

Upper Blue Sanitation District
Board of Directors Meeting
Thursday December 8, 2011 @ 5:30 PM

I. ROLL CALL:

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Larry Crispell, Mr. Michael Turek and Mr. Barrie Stimson answered "present" at roll call. Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

Note: There was a work session preceding the Board Meeting from 3:30 PM to 4:30 PM at the Farmers Korner plant. David Heyde from Mortenson gave the Board a construction update on the Farmers Korner plant expansion during the work session. Mr. Robin Theobald, Mr. Larry Crispell, Mr. Michael Turek, Mr. Barrie Stimson and Mr. Andrew Carlberg were present at the Farmers Korner work session.

II. MINUTES:

November 10, 2011 minutes: Mr. Turek made a motion to approve the November 10, 2011 Board of Directors meeting minutes as amended. Mr. Crispell seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS:

Mr. Theobald opened the Public Hearing on Resolution 8 thru 11, series 2011. There was not anyone present from the public.

Mr. Theobald closed the Public Hearing.

Mr. Carlberg said that the 2012 Budget and proposed rate increase have been advertised in three separate issues of the Summit Journal, and to date the District has not received any public comment. In addition, the budget has been posted on the UBSD website and was discussed at three previous Board meetings.

A. Resolution 8, Series 2011, Tabor Resolution:

Mr. Turek made a motion to approve Resolution 8, Series 2011 regarding Tabor for Amendment 1 purposes, declaring the District an enterprise. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

Resolution 9, Series 2011, Establishing Mil Levy:

Mr. Crispell made a motion to approve Resolution 9, Series 2011 regarding establishing the Mil Levy for the 2012 budget at zero dollars. Mr. Turek seconded the motion. The motion was passed unanimously by the Board.

Resolution 10, Series 2011, Approval of 2012 Budget:

Mr. Stimson made a motion to approve Resolution 10, Series 2011 regarding approval of the Upper Blue Sanitation District 2012 budget for revenues in the amount of \$8,525,376.49 and expenditures in the amount of \$8,525,376.49. Mr. Crispell seconded the motion. The motion was passed unanimously by the Board.

Resolution 11 Series 2011, Appropriation of Funds:

Mr. Turek made a motion to approve Resolution 11, Series 2011 regarding the approval of the Appropriation of Funds for the Upper Blue Sanitation District 2012 Budget. Mr. Crispell seconded the motion. The motion was passed unanimously by the Board.

IV. PUBLIC COMMENT: None

Upper Blue Sanitation District
Board of Directors Meeting
Thursday December 8, 2011 @ 5:30 PM

V. BILLS:

The bills were reviewed and discussed by the Board of Directors. Mr. Turek made a motion to approve the bills as submitted with the exception of items on the agenda which will be discussed later in the meeting. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial Report was reviewed and discussed by the Board of Directors.

VII. MONTHLY REPORTS:

B. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session.

C. Manager Report:

The Manager report was discussed by the Board of Directors.

-During the work session the Board of Directors discussed the District's water rights diligence filing and the objection to it from the Town of Breckenridge.

-Mr. Carlberg reported that year end reports to the Division of Local Affairs, mapping and transparency documents are being completed.

-Mr. Carlberg reminded the Board of the District Christmas Party tomorrow night at Steak and Rib Restaurant. Mr. Carlberg said that this is a social function and District business will not be discussed.

VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

D. Mortenson Construction Pay Request #30:

Mr. Carlberg recommended approval of Mortenson's pay request #30 in the amount of \$30,660.37. Mr. Turek made a motion to approve Mortenson's pay request #30 in the amount of \$30,660.37. Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

E. Glacier Construction Pay Request #29:

Mr. Carlberg recommended approval of Glacier's pay request #29 in the amount of \$460,304.82 representing costs for work completed thru November 30, 2011 and change order #7 in the amount to decrease the contract by \$7,937.00. Mr. Stimson made a motion to approve Glacier's pay request #29 in the amount of \$460,304.82 and change order #7 in the amount to decrease the contract by \$7,937.00. Mr. Crispell seconded the motion. Mr. Theobald asked the Board for a roll call and both motions were passed unanimously by the Board.

F. Carollo Pay Request #0119279:

Mr. Carlberg reported that staff and the Construction Manager have reviewed the bill and Carollo has performed the services rendered thru October 31, 2011. Mr. Carlberg recommended payment of Carollo pay request #0119279 in the amount of \$47,402.48. Mr. Stimson made a motion to approve the Carollo pay request #0119279 in the amount of

Upper Blue Sanitation District
Board of Directors Meeting
Thursday December 8, 2011 @ 5:30 PM

\$47,402.48 for work completed thru October 31, 2011. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

G. BHH Partners Pay Request:

Mr. Carlberg recommended that the Board approve BHH Partners pay request for work completed on the Farmers Korner plant expansion during the month of October 2011 (a detailed description of services is attached) in the amount of \$5,108.62. Mr. Turek made a motion to approve payment of BHH Partners pay request in the amount of \$5,108.62 for the Farmers Korner plant expansion project thru the month of October 2011. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

H. Resolution 12, Series 2011, Election Resolution:

Mr. Carlberg recommended that the Board approve Resolution 12, Series 2011 to set the election date as May 8, 2012, at the polling place of 1605 Airport Road in Breckenridge Colorado, and the Designated Election Official as Andrew Carlberg. Mr. Turek made a motion to approve Resolution 12, Series 2011 to set the election date as May 8, 2012, at the polling place of 1605 Airport Road in Breckenridge Colorado, and the Designated Election Official as Andrew Carlberg. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

X. CORRESPONDENCE:

XI. EXECUTIVE SESSION:


Mr. Turek made a motion at 6:00 PM that the Board enter into Executive Session to discuss a personnel matter related to the annual review of the District Manager pursuant to 24-6-402(4)(f), C.R.S. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board to go into Executive Session.


