

Upper Blue Sanitation District
Board of Directors Meeting
Thursday September 8, 2011 @ 5:30 PM

I. ROLL CALL:

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Tim Casey, Mr. Larry Crispell, Mr. Michael Turek and Mr. Barrie Stimson answered "present" at roll call.

Mrs. Marjorie Borsina attended as well.

Note: There was a work session preceding the Board Meeting from 3:30 PM to 4:30 PM at the Farmers Korner plant. Mr. David Heyde from Mortenson gave the Board a construction update on the Farmers Korner plant expansion during the work session. The work session continued at the Administrative Office from 4:45 PM to 5:30 PM. Mr. Robin Theobald, Mr. Tim Casey, Mr. Larry Crispell, Mr. Michael Turek and Mr. Barrie Stimson were present at the work session.

II. MINUTES:

August 11, 2011 minutes: Mr. Casey made a motion to approve the August 11, 2011 Board of Directors meeting minutes. Mr. Turek seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS: None

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors. Mr. Turek made a motion to approve the bills as submitted, with the exception of items on the agenda that will be discussed later in the meeting. Mr. Casey seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial Report was reviewed and discussed by the Board of Directors.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session.

B. Manager Report:

The Manager report was discussed by the Board of Directors during the work session.

-Main Line Construction Projects:

Mr. Carlberg's report to the Board stated that the main sewer line construction projects are proceeding as planned.

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-Diligence Case with the Town of Breckenridge:
 Mr. Carlberg's report to the Board stated that the District is still in the process of discussing water issues with the Town of Breckenridge.

-Draft 2012 Budget:
 Mr. Carlberg's report to the Board stated that the Draft 2012 Budget is continuing to be developed and will be presented to the Board in October.

-Re-side and Paint the old Farmers Korner Building:
 Mr. Carlberg's report to the Board stated that the improvements the District is making to the old Farmers Korner Facility meets the requirements of the recently approved 1041.

VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

C. Pay Request #27 Mortenson Construction:

Mr. Carlberg recommended approval of Mortenson's pay request #27 in the amount of \$26,919.46. Mr. Turek made a motion to approve Mortenson's pay request #27 in the amount of \$26,919.46. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

D. Glacier Construction Pay Request #26:

Mr. Carlberg recommended approval of Glacier's pay request #26 in the amount of \$1,037,032.15 representing costs for work completed thru August 31, 2011. Mr. Casey made a motion to approve Glacier's pay request #26 in the amount of \$1,037,032.15. Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

E. Carollo Pay Request #0117688:

Mr. Carlberg reported that staff and the Construction Manager have reviewed the bill and Carollo has performed the services rendered thru July 31, 2011. Mr. Carlberg recommended payment of Carollo pay request #0117688 in the amount of \$58,354.59. Mr. Crispell made a motion to approve the Carollo pay request #0117688 in the amount of \$58,354.59 for work completed thru July 31, 2011. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

F. Pay Request BHH Partners:

Mr. Carlberg recommended that the Board approve BHH Partners pay request for work completed on the Farmers Korner plant expansion during the month of July 2011 (a detailed description of services is attached) in the amount of \$7,262.57. Mr. Stimson made a motion to approve payment of BHH Partners pay request in the amount of \$7,262.57 for the Farmers Korner plant expansion project thru the month of July 2011. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

G. PIF Exchange with Red, White and Blue Fire Protection District:

Red, White and Blue Fire Protection District has requested that the District waive PIF's for their new facility on Peak 7. There was further discussion about exchanging several PIF's for the fees waived by the Red, White and Blue Fire Protection District during the District's Farmers Korner plant expansion. The PIF exchange would be similar to the most recent exchange with the Town and County. The total amount of PIF's exchanged would be 9.1. Mr. Carlberg recommended that the Board authorize the Manager to develop a PIF exchange agreement with the Red, White and Blue Fire Protection District. Mr. Turek made a motion to authorize the District Manager to develop a PIF exchange agreement with Red, White and Blue

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Fire Protection District. Mr. Casey seconded the motion. The motion was passed unanimously by the Board.

H. Petition for Inclusion, Lot 122 Breckenridge Park Estates:

Mr. Carlberg reported to the Board that lot 122 has submitted a petition for inclusion, including their well permit. This property will be connecting to the new line extension on County Road 533 and 531. Due to the condition of the septic system on lot 122, they will probably connect within one month. Mr. Carlberg recommended that the Board accept the petition for inclusion and call for a Public Hearing in October. Mr. Turek made a motion to accept the inclusion for petition on lot #122 in Breckenridge Park Estates and to schedule a Public Hearing for the October Board meeting. Mr. Casey seconded the motion. The motion was passed unanimously by the Board.

I. Petition for Inclusion, Lot 117 Breckenridge Park Estates:

Mr. Carlberg reported to the Board that lot 117 has submitted a petition for inclusion, including their well permit. This property will be connecting to the new line extension on County Road 533 and 531. Due to the condition of the septic system on lot 117, they will probably connect within one month. Mr. Carlberg recommended that the Board accept the petition for inclusion and call for a Public Hearing in October. Mr. Turek made a motion to accept the inclusion for petition on lot #117 in Breckenridge Park Estates and to schedule a Public Hearing for the October Board meeting. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

J. Pay Request Stan Miller, Inc. for Phase I Blue River Line Extension:

Mr. Carlberg reported that Stan Miller, Inc. has completed Phase 1 of the Blue River line extension. There are two pay requests. The first request #3061-6 is for work completed this summer in the amount of \$37,231.90, which includes change order #7 in the amount of \$5,832.00. The second pay request #3061-8R is for release of retainage in the amount of \$42,277.03. Mr. Carlberg recommended that Stan Miller, Inc. pay request #3061-6 be paid in full and pay request #3061-8R be advertised per Statute and released after 30 days if there are not any claims.

