)
Education	0	2,968	12,145	15,308	(3,163)
Audit & Accounting	0	0	7,725	7,500	225
Legal Publications	0	1,500	5,333	6,328	(995)
Board Members	500	500	6,000	6,000	0
Elections	0	0	0	7,354	(7,354)
Computer Expenses	2,030	1,375	14,550	9,137	5,413
Copy Machine & Supply	0	0	410	400	10
Postage & Meter Rent	1,086	1,127	11,204	11,120	84
Insurance - General	8,709	7,965	104,514	98,007	6,507
Insurance - Deductible	0	0	0	500	(500)
Engineering	0	6,681	12,850	22,922	(10,072)
Tools	673	1,017	2,696	3,515	(819)
Radios	0	0	0	124	(124)
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	0	6,114	4,919	1,195
Safety	1,493	274	7,084	2,346	4,738
Summit Water Quality	963	0	11,531	11,531	-
Building Maintenance	782	1,564	21,409	34,328	(12,919)
Employee Housing Maintena	0	0	30,540	14,149	16,391
Employee Housing Utilities	345	352	6,391	7,904	(1,513)
Total Administration	176,317	185,637	1,762,503	1,778,429	(15,926)
Iowa Hill Plant Expenses					
Utilities					
Gas	2,062	1,869	15,641	14,531	1,110
Electric	16,827	15,686	188,352	188,776	(424)
Freight	712	1,357	9,149	8,133	1,016
Equipment Repairs	14,168	10,983	38,822	40,527	(1,705)
Chemicals	5,476	7,652	113,427	90,098	23,329
Contracted Repairs	1,457	1,614	11,599	13,946	(2,347)
Laboratory Supplies	397	788	13,716	11,269	2,447
Biomonitoring	0	2,210	6,659	8,859	(2,200)
Discharge Permit	0	0	6,090	6,090	-
Supplies	293	2,432	6,822	7,527	(705)
Total Iowa Hill	41,392	44,591	410,277	389,756	20,521

December Comparative Statement Cont.

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	<u>2011</u> <u>December</u>	<u>2010</u> <u>December</u>	<u>2011</u> <u>Year to Date</u>	<u>2010</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	0	3,802	27,559	31,955	(4,396)
Electric	38,375	20,830	330,279	300,181	30,098
Freight	744	530	9,737	5,790	3,947
Equipment Repairs	22,785	8,543	51,985	33,303	18,682
Chemicals	5,475	7,652	120,443	107,425	13,018
Supplies	0	488	8,429	2,443	5,986
Contracted Repairs	2,112	2,115	5,552	20,203	(14,651)
Dumpster Charges	995	975	12,710	11,700	1,010
Biomonitoring	0	1,300	5,670	5,200	470
Discharge Permit	(333)	0	14,062	3,069	10,993
Composting	0	7,037	76,562	70,205	6,357
Site Monitoring	210	2,881	27,151	25,623	1,528
Sludge Hauling Costs	0	4,275	45,900	40,050	5,850
State Health Fees	0	0	1,175	0	1,175
Total Farmers Korner	70,363	60,428	737,214	657,147	80,067
Collection Expenses					
Utilities	1,125	1,034	13,178	12,573	605
Vehicle Expense	0	5,265	22,638	25,576	(2,938)
Line Cleaner Expenses	0	0	5,896	2,887	3,009
Manhole Repairs/Line Repair	15,353	2,847	108,812	82,018	26,794
Equipment Repairs	0	1,421	3,397	9,694	(6,297)
CCTV Expense	0	0	1,163	316	847
Total Collection	16,478	10,567	155,084	133,064	22,020
Replacement Capital					
Administration	5,550	0	37,380	26,296	11,084
Plant			20,104		
IH	19,227	0	13,350	1,963	11,387
FK	0	0	11,470	4,736	6,734
Upper Blue	3,958	3,668	0	4,306	(4,306)
Collection	0	22,232	36,335	78,726	(42,391)
Misc	0	0	0	0	0
Vehicle	0	0	0	23,055	(23,055)
Total Replacement Capital	28,735	25,900	118,639	139,082	(40,547)
Non Operating Expenses					
CWRPDA Loan Principal	0	0	522,859	764,141	(241,282)
Loan Interest	0	8,999	274,869	412,389	(137,520)
Total Non Operating	0	8,999	797,728	1,176,530	(378,802)

December Comparative Statement Cont.

