

**Upper Blue Sanitation District**  
**Board of Directors Meeting**  
**Thursday January 10, 2013 @ 5:30 PM**

**I. ROLL CALL:**

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Allyn Mosher and Mr. Barrie Stimson answered "present" at roll call. Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

**II. MINUTES:**

December 13, 2012 minutes: Mr. Stimson made a motion to approve the December 13, 2012 Board of Directors meeting minutes. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

**III. PUBLIC HEARINGS:** None

**IV. PUBLIC COMMENT:** None

**V. BILLS:**

The bills were reviewed and discussed by the Board of Directors during the work session. Mr. Trausch made a motion to approve the bills as submitted. Mr. Mosher seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

**VI. FINANCIAL REPORT:**

The Financial report was discussed by the Board of Directors during the work session.

**VII. MONTHLY REPORTS:**

**A. Plant and Collection:**

The Plant and Collection reports were discussed by the Board of Directors during the work session. Glacier Construction is still working on some warranty items at the Farmers Korner North Plant.

**B. Manager Report:**

The Manager's report was discussed by the Board of Directors during the work session.

**-Redline Construction Dispute:**

Mr. Carlberg presented to the Board the District's response to the claim by Redline Construction. To date the District has not heard back from Redline's attorney.

**-Nutrient Monitoring:**

The District has completed the Sampling and Analysis Plan (SAP) which will be submitted to the State Health Department for approval. The District will begin the sampling on February 1, 2013. The approximate cost for monthly sampling will be \$750.00.

**-Possible Line Relocation – River Walk:**

The Town of Breckenridge is looking at expanding the current River Walk facilities and has requested information on relocating the main sewer interceptor at the River Walk. Mr. Carlberg gave the Town of Breckenridge the information needed to help with the design and the approximate cost of \$300-\$400 per foot for construction.

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**VIII. OLD BUSINESS:**

**IX. NEW BUSINESS:**

C. Resolution 1, Series 2013, Setting Time and Place for meetings:

Mr. Stimson made a motion to approve Resolution 1, Series 2013 establishing the time and location of regular meetings of the Board of Directors of the Upper Blue Sanitation District. Mr. Trausch seconded the motion. The motion was passed unanimously by the Board.

**X. CORRESPONDENCE:**

**XI. ADJOURN:**

Mr. Trausch made a motion to adjourn the meeting at 5:34 PM. Mr. Mosher seconded the motion. The motion was passed unanimously by the Board.

  
Mr. Robin G. Theobald, President  
Mr. Allyn T. Mosher, Secretary

# Memorandum

**To:** Andy Carlberg  
**From:** Marjorie Borsina  
**Date:** January 4, 2013  
**Re:** Financial Update

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- The District's Financial Records are in good order.
- We have not received all of the December 2012 bills. Therefore, the December 2012 Financial Statements are a preliminary draft for your review.
- The District has a loan payment in the amount of \$407,939.25 to Colorado Water and Power Authority due by February 1, 2013. The loan payment will be handled via wire transfer directly from Wells Fargo Bank; therefore you will not be seeing a written check.
- We have scheduled the 2012 Audit with Johnson, Holscher & Company the week of April 22 – 26, 2013.
- In the next weeks, I will be working on capitalizing our 2012 capital expenditures. Please reference the capital worksheet included in the financial statements which shows the breakdown of how \$1,597,521.02 was spent on capital projects in 2012.
- We continue to solicit our customers to sign up for ACH/Auto Pay.

*Marjorie*

Upper Blue Sanitation District  
Comparative Balance Sheet-UNAUDITED DRAFT  
December 31, 2012 and December 31, 2011

	<u>2012</u>	<u>2011</u>	<u>Increase</u> <u>(Decrease)</u>
<b><u>Current Assets:</u></b>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ -	-
Checking-Wells Fargo Bank	9,411,281	8,883,675	527,606
Cash on Deposit with CWRPDA	-	-	-
ColoTrust Prime	3,638,898	3,637,547	1,351
Total Cash and Equivalents	13,050,379	12,521,422	528,957
Investments			
FK Construction Retainage Escrow	36,452	1,302,477	(1,266,025)
Cert. of Deposit & Treasuries	2,009,037	1,506,251	502,786
Total Investments	2,045,489	2,808,728	(763,239)
Other Current Assets			
Receivables-Utility + Spec. Assessments	55,495	46,729	8,766
Developer/Contractor Escrow	135,743	122,244	13,499
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	140,411	203,486	(63,075)
Prepaid Expenses	263,990	273,125	(9,135)
Loan Issuance Costs (Net)	139,249	139,249	-
Total Other Assets	734,888	784,833	(49,945)
<b>Total Current Assets:</b>	<b>15,830,756</b>	<b>16,114,983</b>	<b>(284,227)</b>
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	69,583	-
Sewer Lines	13,368,225	13,368,225	-
Treatment Plants	75,663,825	75,663,825	-
Office Equipment	210,830	210,830	-
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	821,984	821,984	-
Upper Blue System Costs	3,587,750	3,587,750	-
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	96,043,305	96,043,305	-
<b>Less Accumulated Depreciation</b>	<b>(25,913,128)</b>	<b>(25,913,128)</b>	<b>-</b>
Net Property Plant and Equipment :	70,130,177	70,130,177	-
<b>Total Assets:</b>	<b>85,960,933</b>	<b>86,245,160</b>	<b>(284,227)</b>