Mr. Stimson made a motion to approve Stan Miller, Inc.'s pay request #3061-6, which includes change order #7 in the amount of \$37,231.90. Mr. Turek seconded the motion. Mr. Stimson made a second motion to approve Stan Miller, Inc.'s pay request #3061-8R for release of retainage in the amount of \$42,277.03, once the release of retainage has been advertised per Statute and if there are not any claims after 30 days. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and both motions were passed unanimously by the Board.

K. Pay Request Stan Miller, Inc. for Breckenridge Park Estates Line Extension:

Mr. Carlberg reported that the Breckenridge Park Estates line extension project is moving along and should be completed within 7 to 8 days. Mr. Carlberg recommended approval of Stan Miller, Inc. pay request #3117-1 in the amount of \$43,588.96. Mr. Turek made a motion to approve Stan Miller, Inc. pay request #3117-1 in the amount of \$43,588.96. This amount represents work completed thru August 25, 2011 less 10% retainage. Mr. Casey seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

L. Pay Request Redline Pipeline-Phase II Blue River Line Extension:

Mr. Carlberg reported that Redline Pipeline mobilized two construction crews for phase II of the Blue River line extension project and they are currently working on Creekside Drive and Highway 9. Mr. Carlberg reported that both Alpine Engineering and Staff have reviewed the pay request and recommend payment of Redline Pipeline pay request #1 in the amount of \$211,737.60. Mr. Turek made a motion to approve Redline Pipeline pay request #1 in the amount of \$211,737.60. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.


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The Board discussed sewer service stubs on main line projects. The Board will discuss further at the October Board meeting.

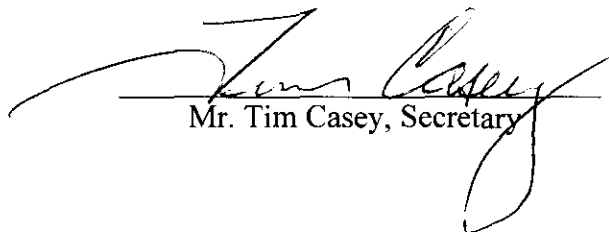
X. CORRESPONDENCE:

XI. ADJOURN:

Mr. Casey made a motion to adjourn the meeting at 6:08 PM. Mr. Turek seconded the motion. The motion was passed unanimously by the Board.



Mr. Robin Theobald, President



Mr. Tim Casey, Secretary

Memorandum

To: Andy Carlberg

From: Marjorie Borsina

Date: September 6, 2011

Re: Financial Update

-The District's Financial Records are in good order.

-We have not received most of the August 2011 Bills. Therefore, the August Financial Statements are a preliminary draft for your review.

-The District's accounts receivable check scanning system went live with Wells Fargo Bank as planned on August 9, 2011. In addition, we have started paying bills with Wells Fargo Bank checks. There are still a few outstanding checks with Alpine Bank, but once all the checks have cleared we will proceed with closing out the account with Alpine Bank.

-The migration of the District's Springbrook database from version 6 to version 7 was successfully completed on August 12, 2011. Therefore, the District is up and running on the new Springbrook database.

-We continue to work on the draft 2012 budget.

Marjorie

Upper Blue Sanitation District
 Comparative Balance Sheet-UNAUDITED DRAFT
 August 31, 2011 and August 31, 2010

	<u>2011</u>	<u>2010</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ 1,106,910	\$ 10,068,400	(8,961,490)
Checking-Wells Fargo Bank	10,789,389	-	10,789,389
Cash on Deposit with CWRPDA	-	4,056,516	(4,056,516)
ColoTrust Prime	3,636,985	9,529,357	(5,892,372)
Total Cash and Equivalents	15,533,484	23,654,473	(8,120,989)
Investments			
FK Construction Retainage Escrow	1,307,710	1,026,879	280,831
Cert. of Deposit & Treasuries	1,502,807	5,113,976	(3,611,169)
Total Investments	2,810,517	6,140,855	(3,330,338)
Other Current Assets			
Receivables-Utility + Spec. Assessments	62,866	38,137	24,729
Developer/Contractor Escrow	122,244	122,244	-
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	170,812	127,122	43,690
Prepaid Expenses	45,507	36,345	9,162
Loan Issuance Costs (Net)	151,549	163,849	(12,300)
Total Other Assets	552,978	487,697	65,281
Total Current Assets:	18,896,979	30,283,025	(11,386,046)
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	61,720	7,863
Sewer Lines	13,105,905	12,953,474	152,431
Treatment Plants	65,498,666	52,115,891	13,382,775
Office Equipment	173,451	147,154	26,297
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	791,743	769,511	22,232
Upper Blue System Costs	3,080,936	1,868,670	1,212,266
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	85,041,392	70,237,528	14,803,864
Less Accumulated Depreciation	(24,660,391)	(23,376,428)	(1,283,963)
Net Property Plant and Equipment :	60,381,001	46,861,100	13,519,901
Total Assets:	79,277,980	77,144,125	2,133,855

