

Upper Blue Sanitation District
Board of Directors Meeting
Thursday August 11, 2011 @ 5:30 PM

I. ROLL CALL:

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Tim Casey, Mr. Larry Crispell, Mr. Michael Turek and Mr. Barrie Stimson answered "present" at roll call.

Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

Note: There was a work session preceding the Board Meeting from 3:30 PM to 4:30 PM at the Farmers Korner plant. Mr. David Heyde from Mortenson gave the Board a construction update on the Farmers Korner plant expansion during the work session. The work session continued at the Administrative Office from 4:45 PM to 5:30 PM. Mr. Robin Theobald, Mr. Tim Casey, Mr. Larry Crispell, Mr. Michael Turek, Mr. Barrie Stimson and Mr. Andrew Carlberg were present at the work session.

II. MINUTES:

July 14, 2011 minutes: Mr. Turek made a motion to approve the July 14, 2011 Board of Directors meeting minutes as amended. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS: None

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors. Mr. Casey made a motion to approve the bills as submitted, with the exception of items on the agenda that will be discussed later in the meeting. Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial Report was reviewed and discussed by the Board of Directors during the work session. Mrs. Borsina gave the Board an update on the transition to Wells Fargo Bank and the Springbrook software upgrade.

VII. MONTHLY REPORTS:

A. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session.

B. Manager Report:

The Manager report was discussed by the Board of Directors during the work session.

-Re-side and Paint the old Farmers Korner Building:

Mr. Carlberg reported to the Board that the bid opening for re-siding and painting the old Farmers Korner plant was held on July 22, 2011 and provided the results to the Board. The bids have been awarded and the Board ratified the bid awards.

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-Summer Picnic:

Mr. Carlberg reminded the Board that the District summer picnic is scheduled for Friday; August 26, 2011 beginning at 4:00 PM.

-Diligence Case with the Town of Breckenridge:

Mr. Carlberg told the Board that the District is still involved with negotiating the diligence case with the Town of Breckenridge. The main issue is the request by the Town that the District acknowledge that all resulting return flows of specific Town rights are senior to the District's right. Mr. Carlberg said that he has consulted with the District's legal counsel and counsel advised that the District not include new, specific language in the decree, but let the Water Commissioner administer the listed decrees in accordance with the language described in those decrees. Mr. Carlberg said that he agrees with the advice of legal counsel and recommended the same to the Board. The Board concurred with Mr. Carlberg's recommendation.

-Draft 2012 Budget:

The Draft 2012 Budget is currently being prepared and will be presented to the Board in October.

-Susan Court in Valley of the Blue Subdivision:

Mr. Carlberg updated the Board on the sewer line extension project on Susan Court in Valley of the Blue Subdivision. The low bid for the project came in at \$20,000.00 from Willemsen Construction, Inc.

-Farmers Korner Snow Removal:

Mr. Carlberg explained to the Board that snow sliding off the roof of the new Farmers Korner Plant will create the need for significant snow removal. Mr. Carlberg recommended that the District purchase a quick connect coupler to put on the snow plow for the backhoe. The Board agreed that the District should make that purchase.

-McDill Placer:

Mr. Carlberg explained to the Board that the District owns 1.6 acres in McDill Placer which was from an old, but now abandoned lift station. Mr. Carlberg recommended that the District have the property surveyed and sell the property to Summit County for open space. The Board agreed that the District should proceed with Mr. Carlberg's recommendation.

VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

C. Pay Request #26 Mortenson Construction:

Mr. Carlberg recommended approval of Mortenson's pay request #26 in the amount of \$26,616.28. Mr. Turek made a motion to approve Mortenson's pay request #26 in the amount of \$26,616.28. Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

D. Glacier Construction Pay Request #25:

Mr. Carlberg reported that a claim has been filed concerning Extreme Construction and a payment to the siding company in the amount of \$45,611.82. Mr. Carlberg said that Glacier Construction has posted a bond for 150% of the amount. Therefore, Mr. Carlberg recommended approval of Glacier's pay request #25 in the amount of \$816,703.29 representing costs for work completed thru July 31, 2011. Mr. Stimson made a motion to approve Glacier's pay request #25 in the amount of \$816,703.29. Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

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E. Carollo Pay Request #0117267:

Mr. Carlberg reported that staff and the Construction Manager have reviewed the bill and Carollo has performed the services rendered thru June 30, 2011. Mr. Carlberg recommended payment of Carollo pay request #0117267 in the amount of \$49,328.22. Mr. Casey made a motion to approve the Carollo pay request #0117267 in the amount of \$49,328.22 for work completed thru June 30, 2011. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

F. Pay Request BHH Partners:

Mr. Carlberg recommended that the Board approve BHH Partners pay request for work completed on the Farmers Korner plant expansion during the month of June 2011 (a detailed description of services is attached) in the amount of \$8,388.55. Mr. Turek made a motion to approve payment of BHH Partners pay request in the amount of \$8,388.55 for the Farmers Korner plant expansion project thru the month of June 2011. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

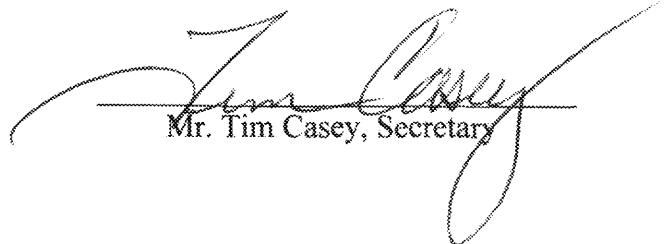
X. CORRESPONDENCE:

XI. ADJOURN:

Mr. Casey made a motion to adjourn the meeting at 6:11 PM. Mr. Turek seconded the motion. The motion was passed unanimously by the Board.



