

Upper Blue Sanitation District
Board of Directors Meeting
Thursday November 10, 2011 @ 5:30 PM

I. ROLL CALL:

Mr. Robin Theobald called the meeting to order at 5:30 PM. Mr. Robin Theobald, Mr. Tim Casey, Mr. Michael Turek and Mr. Barrie Stimson answered "present" at roll call. Mr. Andrew Carlberg and Mrs. Marjorie Borsina attended as well.

Note: There was a work session preceding the Board Meeting from 3:30 PM to 4:30 PM at the Farmers Korner plant. David Heyde from Mortenson gave the Board a construction update on the Farmers Korner plant expansion during the work session. Mr. Robin Theobald, Mr. Tim Casey, Mr. Michael Turek, Mr. Barrie Stimson and Mr. Andrew Carlberg were present at the Farmers Korner work session.

II. MINUTES:

October 13, 2011 minutes: Mr. Turek made a motion to approve the October 13, 2011 Board of Directors meeting minutes as amended. Mr. Stimson seconded the motion. The motion was passed unanimously by the Board.

III. PUBLIC HEARINGS:

Mr. Theobald opened the Public Hearing. There was not anyone present from the public.

Mr. Theobald closed the Public Hearing.

A. Resolution 7, Series 2011, Inclusion of Lot 1, Ten Mile Vista Filing #1 Subdivision: Mr. Carlberg explained to the Board that Lot 1, Filing #1 Ten Mile Vista Subdivision is having problems with their septic system. The Board accepted this petition at the October meeting. The Public Hearing has been advertised in the Summit Journal and to date the District has not received any comments. Mr. Carlberg recommended that the Board approve the Inclusion of Lot 1, Filing #1 Ten Mile Vista Subdivision. Mr. Turek made a motion to approve Resolution 7, Series 2011 for the Inclusion of Lot 1, Filing #1 in the Ten Mile Vista subdivision. Mr. Casey seconded the motion. The motion was passed unanimously by the Board.

IV. PUBLIC COMMENT: None

V. BILLS:

The bills were reviewed and discussed by the Board of Directors. Mr. Casey made a motion to approve the bills as submitted with the exception of items on the agenda which will be discussed later in the meeting. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

VI. FINANCIAL REPORT:

The Financial Report was reviewed and discussed by the Board of Directors.

Mr. Carlberg reported to the Board that the District is looking into using the Wells Fargo Bank lock box processing center to process the District's payments. Mr. Stimson asked if there were other independent companies to provide the same type of service, in order to give the District options in the future. Mr. Carlberg will investigate the options.

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VII. MONTHLY REPORTS:

B. Plant and Collection:

The Plant and Collection reports were discussed by the Board of Directors during the work session.

C. Manager Report:

The Manager report was discussed by the Board of Directors.

-McDill Leach Field Appraisal:

Mr. Carlberg reported that the appraisal has been completed. The estimated value based on the condition and restrictions on the property is \$17,500.00. The Board unanimously directed the Manager to contact Summit County Open Space to see if they are interested in purchasing the McDill Leach Field. The Board directed the Manager to transfer the property ownership with a Quit Claim Deed, not with a Warranty Deed.

-Blue River Phase II:

Mr. Carlberg informed the Board that the District has not received any correspondence from Redline Pipeline regarding their claims.

-Nutrient Regulations Update:

Mr. Carlberg said that work continues on Nutrient Regulations.

-Flooring in New Farmers Korner Plant:

The Board discussed the flooring for the new Farmers Korner plant. Mr. Turek made a motion to authorize the District Manager and the Construction Manager to make the decision on accepting a credit from the contractor for flooring or to have the contractor do the flooring. If the credit is more than \$150,000.00 then the Board would like to have further discussion. Mr. Casey seconded the motion. The motion was passed unanimously by the Board.

VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

D. Mortenson Construction Pay Request #29:

Mr. Carlberg recommended approval of Mortenson's pay request #29 in the amount of \$25,021.82. Mr. Turek made a motion to approve Mortenson's pay request #29 in the amount of \$25,021.82. Mr. Stimson seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

E. Glacier Construction Pay Request #28:

Mr. Carlberg recommended approval of Glacier's pay request #28 in the amount of \$485,343.58 representing costs for work completed thru October 31, 2011. Mr. Stimson made a motion to approve Glacier's pay request #28 in the amount of \$485,343.58. Mr. Casey seconded the motion.

Mr. Carlberg recommended approval of Glacier Change Order #6 in the amount of \$10,992.17. The details of the change order are included in the Board packet. Mr. Stimson made a motion to approve Glacier Change Order #6 in the amount of \$10,992.17. Mr. Turek seconded the motion.

Mr. Theobald asked the Board for a roll call and both motions were passed unanimously by the Board.

F. Carollo Pay Request #0118760:

Mr. Carlberg reported that staff and the Construction Manager have reviewed the bill and Carollo has performed the services rendered thru September 30, 2010. Mr. Carlberg recommended payment of Carollo pay request #0118760 in the amount of \$41,395.77. Mr.