## Liabilities

	<u>2012</u>	<u>2011</u>	<u>Increase (Decrease)</u>
<b>Current Liabilities:</b>			
Accounts Payable	58,950	817,751	(758,801)
Construction/Developer Escrow	135,743	122,244	13,499
Earned Employee Benefits	121,416	121,416	-
Unearned User Fees	-	-	-
Interest Payable	164,671	164,671	-
Loan Payable (Current Portion)	890,595	890,595	-
Retainage Payable-Construction in Progress	36,452	1,302,477	(1,266,025)
Retainage Payable-Blue River	-	-	-
Employee Housing Deposit Payable	1,250	1,250	-
Total Current Liabilities:	1,409,077	3,420,404	(2,011,327)
<b>Long Term Liabilities:</b>			
Loan Payable	10,203,839	10,203,839	-
Total Long Term Liabilities:	10,203,839	10,203,839	-
Total Liabilities	11,612,916	13,624,243	(2,011,327)
<b>Net Assets</b>			
Invested in Capital Assets, Net of Related Debt	58,871,070	58,871,070	-
Unrestricted Net Assets	13,476,947	13,749,847	(272,900)
Unrestricted Net Assets - Nutrient Reserve	2,000,000	-	2,000,000
Total Contributed Capital	74,348,017	72,620,917	1,727,100
Total Liabilities and Equity	85,960,933	86,245,160	(284,227)

Upper Blue Sanitation District  
Monthly Financial Statement-UNAUDITED DRAFT  
December 31, 2012

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	2012	2012	2012	2012	2012
	<u>December</u>	<u>Year To Date</u>	<u>Approved Budget</u>	<u>Uncollected</u>	<u>% Uncol/Col</u>
<b>Operating Revenue</b>					
Sewer User Fees	433,501	5,202,709	5,178,264	(24,445)	(0)
Tap Inspection Fees	400	9,600	1,000	(8,600)	(860)
Miscellaneous Revenue	10	51,489	1,000	(50,489)	(5,049)
Camper Dump Fees	0	5,806	2,500	(3,306)	(132)
Late Fees	8,213	43,037	25,000	(18,037)	(72)
Line Extension Fees	7,600	100,770	20,000	(80,770)	(404)
Rental Income	3,750	45,000	35,000	(10,000)	(29)
Interest on Investments & Loans	3,754	36,522	29,000	(7,522)	(26)
<b>Total Operating Revenue</b>	<u>457,228</u>	<u>5,494,933</u>	<u>5,291,764</u>	<u>(203,169)</u>	<u>(4)</u>
<b>Capital Revenue</b>					
Plant Investment Fees	67,187	2,078,636	600,000	(1,478,636)	(246)
Inclusion Fees	7,700	107,078	20,000	(87,078)	(435)
Bonds and Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
<b>Total Capital Revenue</b>	<u>74,887</u>	<u>2,185,714</u>	<u>620,000</u>	<u>(1,565,714)</u>	<u>(253)</u>
<b>Total Revenue</b>	<u>532,115</u>	<u>7,680,647</u>	<u>5,911,764</u>	<u>(1,768,883)</u>	<u>(30)</u>

Administration Expense	2012 December	2012 Year to Date	2012 Approved Budget	2012 Available	2012 % Available
<b>Payroll &amp; Employee Benefits</b>					
Salaries	106,669	1,020,103	1,134,000	113,897	10
Overtime	13,956	53,233	45,000	(8,233)	(18)
FICA-Admn	6,427	62,416	74,000	11,584	16
Medicare-Admin	1,729	15,327	22,000	6,673	30
401K Contributions	6,002	71,352	75,000	3,648	5
Worker's Compensation Insurance	1,295	15,034	23,000	7,966	35
Health Insurance	21,726	231,051	250,000	18,949	8
<b>Total</b>	<b>157,804</b>	<b>1,468,516</b>	<b>1,623,000</b>	<b>154,484</b>	<b>10</b>
Office Supplies	1,220	5,333	4,000	(1,333)	(33)
Telephone	224	16,140	15,000	(1,140)	(8)
Business Expenses	6,216	30,907	32,000	1,093	3
Legal Counsel	0	39,308	70,000	30,692	44
Education	0	13,089	25,000	11,911	48
Audit & Accounting	0	8,100	9,000	900	10
Legal Publications	23	9,685	6,000	(3,685)	(61)
Board Members	500	5,900	6,000	100	2
Elections	0	21	7,500	7,479	100
Computer Expenses	1,583	9,322	9,000	(322)	(4)
Copy Machine & Supply	0	1,196	1,000	(196)	(20)
Postage & Meter Rent	724	12,192	13,000	808	6
Insurance - General	9,142	109,702	110,000	298	0
Insurance - Deductible	0	500	1,000	500	50
Engineering	0	12,497	25,000	12,503	50
Tools	0	2,392	3,000	608	20
Radios	0	1,104	0	(1,104)	0
Vehicle Expense	0	0	500	500	100
Dues & Memberships	0	5,552	7,000	1,448	21
Safety	114	4,497	3,500	(997)	(28)
Summit Water Quality	0	11,531	13,000	1,469	11
Building Maintenance	386	14,607	25,000	10,393	42
Employee Housing Maintenance	0	12,903	25,000	12,097	48
Employee Housing Utilities	81	4,231	5,000	769	15
<b>Total Administration</b>	<b>178,017</b>	<b>1,799,225</b>	<b>2,038,500</b>	<b>239,275</b>	<b>12</b>
<b>Iowa Hill Plant Expenses</b>					
Utilities					
Gas	1,493	11,760	15,000	3,240	22
Electric	3,029	68,172	110,000	41,828	38
Freight	0	5,199	2,000	(3,199)	(160)
Equipment Repairs	0	15,063	10,000	(5,063)	(51)
Chemicals	0	19,812	10,000	(9,812)	(98)
Contracted Repairs	680	25,882	10,000	(15,882)	(159)
Laboratory Supplies	2,271	13,905	15,000	1,095	7
Biomonitoring	0	2,254	10,000	7,746	77
Discharge Permit	0	6,090	7,000	910	13
Supplies	0	2,585	3,000	415	14
<b>Total Iowa Hill</b>	<b>7,473</b>	<b>170,722</b>	<b>192,000</b>	<b>21,278</b>	<b>11</b>