Mr. Robin Theobald, President



Mr. Tim Casey, Secretary

Memorandum

To: Andy Carlberg

From: Marjorie Borsina

Date: August 5, 2011

Re: Financial Update

-The District's Financial Records are in good order.

-We have received most of the July 2011 Bills. Although, we have not received the Asgard Energy bill for natural gas at the Farmers Korner plant, the Xcel Energy bill for electric usage at Iowa Hill and the Willemsen Construction invoice for sludge hauling. Therefore, the July Financial Statements are a preliminary draft for your review.

-The \$15,000.00 Engineering--Admin expense is for the Xcel Energy analysis done by The Brendle Group. The District will be reimbursed for this expense by Xcel Energy.

-As reported last month, I have been working with Wells Fargo Bank and ProfitStars on implementing our current check scanning system from Alpine Bank to Wells Fargo Bank. We will go live with Wells Fargo and ProfitStars on August 9, 2011.

- The migration of our current Springbrook database to the new version 7 database is still on schedule to take place August 11 and 12, 2011.

Marjorie

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
July 31, 2011 and July 31, 2010

	<u>2011</u>	<u>2010</u>	<u>Increase (Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ 2,019,149	\$ 11,602,637	(9,583,488)
Checking-Wellis Fargo Bank	10,518,877	-	10,518,877
Cash on Deposit with CWRPDA	-	4,056,516	(4,056,516)
ColoTrust Prime	3,636,843	9,528,590	(5,891,747)
Total Cash and Equivalents	16,175,069	25,187,943	(9,012,874)
Investments			
FK Construction Retainage Escrow	1,307,710	907,492	400,218
Cert. of Deposit & Treasuries	1,501,915	5,110,135	(3,608,220)
Total Investments	2,809,625	6,017,627	(3,208,002)
Other Current Assets			
Receivables-Utility + Spec. Assessments	311,662	140,433	171,229
Developer/Contractor Escrow	122,244	122,244	-
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	171,432	129,346	42,086
Prepaid Expenses	56,883	45,432	11,451
Loan Issuance Costs (Net)	151,549	163,849	(12,300)
Total Other Assets	813,770	601,304	212,466
Total Current Assets:	19,798,464	31,806,874	(12,008,410)
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	61,720	7,863
Sewer Lines	13,105,905	12,953,474	152,431
Treatment Plants	65,498,666	52,115,891	13,382,775
Office Equipment	173,451	147,154	26,297
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	791,743	769,511	22,232
Upper Blue System Costs	3,080,936	1,868,670	1,212,266
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	85,041,392	70,237,528	14,803,864
Less Accumulated Depreciation	(24,660,391)	(23,376,428)	(1,283,963)
Net Property Plant and Equipment :	60,381,001	46,861,100	13,519,901
Total Assets:	80,179,465	78,667,974	1,511,491

Liabilities

	<u>2011</u>	<u>2010</u>	<u>Increase (Decrease)</u>
Current Liabilities:			
Accounts Payable	963,115	1,453,039	(489,924)
Construction/Developer Escrow	122,244	122,244	-
Earned Employee Benefits	117,720	110,478	7,242
Unearned User Fees	831,685	786,886	44,799
Interest Payable	175,689	166,690	8,999
Loan Payable (Current Portion)	867,859	751,782	116,077
Retainage Payable-Construction in Progress	1,307,710	907,492	400,218
Retainage Payable-Blue River	40,317	-	40,317
Employee Housing Deposit Payable	1,250	2,250	(1,000)
Total Current Liabilities:	4,427,589	4,300,861	126,728
Long Term Liabilities:			
Loan Payable	11,094,434	12,716,281	(1,621,847)
Total Long Term Liabilities:	11,094,434	12,716,281	(1,621,847)
Total Liabilities	15,522,023	17,017,142	(1,495,119)
Net Assets			
Contributed Capital	8,000,000	-	8,000,000
Invested in Capital Assets, Net of Related Debt	28,856,241	28,856,241	-
Restricted Net Assets (CWRPDA Escrow)	-	8,000,000	(8,000,000)
Unrestricted Net Assets	27,801,201	24,794,591	3,006,610
Total Contributed Capital	64,657,442	61,650,832	3,006,610
Total Liabilities and Equity	80,179,465	78,667,974	1,511,491

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
July 31, 2011

	2011 July	2011 Year To Date	2011 Approved Budget	2011 Uncollected	2011 % Uncol/Col
Operating Revenue					
Sewer User Fees	412,640	2,900,654	4,939,461	2,038,807	41
Tap Inspection Fees	600	2,350	1,000	(1,350)	(135)
Miscellaneous Revenue	0	1,658	1,000	(658)	(66)
Camper Dump Fees	766	766	2,500	1,734	69
Late Fees	(371)	17,155	25,000	7,845	31
Line Extension Fees	0	1,896	20,000	18,104	91
Rental Income	3,917	19,583	20,000	417	2
Interest on Investments & Loans	5,540	55,047	114,431	59,384	52
Total Operating Revenue	423,092	2,999,109	5,123,392	2,124,283	41
Capital Revenue					
Plant Investment Fees	99,128	1,001,921	445,520	(556,401)	(125)
Inclusion Fees	0	10,556	20,000	9,444	47
Bonds and Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	99,128	1,012,477	465,520	(546,957)	(117)
Total Revenue	522,220	4,011,586	5,588,912	1,577,326	28