Mr. Turek made a motion at 6:45 PM for the Board to come out of Executive Session and resume the normal meeting. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

The Board discussed the exceptional job of all employees in their efforts at Farmers Korner and Blue River. The Board decided to give a one week bonus to all employees.

XII. ADJOURN:

Mr. Turek made a motion to adjourn the meeting at 7:00 PM. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.


 Mr. Robin Theobald, President


 Mr. Larry Crispell

Memorandum

To: Andy Carlberg

From: Marjorie Borsina

Date: December 2, 2011

Re: Financial Update

-The District's Financial Records are in good order.

-We have not received all of the November 2011 bills. Therefore, the November Financial Statements are a preliminary draft for your review.

Upper Blue Sanitation District
Comparative Balance Sheet-UNAUDITED DRAFT
November 30, 2011 and November 30, 2010

	<u>2011</u>	<u>2010</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ 10,485,817	(10,485,817)
Checking-Wells Fargo Bank	9,775,658	-	9,775,658
Cash on Deposit with CWRPDA	-	-	-
ColoTrust Prime	3,637,402	9,531,358	(5,893,956)
Total Cash and Equivalents	13,413,260	20,017,375	(6,604,115)
Investments			
FK Construction Retainage Escrow	1,302,531	1,298,193	4,338
Cert. of Deposit & Treasuries	1,505,397	5,125,445	(3,620,048)
Total Investments	2,807,928	6,423,638	(3,615,710)
Other Current Assets			
Receivables-Utility + Spec. Assessments	50,519	56,233	(5,714)
Developer/Contractor Escrow	122,244	124,244	(2,000)
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	146,868	171,712	(24,844)
Prepaid Expenses	11,379	9,086	2,293
Loan Issuance Costs (Net)	151,549	163,849	(12,300)
Total Other Assets	482,559	525,124	(42,565)
Total Current Assets:	16,703,747	26,966,137	(10,262,390)
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	61,720	7,863
Sewer Lines	13,105,905	12,953,474	152,431
Treatment Plants	65,498,666	52,115,891	13,382,775
Office Equipment	173,451	147,154	26,297
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	791,743	769,511	22,232
Upper Blue System Costs	3,080,936	1,868,670	1,212,266
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	85,041,392	70,237,528	14,803,864
Less Accumulated Depreciation	(24,660,391)	(23,376,428)	(1,283,963)
Net Property Plant and Equipment :	60,381,001	46,861,100	13,519,901
Total Assets:	77,084,748	73,827,237	3,257,511

Liabilities

	<u>2011</u>	<u>2010</u>	<u>Increase</u> <u>(Decrease)</u>
Current Liabilities:			
Accounts Payable	576,942	2,385,094	(1,808,152)
Construction/Developer Escrow	122,244	124,244	(2,000)
Earned Employee Benefits	117,720	110,478	7,242
Unearned User Fees	415,563	393,914	21,649
Interest Payable	175,689	166,690	8,999
Loan Payable (Current Portion)	867,859	751,782	116,077
Retainage Payable-Construction in Progress	1,302,531	1,298,193	4,338
Retainage Payable-Blue River	-	-	-
Employee Housing Deposit Payable	1,250	1,750	(500)
Total Current Liabilities:	3,579,798	5,232,145	(1,652,347)
Long Term Liabilities:			
Loan Payable	11,094,434	12,716,281	(1,621,847)
Total Long Term Liabilities:	11,094,434	12,716,281	(1,621,847)
Total Liabilities	14,674,232	17,948,426	(3,274,194)
Net Assets			
Contributed Capital	8,000,000	-	8,000,000
Invested in Capital Assets, Net of Related Debt	28,856,241	28,856,241	-
Restricted Net Assets (CWRPDA Escrow)	-	8,000,000	(8,000,000)
Unrestricted Net Assets	25,554,275	19,022,570	6,531,705
Total Contributed Capital	62,410,516	55,878,811	6,531,705
Total Liabilities and Equity	77,084,748	73,827,237	3,257,511

Upper Blue Sanitation District
Monthly Financial Statement-UNAUDITED DRAFT
November 30, 2011

	2011 <u>November</u>	2011 <u>Year To Date</u>	2011 <u>Approved Budget</u>	2011 <u>Uncollected</u>	2011 <u>% Uncol/Col</u>
Operating Revenue					
Sewer User Fees	415,218	4,562,801	4,939,461	376,660	8
Tap Inspection Fees	400	4,100	1,000	(3,100)	(310)
Miscellaneous Revenue	0	1,657	1,000	(657)	(66)
Camper Dump Fees	0	3,887	2,500	(1,387)	(55)
Late Fees	187	29,769	25,000	(4,769)	(19)
Line Extension Fees	0	37,091	20,000	(17,091)	(85)
Rental Income	3,750	35,083	20,000	(15,083)	(75)
Interest on Investments & Loans	3,092	72,792	114,431	41,639	36
Total Operating Revenue	<u>422,647</u>	<u>4,747,180</u>	<u>5,123,392</u>	<u>376,212</u>	<u>7</u>
Capital Revenue					
Plant Investment Fees	98,014	1,559,148	445,520	(1,113,628)	(250)
Inclusion Fees	0	46,185	20,000	(26,185)	(131)
Bonds and Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	<u>98,014</u>	<u>1,605,333</u>	<u>465,520</u>	<u>(1,139,813)</u>	<u>(245)</u>
Total Revenue	<u>520,661</u>	<u>6,352,513</u>	<u>5,588,912</u>	<u>(763,601)</u>	<u>(14)</u>