## December Financial Statement Cont.

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	2012 <u>December</u>	2012 <u>Year to Date</u>	2012 <u>Approved Budget</u>	2012 <u>Available</u>	2012 <u>% Available</u>
<b>Farmers Korner Expenses</b>					
Utilities					
Gas	1,088	47,066	75,000	27,934	37
Electric	31,816	367,386	580,000	212,614	37
Freight	1,539	23,519	12,000	(11,519)	(96)
Equipment Repairs	2,173	86,243	50,000	(36,243)	(72)
Chemicals	16,305	338,182	180,000	(158,182)	(88)
Supplies	1,124	15,154	8,000	(7,154)	(89)
Contracted Repairs	170	7,616	18,000	10,384	58
Dumpster Charges	995	11,940	14,000	2,060	15
Biomonitoring	0	5,465	7,000	1,535	22
Discharge Permit	0	14,142	17,000	2,858	17
Composting	3,579	62,005	115,000	52,995	46
Site Monitoring	2,532	23,849	25,000	1,151	5
Sludge Hauling Costs	0	44,037	55,000	10,963	20
State Health Fees	0	1,392	2,500	1,108	44
<b>Total Farmers Korner</b>	<b>61,321</b>	<b>1,047,996</b>	<b>1,158,500</b>	<b>110,504</b>	<b>10</b>

**Collection Expenses**

Utilities	1,486	14,704	18,000	3,296	18
Vehicle Expense	0	27,198	26,000	(1,198)	(5)
Line Cleaner Expenses	0	20,347	4,000	(16,347)	(409)
Manhole Repairs/Line Repairs	195	109,000	100,000	(9,000)	(9)
Equipment Repairs	126	4,325	9,000	4,675	52
CCTV Expense	0	4,750	4,000	(750)	(19)
<b>Total Collection</b>	<b>1,807</b>	<b>180,324</b>	<b>161,000</b>	<b>(19,324)</b>	<b>(12)</b>

**Replacement Capital**

Administration	0	0	35,000	35,000	100
Plant:					
IH	0	0	135,000	135,000	100
FK	0	34,022	175,000	140,978	81
Upper Blue	0	11,631	0	(11,631)	0
Collection	0	90,813	335,000	244,187	73
Misc	0	0	0	0	0
Vehicle	0	27,035	30,000	2,965	10
<b>Total Replacement Capital</b>	<b>0</b>	<b>163,501</b>	<b>710,000</b>	<b>546,499</b>	<b>77</b>

**Non Operating Expenses**

Bond Principal	0	715,595	890,595	175,000	20
Bond Interest	0	324,459	394,781	70,322	18
<b>Total Non Operating</b>	<b>0</b>	<b>1,040,054</b>	<b>1,285,376</b>	<b>245,322</b>	<b>19</b>



## December Financial Statement Cont.

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	<u>2012</u> <u>December</u>	<u>2012</u> <u>Year to Date</u>	<u>2012</u> <u>Approved Budget</u>	<u>2012</u> <u>Available</u>	<u>2012</u> <u>% Available</u>
<b>Capital Outlay</b>					
Plant:					
IH	0	0	25,000	25,000	100
FK	23,886	745,925	1,910,000	1,164,075	61
Upper Blue	3,479	3,479	10,000	6,521	65
Collection	0	684,616	1,035,000	350,384	34
Administration	0	0	0	0	0
<b>Total Capital Outlay</b>	<u>27,365</u>	<u>1,434,020</u>	<u>2,980,000</u>	<u>1,545,980</u>	<u>52</u>
<b>Total Expenses</b>	<u>275,983</u>	<u>5,835,842</u>	<u>8,525,376</u>	<u>2,689,534</u>	<u>32</u>
<b>Revenue Less Expenses</b>	<u>256,132</u>	<u>1,844,805</u>	<u>(2,613,612)</u>		

Upper Blue Sanitation District  
Comparative Financial Statement-UNAUDITED DRAFT  
December 31, 2012 vs. December 31, 2011

	2012 <u>December</u>	2011 <u>December</u>	2012 <u>Year To Date</u>	2011 <u>Year to Date</u>	Increase (Decrease)
<b>Operating Revenue</b>					
Sewer User Fees	433,501	418,618	5,202,709	4,981,298	221,411
Tap Inspection Fees	400	400	9,600	4,500	5,100
Miscellaneous Revenue	10	0	51,489	1,657	49,832
Camper Dump Fees	0	0	5,806	3,887	1,919
Late Fees	8,213	10,754	43,037	40,522	2,515
Line Extension Fees	7,600	21,298	100,770	58,389	42,381
Rental Income	3,750	3,750	45,000	38,833	6,167
Interest on Investments	3,754	3,410	36,522	75,803	(39,281)
<b>Total Operating Revenue</b>	<b>457,228</b>	<b>458,230</b>	<b>5,494,933</b>	<b>5,204,889</b>	<b>290,044</b>
<b>Capital Revenue</b>					
Plant Investment Fees	67,187	96,915	2,078,636	1,656,063	422,573
Inclusion Fees	7,700	14,809	107,078	60,994	46,084
CWRPDA Loan Credit	0	736,688	0	736,688	(736,688)
Transfer from Reserve	0	0	0	0	0
<b>Total Capital Revenue</b>	<b>74,887</b>	<b>848,412</b>	<b>2,185,714</b>	<b>2,453,745</b>	<b>(268,031)</b>
<b>Total Revenue</b>	<b>532,115</b>	<b>1,306,642</b>	<b>7,680,647</b>	<b>7,658,634</b>	<b>22,013</b>