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Carlberg told the Board that he is working with Mr. Jean Marc Petit regarding billing discrepancies. Mr. Casey made a motion to approve the Carollo pay request #0118760 in the amount of \$41,395.77 for work completed thru September 30, 2011. Mr. Turek seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

G. BHH Partners Pay Request:

Mr. Carlberg recommended that the Board approve BHH Partners pay request for work completed on the Farmers Korner plant expansion during the month of September 2011 (a detailed description of services is attached) in the amount of \$6,034.30. Mr. Turek made a motion to approve payment of BHH Partners pay request in the amount of \$6,034.30 for the Farmers Korner plant expansion project thru the month of September 2011. Mr. Casey seconded the motion. Mr. Theobald asked the Board for a roll call and the motion was passed unanimously by the Board.

H. PIF Exchange with Red, White and Blue Fire District:

At the September meeting the Board authorized the Manager to develop a PIF exchange agreement with Red, White and Blue Fire District. Mr. Turek made a motion to approve the PIF Exchange agreement with Red, White and Blue Fire District. The agreement is exchanging 9.1 PIF's for fees that were waived by Red, White and Blue Fire District during the Farmers Korner plant expansion. Mr. Casey seconded the motion. The motion was passed unanimously by the Board.

I. Draft Budget 2012 and 10 year Master Plan:

Mr. Carlberg stated that this was the second public meeting on the 2012 budget.


- The 2012 Budget revenues reflect a 4% increase in Plant Investment Fees and Sewer Service Fees. Plant Investment Fees will increase to \$11,584.00 per single family equivalent. Sewer Service Fees will increase \$1 per sfe, to \$26.00 per sfe./per month. The increase is in accordance with Red Oak Consultant's recommendations for cost of living.
- The Board agreed to set aside in reserve approximately \$2 million dollars per year, beginning in 2012, to meet the impending Nutrient Regulations.
- The District is budgeting for one additional employee in 2012. The District is currently short one operator, but will not fill the position until the District has seen the effects of the new Farmers Korner Plant.
- The District will not be receiving a final bill from the contractor for the Farmers Korner plant expansion until 2012. Therefore, the District will need to carry over capital money budgeted in 2011 into 2012 to pay the contractor for the Farmers Korner plant expansion.
- The District has money in the budget for the May 2012 election.

Mr. Carlberg made a recommendation to the Board for year-end bonuses and raises in 2012.

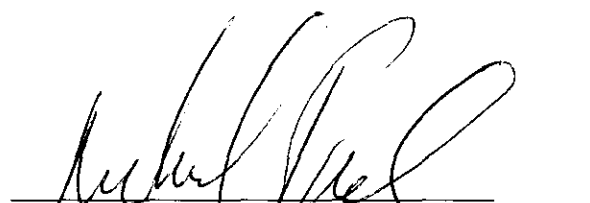
X. CORRESPONDENCE:

XI. ADJOURN:

Mr. Turek made a motion to adjourn the meeting at 6:38 PM. Mr. Casey seconded the motion. The motion was passed unanimously by the Board.



Mr. Robin Theobald, President



Mr. Michael Turek, Vice-President

Memorandum

To: Andy Carlberg

From: Marjorie Borsina

Date: November 3, 2011

Re: Financial Update

- The District's Financial Records are in good order.
- We have not received all of the October 2011 bills. Therefore, the October Financial Statements are a preliminary draft for your review.
- The District's Alpine Bank operating account has been closed.

Marjorie

Upper Blue Sanitation District
 Comparative Balance Sheet-UNAUDITED DRAFT
 October 31, 2011 and October 31, 2010

	<u>2011</u>	<u>2010</u>	<u>Increase</u> <u>(Decrease)</u>
<u>Current Assets:</u>			
Petty Cash	\$200	\$200	-
Checking-Alpine Bank	\$ -	\$ 8,338,965	(8,338,965)
Checking-Wells Fargo Bank	10,386,760	-	10,386,760
Cash on Deposit with CWRPDA	-	4,056,516	(4,056,516)
ColoTrust Prime	3,637,264	9,530,711	(5,893,447)
Total Cash and Equivalents	14,024,224	21,926,392	(7,902,168)
Investments			
FK Construction Retainage Escrow	1,302,531	1,209,103	93,428
Cert. of Deposit & Treasuries	1,504,544	5,121,587	(3,617,043)
Total Investments	2,807,075	6,330,690	(3,523,615)
Other Current Assets			
Receivables-Utility + Spec. Assessments	166,202	215,902	(49,700)
Developer/Contractor Escrow	122,244	124,244	(2,000)
Interest Receivable & Market Adjustments	-	-	-
Notes Receivable	148,117	173,717	(25,600)
Prepaid Expenses	22,755	32,427	(9,672)
Loan Issuance Costs (Net)	151,549	163,849	(12,300)
Total Other Assets	610,867	710,139	(99,272)
Total Current Assets:	17,442,166	28,967,221	(11,525,055)
Property Plant and Equipment:			
Land	721,070	721,070	-
Easements	69,583	61,720	7,863
Sewer Lines	13,105,905	12,953,474	152,431
Treatment Plants	65,498,666	52,115,891	13,382,775
Office Equipment	173,451	147,154	26,297
Other Machines & Equipment	459,772	459,772	-
Autos & Trucks	791,743	769,511	22,232
Upper Blue System Costs	3,080,936	1,868,670	1,212,266
Telemetry	102,075	102,075	-
Employee Housing	1,038,191	1,038,191	-
Total Property Plant and Equipment :	85,041,392	70,237,528	14,803,864
Less Accumulated Depreciation	(24,660,391)	(23,376,428)	(1,283,963)
Net Property Plant and Equipment :	60,381,001	46,861,100	13,519,901
Total Assets:	77,823,167	75,828,321	1,994,846