Pg. 4
Increase
(Decrease)

	<u>2011</u> <u>December</u>	<u>2010</u> <u>December</u>	<u>2011</u> <u>Year to Date</u>	<u>2010</u> <u>Year to Date</u>	
Capital Outlay					
Plant-IH-CO	0	0	1,378	1,574	(196)
Plant-FK-CO	573,028	1,281,488	10,060,069	13,380,023	(3,319,954)
Plant-South Blue-CO	2,273	26,440	518,746	1,176,144	(657,398)
Collection	4,050	1,963	225,985	102,431	123,554
Administration	0	0	0	0	-
Total Capital Outlay	<u>579,351</u>	<u>1,309,891</u>	<u>10,806,178</u>	<u>14,660,172</u>	<u>(3,853,994)</u>
Total Expenses	<u>912,636</u>	<u>1,646,013</u>	<u>14,787,623</u>	<u>18,934,180</u>	<u>(4,166,661)</u>
Revenue Less Expenses	<u>(403,173)</u>	<u>(1,111,916)</u>	<u>(7,925,647)</u>	<u>(12,902,794)</u>	<u>4,977,147</u>

CAPITAL 2011

	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$100,000.00
New Allen Bradley VFD-RAS Pump #1 Hardware		\$8,317.00	
VFD Intigration/Programming/Software-Raw S. Pump	\$0.00	\$5,033.54	
TOTAL	\$0.00	\$13,350.54	\$100,000.00
FARMERS KORNER - NEW			
10-95-9540			
Plant Expansion	\$573,028.48	\$10,060,069.32	\$10,700,000.00
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$50,000.00
SCADA Upgrade	\$0.00	\$0.00	\$20,000.00
TOTAL	\$573,028.48	\$10,060,069.32	\$10,770,000.00
IOWA HILL - REPLACEMENT			
10-85-8522			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$75,000.00
Odor Control Fans	\$19,227.27	\$19,227.27	
Computer Replacement		\$877.00	
TOTAL	\$19,227.27	\$20,104.27	\$75,000.00
IOWA HILL - NEW			
10-95-9510			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$25,000.00
ICS Upgrade	\$0.00	\$1,378.00	
TOTAL	\$0.00	\$1,378.00	\$25,000.00
SOUTH BLUE - REPLACEMENT			
10-85-8526			
Town of Blue River:			
Plant Expansion/Main Line	\$3,958.16	\$11,469.91	\$60,000.00
TOTAL	\$3,958.16	\$11,469.91	\$60,000.00
SOUTH BLUE - NEW			
10-95-9590			
Town of Blue River:			
Plant Expansion/Main Line	\$0.00	\$431,483.31	\$750,000.00
Bal. of Phase I Line Extension	\$0.00	\$39,801.47	
Flow Equalization Pumps for Plant	\$0.00	\$11,933.00	
Engineering	\$0.00	\$33,255.46	
Lift Station	\$0.00	\$0.00	
Power Pole	\$2,273.00	\$2,273.00	
TOTAL	\$2,273.00	\$518,746.24	\$750,000.00
COLLECTION - REPLACEMENT			
10-85-8530			
GIS Mapping Replacement	\$4,050.00	\$36,335.00	\$40,000.00
Warriors Mark Repairs	\$0.00	\$0.00	\$60,000.00
Town of Breckenridge-6" to 8"	\$0.00	\$0.00	\$100,000.00
Miscellaneous Extensions/Repairs	\$0.00	\$0.00	\$200,000.00
Vehicle Replacement	\$0.00	\$0.00	\$30,000.00
TOTAL	\$4,050.00	\$36,335.00	\$430,000.00
COLLECTION - NEW			
10-95-9520			
Miscellaneous Extensions/Repairs:		\$31,044.80	\$60,000.00
Breckenridge Park Estates Line Extension	\$0.00	\$150,521.76	
Delaware Drive Line Extension	\$0.00	\$24,418.00	
Susan Court Line Extension	\$0.00	\$20,000.00	
TOTAL	\$0.00	\$225,984.56	\$60,000.00
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Springbrook Software Upgrade	\$5,550.00	\$37,379.61	\$43,000.00
TOTAL	\$5,550.00	\$37,379.61	\$43,000.00
GRAND TOTALS	\$608,086.91	\$10,924,817.45	\$12,313,000.00