Administration Expense	2011 July	2011 Year to Date	2011 Approved Budget	2011 Available	2011 % Available
Payroll & Employee Benefits					
Salaries	79,493	570,646	1,120,000	549,354	49
Overtime	2,897	14,926	45,000	30,074	67
FICA-Admn	5,026	35,695	75,000	39,305	52
Medicare-Admin	1,175	8,348	18,000	9,652	54
401K Contributions	5,523	41,385	58,000	16,615	29
Unemployment Insurance	1,158	8,977	18,000	9,023	50
Health Insurance	18,826	117,030	237,574	120,544	51
Total	114,098	797,007	1,571,574	774,567	49
Office Supplies	56	1,989	4,500	2,511	56
Telephone	1,274	8,719	13,500	4,781	35
Business Expenses	1,920	16,258	30,000	13,742	46
Legal Counsel	6,862	37,959	50,000	12,041	24
Education	0	5,885	25,000	19,115	76
Audit & Accounting	1,925	7,725	8,000	275	3
Legal Publications	83	3,031	6,000	2,969	49
Board Members	500	3,500	6,000	2,500	42
Elections	0	0	0	0	0
Computer Expenses	942	8,165	6,000	(2,165)	(36)
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	2,127	7,535	13,000	5,465	42
Insurance - General	8,709	60,966	130,000	69,034	53
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	15,000	20,000	25,000	5,000	20
Tools	0	29	3,000	2,971	99
Radios	0	0	0	0	0
Vehicle Expense	0	0	500	500	100
Dues & Memberships	100	5,819	7,000	1,181	17
Safety	48	2,345	3,500	1,155	33
Summit Water Quality	961	6,725	12,500	5,775	46
Building Maintenance	2,016	7,931	25,000	17,069	68
Employee Housing Maintenance	8,322	14,619	15,000	381	3
Employee Housing Utilities	865	4,073	10,000	5,927	59
Total Administration	165,808	1,020,280	1,967,074	946,794	48
Iowa Hill Plant Expenses					
Utilities					
Gas	936	11,740	20,000	8,260	41
Electric	0	91,715	200,000	108,285	54
Freight	98	5,263	9,000	3,737	42
Equipment Repairs	947	20,321	50,000	29,679	59
Chemicals	10,682	77,821	100,000	22,179	22
Contracted Repairs	529	4,027	15,000	10,973	73
Laboratory Supplies	1,502	8,242	15,000	6,758	45
Biomonitoring	0	4,420	10,000	5,580	56
Discharge Permit	0	0	7,000	7,000	100
Supplies	216	2,530	8,000	5,470	68
Total Iowa Hill	14,910	226,079	434,000	207,921	48

	2011 <u>July</u>	2011 <u>Year to Date</u>	2011 <u>Approved Budget</u>	2011 <u>Available</u>	2011 <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	145	19,196	75,000	55,804	74
Electric	25,551	201,193	360,000	158,807	44
Freight	633	8,433	7,000	(1,433)	(20)
Equipment Repairs	4,797	17,002	50,000	32,998	66
Chemicals	14,979	90,060	175,000	84,940	49
Supplies	0	6,714	4,000	(2,714)	(68)
Contracted Repairs	0	754	18,000	17,246	96
Dumpster Charges	995	6,945	13,000	6,055	47
Biomonitoring	0	3,950	7,000	3,050	44
Discharge Permit	0	0	17,000	17,000	100
Composting	8,116	52,448	110,000	57,552	52
Site Monitoring	2,034	16,817	25,000	8,183	33
Sludge Hauling Costs	0	26,550	55,000	28,450	52
State Health Fees	0	1,175	1,000	(175)	(18)
Total Farmers Korner	57,250	451,237	917,000	465,763	51
Collection Expenses					
Utilities	1,196	7,594	18,000	10,406	58
Vehicle Expense	360	11,646	25,000	13,354	53
Line Cleaner Expenses	0	5,384	5,000	(384)	(8)
Manhole Repairs/Line Repairs	21,163	74,296	80,000	5,704	7
Equipment Repairs	1,507	2,466	8,000	5,534	69
CCTV Expense	0	1,163	8,000	6,837	85
Total Collection	24,226	102,549	144,000	41,451	29
Replacement Capital					
Administration	0	16,620	43,000	26,380	61
Plant:		0			
IH	0	877	75,000	74,123	99
FK	0	13,351	100,000	86,649	87
Upper Blue	0	0	60,000	60,000	0
Collection	0	0	400,000	400,000	100
Misc	0	0	0	0	0
Vehicle	0	0	30,000	30,000	100
Total Replacement Capital	0	30,848	708,000	677,152	96
Non Operating Expenses					
Bond Principal	480,819	522,859	867,859	345,000	40
Bond Interest	137,224	274,869	421,234	146,365	35
Total Non Operating	618,043	797,728	1,289,093	491,365	38