Liabilities

	<u>2011</u>	<u>2010</u>	<u>Increase (Decrease)</u>
Current Liabilities:			
Accounts Payable	1,213,683	1,453,039	(239,356)
Construction/Developer Escrow	122,244	122,244	-
Earned Employee Benefits	117,720	110,478	7,242
Unearned User Fees	415,842	393,433	22,409
Interest Payable	175,689	166,690	8,999
Loan Payable (Current Portion)	867,859	751,782	116,077
Retainage Payable-Construction in Progress	1,307,710	1,026,879	280,831
Retainage Payable-Blue River	40,317	-	40,317
Employee Housing Deposit Payable	1,250	1,750	(500)
Total Current Liabilities:	<u>4,262,314</u>	<u>4,026,295</u>	<u>236,019</u>
Long Term Liabilities:			
Loan Payable	11,094,434	12,716,281	(1,621,847)
Total Long Term Liabilities:	<u>11,094,434</u>	<u>12,716,281</u>	<u>(1,621,847)</u>
Total Liabilities	<u>15,356,748</u>	<u>16,742,576</u>	<u>(1,385,828)</u>
Net Assets			
Contributed Capital	8,000,000	-	8,000,000
Invested in Capital Assets, Net of Related Debt	28,856,241	28,856,241	-
Restricted Net Assets (CWRPDA Escrow)	-	8,000,000	(8,000,000)
Unrestricted Net Assets	27,064,991	23,545,308	3,519,683
Total Contributed Capital	<u>63,921,232</u>	<u>60,401,549</u>	<u>3,519,683</u>
Total Liabilities and Equity	<u>79,277,980</u>	<u>77,144,125</u>	<u>2,133,855</u>

Upper Blue Sanitation District
 Monthly Financial Statement-UNAUDITED DRAFT
 August 31, 2011

	2011	2011	2011	2011	2011
	August	Year To Date	Approved Budget	Uncollected	% Uncol/Col
Operating Revenue					
Sewer User Fees	416,047	3,316,701	4,939,461	1,622,760	33
Tap Inspection Fees	800	3,150	1,000	(2,150)	(215)
Miscellaneous Revenue	0	1,658	1,000	(658)	(66)
Camper Dump Fees	1,129	1,895	2,500	605	24
Late Fees	683	17,839	25,000	7,161	29
Line Extension Fees	24,332	26,228	20,000	(6,228)	(31)
Rental Income	4,250	23,833	20,000	(3,833)	(19)
Interest on Investments & Loans	3,553	60,829	114,431	53,602	47
Total Operating Revenue	450,794	3,452,133	5,123,392	1,671,259	33
Capital Revenue					
Plant Investment Fees	239,467	1,241,388	445,520	(795,868)	(179)
Inclusion Fees	28,146	38,701	20,000	(18,701)	(94)
Bonds and Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	267,613	1,280,089	465,520	(814,569)	(175)
Total Revenue	718,407	4,732,222	5,588,912	856,690	15

Administration Expense	2011 August	2011 Year to Date	2011 Approved Budget	2011 Available	2011 % Available
Payroll & Employee Benefits					
Salaries	83,392	654,038	1,120,000	465,962	42
Overtime	3,065	17,992	45,000	27,008	60
FICA-Admn	5,053	40,747	75,000	34,253	46
Medicare-Admin	1,234	9,582	18,000	8,418	47
401K Contributions	5,484	46,869	58,000	11,131	19
Unemployment Insurance	1,158	10,134	18,000	7,866	44
Health Insurance	18,255	135,284	237,574	102,290	43
Total	117,641	914,646	1,571,574	656,928	42
Office Supplies	0	1,989	4,500	2,511	56
Telephone	1,051	9,770	13,500	3,730	28
Business Expenses	1,482	17,829	30,000	12,171	41
Legal Counsel	0	37,959	50,000	12,041	24
Education	1,157	7,042	25,000	17,958	72
Audit & Accounting	0	7,725	8,000	275	3
Legal Publications	600	3,631	6,000	2,369	39
Board Members	500	4,000	6,000	2,000	33
Elections	0	0	0	0	0
Computer Expenses	608	8,773	6,000	(2,773)	(46)
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	0	7,535	13,000	5,465	42
Insurance - General	8,709	69,676	130,000	60,324	46
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	0	22,460	25,000	2,540	10
Tools	0	29	3,000	2,971	99
Radios	0	0	0	0	0
Vehicle Expense	0	0	500	500	100
Dues & Memberships	295	6,114	7,000	886	13
Safety	1,154	3,500	3,500	0	0
Summit Water Quality	961	7,685	12,500	4,815	39
Building Maintenance	782	8,713	25,000	16,287	65
Employee Housing Maintenance	925	26,917	15,000	(11,917)	(79)
Employee Housing Utilities	158	4,457	10,000	5,543	55
Total Administration	136,023	1,170,450	1,967,074	796,624	40
Iowa Hill Plant Expenses					
Utilities					
Gas	681	12,421	20,000	7,579	38
Electric	15,379	123,794	200,000	76,206	38
Freight	1,309	6,594	9,000	2,406	27
Equipment Repairs	482	20,893	50,000	29,107	58
Chemicals	9,247	87,067	100,000	12,933	13
Contracted Repairs	2,446	6,473	15,000	8,527	57
Laboratory Supplies	617	9,026	15,000	5,974	40
Biomonitoring	0	4,420	10,000	5,580	56
Discharge Permit	0	0	7,000	7,000	100
Supplies	375	2,905	8,000	5,095	64
Total Iowa Hill	30,536	273,593	434,000	160,407	37

August Financial Statement Cont.