Liabilities

	<u>2011</u>	<u>2010</u>	<u>Increase (Decrease)</u>
Current Liabilities:			
Accounts Payable	644,237	2,034,308	(1,390,071)
Construction/Developer Escrow	122,244	124,244	(2,000)
Earned Employee Benefits	117,720	110,478	7,242
Unearned User Fees	831,126	787,828	43,298
Interest Payable	175,689	166,690	8,999
Loan Payable (Current Portion)	867,859	751,782	116,077
Retainage Payable-Construction in Progress	1,302,531	1,209,103	93,428
Retainage Payable-Blue River	40,317	-	40,317
Employee Housing Deposit Payable	1,250	1,750	(500)
Total Current Liabilities:	<u>4,102,973</u>	<u>5,186,183</u>	<u>(1,083,210)</u>
Long Term Liabilities:			
Loan Payable	11,094,434	12,716,281	(1,621,847)
Total Long Term Liabilities:	<u>11,094,434</u>	<u>12,716,281</u>	<u>(1,621,847)</u>
Total Liabilities	<u>15,197,407</u>	<u>17,902,464</u>	<u>(2,705,057)</u>
Net Assets			
Contributed Capital	8,000,000	-	8,000,000
Invested in Capital Assets, Net of Related Debt	28,856,241	28,856,241	-
Restricted Net Assets (CWRPDA Escrow)	-	8,000,000	(8,000,000)
Unrestricted Net Assets	25,769,519	21,069,616	4,699,903
Total Contributed Capital	<u>62,625,760</u>	<u>57,925,857</u>	<u>4,699,903</u>
Total Liabilities and Equity	<u>77,823,167</u>	<u>75,828,321</u>	<u>1,994,846</u>

Upper Blue Sanitation District
 Monthly Financial Statement-UNAUDITED DRAFT
 October 31, 2011

	2011	2011	2011	2011	2011
	<u>October</u>	<u>Year To Date</u>	<u>Approved Budget</u>	<u>Uncollected</u>	<u>% Uncol/Col</u>
Operating Revenue					
Sewer User Fees	414,893	4,147,584	4,939,461	791,877	16
Tap Inspection Fees	150	3,700	1,000	(2,700)	(270)
Miscellaneous Revenue	0	1,657	1,000	(657)	(66)
Camper Dump Fees	1,992	3,887	2,500	(1,387)	(55)
Late Fees	(49)	29,582	25,000	(4,582)	(18)
Line Extension Fees	0	37,091	20,000	(17,091)	(85)
Rental Income	3,750	31,333	20,000	(11,333)	(57)
Interest on Investments & Loans	2,373	67,468	114,431	46,963	41
Total Operating Revenue	423,109	4,322,302	5,123,392	801,090	16
Capital Revenue					
Plant Investment Fees	109,034	1,461,134	445,520	(1,015,614)	(228)
Inclusion Fees	400	46,185	20,000	(26,185)	(131)
Bonds and Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	109,434	1,507,319	465,520	(1,041,799)	(224)
Total Revenue	532,543	5,829,621	5,588,912	(240,709)	(4)

Administration Expense	2011 October	2011 Year to Date	2011 Approved Budget	2011 Available	2011 % Available
Payroll & Employee Benefits					
Salaries	81,968	813,517	1,120,000	306,483	27
Overtime	2,731	23,519	45,000	21,481	48
FICA-Admn	4,428	49,331	75,000	25,669	34
Medicare-Admin	1,209	11,937	18,000	6,063	34
401K Contributions	5,474	57,844	58,000	156	0
Unemployment Insurance	1,863	13,155	18,000	4,845	27
Health Insurance	18,255	171,794	237,574	65,780	28
Total	115,928	1,141,097	1,571,574	430,477	27
Office Supplies	0	2,237	4,500	2,263	50
Telephone	1,053	11,875	13,500	1,625	12
Business Expenses	1,222	20,559	30,000	9,441	31
Legal Counsel	2,219	45,770	50,000	4,230	8
Education	3,774	11,791	25,000	13,209	53
Audit & Accounting	0	7,725	8,000	275	3
Legal Publications	0	4,313	6,000	1,687	28
Board Members	500	5,000	6,000	1,000	17
Elections	0	0	0	0	0
Computer Expenses	701	10,661	6,000	(4,661)	(78)
Copy Machine & Supply	0	0	1,000	1,000	100
Postage & Meter Rent	1,817	9,353	13,000	3,647	28
Insurance - General	8,709	87,095	130,000	42,905	33
Insurance - Deductible	0	0	1,000	1,000	100
Engineering	(13,500)	10,380	25,000	14,620	58
Tools	1,784	1,848	3,000	1,152	38
Radios	0	0	0	0	0
Vehicle Expense	0	0	500	500	100
Dues & Memberships	0	6,114	7,000	886	13
Safety	693	5,317	3,500	(1,817)	(52)
Summit Water Quality	961	9,607	12,500	2,893	23
Building Maintenance	1,297	13,802	25,000	11,198	45
Employee Housing Maintenance	254	28,777	15,000	(13,777)	(92)
Employee Housing Utilities	829	5,504	10,000	4,496	45
Total Administration	128,241	1,438,825	1,967,074	528,249	27
Iowa Hill Plant Expenses					
Utilities					
Gas	213	12,729	20,000	7,271	36
Electric	15,989	157,488	200,000	42,512	21
Freight	815	8,165	9,000	835	9
Equipment Repairs	1,483	24,290	50,000	25,710	51
Chemicals	8,350	105,214	100,000	(5,214)	(5)
Contracted Repairs	225	8,290	15,000	6,710	45
Laboratory Supplies	2,296	11,971	15,000	3,029	20
Biomonitoring	2,210	6,658	10,000	3,342	33
Discharge Permit	0	0	7,000	7,000	100
Supplies	2,311	6,139	8,000	1,861	23
Total Iowa Hill	33,892	340,944	434,000	93,056	21