	<u>2011 July</u>	<u>2011 Year to Date</u>	<u>2011 Approved Budget</u>	<u>2011 Available</u>	<u>2011 % Available</u>
Capital Outlay					
Plant:					
IH	0	1,378	25,000	23,622	94
FK	802,887	6,438,003	10,770,000	4,331,997	40
Upper Blue	0	27,090	750,000	722,910	96
Collection	6,620	34,612	60,000	25,388	42
Administration	0	0	0	0	0
Total Capital Outlay	<u>809,507</u>	<u>6,501,083</u>	<u>11,605,000</u>	<u>5,103,917</u>	<u>44</u>
Total Expenses	<u>1,689,744</u>	<u>9,129,804</u>	<u>17,064,167</u>	<u>7,934,363</u>	<u>46</u>
Revenue Less Expenses	<u>(1,167,524)</u>	<u>(5,118,218)</u>	<u>(11,475,255)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
July 31, 2011 vs. July 31, 2010

	2011 <u>July</u>	2010 <u>July</u>	2011 <u>Year To Date</u>	2010 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Operating Revenue					
Sewer User Fees	412,640	392,833	2,900,654	2,734,518	166,136
Tap Inspection Fees	600	700	2,350	2,100	250
Miscellaneous Revenue	0	0	1,658	4,324	(2,666)
Camper Dump Fees	766	772	766	1,205	(439)
Late Fees	(371)	(300)	17,155	18,608	(1,453)
Line Extension Fees	0	7,451	1,896	8,450	(6,554)
Rental Income	3,917	3,000	19,583	11,625	7,958
Interest on Investments	5,540	20,214	55,047	165,000	(109,953)
Total Operating Revenue	423,092	424,670	2,999,109	2,945,830	53,279
Capital Revenue					
Plant Investment Fees	99,128	136,153	1,001,921	505,370	496,551
Inclusion Fees	0	400	10,556	400	10,156
Bonds & Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	99,128	136,553	1,012,477	505,770	506,707
Total Revenue	522,220	561,223	4,011,586	3,451,600	559,986

Administration Expense	2011 July	2010 July	2011 Year to Date	2010 Year to Date	Increase (Decrease)
Payroll & Employee Benefits					
Salaries	79,493	82,682	570,646	566,782	3,864
Overtime	2,897	8,385	14,926	28,170	(13,244)
FICA-Admin	5,026	5,474	35,695	35,681	14
Medicare-Admin	1,175	1,280	8,348	8,345	3
401K Contributions	5,523	4,152	41,385	28,436	12,949
Unemployment Insurance	1,158	1,122	8,977	9,142	(165)
Health Insurance	18,826	19,516	117,030	127,467	(10,437)
Total	114,098	122,611	797,007	804,023	(7,016)
Office Supplies	56	0	1,989	1,161	828
Telephone	1,274	892	8,719	6,785	1,934
Business Expenses	1,920	2,730	16,258	19,284	(3,026)
Legal Counsel	6,862	3,108	37,959	39,453	(1,494)
Education	0	1,819	5,885	6,064	(179)
Audit & Accounting	1,925	0	7,725	7,500	225
Legal Publications	83	600	3,031	2,626	405
Board Members	500	500	3,500	3,500	0
Elections	0	0	0	7,354	(7,354)
Computer Expenses	942	373	8,165	5,217	2,948
Copy Machine & Supply	0	0	0	0	0
Postage & Meter Rent	2,127	2,104	7,535	6,063	1,472
Insurance - General	8,709	7,965	60,966	58,183	2,783
Insurance - Deductible	0	0	0	500	(500)
Engineering	15,000	7,000	20,000	15,866	4,134
Tools	0	0	29	808	(779)
Radios	0	0	0	124	(124)
Vehicle Expense	0	0	0	0	0
Dues & Memberships	100	2,432	5,819	4,464	1,355
Safety	48	11	2,345	1,376	969
Summit Water Quality	961	0	6,725	11,531	(4,806)
Building Maintenance	2,016	1,379	7,931	18,430	(10,499)
Employee Housing Maintena	8,322	340	14,619	13,092	1,527
Employee Housing Utilities	865	723	4,073	6,179	(2,106)
Total Administration	165,808	154,587	1,020,280	1,039,583	(19,303)
Iowa Hill Plant Expenses					
Utilities					
Gas	936	500	11,740	10,965	775
Electric	0	16,670	91,715	113,984	(22,269)
Freight	98	582	5,263	4,764	499
Equipment Repairs	947	3,232	20,321	18,436	1,885
Chemicals	10,682	7,795	77,821	50,473	27,348
Contracted Repairs	529	0	4,027	7,993	(3,966)
Laboratory Supplies	1,502	797	8,242	7,759	483
Biomonitoring	0	0	4,420	2,210	2,210
Discharge Permit	0	0	0	0	0
Supplies	216	805	2,530	3,642	(1,112)
Total Iowa Hill	14,910	30,381	226,079	220,226	5,853

July Comparative Statement Cont.