UPPER BLUE SANITATION DISTRICT
CERTIFICATES OF DEPOSIT
2011

	<u>ALPINE</u>	<u>FIRST BANK</u>	<u>MILLENNIUM</u>	<u>TOTAL</u>
Bal. Forward 1/1/2011	\$1,106,504.91	\$3,007,441.16	\$1,012,962.06	\$5,126,908.13
January Interest	\$2,278.98	\$3,959.86	\$836.79	\$7,075.63
Redemption				\$0.00
Bal. 1/31/2011	\$1,108,783.89	\$3,011,401.02	\$1,013,798.85	\$5,133,983.76
February Interest	\$2,283.68	\$594.00	\$707.01	\$3,584.69
Redemption				\$0.00
February 28, 2011	\$1,111,067.57	\$3,011,995.02	\$1,014,505.86	\$5,137,568.45
March Interest	\$2,066.98	\$1,485.30	\$585.12	\$4,137.40
Redemption				\$0.00
March 31, 2011	\$1,113,134.55	\$3,013,480.32	\$1,015,090.98	\$5,141,705.85
April Interest	\$2,292.63	\$1,486.20	\$595.36	\$4,374.19
Redemption				\$0.00
April 30, 2011	\$1,115,427.18	\$3,014,966.52	\$1,015,686.34	\$5,146,080.04
May Interest	\$2,223.30	\$1,487.10	\$861.59	\$4,571.99
Purchase			\$1,000,000.00	\$1,000,000.00
Redemption			(\$514,853.29)	(\$514,853.29)
May 31, 2011	\$1,117,650.48	\$3,016,453.62	\$1,501,694.64	\$5,635,798.74
June Interest	\$2,301.91	\$1,487.70	\$875.27	\$4,664.88
Purchase			\$500,000.00	\$500,000.00
Redemption			(\$501,498.11)	(\$501,498.11)
June 30, 2011	\$1,119,952.39	\$3,017,941.32	\$1,501,071.80	\$5,638,965.51
July Interest	\$1,361.61	\$1,886.60	\$843.31	\$4,091.52
Purchase				\$0.00
Redemption	(\$1,121,314.00)	(\$3,019,827.92)		(\$4,141,141.92)
July 31, 2011	\$0.00	\$0.00	\$1,501,915.11	\$1,501,915.11
August Interest	\$0.00	\$0.00	\$891.86	\$891.86
Purchase				
Interest Paid				
Redemption				
August 31, 2011	\$0.00	\$0.00	\$1,502,806.97	\$1,502,806.97
September Interest	\$0.00	\$0.00	\$852.68	\$852.68
Purchase				
Redemption				
September 30, 2011	\$0.00	\$0.00	\$1,503,659.65	\$1,503,659.65
October Interest	\$0.00	\$0.00	\$884.54	\$884.54
Purchase				
Redemption				
October 31, 2011	\$0.00	\$0.00	\$1,504,544.19	\$1,504,544.19
November Interest	\$0.00	\$0.00	\$853.06	\$853.06
Redemption				
Purchase				
November 30, 2011	\$0.00	\$0.00	\$1,505,397.25	\$1,505,397.25
December Interest	\$0.00	\$0.00	\$854.19	\$854.19
Redemption				\$0.00
Purchase				\$0.00
December 31, 2011	\$0.00	\$0.00	\$1,506,251.44	\$1,506,251.44

DATE: January 4, 2012

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for December, 2011.