	2011 <u>August</u>	2011 <u>Year to Date</u>	2011 <u>Approved Budget</u>	2011 <u>Available</u>	2011 <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	26	19,292	75,000	55,708	74
Electric	23,260	224,453	360,000	135,547	38
Freight	560	8,993	7,000	(1,993)	(28)
Equipment Repairs	0	17,002	50,000	32,998	66
Chemicals	5,474	95,535	175,000	79,465	45
Supplies	0	6,743	4,000	(2,743)	(69)
Contracted Repairs	0	754	18,000	17,246	96
Dumpster Charges	995	7,940	13,000	5,060	39
Biomonitoring	0	3,950	7,000	3,050	44
Discharge Permit	245	245	17,000	16,755	99
Composting	0	52,448	110,000	57,552	52
Site Monitoring	2,776	19,698	25,000	5,302	21
Sludge Hauling Costs	4,275	36,450	55,000	18,550	34
State Health Fees	0	1,175	1,000	(175)	(18)
Total Farmers Korner	37,611	494,678	917,000	422,322	46
Collection Expenses					
Utilities	1,488	9,083	18,000	8,917	50
Vehicle Expense	(500)	13,134	25,000	11,866	47
Line Cleaner Expenses	0	5,857	5,000	(857)	(17)
Manhole Repairs/Line Repairs	3,776	78,107	80,000	1,893	2
Equipment Repairs	0	2,551	8,000	5,449	68
CCTV Expense	0	1,163	8,000	6,837	85
Total Collection	4,764	109,895	144,000	34,105	24
Replacement Capital					
Administration	0	16,620	43,000	26,380	61
Plant:		0			
IH	0	877	75,000	74,123	99
FK	0	13,351	100,000	86,649	87
Upper Blue	0	0	60,000	60,000	0
Collection	0	0	400,000	400,000	100
Misc	0	0	0	0	0
Vehicle	0	0	30,000	30,000	100
Total Replacement Capital	0	30,848	708,000	677,152	96
Non Operating Expenses					
Bond Principal	0	522,859	867,859	345,000	40
Bond Interest	0	274,869	421,234	146,365	35
Total Non Operating	0	797,728	1,289,093	491,365	38

August Financial Statement Cont.

	<u>2011 August</u>	<u>2011 Year to Date</u>	<u>2011 Approved Budget</u>	<u>2011 Available</u>	<u>2011 % Available</u>
Capital Outlay					
Plant:					
IH	0	1,378	25,000	23,622	94
FK	1,063,952	7,608,797	10,770,000	3,161,203	29
Upper Blue	37,174	64,263	750,000	685,737	91
Collection	0	35,020	60,000	24,980	42
Administration	0	0	0	0	0
Total Capital Outlay	<u>1,101,126</u>	<u>7,709,458</u>	<u>11,605,000</u>	<u>3,895,542</u>	<u>34</u>
Total Expenses	<u>1,310,060</u>	<u>10,586,650</u>	<u>17,064,167</u>	<u>6,477,517</u>	<u>38</u>
Revenue Less Expenses	<u>(591,653)</u>	<u>(5,854,428)</u>	<u>(11,475,255)</u>		

Upper Blue Sanitation District
 Comparative Financial Statement-UNAUDITED DRAFT
 August 31, 2011 vs. August 31, 2010

	2011 August	2010 August	2011 Year To Date	2010 Year to Date	Increase (Decrease)
Operating Revenue					
Sewer User Fees	416,047	394,096	3,316,701	3,128,615	188,086
Tap Inspection Fees	800	0	3,150	2,100	1,050
Miscellaneous Revenue	0	4,900	1,658	9,224	(7,566)
Camper Dump Fees	1,129	1,044	1,895	2,248	(353)
Late Fees	683	219	17,839	18,827	(988)
Line Extension Fees	24,332	7,000	26,228	15,451	10,777
Rental Income	4,250	2,750	23,833	14,375	9,458
Interest on Investments	3,553	11,076	60,829	176,075	(115,246)
Total Operating Revenue	450,794	421,085	3,452,133	3,366,915	85,218
Capital Revenue					
Plant Investment Fees	239,467	(15,655)	1,241,388	489,714	751,674
Inclusion Fees	28,146	7,700	38,701	8,100	30,601
Bonds & Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	267,613	(7,955)	1,280,089	497,814	782,275
Total Revenue	718,407	413,130	4,732,222	3,864,729	867,493