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	<u>2011 July</u>	<u>2010 July</u>	<u>2011 Year to Date</u>	<u>2010 Year to Date</u>	<u>Increase (Decrease)</u>
Farmers Korner					
Utilities					
Gas	145	557	19,196	21,831	(2,635)
Electric	25,551	23,466	201,193	202,750	(1,557)
Freight	633	0	8,433	3,125	5,308
Equipment Repairs	4,797	106	17,002	9,881	7,121
Chemicals	14,979	2,552	90,060	59,768	30,292
Supplies	0	24	6,714	961	5,753
Contracted Repairs	0	3,005	754	7,326	(6,572)
Dumpster Charges	995	975	6,945	6,825	120
Biomonitoring	0	0	3,950	1,300	2,650
Discharge Permit	0	0	0	85	(85)
Composting	8,116	7,336	52,448	43,747	8,701
Site Monitoring	2,034	1,764	16,817	14,194	2,623
Sludge Hauling Costs	0	4,500	26,550	26,100	450
State Health Fees	0	0	1,175	0	1,175
Total Farmers Korner	57,250	44,285	451,237	397,893	53,344
Collection Expenses					
Utilities	1,196	1,000	7,594	7,442	152
Vehicle Expense	360	1,857	11,646	12,897	(1,251)
Line Cleaner Expenses	0	0	5,384	2,887	2,497
Manhole Repairs/Line Repair	21,163	3,489	74,296	36,844	37,452
Equipment Repairs	1,507	0	2,466	6,166	(3,700)
CCTV Expense	0	0	1,163	316	847
Total Collection	24,226	6,346	102,549	66,552	35,997
Replacement Capital					
Administration	0	0	16,620	18,994	(2,374)
Plant			0		
IH	0	0	877	1,963	(1,086)
FK	0	0	13,351	2,752	10,599
Upper Blue	0	0	0	639	(639)
Collection	0	0	0	56,494	(56,494)
Misc	0	0	0	0	0
Vehicle	0	0	0	23,055	(23,055)
Total Replacement Capital	0	0	30,848	103,897	(73,049)
Non Operating Expenses					
CWRPDA Loan Principal	480,819	596,641	522,859	764,141	(241,282)
Loan Interest	137,224	203,361	274,869	403,390	(128,521)
Total Non Operating	618,043	800,002	797,728	1,167,531	(369,803)

July Comparative Statement Cont.

Pg. 4

	<u>2011</u> <u>July</u>	<u>2010</u> <u>July</u>	<u>2011</u> <u>Year to Date</u>	<u>2010</u> <u>Year to Date</u>	<u>Pg. 4</u> <u>Increase</u> <u>(Decrease)</u>
Capital Outlay					
Plant-IH-CO	0	0	1,378	1,574	(196)
Plant-FK-CO	802,887	1,390,703	6,438,003	6,233,288	204,715
Plant-South Blue-CO	0	52,455	27,090	232,927	(205,837)
Collection	6,620	0	34,612	6,988	27,624
Administration	0	0	0	0	0
Total Capital Outlay	<u>809,507</u>	<u>1,443,158</u>	<u>6,501,083</u>	<u>6,474,777</u>	<u>26,306</u>
Total Expenses	<u>1,689,744</u>	<u>2,478,759</u>	<u>9,129,804</u>	<u>9,470,459</u>	<u>(340,655)</u>
Revenue Less Expenses	<u>(1,167,524)</u>	<u>(1,917,536)</u>	<u>(5,118,218)</u>	<u>(6,018,859)</u>	<u>900,641</u>

UPPER BLUE SANITATION DISTRICT
 CERTIFICATES OF DEPOSIT
 2011

	ALPINE	FIRST BANK	MILLENNIUM	TOTAL
Bal. Forward 1/1/2011	\$1,106,504.91	\$3,007,441.16	\$1,012,962.06	\$5,126,908.13
January Interest	\$2,278.98	\$3,959.86	\$836.79	\$7,075.63
Redemption				\$0.00
Bal. 1/31/2011	\$1,108,783.89	\$3,011,401.02	\$1,013,798.85	\$5,133,983.76
February Interest	\$2,283.68	\$594.00	\$707.01	\$3,584.69
Redemption				\$0.00
February 28, 2011	\$1,111,067.57	\$3,011,995.02	\$1,014,505.86	\$5,137,568.45
March Interest	\$2,066.98	\$1,485.30	\$585.12	\$4,137.40
Redemption				\$0.00
March 31, 2011	\$1,113,134.55	\$3,013,480.32	\$1,015,090.98	\$5,141,705.85
April Interest	\$2,292.63	\$1,486.20	\$595.36	\$4,374.19
Redemption				\$0.00
April 30, 2011	\$1,115,427.18	\$3,014,966.52	\$1,015,686.34	\$5,146,080.04
May Interest	\$2,223.30	\$1,487.10	\$861.59	\$4,571.99
Purchase			\$1,000,000.00	\$1,000,000.00
Redemption			(\$514,853.29)	(\$514,853.29)
May 31, 2011	\$1,117,650.48	\$3,016,453.62	\$1,501,694.64	\$5,635,798.74
June Interest	\$2,301.91	\$1,487.70	\$875.27	\$4,664.88
Purchase			\$500,000.00	\$500,000.00
Redemption			(\$501,498.11)	(\$501,498.11)
June 30, 2011	\$1,119,952.39	\$3,017,941.32	\$1,501,071.80	\$5,638,965.51
July Interest	\$1,361.61	\$1,886.60	\$843.31	\$4,091.52
Purchase				\$0.00
Redemption	(\$1,121,314.00)	(\$3,019,827.92)		(\$4,141,141.92)
July 31, 2011	\$0.00	\$0.00	\$1,501,915.11	\$1,501,915.11
August Interest				\$0.00
Purchase				
Interest Paid				
Redemption				
August 31, 2011				\$0.00
September Interest				\$0.00
Purchase				
Redemption				
September 30, 2011				\$0.00
October Interest				\$0.00
Purchase				
Redemption				
October 31, 2011				\$0.00
November Interest				\$0.00
Redemption				
Purchase				
November 30, 2011				\$0.00
December Interest				\$0.00
Redemption				\$0.00
Purchase				\$0.00
December 31, 2011				\$0.00