Administration Expense	2011 November	2011 Year to Date	2011 Approved Budget	2011 Available	2011 % Available
Payroll & Employee Benefits					
Salaries	81,740	895,257	1,120,000	224,743	20
Overtime	2,139	25,658	45,000	19,342	43
FICA-Admn	4,377	53,708	75,000	21,292	28
Medicare-Admin	1,197	13,134	18,000	4,866	27
401K Contributions	5,533	63,377	58,000	(5,377)	(9)
Unemployment Insurance	1,158	14,312	18,000	3,688	20
Health Insurance	18,155	189,948	237,574	47,626	20
Total	114,299	1,255,394	1,571,574	316,180	20
Office Supplies	0	2,358	4,500	2,142	48
Telephone	959	12,931	13,500	569	4
Business Expenses	718	21,277	30,000	8,723	29
Legal Counsel	0	45,770	50,000	4,230	8
Education	54	11,845	25,000	13,155	53
Audit & Accounting	0	7,725	8,000	275	3
Legal Publications	1,007	5,319	6,000	681	11
Board Members	500	5,500	6,000	500	8
Elections	0	0	0	0	0
Computer Expenses	618	11,280	6,000	(5,280)	(88)
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	766	10,119	13,000	2,881	22
Insurance - General	8,709	95,804	130,000	34,196	26
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	(2,460)	7,920	25,000	17,080	68
Tools	44	1,893	3,000	1,107	37
Radios	0	0	0	0	0
Vehicle Expense	0	0	500	500	100
Fees & Memberships	0	6,114	7,000	886	13
Safety	152	5,469	3,500	(1,969)	(56)
Summit Water Quality	961	10,568	12,500	1,932	15
Building Maintenance	1,309	20,628	25,000	4,372	17
Employee Housing Maintenance	1,583	30,360	15,000	(15,360)	(102)
Employee Housing Utilities	150	5,654	10,000	4,346	43
Total Administration	129,369	1,573,928	1,967,074	393,146	20
Iowa Hill Plant Expenses					
Utilities					
Gas	850	13,579	20,000	6,421	32
Electric	14,037	171,525	200,000	28,475	14
Freight	91	8,346	9,000	654	7
Equipment Repairs	284	24,655	50,000	25,345	51
Chemicals	2,737	107,951	100,000	(7,951)	(8)
Contracted Repairs	1,457	9,747	15,000	5,253	35
Laboratory Supplies	1,348	13,319	15,000	1,681	11
Biomonitoring	0	6,659	10,000	3,341	33
Discharge Permit	0	0	7,000	7,000	100
Supplies	390	6,528	8,000	1,472	18
Total Iowa Hill	21,194	362,309	434,000	71,691	17

	2011 <u>November</u>	2011 <u>Year to Date</u>	2011 <u>Approved Budget</u>	2011 <u>Available</u>	2011 <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	0	24,093	75,000	50,907	68
Electric	21,387	291,905	360,000	68,095	19
Freight	0	8,993	7,000	(1,993)	(28)
Equipment Repairs	5,310	24,590	50,000	25,410	51
Chemicals	2,737	113,253	175,000	61,747	35
Supplies	187	8,400	4,000	(4,400)	(110)
Contracted Repairs	0	3,391	18,000	14,609	81
Dumpster Charges	995	11,715	13,000	1,285	10
Biomonitoring	105	5,670	7,000	1,330	19
Discharge Permit	0	245	17,000	16,755	99
Composting	0	70,035	110,000	39,965	36
Site Monitoring	3,280	26,941	25,000	(1,941)	(8)
Sludge Hauling Costs	0	41,625	55,000	13,375	24
State Health Fees	0	1,175	1,000	(175)	(18)
Total Farmers Korner	34,001	632,031	917,000	284,969	31
Collection Expenses					
Utilities	858	12,021	18,000	5,979	33
Vehicle Expense	0	20,707	25,000	4,293	17
Line Cleaner Expenses	0	5,896	5,000	(896)	(18)
Manhole Repairs/Line Repairs	4,992	93,502	80,000	(13,502)	(17)
Equipment Repairs	0	3,114	8,000	4,886	61
CCTV Expense	0	1,163	8,000	6,837	85
Total Collection	5,850	136,403	144,000	7,597	5
Replacement Capital					
Administration	0	31,829	43,000	11,171	26
Plant:		0			
IH	0	877	75,000	74,123	99
FK	0	13,351	100,000	86,649	87
Upper Blue	0	7,512	60,000	52,488	0
Collection	0	0	400,000	400,000	100
Misc	0	0	0	0	0
Vehicle	0	0	30,000	30,000	100
Total Replacement Capital	0	53,569	708,000	654,431	92
Non Operating Expenses					
Bond Principal	0	522,859	867,859	345,000	40
Bond Interest	0	274,869	421,234	146,365	35
Total Non Operating	0	797,728	1,289,093	491,365	38