	2011 <u>October</u>	2011 <u>Year to Date</u>	2011 <u>Approved Budget</u>	2011 <u>Available</u>	2011 <u>% Available</u>
Farmers Korner Expenses					
Utilities					
Gas	288	20,538	75,000	54,462	73
Electric	23,229	270,517	360,000	89,483	25
Freight	0	8,993	7,000	(1,993)	(28)
Equipment Repairs	543	19,280	50,000	30,720	61
Chemicals	2,741	110,517	175,000	64,483	37
Supplies	1,113	7,913	4,000	(3,913)	(98)
Contracted Repairs	150	3,391	18,000	14,609	81
Dumpster Charges	1,785	10,720	13,000	2,280	18
Biomonitoring	1,300	5,565	7,000	1,435	21
Discharge Permit	0	245	17,000	16,755	99
Composting	0	66,889	110,000	43,111	39
Site Monitoring	2,139	23,661	25,000	1,339	5
Sludge Hauling Costs	0	39,600	55,000	15,400	28
State Health Fees	0	1,175	1,000	(175)	(18)
Total Farmers Korner	33,288	589,004	917,000	327,996	36
Collection Expenses					
Utilities	1,002	11,162	18,000	6,838	38
Vehicle Expense	0	19,205	25,000	5,795	23
Line Cleaner Expenses	0	5,896	5,000	(896)	(18)
Manhole Repairs/Line Repairs	4,679	87,703	80,000	(7,703)	(10)
Equipment Repairs	343	3,114	8,000	4,886	61
CCTV Expense	0	1,163	8,000	6,837	85
Total Collection	6,024	128,243	144,000	15,757	11
Replacement Capital					
Administration	0	31,829	43,000	11,171	26
Plant:		0			
IH	0	877	75,000	74,123	99
FK	0	13,351	100,000	86,649	87
Upper Blue	7,512	7,512	60,000	52,488	0
Collection	0	0	400,000	400,000	100
Misc	0	0	0	0	0
Vehicle	0	0	30,000	30,000	100
Total Replacement Capital	7,512	53,569	708,000	654,431	92
Non Operating Expenses					
Bond Principal	0	522,859	867,859	345,000	40
Bond Interest	0	274,869	421,234	146,365	35
Total Non Operating	0	797,728	1,289,093	491,365	38

	<u>2011 October</u>	<u>2011 Year to Date</u>	<u>2011 Approved Budget</u>	<u>2011 Available</u>	<u>2011 % Available</u>
Capital Outlay					
Plant:					
IH	0	1,378	25,000	23,622	94
FK	543,497	8,913,855	10,770,000	1,856,145	17
Upper Blue	0	506,556	750,000	243,444	32
Collection	36,561	239,204	60,000	(179,204)	(299)
Administration	0	0	0	0	0
Total Capital Outlay	<u>580,058</u>	<u>9,660,993</u>	<u>11,605,000</u>	<u>1,944,007</u>	<u>17</u>
Total Expenses	<u>789,015</u>	<u>13,009,306</u>	<u>17,064,167</u>	<u>4,054,861</u>	<u>24</u>
Revenue Less Expenses	<u>(256,472)</u>	<u>(7,179,685)</u>	<u>(11,475,255)</u>		

Upper Blue Sanitation District
 Comparative Financial Statement-UNAUDITED DRAFT
 October 31, 2011 vs. October 31, 2010

	2011	2010	2011	2010	Increase
	October	October	Year To Date	Year to Date	(Decrease)
Operating Revenue					
Sewer User Fees	414,893	396,668	4,147,584	3,918,726	228,858
Tap Inspection Fees	150	550	3,700	3,400	300
Miscellaneous Revenue	0	0	1,657	9,234	(7,577)
Camper Dump Fees	1,992	0	3,887	2,248	1,639
Late Fees	(49)	84	29,582	28,935	647
Line Extension Fees	0	25,462	37,091	58,413	(21,322)
Rental Income	3,750	2,750	31,333	19,875	11,458
Interest on Investments	2,373	11,387	67,468	198,614	(131,146)
Total Operating Revenue	423,109	436,901	4,322,302	4,239,445	82,857
Capital Revenue					
Plant Investment Fees	109,034	88,535	1,461,134	705,658	755,476
Inclusion Fees	400	11,555	46,185	59,134	(12,949)
Bonds & Grant	0	0	0	0	0
Transfer from Reserve	0	0	0	0	0
Total Capital Revenue	109,434	100,090	1,507,319	764,792	742,527
Total Revenue	532,543	536,991	5,829,621	5,004,237	825,384