CAPITAL 2011

	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$100,000.00
New Allen Bradley VFD-RAS Pump #1 Hardware		\$8,317.00	
VFD Intigration/Programming/Software-Raw S. Pump	\$0.00	\$5,033.54	
TOTAL	\$0.00	\$13,350.54	\$100,000.00
FARMERS KORNER - NEW			
10-95-9540			
Plant Expansion	\$802,886.60	\$6,438,022.90	\$10,700,000.00
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$50,000.00
SCADA Upgrade	\$0.00	\$0.00	\$20,000.00
TOTAL	\$802,886.60	\$6,438,022.90	\$10,770,000.00
IOWA HILL - REPLACEMENT			
10-85-8522			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$75,000.00
Computer Replacement		\$877.00	
TOTAL	\$0.00	\$877.00	\$75,000.00
IOWA HILL - NEW			
10-95-9510			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$25,000.00
ICS Upgrade	\$0.00	\$1,378.00	
TOTAL	\$0.00	\$1,378.00	\$25,000.00
SOUTH BLUE - REPLACEMENT			
10-85-8526			
Town of Blue River:			
Plant Expansion/Main Line	\$0.00	\$0.00	\$60,000.00
TOTAL	\$0.00	\$0.00	\$60,000.00
SOUTH BLUE - NEW			
10-95-9590			
Town of Blue River:			
Plant Expansion/Main Line	\$0.00	\$0.00	\$750,000.00
Engineering	\$0.00	\$25,184.96	
Lift Station	\$0.00	\$1,884.66	
TOTAL	\$0.00	\$27,069.62	\$750,000.00
COLLECTION - REPLACEMENT			
10-85-8530			
GIS Mapping Replacement	\$0.00	\$0.00	\$40,000.00
Warriors Mark Repairs	\$0.00	\$0.00	\$60,000.00
Town of Breckenridge-6" to 8"	\$0.00	\$0.00	\$100,000.00
Miscellaneous Extensions/Repairs	\$0.00	\$0.00	\$200,000.00
Vehicle Replacement	\$0.00	\$0.00	\$30,000.00
TOTAL	\$0.00	\$0.00	\$430,000.00
COLLECTION - NEW			
10-95-9520			
Miscellaneous Extensions/Repairs:			\$60,000.00
GIS System	\$6,620.00	\$34,612.10	
TOTAL	\$6,620.00	\$34,612.10	\$60,000.00
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Springbrook Software Upgrade	\$0.00	\$16,620.00	\$43,000.00
TOTAL	\$0.00	\$16,620.00	\$43,000.00
GRAND TOTALS	\$809,506.60	\$6,531,930.16	\$12,313,000.00

DATE: August 3, 2011

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for July, 2011.

1. Total influent flow for the Upper Blue Treatment Facilities was 66.4 million gallons for the month of July. The flow for the previous July was 46.1 million gallons. There was a 20.3 million gallon increase (30.6% increase).
2. Influent flow to the Iowa Hill Treatment Facility was 29.4 million gallons for the month of July. Influent flow for the Farmer's Korner Treatment facility was 37.0 million gallons.
3. Solids loading at Farmer's Korner was up for July from 50,175# to 66,111#. Solids loading for Iowa Hill was up from 349,902# to 71,311# for July. Total loading was up for July from 100,077# to 137,422# (27.1% increase).
4. Construction at the Farmer's Korner North Plant is progressing well. Mechanical work is progressing with painting. Electrical work is moving quickly with equipment panel installations and wire pulling. The HSI blowers have been returned and are being wired up. Chemical feed systems have been mounted and need to be piped up and wired. The odor control and HV ductwork is being installed. Paving is completed on the west side. The east side is being prepared for paving. Construction meetings are occurring weekly with Mortenson and Glacier.
5. The Spring runoff is still impacting the collection and treatment systems. We are treating about 0.65 million gallons per day more this year than last year for July. This is making the loading data higher than it really is. There was one major storm event on July 18 & 19 that impacted the system. The treatment plants did handle the impact without incident.