	2011 <u>November</u>	2011 <u>Year to Date</u>	2011 <u>Approved Budget</u>	2011 <u>Available</u>	2011 <u>% Available</u>
Capital Outlay					
Plant:					
IH	0	1,378	25,000	23,622	94
FK	496,175	9,462,541	10,770,000	1,307,459	12
Upper Blue	5,560	512,115	750,000	237,885	32
Collection	2,520	241,724	60,000	(181,724)	(303)
Administration	0	0	0	0	0
Total Capital Outlay	<u>504,255</u>	<u>10,217,758</u>	<u>11,605,000</u>	<u>1,387,242</u>	<u>12</u>
Total Expenses	<u>694,669</u>	<u>13,773,726</u>	<u>17,064,167</u>	<u>3,290,441</u>	<u>19</u>
Revenue Less Expenses	<u>(174,008)</u>	<u>(7,421,213)</u>	<u>(11,475,255)</u>		

Upper Blue Sanitation District
Comparative Financial Statement-UNAUDITED DRAFT
November 30, 2011 vs. November 30, 2010

	2011 November	2010 November	2011 Year To Date	2010 Year to Date	Increase (Decrease)
Operating Revenue					
Sewer User Fees	415,218	394,718	4,562,801	4,313,443	249,358
Tap Inspection Fees	400	300	4,100	3,700	400
Miscellaneous Revenue	0	0	1,657	9,234	(7,577)
Camper Dump Fees	0	0	3,887	2,248	1,639
Late Fees	187	556	29,769	29,492	277
Line Extension Fees	0	0	37,091	58,413	(21,322)
Rental Income	3,750	2,750	35,083	22,625	12,458
Interest on Investments	3,092	10,894	72,792	209,508	(136,716)
Total Operating Revenue	422,647	409,218	4,747,180	4,648,663	98,517
Capital Revenue					
Plant Investment Fees	98,014	83,834	1,559,148	789,492	769,656
Inclusion Fees	0	0	46,185	59,134	(12,949)
Bonds & Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	98,014	83,834	1,605,333	848,626	756,707
Total Revenue	520,661	493,052	6,352,513	5,497,289	855,224

November Comparative Statement Cont.

Pg. 2

Administration Expense	2011 <u>November</u>	2010 <u>November</u>	2011 <u>Year to Date</u>	2010 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Payroll & Employee Benefits					
Salaries	81,740	77,673	895,257	893,113	2,144
Overtime	2,139	3,106	25,658	46,083	(20,425)
FICA-Admin	4,377	4,148	53,708	54,564	(856)
Medicare-Admin	1,197	1,144	13,134	13,200	(66)
401K Contributions	5,533	3,942	63,377	45,045	18,332
Unemployment Insurance	1,158	1,122	14,312	14,142	170
Health Insurance	18,155	12,468	189,948	192,541	(2,593)
Total	114,299	103,603	1,255,394	1,258,688	(3,294)
Office Supplies	0	51	2,358	2,004	354
Telephone	959	919	12,931	10,626	2,305
Business Expenses	718	1,520	21,277	26,105	(4,828)
Legal Counsel	0	5,843	45,770	57,298	(11,528)
Education	54	759	11,845	12,340	(495)
Audit & Accounting	0	0	7,725	7,500	225
Legal Publications	1,007	55	5,319	4,828	491
Board Members	500	500	5,500	5,500	0
Elections	0	0	0	7,354	(7,354)
Computer Expenses	618	214	11,280	7,762	3,518
Copy Machine & Supply	0	0	0	400	(400)
Postage & Meter Rent	766	600	10,119	9,993	126
Insurance - General	8,709	7,965	95,804	90,043	5,761
Insurance - Deductible	0	0	0	500	(500)
Engineering	(2,460)	375	7,920	16,241	(8,321)
Tools	44	1,103	1,893	2,499	(606)
Radios	0	0	0	124	(124)
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	160	6,114	4,919	1,195
Safety	152	125	5,469	2,072	3,397
Summit Water Quality	961	0	10,568	11,531	(963)
Building Maintenance	1,309	6,222	20,628	32,765	(12,137)
Employee Housing Maintena	1,583	60	30,360	14,149	16,211
Employee Housing Utilities	150	126	5,654	7,552	(1,898)
Total Administration	129,369	130,200	1,573,928	1,592,793	(18,865)
Iowa Hill Plant Expenses					
Utilities					
Gas	850	619	13,579	12,663	916
Electric	14,037	13,068	171,525	173,089	(1,564)
Freight	91	620	8,346	6,776	1,570
Equipment Repairs	284	3,433	24,655	29,544	(4,889)
Chemicals	2,737	2,551	107,951	82,446	25,505
Contracted Repairs	1,457	1,923	9,747	12,333	(2,586)
Laboratory Supplies	1,348	145	13,319	10,480	2,839
Biomonitoring	0	0	6,659	6,649	10
Discharge Permit	0	0	0	6,090	(6,090)
Supplies	390	278	6,528	5,095	1,433
Total Iowa Hill	21,194	22,637	362,309	345,165	17,144

November Comparative Statement Cont.