1. Total influent flow for the Upper Blue Treatment Facilities was 48.6 million gallons for the month of December. The flow for the previous December was 48.6 million gallons. There was a 0.0 million gallon difference.
2. Influent flow to the Iowa Hill Treatment Facility was 18.3 million gallons for the month of December. Influent flow for the Farmer's Korner Treatment facility was 30.3 million gallons.
3. Solids loading at Farmer's Korner was down for December from 138,477# to 76,814#. Solids loading for Iowa Hill was down from 63,962# to 58,386# for December. Total loading was down for December from 202,439# to 135,200# (33.2% decrease).
4. Construction at the Farmer's Korner North Plant is progressing. The odor control units and heating units are operational but still need to be balanced and fine-tuned. We are still doing individual equipment start-up and training. The concrete floors have been resurfaced. Start-up is occurring this week with water and will continue for another week. If the odor control system and high-rate floc-sed units are ready we will start treating wastewater on or just before February 1, 2012. Construction meetings are occurring weekly with Mortenson and Glacier.
5. Attached is a 5 year summary of the Christmas/New Year's Holiday flows. Flows were up 2.5% from the previous year.


Greg

cc: file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	34.0	33.9	31.2	2.7	4.1	1.9	102827	163448	132341	55.2	49.9	54.5
FEB	30.3	30.7	29.0	2.6	3.1	2.0	209878	84794	180701	43.1	24.3	35.8
MAR	32.9	36.3	35.8	1.8	3.9	2.9	101388	155910	155768	53.8	70.4	59.0
APR	32.0	28.7	35.7	2.2	0.6	1.4	128621	140701	137501	52.7	55.2	46.0
MAY	33.7	28.8	44.3	0.6	1.1	0.7	72416	48401	67212	39.0	13.2	41.8
JUN	29.0	31.3	30.2	1.5	1.2	1.0	61683	42767	72034	43.5	36.4	55.6
JUL	27.0	27.4	37.0	2.5	2.3	0.9	93499	50175	66111	34.8	52.2	62.6
AUG	22.8	26.0	31.2	1.1	1.7	2.5	194821	128708	123291	41.8	39.6	48.1
SEP	20.7	17.6	20.4	2.0	1.4	1.5	131053	37181	87790	24.5	25.2	28.3
OCT	18.3	18.2	17.6	1.4	0.8	0.7	167304	77049	43008	37.2	15.7	20.7
NOV	20.3	19.2	18.2	1.0	1.4	1.0	208767	80043	63296	27.3	29.5	47.1
DEC	32.5	28.9	30.3	1.6	1.1	1.0	121010	138477	76814	32.0	46.5	35.4
TOTAL	333.5	327.0	360.9	21.0	22.7	17.5	1593267	1147654	1205867	484.9	458.1	534.9