Administration Expense	2011 <u>August</u>	2010 <u>August</u>	2011 <u>Year to Date</u>	2010 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Payroll & Employee Benefits					
Salaries	83,392	77,298	654,038	644,081	9,957
Overtime	3,065	7,944	17,992	36,114	(18,122)
FICA-Admin	5,053	5,113	40,747	40,794	(47)
Medicare-Admin	1,234	1,196	9,582	9,541	41
401K Contributions	5,484	4,144	46,869	32,580	14,289
Unemployment Insurance	1,158	1,122	10,134	10,263	(129)
Health Insurance	18,255	18,303	135,284	145,770	(10,486)
Total	117,641	115,120	914,646	919,143	(4,497)
Office Supplies	0	171	1,989	1,331	658
Telephone	1,051	961	9,770	7,746	2,024
Business Expenses	1,482	1,687	17,829	20,971	(3,142)
Legal Counsel	0	3,208	37,959	42,661	(4,702)
Education	1,157	1,311	7,042	7,375	(333)
Audit & Accounting	0	0	7,725	7,500	225
Legal Publications	600	374	3,631	3,000	631
Board Members	500	500	4,000	4,000	0
Elections	0	0	0	7,354	(7,354)
Computer Expenses	608	332	8,773	5,550	3,223
Copy Machine & Supply	0	0	0	0	0
Postage & Meter Rent	0	1,223	7,535	7,287	248
Insurance - General	8,709	7,965	69,676	66,148	3,528
Insurance - Deductible	0	0	0	500	(500)
Engineering	0	0	22,460	15,866	6,594
Tools	0	0	29	808	(779)
Radios	0	0	0	124	(124)
Vehicle Expense	0	0	0	0	0
Dues & Memberships	295	295	6,114	4,759	1,355
Safety	1,154	571	3,500	1,947	1,553
Summit Water Quality	961	0	7,685	11,531	(3,846)
Building Maintenance	782	5,029	8,713	23,458	(14,745)
Employee Housing Maintena	925	500	26,917	13,592	13,325
Employee Housing Utilities	158	349	4,457	6,529	(2,072)
Total Administration	136,023	139,596	1,170,450	1,179,180	(8,730)
Iowa Hill Plant Expenses					
Utilities					
Gas	681	768	12,421	11,733	688
Electric	15,379	15,926	123,794	129,910	(6,116)
Freight	1,309	82	6,594	4,846	1,748
Equipment Repairs	482	3,623	20,893	22,059	(1,166)
Chemicals	9,247	11,777	87,067	62,250	24,817
Contracted Repairs	2,446	2,416	6,473	10,409	(3,936)
Laboratory Supplies	617	233	9,026	7,992	1,034
Biomonitoring	0	2,229	4,420	4,439	(19)
Discharge Permit	0	6,090	0	6,090	(6,090)
Supplies	375	488	2,905	4,131	(1,226)
Total Iowa Hill	30,536	43,632	273,593	263,859	9,734

August Comparative Statement Cont.

	2011 <u>August</u>	2010 <u>August</u>	2011 <u>Year to Date</u>	2010 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	26	25	19,292	21,856	(2,564)
Electric	23,260	21,354	224,453	224,105	348
Freight	560	516	8,993	3,641	5,352
Equipment Repairs	0	2,161	17,002	12,042	4,960
Chemicals	5,474	22,331	95,535	82,098	13,437
Supplies	0	677	6,743	1,638	5,105
Contracted Repairs	0	2,697	754	10,023	(9,269)
Dumpster Charges	995	975	7,940	7,800	140
Biomonitoring	0	1,300	3,950	2,600	1,350
Discharge Permit	245	2,985	245	3,070	(2,825)
Composting	0	5,766	52,448	49,513	2,935
Site Monitoring	2,776	4,480	19,698	18,674	1,024
Sludge Hauling Costs	4,275	3,600	36,450	29,700	6,750
State Health Fees	0	0	1,175	0	1,175
Total Farmers Korner	37,611	68,867	494,678	466,760	27,918
Collection Expenses					
Utilities	1,488	1,041	9,083	8,483	600
Vehicle Expense	(500)	1,962	13,134	14,859	(1,725)
Line Cleaner Expenses	0	0	5,857	2,887	2,970
Manhole Repairs/Line Repai	3,776	5,857	78,107	42,701	35,406
Equipment Repairs	0	227	2,551	6,393	(3,842)
CCTV Expense	0	0	1,163	316	847
Total Collection	4,764	9,087	109,895	75,639	34,256
Replacement Capital					
Administration	0	0	16,620	18,994	(2,374)
Plant			0		
IH	0	0	877	1,963	(1,086)
FK	0	0	13,351	2,752	10,599
Upper Blue	0	0	0	639	(639)
Collection	0	0	0	56,494	(56,494)
Misc	0	0	0	0	0
Vehicle	0	0	0	23,055	(23,055)
Total Replacement Capital	0	0	30,848	103,897	(73,049)
Non Operating Expenses					
CWRPDA Loan Principal	0	0	522,859	764,141	(241,282)
Loan Interest	0	0	274,869	403,390	(128,521)
Total Non Operating	0	0	797,728	1,167,531	(369,803)

August Comparative Statement Cont.

	<u>2011</u> <u>August</u>	<u>2010</u> <u>August</u>	<u>2011</u> <u>Year to Date</u>	<u>2010</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Capital Outlay					
Plant-IH-CO	0	0	1,378	1,574	(196)
Plant-FK-CO	1,063,952	1,250,118	7,608,797	7,483,406	125,391
Plant-South Blue-CO	37,174	92,418	64,263	466,483	(402,220)
Collection	0	233,556	35,020	99,406	(64,386)
Administration	0	0	0	0	0
Total Capital Outlay	<u>1,101,126</u>	<u>1,576,092</u>	<u>7,709,458</u>	<u>8,050,869</u>	<u>(341,411)</u>
Total Expenses	<u>1,310,060</u>	<u>1,837,274</u>	<u>10,586,650</u>	<u>11,307,735</u>	<u>(721,085)</u>
Revenue Less Expenses	<u>(591,653)</u>	<u>(1,424,144)</u>	<u>(5,854,428)</u>	<u>(7,443,006)</u>	<u>1,588,578</u>