Pg. 3

	<u>2011</u> <u>November</u>	<u>2010</u> <u>November</u>	<u>2011</u> <u>Year to Date</u>	<u>2010</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	0	3,734	24,093	28,153	(4,060)
Electric	21,387	17,287	291,905	279,351	12,554
Freight	0	617	8,993	5,259	3,734
Equipment Repairs	5,310	507	24,590	24,759	(169)
Chemicals	2,737	4,266	113,253	99,773	13,480
Supplies	187	289	8,400	1,955	6,445
Contracted Repairs	0	0	3,391	18,088	(14,697)
Dumpster Charges	995	975	11,715	10,725	990
Biomonitoring	105	0	5,670	3,900	1,770
Discharge Permit	0	0	245	3,069	(2,824)
Composting	0	4,495	70,035	63,169	6,866
Site Monitoring	3,280	2,034	26,941	22,742	4,199
Sludge Hauling Costs	0	2,475	41,625	35,775	5,850
State Health Fees	0	0	1,175	0	1,175
Total Farmers Korner	34,001	36,679	632,031	596,718	35,313
Collection Expenses					
Utilities	858	1,060	12,021	11,539	482
Vehicle Expense	0	1,413	20,707	20,311	396
Line Cleaner Expenses	0	0	5,896	2,887	3,009
Manhole Repairs/Line Repai	4,992	10,540	93,502	79,171	14,331
Equipment Repairs	0	412	3,114	8,273	(5,159)
CCTV Expense	0	0	1,163	316	847
Total Collection	5,850	13,425	136,403	122,497	13,906
Replacement Capital					
Administration	0	0	31,829	26,296	5,533
Plant			0		
IH	0	0	877	1,963	(1,086)
FK	0	0	13,351	4,736	8,615
Upper Blue	0	0	7,512	639	6,873
Collection	0	0	0	56,494	(56,494)
Misc	0	0	0	0	0
Vehicle	0	0	0	23,055	(23,055)
Total Replacement Capital	0	0	53,569	113,183	(59,614)
Non Operating Expenses					
CWRPDA Loan Principal	0	0	522,859	764,141	(241,282)
Loan Interest	0	0	274,869	403,390	(128,521)
Total Non Operating	0	0	797,728	1,167,531	(369,803)

November Comparative Statement Cont.

Pg. 4
Increase
(Decrease)

	<u>2011</u> <u>November</u>	<u>2010</u> <u>November</u>	<u>2011</u> <u>Year to Date</u>	<u>2010</u> <u>Year to Date</u>	
Capital Outlay					
Plant-IH-CO	0	0	1,378	1,574	(196)
Plant-FK-CO	496,175	2,158,797	9,462,541	12,098,535	(2,635,994)
Plant-South Blue-CO	5,560	178,360	512,115	1,149,704	(637,589)
Collection	2,520	0	241,724	100,469	141,255
Administration	0	0	0	0	-
Total Capital Outlay	<u>504,255</u>	<u>2,337,157</u>	<u>10,217,758</u>	<u>13,350,282</u>	<u>(3,132,524)</u>
Total Expenses	<u>694,669</u>	<u>2,540,098</u>	<u>13,773,726</u>	<u>17,288,169</u>	<u>(3,514,443)</u>
Revenue Less Expenses	<u>(174,008)</u>	<u>(2,047,046)</u>	<u>(7,421,213)</u>	<u>(11,790,880)</u>	<u>4,369,667</u>

CAPITAL 2011

	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$100,000.00
New Allen Bradley VFD-RAS Pump #1 Hardware		\$8,317.00	
VFD Intigration/Programming/Software-Raw S. Pump	\$0.00	\$5,033.54	
TOTAL	\$0.00	\$13,350.54	\$100,000.00
FARMERS KORNER - NEW			
10-95-9540			
Plant Expansion	\$496,175.19	\$9,462,540.93	\$10,700,000.00
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$50,000.00
SCADA Upgrade	\$0.00	\$0.00	\$20,000.00
TOTAL	\$496,175.19	\$9,462,540.93	\$10,770,000.00
IOWA HILL - REPLACEMENT			
10-85-8522			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$75,000.00
Computer Replacement		\$877.00	
TOTAL	\$0.00	\$877.00	\$75,000.00
IOWA HILL - NEW			
10-95-9510			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$25,000.00
ICS Upgrade	\$0.00	\$1,378.00	
TOTAL	\$0.00	\$1,378.00	\$25,000.00
SOUTH BLUE - REPLACEMENT			
10-85-8526			
Town of Blue River:			
Plant Expansion/Main Line	\$0.00	\$7,511.75	\$60,000.00
TOTAL	\$0.00	\$7,511.75	\$60,000.00
SOUTH BLUE - NEW			
10-95-9590			
Town of Blue River:			
Plant Expansion/Main Line	\$0.00	\$431,483.31	\$750,000.00
Bal. of Phase I Line Extension	\$2,569.57	\$39,801.47	
Flow Equalization Pumps for Plant	\$0.00	\$11,933.00	
Engineering	\$2,990.00	\$28,897.46	
Lift Station	\$0.00	\$0.00	
TOTAL	\$5,559.57	\$512,115.24	\$750,000.00
COLLECTION - REPLACEMENT			
10-85-8530			
GIS Mapping Replacement	\$0.00	\$0.00	\$40,000.00
Warriors Mark Repairs	\$0.00	\$0.00	\$60,000.00
Town of Breckenridge-6" to 8"	\$0.00	\$0.00	\$100,000.00
Miscellaneous Extensions/Repairs	\$0.00	\$0.00	\$200,000.00
Vehicle Replacement	\$0.00	\$0.00	\$30,000.00
TOTAL	\$0.00	\$0.00	\$430,000.00
COLLECTION - NEW			
10-95-9520			
Miscellaneous Extensions/Repairs:			\$60,000.00
GIS System	\$2,520.00	\$46,784.60	
Breckenridge Park Estates Line Extension	\$0.00	\$150,521.76	
Delaware Drive Line Extension	\$0.00	\$24,418.00	
Susan Court Line Extension	\$0.00	\$20,000.00	
TOTAL	\$2,520.00	\$241,724.36	\$60,000.00
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Springbrook Software Upgrade	\$0.00	\$31,829.61	\$43,000.00
TOTAL	\$0.00	\$31,829.61	\$43,000.00
GRAND TOTALS	\$504,254.76	\$10,271,327.43	\$12,313,000.00