Greg
cc:file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	34.0	33.9	31.2	2.7	4.1	1.9	102827	163448	132341	55.2	49.9	54.5
FEB	30.3	30.7	29.0	2.6	3.1	2.0	209878	84794	180701	43.1	24.3	35.8
MAR	32.9	36.3	35.8	1.8	3.9	2.9	101388	155910	155768	53.8	70.4	59.0
APR	32.0	28.7	35.7	2.2	0.6	1.4	128621	140701	137501	52.7	55.2	46.0
MAY	33.7	28.8	44.3	0.6	1.1	0.7	72416	48401	67212	39.0	13.2	41.8
JUN	29.0	31.3	30.2	1.5	1.2	1.0	61683	42767	72034	43.5	36.4	55.6
JUL	27.0	27.4	37.0	2.5	2.3	0.9	93499	50175	66111	34.8	52.2	62.6
AUG	22.8	26.0		1.1	1.7		194821	128708		41.8	39.6	
SEP	20.7	17.6		2.0	1.4		131053	37181		24.5	25.2	
OCT	18.3	18.2		1.4	0.8		167304	77049		37.2	15.7	
NOV	20.3	19.2		1.0	1.4		208767	80043		27.3	29.5	
DEC	32.5	28.9		1.6	1.1		121010	138477		32.0	46.5	
TOTAL	333.5	327.0	243.2	21.0	22.7	10.8	1593267	1147654	811668	484.9	458.1	355.3

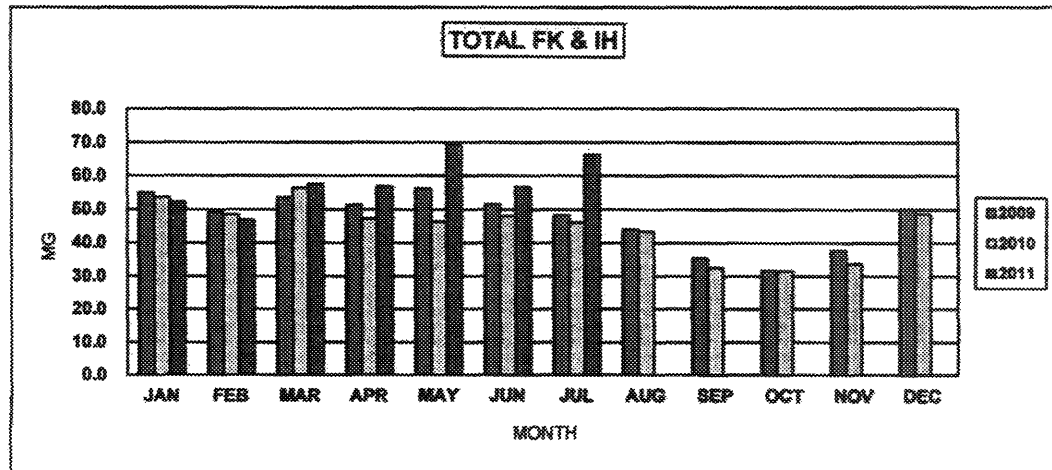
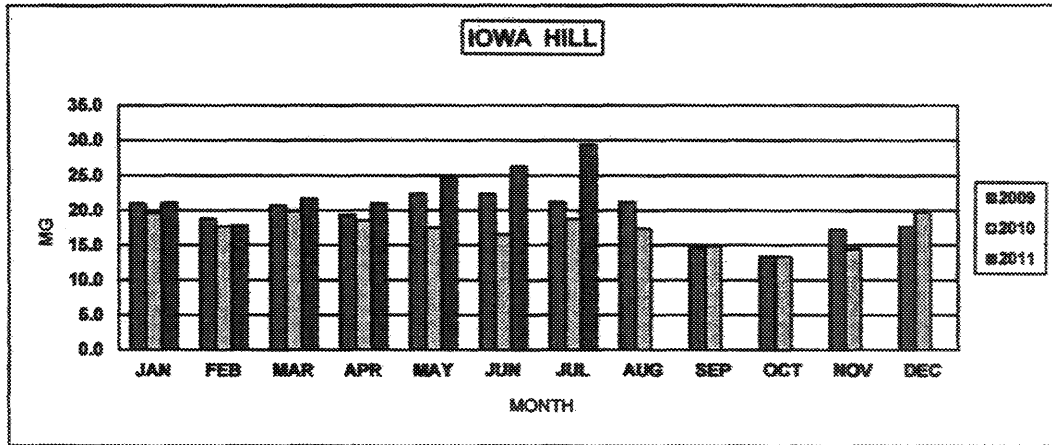
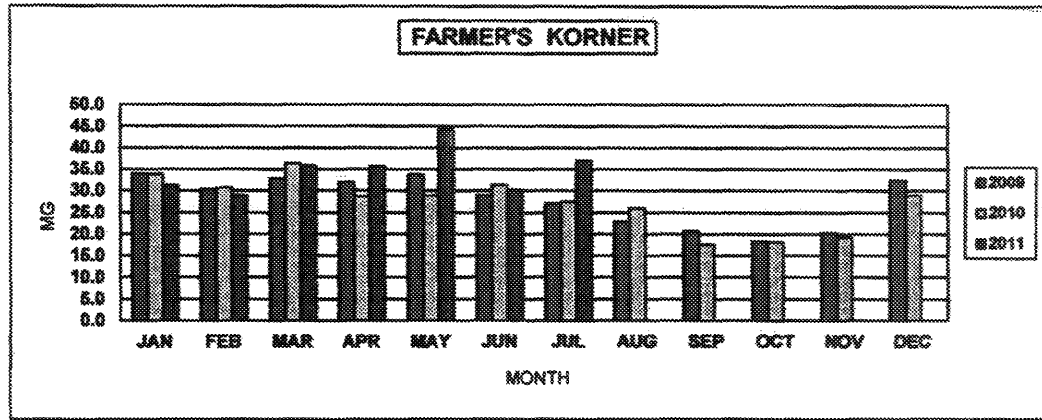
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	21.0	19.7	21.1	4.6	2.7	1.8	57077	50748	86584
FEB	18.8	17.7	17.8	5.1	2.9	1.5	65609	53585	73806
MAR	20.7	19.9	21.7	3.9	3.3	2.0	60561	69125	67754
APR	19.3	18.5	21.0	1.9	1.9	2.3	37500	38484	40209
MAY	22.4	17.5	24.8	1.8	2.0	2.3	36507	26866	24633
JUN	22.4	16.6	26.3	2.4	4.8	3.7	42486	29572	36937
JUL	21.2	18.7	29.4	1.8	2.2	4.3	65688	49902	71311
AUG	21.2	17.4		1.9	2.1		64077	40950	
SEP	14.7	14.9		1.3	1.5		26832	37846	
OCT	13.4	13.4		1.5	1.6		28235	26909	
NOV	17.3	14.5		1.8	1.1		27765	25263	
DEC	17.7	19.7		2.5	1.6		40866	63962	
TOTAL	230.1	208.5	162.1	30.5	27.7	17.9	553203	513212	401234