UPPER BLUE SANITATION DISTRICT
CERTIFICATES OF DEPOSIT
 2011

	<u>ALPINE</u>	<u>FIRST BANK</u>	<u>MILLENNIUM</u>	<u>TOTAL</u>
Bal. Forward 1/1/2011	\$1,106,504.91	\$3,007,441.16	\$1,012,962.06	\$5,126,908.13
January Interest	\$2,278.98	\$3,959.86	\$836.79	\$7,075.63
Redemption				\$0.00
Bal. 1/31/2011	\$1,108,783.89	\$3,011,401.02	\$1,013,798.85	\$5,133,983.76
February Interest	\$2,283.68	\$594.00	\$707.01	\$3,584.69
Redemption				\$0.00
February 28, 2011	\$1,111,067.57	\$3,011,995.02	\$1,014,505.86	\$5,137,568.45
March Interest	\$2,066.98	\$1,485.30	\$585.12	\$4,137.40
Redemption				\$0.00
March 31, 2011	\$1,113,134.55	\$3,013,480.32	\$1,015,090.98	\$5,141,705.85
April Interest	\$2,292.63	\$1,486.20	\$595.36	\$4,374.19
Redemption				\$0.00
April 30, 2011	\$1,115,427.18	\$3,014,966.52	\$1,015,686.34	\$5,146,080.04
May Interest	\$2,223.30	\$1,487.10	\$861.59	\$4,571.99
Purchase			\$1,000,000.00	\$1,000,000.00
Redemption			(\$514,853.29)	(\$514,853.29)
May 31, 2011	\$1,117,650.48	\$3,016,453.62	\$1,501,694.64	\$5,635,798.74
June Interest	\$2,301.91	\$1,487.70	\$875.27	\$4,664.88
Purchase			\$500,000.00	\$500,000.00
Redemption			(\$501,498.11)	(\$501,498.11)
June 30, 2011	\$1,119,952.39	\$3,017,941.32	\$1,501,071.80	\$5,638,965.51
July Interest	\$1,361.61	\$1,886.60	\$843.31	\$4,091.52
Purchase				\$0.00
Redemption	(\$1,121,314.00)	(\$3,019,827.92)		(\$4,141,141.92)
July 31, 2011	\$0.00	\$0.00	\$1,501,915.11	\$1,501,915.11
August Interest	\$0.00	\$0.00	\$891.86	\$891.86
Purchase				
Interest Paid				
Redemption				
August 31, 2011	\$0.00	\$0.00	\$1,502,806.97	\$1,502,806.97
September Interest				\$0.00
Purchase				
Redemption				
September 30, 2011				\$0.00
October Interest				\$0.00
Purchase				
Redemption				
October 31, 2011				\$0.00
November Interest				\$0.00
Redemption				
Purchase				
November 30, 2011				\$0.00
December Interest				\$0.00
Redemption				\$0.00
Purchase				\$0.00
December 31, 2011				\$0.00

CAPITAL 2011

	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$100,000.00
New Allen Bradley VFD-RAS Pump #1 Hardware		\$8,317.00	
VFD Intigration/Programming/Software-Raw S. Pump	\$0.00	\$5,033.54	
TOTAL	\$0.00	\$13,350.54	\$100,000.00
FARMERS KORNER - NEW			
10-95-9540			
Plant Expansion	\$1,063,952.00	\$7,608,796.64	\$10,700,000.00
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$50,000.00
SCADA Upgrade	\$0.00	\$0.00	\$20,000.00
TOTAL	\$1,063,952.00	\$7,608,796.64	\$10,770,000.00
IOWA HILL - REPLACEMENT			
10-85-8522			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$75,000.00
Computer Replacement		\$877.00	
TOTAL	\$0.00	\$877.00	\$75,000.00
IOWA HILL - NEW			
10-95-9510			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$25,000.00
ICS Upgrade	\$0.00	\$1,378.00	
TOTAL	\$0.00	\$1,378.00	\$25,000.00
SOUTH BLUE - REPLACEMENT			
10-85-8526			
Town of Blue River:			
Plant Expansion/Main Line	\$0.00	\$0.00	\$60,000.00
TOTAL	\$0.00	\$0.00	\$60,000.00
SOUTH BLUE - NEW			
10-95-9590			
Town of Blue River:			
Plant Expansion/Main Line	\$0.00	\$0.00	\$750,000.00
Engineering	\$0.00	\$25,184.96	
Lift Station	\$37,174.00	\$39,078.56	
TOTAL	\$37,174.00	\$64,263.52	\$750,000.00
COLLECTION - REPLACEMENT			
10-85-8530			
GIS Mapping Replacement	\$0.00	\$0.00	\$40,000.00
Warriors Mark Repairs	\$0.00	\$0.00	\$60,000.00
Town of Breckenridge-6" to 8"	\$0.00	\$0.00	\$100,000.00
Miscellaneous Extensions/Repairs	\$0.00	\$0.00	\$200,000.00
Vehicle Replacement	\$0.00	\$0.00	\$30,000.00
TOTAL	\$0.00	\$0.00	\$430,000.00
COLLECTION - NEW			
10-95-9520			
Miscellaneous Extensions/Repairs:			
GIS System	\$0.00	\$35,019.60	\$60,000.00
TOTAL	\$0.00	\$35,019.60	\$60,000.00
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Springbrook Software Upgrade	\$0.00	\$16,620.00	\$43,000.00
TOTAL	\$0.00	\$16,620.00	\$43,000.00
GRAND TOTALS	\$1,101,126.00	\$7,740,305.30	\$12,313,000.00

DATE: September 6, 2011

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for August, 2011.