Administration Expense	2011 October	2010 October	2011 Year to Date	2010 Year to Date	Increase (Decrease)
Payroll & Employee Benefits					
Salaries	81,968	80,509	813,517	815,440	(1,923)
Overtime	2,731	2,303	23,519	42,978	(19,459)
FICA-Admin	4,428	4,274	49,331	50,416	(1,085)
Medicare-Admin	1,209	1,173	11,937	12,057	(120)
401K Contributions	5,474	3,973	57,844	41,103	16,741
Unemployment Insurance	1,863	1,636	13,155	13,020	135
Health Insurance	18,255	18,199	171,794	180,073	(8,279)
Total	115,928	112,067	1,141,097	1,155,087	(13,990)
Office Supplies	0	622	2,237	1,953	284
Telephone	1,053	930	11,875	9,708	2,167
Business Expenses	1,222	2,808	20,559	24,585	(4,026)
Legal Counsel	2,219	4,416	45,770	51,455	(5,685)
Education	3,774	2,037	11,791	11,581	210
Audit & Accounting	0	0	7,725	7,500	225
Legal Publications	0	1,706	4,313	4,773	(460)
Board Members	500	500	5,000	5,000	0
Elections	0	0	0	7,354	(7,354)
Computer Expenses	701	679	10,661	7,548	3,113
Copy Machine & Supply	0	0	0	400	(400)
Postage & Meter Rent	1,817	2,107	9,353	9,393	(40)
Insurance - General	8,709	7,965	87,095	82,078	5,017
Insurance - Deductible	0	0	0	500	(500)
Engineering	(13,500)	0	10,380	15,866	(5,486)
Tools	1,784	0	1,848	1,395	453
Radios	0	0	0	124	(124)
Vehicle Expense	0	0	0	0	0
Dues & Memberships	0	0	6,114	4,759	1,355
Safety	693	0	5,317	1,947	3,370
Summit Water Quality	961	0	9,607	11,531	(1,924)
Building Maintenance	1,297	1,727	13,802	26,543	(12,741)
Employee Housing Maintena	254	157	28,777	14,089	14,688
Employee Housing Utilities	829	813	5,504	7,425	(1,921)
Total Administration	128,241	138,534	1,438,825	1,462,594	(23,769)
Iowa Hill Plant Expenses					
Utilities					
Gas	213	179	12,729	12,043	686
Electric	15,989	14,218	157,488	160,022	(2,534)
Freight	815	795	8,165	6,157	2,008
Equipment Repairs	1,483	2,106	24,290	26,111	(1,821)
Chemicals	8,350	12,546	105,214	79,895	25,319
Contracted Repairs	225	0	8,290	10,409	(2,119)
Laboratory Supplies	2,296	417	11,971	10,335	1,636
Biomonitoring	2,210	2,210	6,658	6,649	9
Discharge Permit	0	0	0	6,090	(6,090)
Supplies	2,311	671	6,139	4,817	1,322
Total Iowa Hill	33,892	33,142	340,944	322,528	18,416

	2011 <u>October</u>	2010 <u>October</u>	2011 <u>Year to Date</u>	2010 <u>Year to Date</u>	Increase <u>(Decrease)</u>
Farmers Korner					
Utilities					
Gas	288	2,563	20,538	24,419	(3,881)
Electric	23,229	17,974	270,517	262,064	8,453
Freight	0	0	8,993	4,642	4,351
Equipment Repairs	543	9,888	19,280	24,252	(4,972)
Chemicals	2,741	8,308	110,517	95,507	15,010
Supplies	1,113	0	7,913	1,666	6,247
Contracted Repairs	150	7,963	3,391	18,088	(14,697)
Dumpster Charges	1,785	975	10,720	9,750	970
Biomonitoring	1,300	1,300	5,565	3,900	1,665
Discharge Permit	0	0	245	3,070	(2,825)
Composting	0	2,180	66,889	58,673	8,216
Site Monitoring	2,139	2,034	23,661	20,708	2,953
Sludge Hauling Costs	0	1,350	39,600	33,300	6,300
State Health Fees	0	0	1,175	0	1,175
Total Farmers Korner	33,288	54,535	589,004	560,039	28,965
Collection Expenses					
Utilities	1,002	988	11,162	10,480	682
Vehicle Expense	0	1,098	19,205	18,898	307
Line Cleaner Expenses	0	0	5,896	2,887	3,009
Manhole Repairs/Line Repai	4,679	19,750	87,703	68,631	19,072
Equipment Repairs	343	1,276	3,114	7,860	(4,746)
CCTV Expense	0	0	1,163	316	847
Total Collection	6,024	23,112	128,243	109,072	19,171
Replacement Capital					
Administration	0	7,303	31,829	26,296	5,533
Plant			0		
IH	0	0	877	1,963	(1,086)
FK	0	0	13,351	4,736	8,615
Upper Blue	7,512	0	7,512	639	6,873
Collection	0	0	0	56,494	(56,494)
Misc	0	0	0	0	0
Vehicle	0	0	0	23,055	(23,055)
Total Replacement Capital	7,512	7,303	53,569	113,183	(59,614)
Non Operating Expenses					
CWRPDA Loan Principal	0	0	522,859	764,141	(241,282)
Loan Interest	0	0	274,869	403,390	(128,521)
Total Non Operating	0	0	797,728	1,167,531	(369,803)

October Comparative Statement Cont.