UPPER BLUE SANITATION DISTRICT
CERTIFICATES OF DEPOSIT
2011

	<u>ALPINE</u>	<u>FIRST BANK</u>	<u>MILLENNIUM</u>	<u>TOTAL</u>
Bal. Forward 1/1/2011	\$1,106,504.91	\$3,007,441.16	\$1,012,962.06	\$5,126,908.13
January Interest	\$2,278.98	\$3,959.86	\$836.79	\$7,075.63
Redemption				\$0.00
Bal. 1/31/2011	\$1,108,783.89	\$3,011,401.02	\$1,013,798.85	\$5,133,983.76
February Interest	\$2,283.68	\$594.00	\$707.01	\$3,584.69
Redemption				\$0.00
February 28, 2011	\$1,111,067.57	\$3,011,995.02	\$1,014,505.86	\$5,137,568.45
March Interest	\$2,066.98	\$1,485.30	\$585.12	\$4,137.40
Redemption				\$0.00
March 31, 2011	\$1,113,134.55	\$3,013,480.32	\$1,015,090.98	\$5,141,705.85
April Interest	\$2,292.63	\$1,486.20	\$595.36	\$4,374.19
Redemption				\$0.00
April 30, 2011	\$1,115,427.18	\$3,014,966.52	\$1,015,686.34	\$5,146,080.04
May Interest	\$2,223.30	\$1,487.10	\$861.59	\$4,571.99
Purchase			\$1,000,000.00	\$1,000,000.00
Redemption			(\$514,853.29)	(\$514,853.29)
May 31, 2011	\$1,117,650.48	\$3,016,453.62	\$1,501,694.64	\$5,635,798.74
June Interest	\$2,301.91	\$1,487.70	\$875.27	\$4,664.88
Purchase			\$500,000.00	\$500,000.00
Redemption			(\$501,498.11)	(\$501,498.11)
June 30, 2011	\$1,119,952.39	\$3,017,941.32	\$1,501,071.80	\$5,638,965.51
July Interest	\$1,361.61	\$1,886.60	\$843.31	\$4,091.52
Purchase				\$0.00
Redemption	(\$1,121,314.00)	(\$3,019,827.92)		(\$4,141,141.92)
July 31, 2011	\$0.00	\$0.00	\$1,501,915.11	\$1,501,915.11
August Interest	\$0.00	\$0.00	\$891.86	\$891.86
Purchase				
Interest Paid				
Redemption				
August 31, 2011	\$0.00	\$0.00	\$1,502,806.97	\$1,502,806.97
September Interest	\$0.00	\$0.00	\$852.68	\$852.68
Purchase				
Redemption				
September 30, 2011	\$0.00	\$0.00	\$1,503,659.65	\$1,503,659.65
October Interest	\$0.00	\$0.00	\$884.54	\$884.54
Purchase				
Redemption				
October 31, 2011	\$0.00	\$0.00	\$1,504,544.19	\$1,504,544.19
November Interest	\$0.00	\$0.00	\$853.06	\$853.06
Redemption				
Purchase				
November 30, 2011	\$0.00	\$0.00	\$1,505,397.25	\$1,505,397.25
December Interest				\$0.00
Redemption				\$0.00
Purchase				\$0.00
December 31, 2011				\$0.00

DATE: December 2, 2011

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

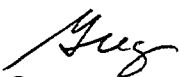
SUBJECT: Treatment plant operations for November, 2011.

1. Total influent flow for the Upper Blue Treatment Facilities was 33.3 million gallons for the month of November. The flow for the previous November was 33.7million gallons. There was a 0.4 million gallon decrease (1.2% decrease).
2. Influent flow to the Iowa Hill Treatment Facility was 15.1 million gallons for the month of November. Influent flow for the Farmer's Korner Treatment facility was 18.2 million gallons.
3. Solids loading at Farmer's Korner was down for November from 80,043# to 63,296#. Solids loading for Iowa Hill was up from 25,263# to 33,498# for November. Total loading was down for November from 105,306# to 96,794# (7.6% decrease).
4. Construction at the Farmer's Korner North Plant is progressing. Painting is ongoing. Electrical work is moving along with wire pulling, and wire terminations. Instrumentation is installed. Scada system programming is ongoing and will take 2 more weeks to complete. The odor control and HV ductwork is installed. The odor control units and heating units are still not operational. We are still doing individual equipment start-up and training. The concrete floors are going to require rehab work that will not start until the last 2 weeks of December. Start-up will not occur until January. Construction meetings are occurring weekly with Mortenson and Glacier.
5. Below is a summary of the Thanksgiving Holiday flows.