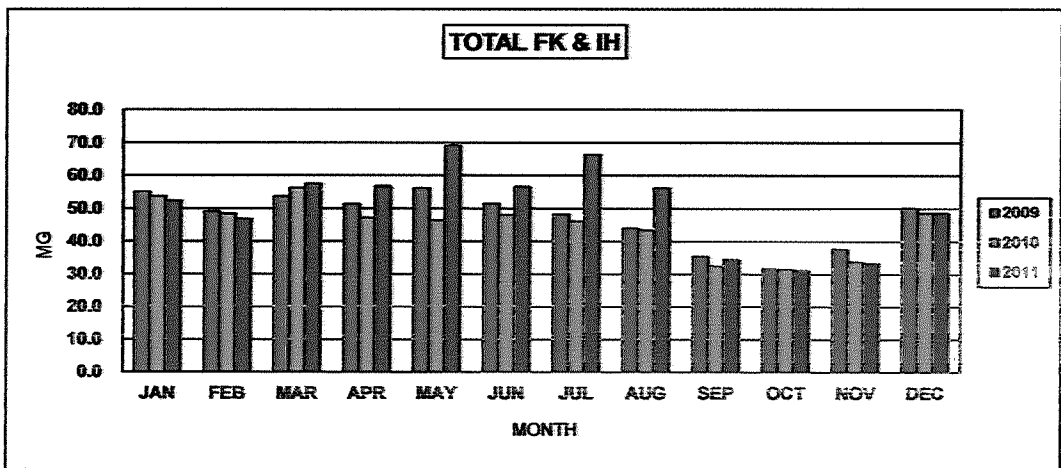
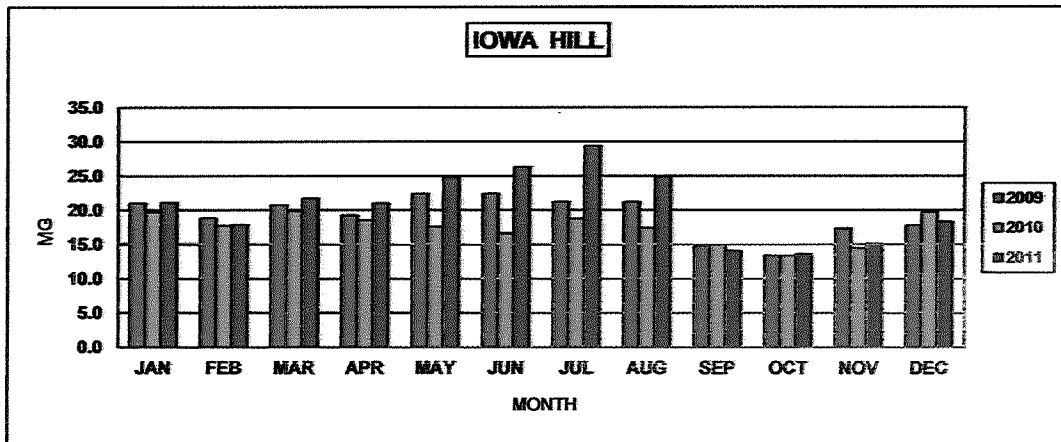
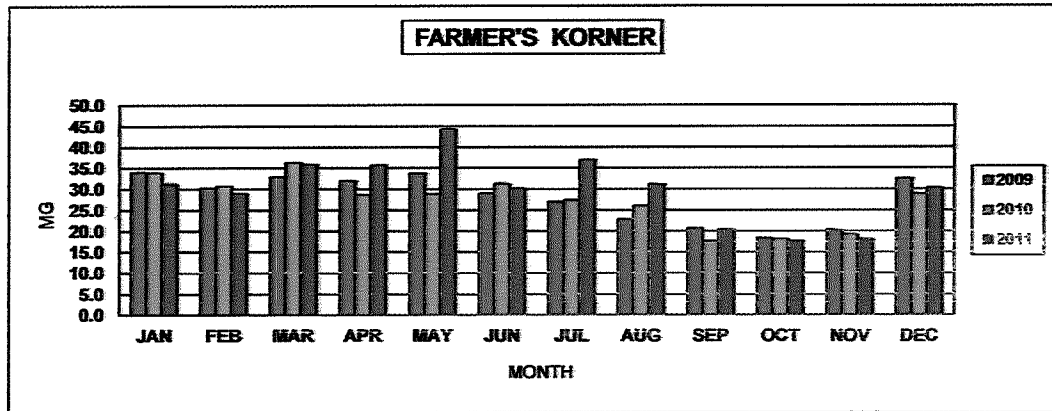
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	21.0	19.7	21.1	4.6	2.7	1.8	57077	50748	86584
FEB	18.8	17.7	17.8	5.1	2.9	1.5	65609	53585	73806
MAR	20.7	19.9	21.7	3.9	3.3	2.0	60561	69125	67754
APR	19.3	18.5	21.0	1.9	1.9	2.3	37500	38484	40209
MAY	22.4	17.5	24.8	1.8	2.0	2.3	36507	26866	24633
JUN	22.4	16.6	26.3	2.4	4.8	3.7	42486	29572	36937
JUL	21.2	18.7	29.4	1.8	2.2	4.3	65688	49902	71311
AUG	21.2	17.4	25.0	1.9	2.1	2.0	64077	40950	50532
SEP	14.7	14.9	14.1	1.3	1.5	1.6	26832	37846	40282
OCT	13.4	13.4	13.6	1.5	1.6	2.2	28235	26909	34260
NOV	17.3	14.5	15.1	1.8	1.1	4.0	27765	25263	33498
DEC	17.7	19.7	18.3	2.5	1.6	3.7	40866	63962	58386
TOTAL	230.1	208.5	248.2	30.5	27.7	31.4	553203	513212	618192