	<u>2011</u> <u>October</u>	<u>2010</u> <u>October</u>	<u>2011</u> <u>Year to Date</u>	<u>2010</u> <u>Year to Date</u>	<u>Increase</u> <u>(Decrease)</u>
Capital Outlay					
Plant-IH-CO	0	0	1,378	1,574	(196)
Plant-FK-CO	543,497	1,790,181	8,913,855	9,939,738	(1,025,883)
Plant-South Blue-CO	0	192,702	506,556	971,344	(464,788)
Collection	36,561	0	239,204	100,469	138,735
Administration	0	0	0	0	-
Total Capital Outlay	<u>580,058</u>	<u>1,982,883</u>	<u>9,660,993</u>	<u>11,013,125</u>	<u>(1,352,132)</u>
Total Expenses	<u>789,015</u>	<u>2,239,509</u>	<u>13,009,306</u>	<u>14,748,072</u>	<u>(1,738,766)</u>
Revenue Less Expenses	<u>(256,472)</u>	<u>(1,702,518)</u>	<u>(7,179,685)</u>	<u>(9,743,835)</u>	<u>2,564,150</u>

CAPITAL 2011

	Current Month	Year To Date	Budget
FARMERS KORNER - REPLACEMENT			
10-85-8524			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$100,000.00
New Allen Bradley VFD-RAS Pump #1 Hardware		\$8,317.00	
VFD Intigration/Programming/Software-Raw S. Pump	\$0.00	\$5,033.54	
TOTAL	\$0.00	\$13,350.54	\$100,000.00
FARMERS KORNER - NEW			
10-95-9540			
Plant Expansion	\$543,497.40	\$8,913,854.64	\$10,700,000.00
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$50,000.00
SCADA Upgrade	\$0.00	\$0.00	\$20,000.00
TOTAL	\$543,497.40	\$8,913,854.64	\$10,770,000.00
IOWA HILL - REPLACEMENT			
10-85-8522			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$75,000.00
Computer Replacement		\$877.00	
TOTAL	\$0.00	\$877.00	\$75,000.00
IOWA HILL - NEW			
10-95-9510			
Miscellaneous Equipment Repair/Replace	\$0.00	\$0.00	\$25,000.00
ICS Upgrade	\$0.00	\$1,378.00	
TOTAL	\$0.00	\$1,378.00	\$25,000.00
SOUTH BLUE - REPLACEMENT			
10-85-8526			
Town of Blue River:			
Plant Expansion/Main Line	\$7,511.75	\$7,511.75	\$60,000.00
TOTAL	\$7,511.75	\$7,511.75	\$60,000.00
SOUTH BLUE - NEW			
10-95-9590			
Town of Blue River:			
Plant Expansion/Main Line	\$0.00	\$431,483.31	\$750,000.00
Bal. of Phase I Line Extension	\$0.00	\$37,231.90	
Flow Equalization Pumps for Plant	\$0.00	\$11,933.00	
Engineering	\$722.50	\$25,907.46	
Lift Station	\$0.00	\$0.00	
TOTAL	\$722.50	\$506,555.67	\$750,000.00
COLLECTION - REPLACEMENT			
10-85-8530			
GIS Mapping Replacement	\$0.00	\$0.00	\$40,000.00
Warriors Mark Repairs	\$0.00	\$0.00	\$60,000.00
Town of Breckenridge-6" to 8"	\$0.00	\$0.00	\$100,000.00
Miscellaneous Extensions/Repairs	\$0.00	\$0.00	\$200,000.00
Vehicle Replacement	\$0.00	\$0.00	\$30,000.00
TOTAL	\$0.00	\$0.00	\$430,000.00
COLLECTION - NEW			
10-95-9520			
Miscellaneous Extensions/Repairs:			\$60,000.00
GIS System	\$3,420.00	\$44,264.60	
Breckenridge Park Estates Line Extension	\$0.00	\$150,521.76	
Delaware Drive Line Extension	\$24,418.00	\$24,418.00	
Susan Court Line Extension	\$8,000.00	\$20,000.00	
TOTAL	\$35,838.00	\$239,204.36	\$60,000.00
ADMINISTRATION - REPLACEMENT			
10-85-8510			
Springbrook Software Upgrade	\$0.00	\$31,829.61	\$43,000.00
TOTAL	\$0.00	\$31,829.61	\$43,000.00
GRAND TOTALS	\$587,569.65	\$9,714,561.57	\$12,313,000.00