2010

2011

Day/Date	Farmer's MGD	Iowa Hill MGD	Total MGD	Day/Date	Farmer's MGD	Iowa Hill MGD	Total MGD
Thur/11-25	0.948	0.657	1.605	Thu/11-24	0.803	0.846	1.649
Fri/ 11-26	0.968	0.647	1.615	Fri/ 11-25	0.845	0.684	1.529
Sat/ 11-27	0.916	0.634	1.550	Sat/ 11-26	1.005	0.596	1.601
Sun/ 11-28	0.696	0.588	1.284	Sun/ 11-27	0.749	0.537	1.286
	MG	MG	MG		MG	MG	MG
TOTALS:	3.528	2.526	6.054		3.402	2.663	6.065



Greg
cc:file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	34.0	33.9	31.2	2.7	4.1	1.9	102827	163448	132341	55.2	49.9	54.5
FEB	30.3	30.7	29.0	2.6	3.1	2.0	209878	84794	180701	43.1	24.3	35.8
MAR	32.9	36.3	35.8	1.8	3.9	2.9	101388	155910	155768	53.8	70.4	59.0
APR	32.0	28.7	35.7	2.2	0.6	1.4	128621	140701	137501	52.7	55.2	46.0
MAY	33.7	28.8	44.3	0.6	1.1	0.7	72416	48401	67212	39.0	13.2	41.8
JUN	29.0	31.3	30.2	1.5	1.2	1.0	61683	42767	72034	43.5	36.4	55.6
JUL	27.0	27.4	37.0	2.5	2.3	0.9	93499	50175	66111	34.8	52.2	62.6
AUG	22.8	26.0	31.2	1.1	1.7	2.5	194821	128708	123291	41.8	39.6	48.1
SEP	20.7	17.6	20.4	2.0	1.4	1.5	131053	37181	87790	24.5	25.2	28.3
OCT	18.3	18.2	17.6	1.4	0.8	0.7	167304	77049	43008	37.2	15.7	20.7
NOV	20.3	19.2	18.2	1.0	1.4	1.0	208767	80043	63296	27.3	29.5	47.1
DEC	32.5	28.9		1.6	1.1		121010	138477		32.0	46.5	
TOTAL	333.5	327.0	330.6	21.0	22.7	16.5	1593267	1147654	1129053	484.9	458.1	499.5

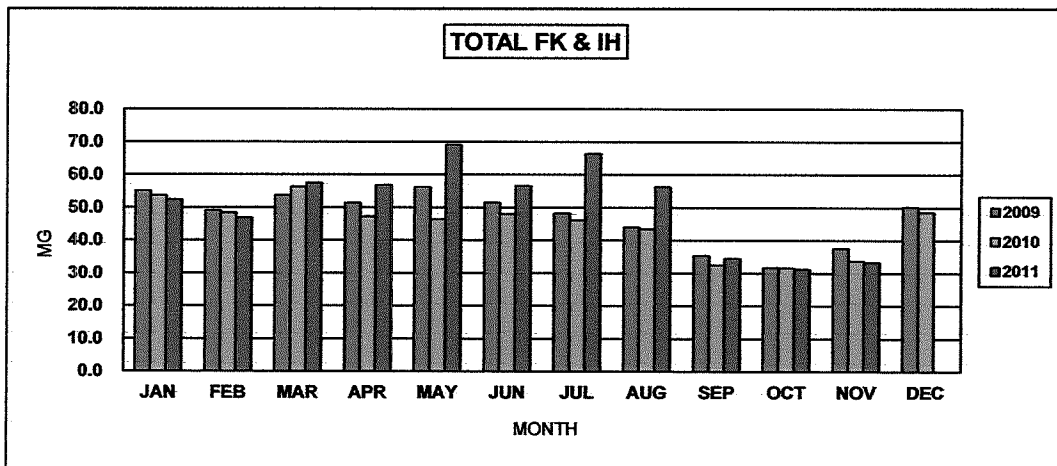
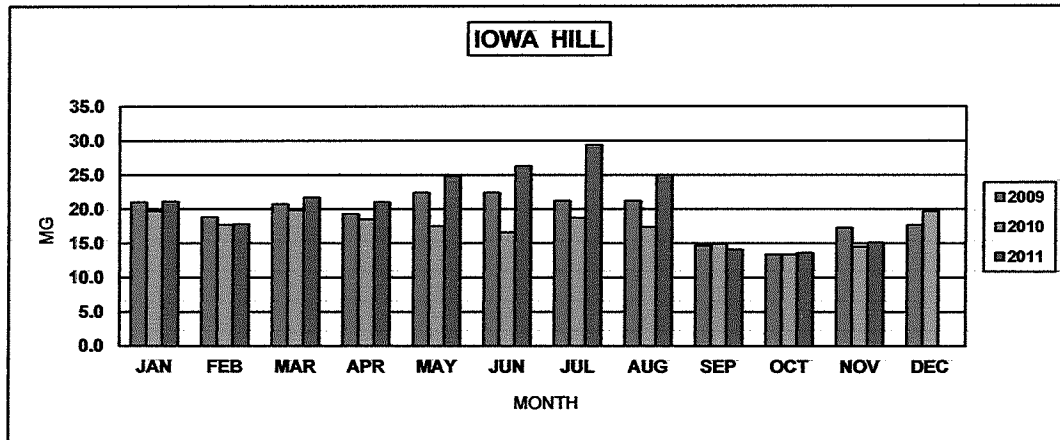
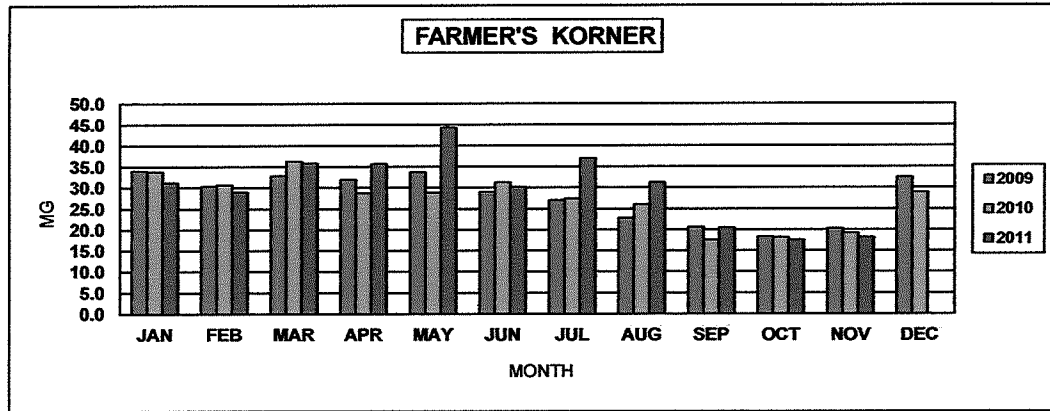
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	21.0	19.7	21.1	4.6	2.7	1.8	57077	50748	86584
FEB	18.8	17.7	17.8	5.1	2.9	1.5	65609	53585	73806
MAR	20.7	19.9	21.7	3.9	3.3	2.0	60561	69125	67754
APR	19.3	18.5	21.0	1.9	1.9	2.3	37500	38484	40209
MAY	22.4	17.5	24.8	1.8	2.0	2.3	36507	26866	24633
JUN	22.4	16.6	26.3	2.4	4.8	3.7	42486	29572	36937
JUL	21.2	18.7	29.4	1.8	2.2	4.3	65688	49902	71311
AUG	21.2	17.4	25.0	1.9	2.1	2.0	64077	40950	50532
SEP	14.7	14.9	14.1	1.3	1.5	1.6	26832	37846	40282
OCT	13.4	13.4	13.6	1.5	1.6	2.2	28235	26909	34260
NOV	17.3	14.5	15.1	1.8	1.1	4.0	27765	25263	33498
DEC	17.7	19.7		2.5	1.6		40866	63962	
TOTAL	230.1	208.5	229.9	30.5	27.7	27.7	553203	513212	559806