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	55.0	53.6	52.3	7.3	6.8	3.7	159904	214196	218925	55.2	49.9	54.5
FEB	49.1	48.4	46.8	7.7	6.0	3.5	275487	138379	254507	43.1	24.3	35.8
MAR	53.6	56.2	57.5	5.7	7.2	4.9	161949	225035	223522	53.8	70.4	59.0
APR	51.3	47.2	56.7	4.1	2.5	3.7	166121	179185	177710	52.7	55.2	46.0
MAY	56.1	46.3	69.1	2.4	3.1	3.0	108923	75267	91845	39.0	13.2	41.8
JUN	51.4	47.9	56.5	3.9	6.0	4.7	104169	72339	108971	43.5	36.4	55.6
JUL	48.2	46.1	66.4	4.3	4.5	5.2	159187	100077	137422	34.8	52.2	62.6
AUG	44.0	43.4	56.2	3.0	3.8	4.5	258898	169658	173823	41.8	39.6	48.1
SEP	35.4	32.5	34.5	3.3	2.9	3.1	157885	75027	128072	24.5	25.2	28.3
OCT	31.7	31.6	31.2	2.9	2.4	2.9	195539	103958	77268	37.2	15.7	20.7
NOV	37.6	33.7	33.3	2.8	2.5	5.0	236532	105306	96794	27.3	29.5	47.1
DEC	50.2	48.6	48.6	4.1	8.7	4.7	161876	202439	135200	32.0	46.5	35.4
TOTAL	563.6	535.5	609.1	51.5	56.4	48.9	2146470	1660866	1824059	484.9	458.1	534.9