UPPER BLUE SANITATION DISTRICT
 CERTIFICATES OF DEPOSIT
 2011

	ALPINE	FIRST BANK	MILLENNIUM	TOTAL
Bal. Forward 1/1/2011	\$1,106,504.91	\$3,007,441.16	\$1,012,962.06	\$5,126,908.13
January Interest	\$2,278.98	\$3,959.86	\$836.79	\$7,075.63
Redemption				\$0.00
Bal. 1/31/2011	\$1,108,783.89	\$3,011,401.02	\$1,013,798.85	\$5,133,983.76
February Interest	\$2,283.68	\$594.00	\$707.01	\$3,584.69
Redemption				\$0.00
February 28, 2011	\$1,111,067.57	\$3,011,995.02	\$1,014,505.86	\$5,137,568.45
March Interest	\$2,066.98	\$1,485.30	\$585.12	\$4,137.40
Redemption				\$0.00
March 31, 2011	\$1,113,134.55	\$3,013,480.32	\$1,015,090.98	\$5,141,705.85
April Interest	\$2,292.63	\$1,486.20	\$595.36	\$4,374.19
Redemption				\$0.00
April 30, 2011	\$1,115,427.18	\$3,014,966.52	\$1,015,686.34	\$5,146,080.04
May Interest	\$2,223.30	\$1,487.10	\$861.59	\$4,571.99
Purchase			\$1,000,000.00	\$1,000,000.00
Redemption			(\$514,853.29)	(\$514,853.29)
May 31, 2011	\$1,117,650.48	\$3,016,453.62	\$1,501,694.64	\$5,635,798.74
June Interest	\$2,301.91	\$1,487.70	\$875.27	\$4,664.88
Purchase			\$500,000.00	\$500,000.00
Redemption			(\$501,498.11)	(\$501,498.11)
June 30, 2011	\$1,119,952.39	\$3,017,941.32	\$1,501,071.80	\$5,638,965.51
July Interest	\$1,361.61	\$1,886.60	\$843.31	\$4,091.52
Purchase				\$0.00
Redemption	(\$1,121,314.00)	(\$3,019,827.92)		(\$4,141,141.92)
July 31, 2011	\$0.00	\$0.00	\$1,501,915.11	\$1,501,915.11
August Interest	\$0.00	\$0.00	\$891.86	\$891.86
Purchase				
Interest Paid				
Redemption				
August 31, 2011	\$0.00	\$0.00	\$1,502,806.97	\$1,502,806.97
September Interest	\$0.00	\$0.00	\$852.68	\$852.68
Purchase				
Redemption				
September 30, 2011	\$0.00	\$0.00	\$1,503,659.65	\$1,503,659.65
October Interest	\$0.00	\$0.00	\$884.54	\$884.54
Purchase				
Redemption				
October 31, 2011	\$0.00	\$0.00	\$1,504,544.19	\$1,504,544.19
November Interest				\$0.00
Redemption				
Purchase				
November 30, 2011				\$0.00
December Interest				\$0.00
Redemption				\$0.00
Purchase				\$0.00
December 31, 2011				\$0.00

DATE: November 2, 2011

TO: Andrew Carlberg, District Manager

FROM: Greg Brown, Chief Plant Operator

SUBJECT: Treatment plant operations for October, 2011.

1. Total influent flow for the Upper Blue Treatment Facilities was 31.2 million gallons for the month of October. The flow for the previous October was 31.6 million gallons. There was a 0.4 million gallon decrease (1.3% decrease).
2. Influent flow to the Iowa Hill Treatment Facility was 13.6 million gallons for the month of October. Influent flow for the Farmer's Korner Treatment facility was 17.6 million gallons.
3. Solids loading at Farmer's Korner was down for October from 77,049# to 43,008#. Solids loading for Iowa Hill was up from 26,909# to 34,260# for October. Total loading was down for October from 103,958# to 77,268# (26% decrease).
4. Construction at the Farmer's Korner North Plant is progressing. Painting is ongoing. Electrical work is moving along with wire pulling, and wire terminations. Instrumentation is installed. Scada system programming has begun but will take 2-3 weeks to complete. Chemical feed systems are installed and wired pulled but the chemical feed piping has to be redone because the wrong size tubing was specified and installed. The odor control and HV ductwork is still being installed. We are beginning to do individual equipment start-up and training. This will take over a month to complete. Start-up will not occur until at least mid-December. There is rehab work to be done on the roof which is scheduled for next week and will continue for 3 weeks, weather permitting. The concrete floors are also going to require rehab work that will not start until at least December. Construction meetings are occurring weekly with Mortenson and Glacier.



Greg
cc:file

PLANT STATISTICS - FARMERS KORNER

MONTH	FLOW (MG)			PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	34.0	33.9	31.2	2.7	4.1	1.9	102827	163448	132341	55.2	49.9	54.5
FEB	30.3	30.7	29.0	2.6	3.1	2.0	209878	84794	180701	43.1	24.3	35.8
MAR	32.9	36.3	35.8	1.8	3.9	2.9	101388	155910	155768	53.8	70.4	59.0
APR	32.0	28.7	35.7	2.2	0.6	1.4	128621	140701	137501	52.7	55.2	46.0
MAY	33.7	28.8	44.3	0.6	1.1	0.7	72416	48401	67212	39.0	13.2	41.8
JUN	29.0	31.3	30.2	1.5	1.2	1.0	61683	42767	72034	43.5	36.4	55.6
JUL	27.0	27.4	37.0	2.5	2.3	0.9	93499	50175	66111	34.8	52.2	62.6
AUG	22.8	26.0	31.2	1.1	1.7	2.5	194821	128708	123291	41.8	39.6	48.1
SEP	20.7	17.6	20.4	2.0	1.4	1.5	131053	37181	87790	24.5	25.2	28.3
OCT	18.3	18.2	17.6	1.4	0.8	0.7	167304	77049	43008	37.2	15.7	20.7
NOV	20.3	19.2		1.0	1.4		208767	80043		27.3	29.5	
DEC	32.5	28.9		1.6	1.1		121010	138477		32.0	46.5	
TOTAL	333.5	327.0	312.4	21.0	22.7	15.5	1593267	1147654	1065757	484.9	458.1	452.4