Administration Expense	2012 <u>December</u>	2011 <u>December</u>	2012 <u>Year to Date</u>	2011 <u>Year to Date</u>	Increase (Decrease)
<b>Payroll &amp; Employee Benefits</b>					
Salaries	106,669	111,692	1,020,103	1,006,949	13,154
Overtime	13,956	10,734	53,233	36,392	16,841
FICA-Admin	6,427	6,101	62,416	59,810	2,606
Medicare-Admin	1,729	1,702	15,327	14,836	491
401K Contributions	6,002	5,565	71,352	68,942	2,410
Worker's Compensation Ins.	1,295	2,008	15,034	16,320	(1,286)
Health Insurance	21,726	18,129	231,051	208,077	22,974
<b>Total</b>	<b>157,804</b>	<b>155,931</b>	<b>1,468,516</b>	<b>1,411,326</b>	<b>57,190</b>
Office Supplies	1,220	1,139	5,333	5,047	286
Telephone	224	3,841	16,140	16,831	(691)
Business Expenses	6,216	8,167	30,907	31,477	(570)
Legal Counsel	0	4,861	39,308	51,531	(12,223)
Education	0	0	13,089	12,205	884
Audit & Accounting	0	0	8,100	7,725	375
Legal Publications	23	0	9,685	5,333	4,352
Board Members	500	500	5,900	6,000	(100)
Elections	0	0	21	0	21
Computer Expenses	1,583	3,662	9,322	16,182	(6,860)
Copy Machine & Supply	0	0	1,196	410	786
Postage & Meter Rent	724	1,431	12,192	11,549	643
Insurance - General	9,142	8,710	109,702	104,514	5,188
Insurance - Deductible	0	0	500	0	500
Engineering	0	3,230	12,497	28,722	(16,225)
Tools	0	727	2,392	2,749	(357)
Radios	0	0	1,104	0	1,104
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	0	5,552	6,114	(562)
Safety	114	1,493	4,497	7,084	(2,587)
Summit Water Quality	0	963	11,531	11,531	-
Building Maintenance	386	782	14,607	21,409	(6,802)
Employee Housing Maintena	0	0	12,903	30,540	(17,637)
Employee Housing Utilities	81	345	4,231	6,391	(2,160)
<b>Total Administration</b>	<b>178,017</b>	<b>195,782</b>	<b>1,799,225</b>	<b>1,794,670</b>	<b>4,555</b>
<b>Iowa Hill Plant Expenses</b>					
Utilities					
Gas	1,493	2,062	11,760	15,641	(3,881)
Electric	3,029	16,827	68,172	188,351	(120,179)
Freight	0	793	5,199	9,820	(4,621)
Equipment Repairs	0	14,259	15,063	38,914	(23,851)
Chemicals	0	11,924	19,812	119,875	(100,063)
Contracted Repairs	680	1,457	25,882	11,599	14,283
Laboratory Supplies	2,271	409	13,905	13,728	177
Biomonitoring	0	2,210	2,254	8,869	(6,615)
Discharge Permit	0	0	6,090	6,090	0
Supplies	0	620	2,585	7,149	(4,564)
<b>Total Iowa Hill</b>	<b>7,473</b>	<b>50,561</b>	<b>170,722</b>	<b>420,036</b>	<b>(249,314)</b>

## December Comparative Statement Cont.

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	<u>2012</u> <u>December</u>	<u>2011</u> <u>December</u>	<u>2012</u> <u>Year to Date</u>	<u>2011</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
<b>Farmers Korner</b>					
Utilities					
Gas	1,088	10,382	47,066	37,941	9,125
Electric	31,816	38,375	367,386	330,279	37,107
Freight	1,539	743	23,519	9,737	13,782
Equipment Repairs	2,173	29,433	86,243	58,662	27,581
Chemicals	16,305	5,475	338,182	120,443	217,739
Supplies	1,124	29	15,154	8,458	6,696
Contracted Repairs	170	2,112	7,616	5,552	2,064
Dumpster Charges	995	995	11,940	12,710	(770)
Biomonitoring	0	1,300	5,465	6,970	(1,505)
Discharge Permit	0	(333)	14,142	14,062	80
Composting	3,579	4,699	62,005	81,261	(19,256)
Site Monitoring	2,532	3,196	23,849	28,497	(4,648)
Sludge Hauling Costs	0	2,925	44,037	48,825	(4,788)
State Health Fees	0	0	1,392	1,175	217
<b>Total Farmers Korner</b>	<b>61,321</b>	<b>99,331</b>	<b>1,047,996</b>	<b>764,572</b>	<b>283,424</b>
<b>Collection Expenses</b>					
Utilities	1,486	1,158	14,704	13,212	1,492
Vehicle Expense	0	1,560	27,198	24,198	3,000
Line Cleaner Expenses	0	0	20,347	5,896	14,451
Manhole Repairs/Line Repai	195	15,354	109,000	108,812	188
Equipment Repairs	126	2,175	4,325	5,572	(1,247)
CCTV Expense	0	0	4,750	1,163	3,587
<b>Total Collection</b>	<b>1,807</b>	<b>20,247</b>	<b>180,324</b>	<b>158,853</b>	<b>21,471</b>
<b>Replacement Capital</b>					
Administration	0	5,550	0	37,380	(37,380)
Plant				0	
IH	0	19,227	0	20,104	(20,104)
FK	0	0	34,022	13,350	20,672
Upper Blue	0	3,958	11,631	11,470	161
Collection	0		90,813		
Misc	0	36,335	0	36,335	(36,335)
Vehicle	0	30,241	27,035	30,241	(3,206)
<b>Total Replacement Capital</b>	<b>0</b>	<b>95,311</b>	<b>163,501</b>	<b>148,880</b>	<b>(76,192)</b>
<b>Non Operating Expenses</b>					
CWRPDA Loan Principal	0	0	715,595	522,859	192,736
Loan Interest	0	146,365	324,459	421,234	(96,775)
<b>Total Non Operating</b>	<b>0</b>	<b>146,365</b>	<b>1,040,054</b>	<b>944,093</b>	<b>95,961</b>