FACILITY FLOW



5 YEAR HOLIDAY FLOW COMPARISON

YEAR DATE	FK 07/08	IH 07/08	TOT07/08	FK 08/09	IH 08/09	TOT08/09	FK 09/10	IH 09/10	TOT09/10	FK 10/11	IH 10/11	TOT10/11	FK 11/12	IH 11/12	TOT11/12
20-Dec	1.612	0.000	1.612	1.025	0.711	1.736	1.210	0.689	1.899	1.039	0.810	1.849	1.097	0.675	1.772
21-Dec	1.923	0.000	1.923	1.152	0.800	1.952	1.224	0.682	1.906	1.054	0.746	1.800	1.070	0.723	1.793
22-Dec	1.980	0.000	1.980	1.147	0.756	1.903	1.209	0.712	1.921	1.046	0.780	1.826	1.206	0.641	1.847
23-Dec	1.880	0.000	1.880	1.144	0.738	1.882	1.236	0.615	1.851	1.043	0.707	1.750	1.141	0.626	1.767
24-Dec	2.085	0.000	2.085	1.268	0.650	1.918	1.237	0.656	1.893	1.074	0.690	1.764	1.154	0.661	1.815
25-Dec	2.051	0.000	2.051	1.146	0.667	1.813	1.132	0.637	1.769	1.006	0.641	1.647	1.103	0.628	1.731
26-Dec	2.331	0.000	2.331	1.363	0.666	2.029	1.339	0.663	2.002	1.044	0.718	1.762	1.246	0.683	1.929
27-Dec	2.409	0.000	2.409	1.486	0.716	2.202	1.445	0.716	2.161	1.158	0.833	1.991	1.354	0.742	2.096
28-Dec	2.672	0.000	2.672	1.540	0.804	2.344	1.472	0.765	2.237	1.214	0.898	2.112	1.444	0.720	2.164
29-Dec	2.684	0.000	2.684	1.531	0.792	2.323	1.550	0.780	2.330	1.412	0.826	2.238	1.603	0.699	2.302
30-Dec	2.860	0.000	2.860	1.614	0.777	2.391	1.662	0.623	2.285	1.346	0.854	2.200	1.639	0.667	2.306
31-Dec	2.900	0.000	2.900	1.714	0.822	2.536	1.753	0.785	2.538	1.498	0.894	2.392	1.571	0.698	2.269
1-Jan	2.665	0.000	2.665	1.668	0.769	2.437	1.666	0.783	2.449	1.301	0.849	2.150	1.425	0.663	2.088
2-Jan	2.372	0.000	2.372	1.530	0.747	2.277	1.489	0.702	2.191	1.075	0.737	1.812	1.352	0.602	1.954
3-Jan	2.450	0.000	2.450	1.271	0.633	1.904	1.362	0.692	2.054	1.043	0.733	1.776	1.378	0.534	1.912
4-Jan	2.470	0.000	2.470	1.169	0.754	1.923	1.282	0.664	1.946	1.060	0.799	1.859	1.350	0.450	1.800
AVERAGE	2.334	0.000	2.334	1.361	0.738	2.098	1.392	0.698	2.090	1.151	0.782	1.933	1.321	0.651	1.972
TOTAL	37.344	0.000	37.344	21.768	11.802	33.570	22.268	11.164	33.432	18.413	12.515	30.928	21.133	10.412	31.545
%inc/dec			19.635			-10.106			-0.411			-7.490			1.995

To: Andy Carlberg- District Manager
From: Wally Esquibel- Collection System Foreman
Date: January 5, 2012

Subject: December 2011 Collection System Report

Andy,

1. No sewer back-ups reported for the month of December.
2. UBSD staff continues to monitor all lift stations and sewer mains of concern.
3. Working on as-builts for 2012 field maps, GIS and future collection system sewer main projects.
4. December saw 15 locates, 12 actual and 3 on-site meetings. Most locates were related to water main brakes.
5. Looking forward to a safe and productive 2012.

Wally Esquibel

MANAGER REPORT

1-2012

Blue River Phase III. We sent out letters to property owners in the following subdivisions: Coronet, Royal and Wilderness. We received 28 responses with the clear majority supporting the extension. Wilderness subdivision had 5 requests for immediate connection; the Coronet had 3 while the Royal did not have any requests for connection. As in all the past extensions we see quite a bit more requests once construction commences.

The design for phase III is complete and the recommended alignment is attached for your review. The highlighted roads are the alignment while the green dots are the lots requesting immediate connection. Due to budget constraints I do not suggest we extend into the Coronet until next year. This delay will also allow me to negotiate easements to eliminate the need for a liftstation.

Bid packages will be available by the end of the month with bid opening at the end of February.