1. Total influent flow for the Upper Blue Treatment Facilities was 56.2 million gallons for the month of August. The flow for the previous August was 43.4 million gallons. There was a 12.8 million gallon increase (22.8% increase).
2. Influent flow to the Iowa Hill Treatment Facility was 25.0 million gallons for the month of August. Influent flow for the Farmer's Komer Treatment facility was 31.2 million gallons.
3. Solids loading at Farmer's Komer was down for August from 128,708# to 123,291#. Solids loading for Iowa Hill was up from 40,950# to 50,532# for July. Total loading was up for August from 169,658# to 173,823# (2.4% increase).
4. Construction at the Farmer's Komer North Plant is progressing well. Mechanical work is continuing. Painting is ongoing. Electrical work is moving quickly with equipment panel installations, wire pulling, and wire terminations. Computers have been installed. Instrumentation and programming are still to be completed. The HSI blowers have been tested and run well. Chemical feed systems are being piped up and wired. The odor control and HV ductwork is still being installed. Paving is complete. Construction meetings are occurring weekly with Mortenson and Glacier.
5. The Spring runoff is still impacting the collection and treatment systems. We are treating about 0.41 million gallons per day more this year than last year for August.


Greg
cc:file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	34.0	33.9	31.2	2.7	4.1	1.9	102827	163448	132341	55.2	49.9	54.5
FEB	30.3	30.7	29.0	2.6	3.1	2.0	209878	84794	180701	43.1	24.3	35.8
MAR	32.9	36.3	35.8	1.8	3.9	2.9	101388	155910	155768	53.8	70.4	59.0
APR	32.0	28.7	35.7	2.2	0.6	1.4	128621	140701	137501	52.7	55.2	46.0
MAY	33.7	28.8	44.3	0.6	1.1	0.7	72416	48401	67212	39.0	13.2	41.8
JUN	29.0	31.3	30.2	1.5	1.2	1.0	61883	42767	72034	43.5	36.4	55.6
JUL	27.0	27.4	37.0	2.5	2.3	0.9	93499	50175	66111	34.8	52.2	62.6
AUG	22.8	26.0	31.2	1.1	1.7	2.5	194821	128708	123291	41.8	39.6	48.1
SEP	20.7	17.6		2.0	1.4		131053	37181		24.5	25.2	
OCT	18.3	18.2		1.4	0.8		167304	77049		37.2	15.7	
NOV	20.3	19.2		1.0	1.4		208767	80043		27.3	29.5	
DEC	32.5	28.9		1.6	1.1		121010	138477		32.0	46.5	
TOTAL	333.5	327.0	274.4	21.0	22.7	13.3	1593267	1147854	934959	484.9	458.1	403.4

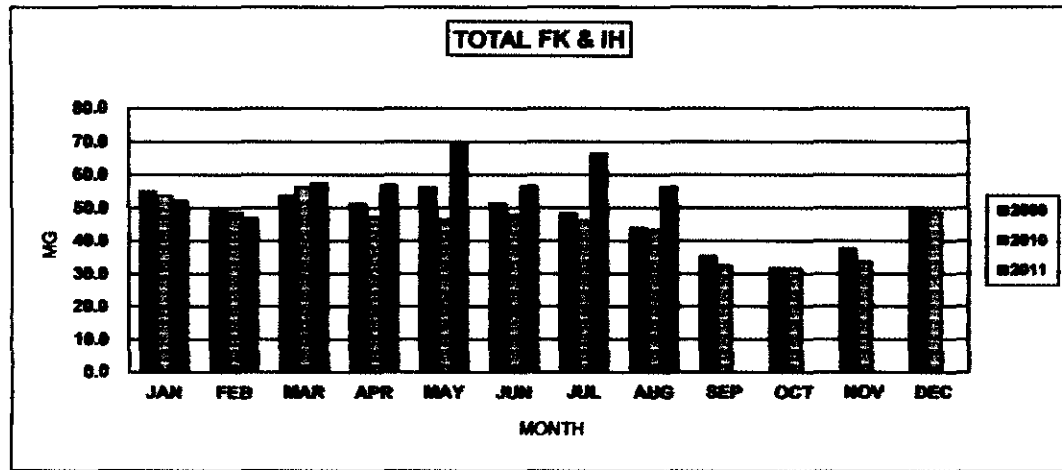
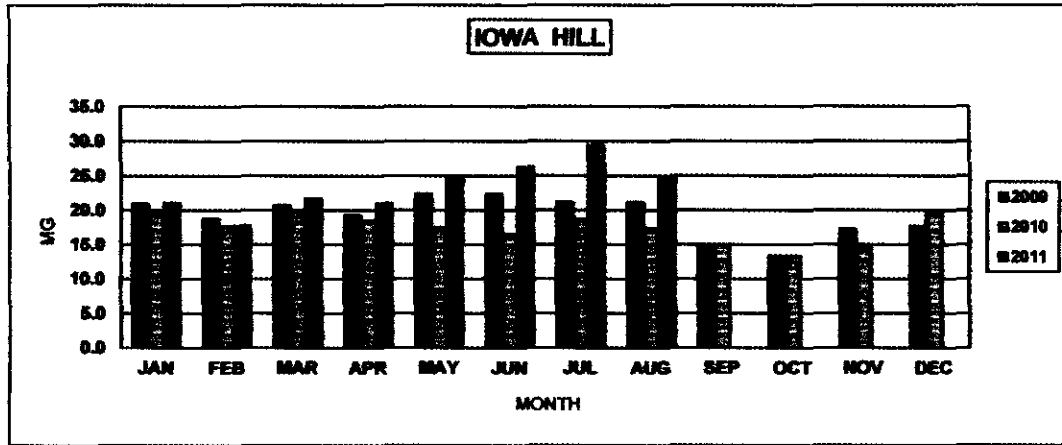
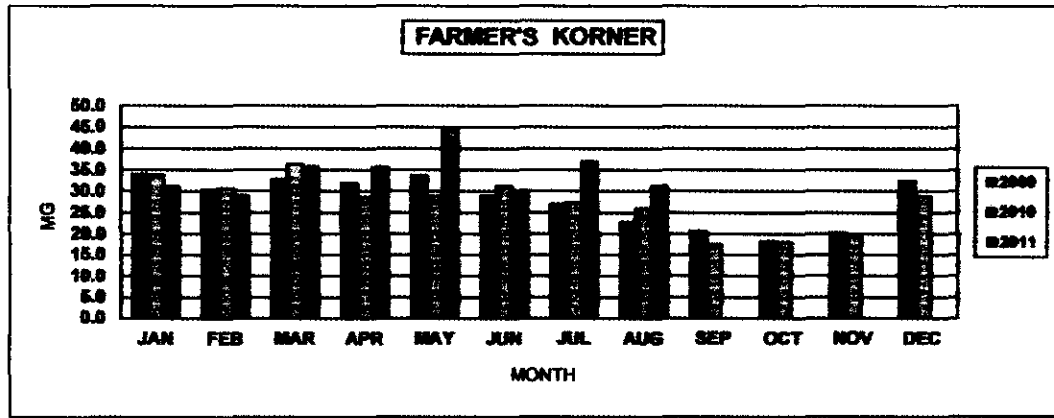
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	21.0	19.7	21.1	4.6	2.7	1.8	57077	50748	86584
FEB	18.8	17.7	17.8	5.1	2.9	1.5	65609	53585	73806
MAR	20.7	19.9	21.7	3.9	3.3	2.0	60561	69125	67754
APR	19.3	18.5	21.0	1.9	1.9	2.3	37500	38484	40209
MAY	22.4	17.5	24.8	1.8	2.0	2.3	36507	26866	24633
JUN	22.4	16.6	26.3	2.4	4.8	3.7	42486	29572	36937
JUL	21.2	18.7	29.4	1.8	2.2	4.3	65688	49902	71311
AUG	21.2	17.4	25.0	1.9	2.1	2.0	64077	40950	50532
SEP	14.7	14.9		1.3	1.5		26832	37846	
OCT	13.4	13.4		1.5	1.6		28235	26909	
NOV	17.3	14.5		1.8	1.1		27765	25263	
DEC	17.7	19.7		2.5	1.6		40866	63962	
TOTAL	230.1	208.5	187.1	30.5	27.7	19.9	553203	513212	451766