## December Comparative Statement Cont.

Pg. 4  
Increase  
(Decrease)

	<u>2012</u> <u>December</u>	<u>2011</u> <u>December</u>	<u>2012</u> <u>Year to Date</u>	<u>2011</u> <u>Year to Date</u>	
<b>Capital Outlay</b>					
Plant-IH-CO	0	0	0	1,378	(1,378)
Plant-FK-CO	23,886	623,742	745,925	10,110,783	(9,364,858)
Plant-South Blue-CO	3,479	4,546	3,479	521,019	(517,540)
Collection	0	4,050	684,616	262,320	422,296
Administration	0	0	0	0	0
<b>Total Capital Outlay</b>	<u>27,365</u>	<u>632,338</u>	<u>1,434,020</u>	<u>10,895,500</u>	<u>(9,461,480)</u>
<b>Total Expenses</b>	<u>275,983</u>	<u>1,239,935</u>	<u>5,835,842</u>	<u>15,126,604</u>	<u>(9,381,575)</u>
<b>Revenue Less Expenses</b>	<u>256,132</u>	<u>66,707</u>	<u>1,844,805</u>	<u>(7,467,970)</u>	<u>9,312,775</u>

**CAPITAL 2012**

	Current Month	Year To Date	Budget
<b>FARMERS KORNER - REPLACEMENT</b>			
<b>10-85-8524</b>			
East Plant RAS/WAS Pumps	\$0.00	\$16,750.15	\$60,000.00
SCADA Upgrade	\$0.00	\$5,000.00	\$25,000.00
Hydroneumatic Tank	\$0.00	\$0.00	\$10,000.00
Hotsy	\$0.00	\$0.00	\$5,000.00
Centrifuge & Plant Lights	\$0.00	\$9,394.41	
Filters			
Nutrient Study	\$0.00	\$0.00	\$75,000.00
Hotsie	\$0.00	\$2,877.25	\$2,877.25
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$34,021.81</b>	<b>\$177,877.25</b>
<b>FARMERS KORNER - NEW</b>			
<b>10-95-9540</b>			
Finalize Plant Expansion	\$23,886.00	\$739,424.87	\$1,750,000.00
Snow and Ice Shed	\$0.00	\$0.00	\$75,000.00
Articulating Lift	\$0.00	\$0.00	\$40,000.00
New VFD Influent Pump	\$0.00	\$0.00	\$10,000.00
New3 Windows South Building	\$0.00	\$0.00	\$25,000.00
Miscellaneous (Filters)	\$0.00	\$6,500.00	\$10,000.00
<b>TOTAL</b>	<b>\$23,886.00</b>	<b>\$745,924.87</b>	<b>\$1,910,000.00</b>
<b>IOWA HILL - REPLACEMENT</b>			
<b>10-85-8522</b>			
Densedge and Filters Rehabilitation	\$0.00	\$0.00	\$125,000.00
Irrigation Rehabilitation	\$0.00	\$0.00	\$10,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$135,000.00</b>
<b>IOWA HILL - NEW</b>			
<b>10-95-9510</b>			
Miscellaneous	\$0.00	\$0.00	\$25,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>
<b>SOUTH BLUE - REPLACEMENT</b>			
<b>10-85-8526</b>			
Blowers	\$0.00	\$11,631.39	
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$11,631.39</b>	<b>\$0.00</b>
<b>SOUTH BLUE - NEW</b>			
<b>10-95-9590</b>			
SCADA	\$0.00	\$0.00	\$10,000.00
Pupm	\$3,478.83	\$3,478.83	
<b>TOTAL</b>	<b>\$3,478.83</b>	<b>\$3,478.83</b>	<b>\$10,000.00</b>
<b>COLLECTION - REPLACEMENT</b>			
<b>10-85-8530</b>			
Warriors Mark/Illinois Gulch Slipline	\$0.00	\$63,730.55	\$200,000.00
Town of Breckenridge 6" to 8"	\$0.00	\$0.00	\$25,000.00
Miscellaneous Extensions/Repairs	\$0.00	\$0.00	\$100,000.00
Vehicle Replacement	\$0.00	\$27,035.00	\$30,000.00
Mapping	\$0.00	\$27,082.50	\$20,000.00
Line Cleaner Pump Replacement	\$0.00	\$0.00	\$10,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$117,848.05</b>	<b>\$385,000.00</b>
<b>COLLECTION - NEW</b>			
<b>10-95-9520</b>			
Chemical Injection I/I Control	\$0.00	\$0.00	\$15,000.00
Miscellaneous Extension-Blue River Phase III	\$0.00	\$684,616.07	\$1,000,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$684,616.07</b>	<b>\$1,015,000.00</b>
<b>ADMINISTRATION - REPLACEMENT</b>			
<b>10-85-8510</b>			
Equipment Replacement	\$0.00	\$0.00	\$35,000.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,000.00</b>
<b>GRAND TOTALS</b>	<b>\$27,364.83</b>	<b>\$1,597,521.02</b>	<b>\$3,692,877.25</b>