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	55.0	53.6	52.3	7.3	6.8	3.7	159904	214196	218925	55.2	49.9	54.5
FEB	49.1	48.4	46.8	7.7	6.0	3.5	275487	138379	254507	43.1	24.3	35.8
MAR	53.6	56.2	57.5	5.7	7.2	4.9	161949	225035	223522	53.8	70.4	59.0
APR	51.3	47.2	56.7	4.1	2.5	3.7	166121	179185	177710	52.7	55.2	46.0
MAY	56.1	46.3	69.1	2.4	3.1	3.0	108923	75267	91845	39.0	13.2	41.8
JUN	51.4	47.9	56.5	3.9	6.0	4.7	104169	72339	108971	43.5	36.4	55.6
JUL	48.2	46.1	66.4	4.3	4.5	5.2	159187	100077	137422	34.8	52.2	62.6
AUG	44.0	43.4	56.2	3.0	3.8	4.5	258898	169658	173823	41.8	39.6	48.1
SEP	35.4	32.5	34.5	3.3	2.9	3.1	157885	75027	128072	24.5	25.2	28.3
OCT	31.7	31.6	31.2	2.9	2.4	2.9	195539	103958	77268	37.2	15.7	20.7
NOV	37.6	33.7	33.3	2.8	2.5	5.0	236532	105306	96794	27.3	29.5	47.1
DEC	50.2	48.6	0.0	4.1	8.7	0.0	161876	202439	0	32.0	46.5	0.0
TOTAL	563.6	535.5	560.5	51.5	56.4	44.2	2146470	1660866	1688859	484.9	458.1	499.5

FACILITY FLOW



To: Andy Carlberg- District Manager
From: Wally Esquibel- Collections System Foreman
Date: December 1, 2011
Subject: November 2011 Collection System Report

Andy,

1. No sewer back-ups reported for the month of November.
2. Snowbridge is slip-lining service line at 70 Oaks Lane. Significant infiltration via damaged 4" PVC service line.
3. UBSD's collection system is now in winter mode. Staff will continue to monitor all lift stations and areas of concern throughout the winter season. Planning will also continue on upcoming 2012 projects including, GIS, line cleaning, maintenance, etc.
4. November saw 55 locates, 12 actual and 5 onsite meetings.
5. All inspections and fleet maintenance are current and up to date.

Wally Esquibel

MANAGER REPORT

12-2011

- 1) Year end reports are being completed including: reports to Division of Local Affairs. mapping and Transparency documents.
- 2) We are working on the January 2012 newsletter which will go out with the next billing.
- 3) **Christmas Party December 9, 2011, 6pm Steak and Rib**