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	55.0	53.6	52.3	7.3	6.8	3.7	159904	214196	218925	55.2	49.9	54.5
FEB	49.1	48.4	46.8	7.7	6.0	3.5	275487	138379	254507	43.1	24.3	35.8
MAR	53.6	56.2	57.5	5.7	7.2	4.9	161949	225035	223522	53.8	70.4	59.0
APR	51.3	47.2	56.7	4.1	2.5	3.7	166121	179185	177710	52.7	55.2	46.0
MAY	56.1	46.3	69.1	2.4	3.1	3.0	108923	75267	91845	39.0	13.2	41.8
JUN	51.4	47.9	56.5	3.9	6.0	4.7	104189	72339	108971	43.5	36.4	55.6
JUL	48.2	46.1	66.4	4.3	4.5	5.2	159187	100077	137422	34.8	52.2	62.6
AUG	44.0	43.4	56.2	3.0	3.8	4.5	258898	169658	173823	41.8	39.6	48.1
SEP	35.4	32.5	0.0	3.3	2.9	0.0	157885	75027	0	24.5	25.2	0.0
OCT	31.7	31.6	0.0	2.9	2.4	0.0	195539	103958	0	37.2	15.7	0.0
NOV	37.6	33.7	0.0	2.8	2.5	0.0	236532	105306	0	27.3	29.5	0.0
DEC	50.2	48.6	0.0	4.1	8.7	0.0	161876	202439	0	32.0	46.5	0.0
TOTAL	563.6	535.5	461.5	51.5	56.4	33.2	2,146,470	1,660,866	1,386,725	484.9	458.1	403.4

FACILITY FLOW



Memo: Collection System Report for August
Date: September 2, 2011
To: Andy Carlberg – District Manager
From: Wally Esquibel – Collections System Foreman

1. No backups reported for the month of August.
2. Breck Park Estates - 2156 feet of SDR-35-8” PVC Sewer Main and 12 Manholes have been installed and inspected...Awaiting Vacuum Testing.
3. South Blue River main-line along HWY 9 – 2081 feet of SDR-35-8” PVC Sewermain and 4 manholes have been installed and inspected.
4. South Blue River – Grey Squirrel. – 509 feet of SDR-35-8” PVC Sewermain and 1 manhole have been installed and inspected.
5. South Blue River – Susan Court. – 196 feet of SDR-35-8” PVC Sewermain and 1 manhole have been installed and inspected.
6. Line cleanings is on-going as well as lift-station maintenance.
7. 352 Locates completed, 15 of which were meets, and 35 more were painted.
8. Service-lines inspection and fleet maintenance all up to date.

MANAGER REPORT

09 -2011

- 1) Main Line construction projects are proceeding well. Issues have been minor and have been resolved as they are encountered. There have been no complaints from residents.
- 2) We are still in the process of discussing water issues with the Town. The latest response back to the Town is what the Board discussed at the last meeting. As of Tuesday we have not heard back.
- 3) We are continuing with developing the draft 2012 budget. This will be presented to the Board in October.
- 4) We received confirmation that the improvements the District are making to the old Farmer's Korner Facility will meet the requirements of our recent 1041.