UPPER BLUE SANITATION DISTRICT  
CERTIFICATES OF DEPOSIT  
 2012

	<u>MILLENNIUM</u>	<u>TOTAL</u>
Bal. Forward 1/1/2011	\$1,506,251.44	\$1,506,251.44
January Interest	\$694.11	\$694.11
Redemption		\$0.00
Bal. 1/31/2012	\$1,506,945.55	\$1,506,945.55
February Interest	\$767.29	\$767.29
Redemption		\$0.00
February 28, 2012	\$1,507,712.84	\$1,507,712.84
March Interest	\$582.81	\$582.81
Redemption		\$0.00
March 31, 2012	\$1,508,295.65	\$1,508,295.65
April Interest	\$490.31	\$490.31
Redemption		\$0.00
April 30, 2012	\$1,508,785.96	\$1,508,785.96
May Interest	\$445.04	\$445.04
Purchase		\$0.00
Redemption		\$0.00
May 31, 2012	\$1,509,231.00	\$1,509,231.00
June Interest	\$585.19	\$585.19
Purchase	\$1,000,000.00	\$1,000,000.00
Redemption		\$0.00
June 30, 2012	\$2,509,816.19	\$2,509,816.19
July Interest	\$752.61	\$752.61
Purchase		\$0.00
Redemption		\$0.00
July 31, 2012	\$2,510,568.80	\$2,510,568.80
August Interest	\$770.52	\$770.52
Purchase	\$1,007,295.30	\$1,007,295.30
Interest Paid		
Redemption	(\$1,007,295.30)	(\$1,007,295.30)
August 31, 2012	\$2,511,339.32	\$2,511,339.32
September Interest	\$708.89	\$708.89
Purchase		
Redemption	(\$503,270.85)	
September 30, 2012	\$2,008,777.36	\$2,008,777.36
October Interest	\$682.86	\$682.86
Purchase		
Redemption		
October 31, 2012	\$2,009,460.22	\$2,009,460.22
November Interest	\$683.08	\$683.08
Redemption		
Purchase		
November 30, 2012	\$2,010,143.30	\$2,010,143.30
December Interest	\$649.75	\$649.75
Redemption	(\$1,001,756.31)	(\$1,001,756.31)
Purchase	\$1,000,000.00	\$1,000,000.00
December 31, 2012	\$2,009,036.74	\$2,009,036.74

DATE: January 4, 2013

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for December, 2012.

1. Total influent flow for the Upper Blue Treatment Facilities was 49.1 million gallons for the month of December. The flow for the previous December was 48.6 million gallons. There was a 0.5 million gallon increase (1.0%).
2. Influent flow for the Farmer's Korner Treatment facility was 49.1 million gallons for the month of November. The old Farmer's Korner South Plant was put on-line Dec. 19, 2012 in anticipation of the high holiday flows. The flows exceeded 2.0 MGD on Dec. 24, 2012. The new North Plant has a 2.0 MGD design capacity.
3. Solids loading at Farmer's Korner was down for December from 135,200# to 67,806#. (49.6% decrease). This dramatic reduction is due to the Colorado Department of Health changing our permit influent sampling point from before the bar screens to after the bar screens. That has greatly reduced the solids test results.
4. Glacier is still working on some warranty items that have occurred. The major warranty issue has been the HSI high speed turbo blowers. One blower out of the 4 has been consistently failing. HSI has been unable to fix the blower permanently or in a timely fashion according to the warranty specifications. The floor repairs and recoating have been completed. One Moyno pump that pumps chemical sludge for the Densedeg has broken a shaft and we are still waiting for that to be repaired under warranty.
5. We are discharging good water that meets all discharge permit requirements. The average phosphorus discharge concentration is still at 0.025mg/l (ppm).
6. Attached is a spreadsheet showing the holiday flows. Overall flows were up from 31.72 to 34.64 MGD (8.4%). The peak day flow was up from 2.306 to 2.622 MGD (13.6%).

  
Greg

cc: A. Carlberg  
cc: file



### PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	33.9	31.2	41.4	4.1	1.9	1.8	163448	132341	201554	49.9	54.5	43.2
FEB	30.7	29.0	38.1	3.1	2.0	2.9	84794	180701	123132	24.3	35.8	35.0
MAR	36.3	35.8	60.6	3.9	2.9	14.5	155910	155768	172780	70.4	59.0	66.1
APR	28.7	35.7	45.9	0.6	1.4	11.0	140701	137501	149764	55.2	46.0	21.5
MAY	28.8	44.3	38.9	1.1	0.7	4.8	48401	67212	86021	13.2	41.8	31.1
JUN	31.3	30.2	35.7	1.2	1.0	5.8	42767	72034	72201	36.4	55.6	39.0
JUL	27.4	37.0	52.5	2.3	0.9	10.6	50175	66111	131823	52.2	62.6	54.9
AUG	26.0	31.2	46.6	1.7	2.5	8.0	128708	123291	155732	39.6	48.1	62.5
SEP	17.6	20.4	34.4	1.4	1.5	8.4	37181	87790	59961	25.2	28.3	24.5
OCT	18.2	17.6	30.3	0.8	0.7	5.2	77049	43008	58517	15.7	20.7	36.0
NOV	19.2	18.2	34.9	1.4	1.0	8.4	80043	63296	96343	29.5	47.1	15.8
DEC	28.9	30.3	49.1	1.1	1.0	10.8	138477	76814	67806	46.5	35.4	20.4
TOTAL	327.0	360.9	508.4	22.7	17.5	92.2	1147654	1205867	1375634	458.1	534.9	450.0