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	55.0	53.6	52.3	7.3	6.8	3.7	159904	214196	218925	55.2	49.9	54.5
FEB	49.1	48.4	46.8	7.7	6.0	3.5	275487	138379	254507	43.1	24.3	35.8
MAR	53.6	56.2	57.5	5.7	7.2	4.9	161949	225035	223522	53.8	70.4	59.0
APR	51.3	47.2	56.7	4.1	2.5	3.7	166121	179185	177710	52.7	55.2	46.0
MAY	56.1	46.3	69.1	2.4	3.1	3.0	108923	75267	91845	39.0	13.2	41.8
JUN	51.4	47.9	56.5	3.9	6.0	4.7	104169	72339	108971	43.5	36.4	55.6
JUL	48.2	46.1	66.4	4.3	4.5	5.2	159187	100077	137422	34.8	52.2	62.6
AUG	44.0	43.4	0.0	3.0	3.8	0.0	258898	169658	0	41.8	39.6	0.0
SEP	35.4	32.5	0.0	3.3	2.9	0.0	157885	75027	0	24.5	25.2	0.0
OCT	31.7	31.6	0.0	2.9	2.4	0.0	195539	103958	0	37.2	15.7	0.0
NOV	37.6	33.7	0.0	2.8	2.5	0.0	236532	105306	0	27.3	29.5	0.0
DEC	50.2	48.6	0.0	4.1	8.7	0.0	161876	202439	0	32.0	46.5	0.0
TOTAL	563.6	535.5	405.3	51.5	56.4	28.7	2146470	1660866	1212902	484.9	458.1	355.3

FACILITY FLOW



To: Andy Carlberg, District Manager
From: Wally Esquibel, Collection System Foreman
Date: August 4, 2011

Subject: Collection System Report for July 2011

Andy,

1. No sewer backups reported for the month of July
2. As of August 1, 2011 line cleaning crews have completed 10.6 miles of cleaning and inspection
3. UBSD personal are continuing to inspect mainline for infiltration with CCTV equipment and have located several areas of concern. I will recommend these areas to UBSD management.
4. SMI is currently installing 8" sewer main at Mountain View, SBR in order to complete last year's sewer installation project. SMI has also installed 9 sewer stub outs in this area.
5. SBR phase II has started with boring under highway 9 and Blue River Road.
6. 214 locates have been completed, sewer mains were located in 60 dig areas, 10 locates involved meets, and the remainder were in residential properties (Svc. Lines only).
7. Service line and sewer main inspections are current and up to date.

Sincerely,

Wally Esquibel

MANAGER REPORT

08 -2011

- 1) The bid opening for the Farmers Korner old plant upgrade was held on July 22 and the results are attached. The overall bid was slightly higher than the original by about \$10,000.00. This increase can be attributed to additional painting and masonry work directed by the District. These bids were awarded and should be ratified by the Board.
- 2) **Summer Picnic** Our summer get together will take place at Carter Park on Friday, August 26th, beginning at 4pm. We will be serving ribs and chicken.
- 3) We are still involved in negotiating with the Town over our recent diligence case. The main issue at this point is the request by the Town that the District acknowledge that all resulting return flows of specific Town rights are senior to the District's right. I have passed my concerns to our legal counsel and they advises that we do not include new, specific language in our decree, but let the Water Commissioner administer the listed decrees in accordance with the language described in those decrees. I agree and would recommend the same to the Board.
- 4) The Draft 2012 Budget is being prepared and will be to the Board by October.

Upper Blue Sanitation District

Bid Opening Results for the Farmers Korner Wastewater Treatment Facility,
Exterior Renovation of Existing Building
Bid Opening July 22, 2011 at 2:00PM

Siding Bid

Systems Building Inc. \$167,395.04 ✓

Masonry

W.H.K Masonry Inc. \$19,030.00 ✓ local

Painting

Allman Painting Inc. \$19,400.00 ✓ local

Electrical

Triangle Electric \$6,815.00

Sturgeon Electric \$5,210.00 ✓

\$ 211,035.04