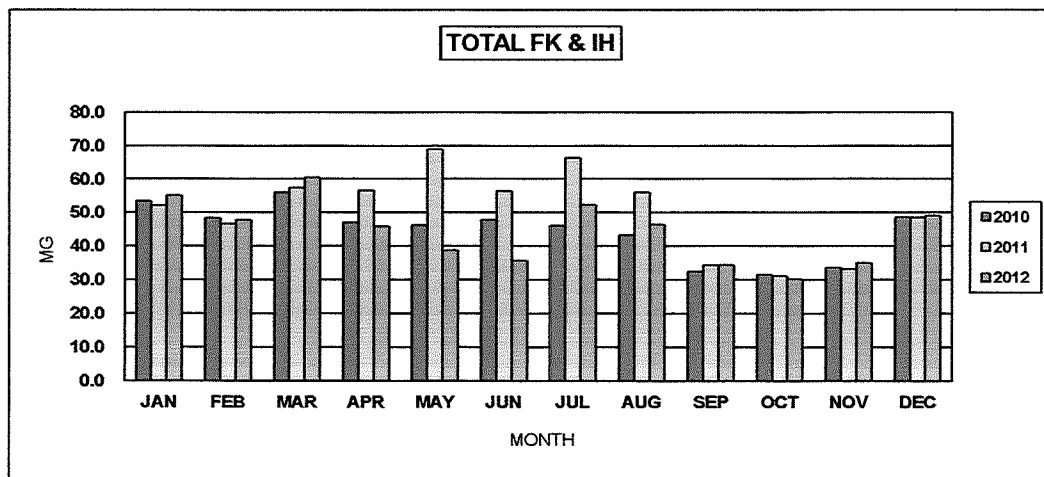
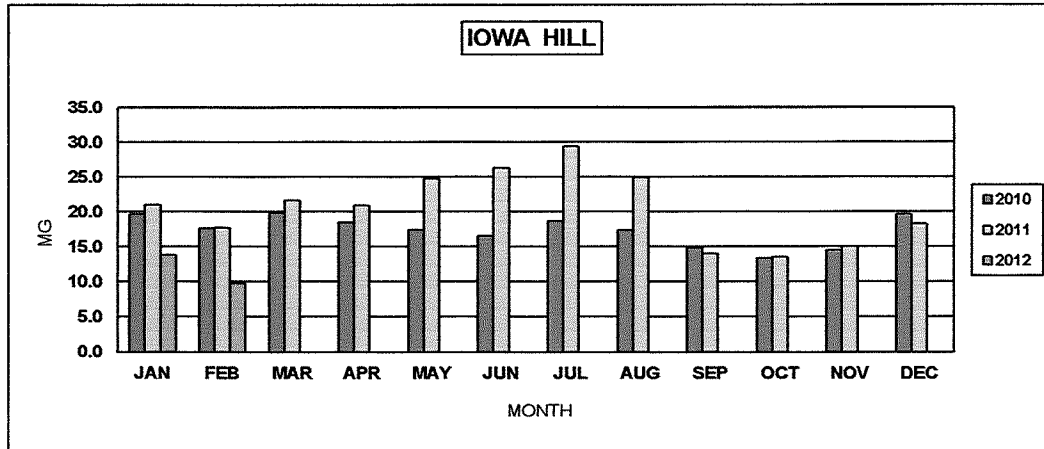
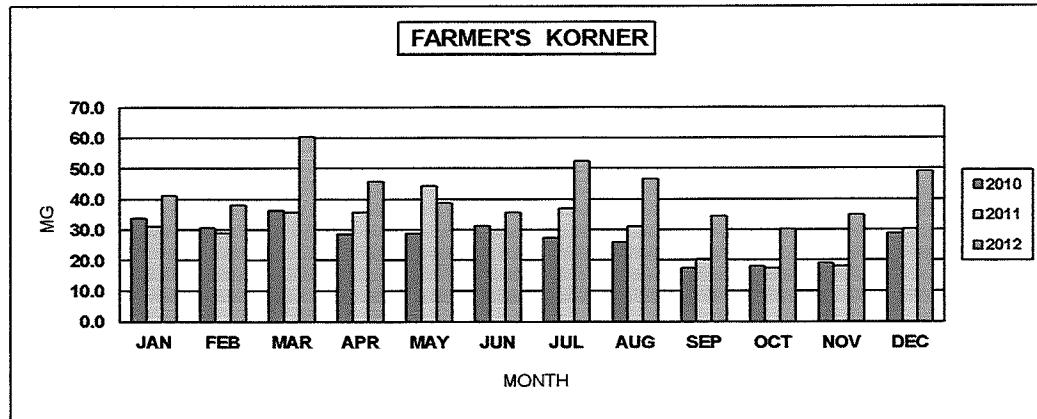
### PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	19.7	21.1	13.9	2.7	1.8	4.2	50748	86584	36828
FEB	17.7	17.8	9.8	2.9	1.5	2.4	53585	73806	29021
MAR	19.9	21.7	0.0	3.3	2.0	0.0	69125	67754	0
APR	18.5	21.0	0.0	1.9	2.3	0.0	38484	40209	0
MAY	17.5	24.8	0.0	2.0	2.3	0.0	26866	24633	0
JUN	16.6	26.3	0.0	4.8	3.7	0.0	29572	36937	0
JUL	18.7	29.4	0.0	2.2	4.3	0.0	49902	71311	0
AUG	17.4	25.0	0.0	2.1	2.0	0.0	40950	50532	0
SEP	14.9	14.1	0.0	1.5	1.6	0.0	37846	40282	0
OCT	13.4	13.6	0.0	1.6	2.2	0.0	26909	34260	0
NOV	14.5	15.1	0.0	1.1	4.0	0.0	25263	33498	0
DEC	19.7	18.3	0.0	1.6	3.7	0.0	63962	58386	0
TOTAL	208.5	248.2	23.7	27.7	31.4	6.6	513212	618192	65849

### PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
JAN	53.6	52.3	55.3	6.8	3.7	6.0	214196	218925	238382	49.9	54.5	43.2
FEB	48.4	46.8	47.9	6.0	3.5	5.3	138379	254507	152153	24.3	35.8	35.0
MAR	56.2	57.5	60.6	7.2	4.9	14.5	225035	223522	172780	70.4	59.0	66.1
APR	47.2	56.7	45.9	2.5	3.7	11.0	179185	177710	149764	55.2	46.0	21.5
MAY	46.3	69.1	38.9	3.1	3.0	4.8	75267	91845	86021	13.2	41.8	31.1
JUN	47.9	56.5	35.7	6.0	4.7	5.8	72339	108971	72201	36.4	55.6	39.0
JUL	46.1	66.4	52.5	4.5	5.2	10.6	100077	137422	131823	52.2	62.6	54.9
AUG	43.4	56.2	46.6	3.8	4.5	8.0	169658	173823	155732	39.6	48.1	62.5
SEP	32.5	34.5	34.4	2.9	3.1	8.4	75027	128072	59961	25.2	28.3	24.5
OCT	31.6	31.2	30.3	2.4	2.9	5.2	103958	77268	58517	15.7	20.7	36.0
NOV	33.7	33.3	34.9	2.5	5.0	8.4	105306	96794	96343	29.5	47.1	15.8
DEC	48.6	48.6	49.1	2.7	8.7	10.8	202439	135200	67806	46.5	35.4	20.4
TOTAL	535.5	609.1	532.1	50.4	52.9	98.8	1660866	1824059	1441483	458.1	534.9	450.0

# FACILITY FLOW



5 YEAR HOLIDAY FLOW COMPARISON

YEAR DATE	TOT07/08	FK 08/09	IH 08/09	TOT08/09	FK 09/10	IH 09/10	TOT09/10	FK 10/11	IH 10/11	TOT10/11	FK 11/12	IH 11/12	TOT11/12	TOT12/13
20-Dec	1.612	1.025	0.711	1.736	1.210	0.689	1.899	1.039	0.810	1.849	1.097	0.675	1.772	1.481
21-Dec	1.923	1.152	0.800	1.952	1.224	0.682	1.906	1.054	0.746	1.800	1.070	0.723	1.793	1.625
22-Dec	1.980	1.147	0.756	1.903	1.209	0.712	1.921	1.046	0.780	1.826	1.206	0.641	1.847	1.719
23-Dec	1.880	1.144	0.738	1.882	1.236	0.615	1.851	1.043	0.707	1.750	1.141	0.626	1.767	1.905
24-Dec	2.085	1.268	0.650	1.918	1.237	0.656	1.893	1.074	0.690	1.764	1.154	0.661	1.815	2.125
25-Dec	2.051	1.146	0.667	1.813	1.132	0.637	1.769	1.006	0.641	1.647	1.103	0.628	1.731	1.960
26-Dec	2.331	1.363	0.666	2.029	1.339	0.663	2.002	1.044	0.718	1.762	1.246	0.683	1.929	2.085
27-Dec	2.409	1.486	0.716	2.202	1.445	0.716	2.161	1.158	0.833	1.991	1.354	0.742	2.096	2.214
28-Dec	2.672	1.540	0.804	2.344	1.472	0.765	2.237	1.214	0.898	2.112	1.444	0.720	2.164	2.544
29-Dec	2.684	1.531	0.792	2.323	1.550	0.780	2.330	1.412	0.826	2.238	1.603	0.699	2.302	2.529
30-Dec	2.860	1.614	0.777	2.391	1.662	0.623	2.285	1.346	0.854	2.200	1.639	0.667	2.306	2.448
31-Dec	2.900	1.714	0.822	2.536	1.753	0.785	2.538	1.498	0.894	2.392	1.571	0.698	2.269	2.622
1-Jan	2.665	1.668	0.769	2.437	1.666	0.783	2.449	1.301	0.849	2.150	1.425	0.663	2.088	2.274
2-Jan	2.372	1.530	0.747	2.277	1.489	0.702	2.191	1.075	0.737	1.812	1.352	0.602	1.954	2.137
3-Jan	2.450	1.271	0.633	1.904	1.362	0.692	2.054	1.043	0.733	1.776	1.378	0.534	1.912	2.422
4-Jan	2.470	1.169	0.754	1.923	1.282	0.664	1.946	1.060	0.799	1.859	1.471	0.502	1.973	2.550
AVERAGE	2.334	1.361	0.738	2.098	1.392	0.698	2.090	1.151	0.782	1.933	1.328	0.654	1.982	2.165
TOTAL	37.344	21.768	11.802	33.570	22.268	11.164	33.432	18.413	12.515	30.928	21.254	10.464	31.718	34.640
%lnc/dec	19.635			-10.106			-0.411			-7.490			2.554	9.212

TO: Andrew Carlberg, District Manager

FROM: Wally Esquibel, Collection System Foreman

DATE: January 7, 2013

SUBJECT: Collection System Report for December, 2012

1. No backups reported for the month of December.
2. District personnel continue to monitor all lift stations.
3. Josh and I and the Manager are working with Northline GIS on the upgrades to our mapping and GPSing the collection system.
4. Will be working on 2013 collection summer line cleaning schedule, along with new projects.
5. Locates and service line inspections are up to date.
6. Fleet maintenance is also up to date.

Wally

A handwritten signature in black ink, appearing to read 'Wally Esquibel', written in a cursive style.

cc:file

/we

## **MANAGER REPORT**

### **January 2013**

- 1) Redline Construction Dispute.** The Board was sent the District's response to the Claim by Redline. To date we have not heard back from their attorney.
- 2) Nutrient Monitoring.** We have completed our SAP (Sampling and Analysis Plan) which will be submitted to the State Health Department for approval. We will begin our sampling on February 1. The cost for the monthly sampling will be approximately \$750.00.
- 3) Possible Line Relocation-River Walk.** The Town of Breckenridge has requested information on the relocation of the Main Interceptor at the River Walk. They are looking at expanding the current facilities. I have passed on the information that would help them in design. I also gave them an amount of \$300-\$400 per foot that they should budget for construction.