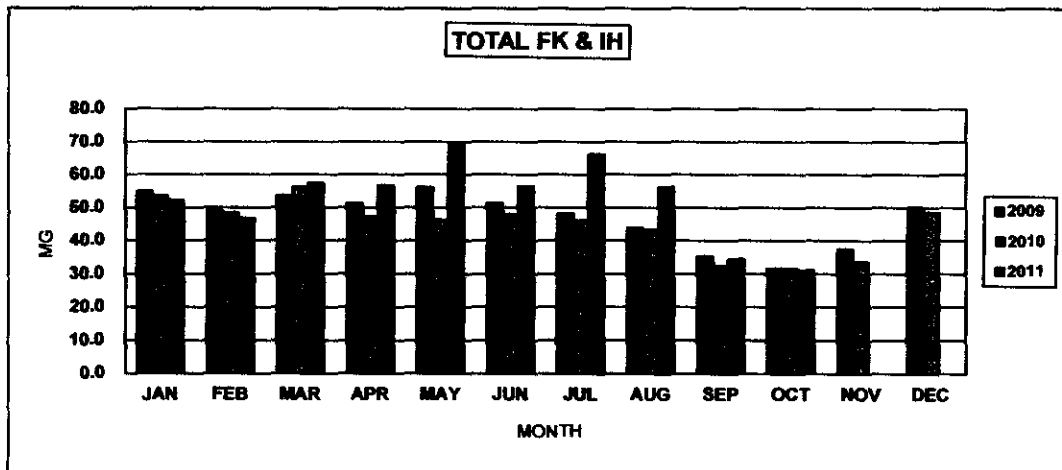
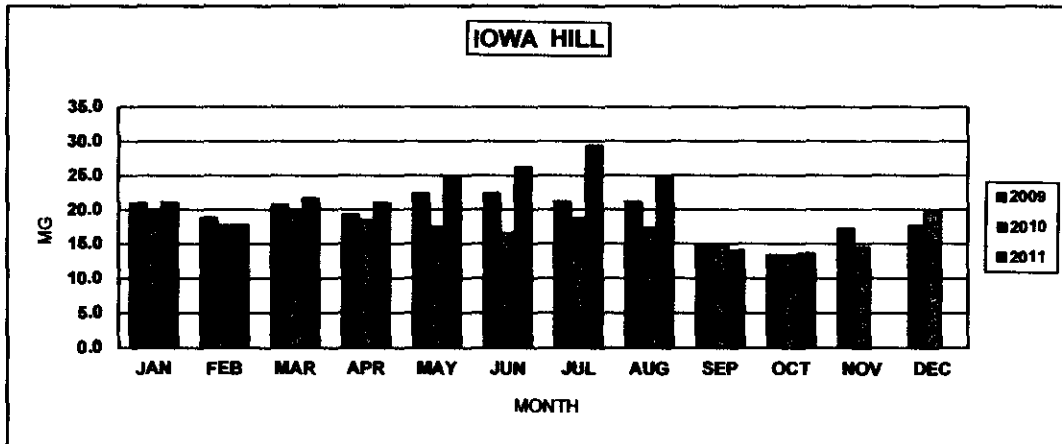
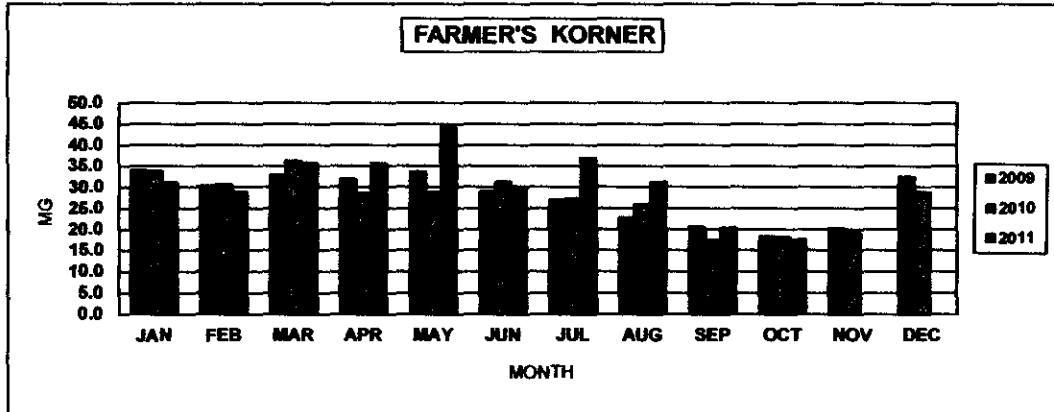
PLANT STATISTICS - IOWA HILL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	21.0	19.7	21.1	4.6	2.7	1.8	57077	50748	86584
FEB	18.8	17.7	17.8	5.1	2.9	1.5	65609	53585	73806
MAR	20.7	19.9	21.7	3.9	3.3	2.0	60561	69125	67754
APR	19.3	18.5	21.0	1.9	1.9	2.3	37500	38484	40209
MAY	22.4	17.5	24.8	1.8	2.0	2.3	36507	26866	24633
JUN	22.4	16.6	26.3	2.4	4.8	3.7	42486	29572	36937
JUL	21.2	18.7	29.4	1.8	2.2	4.3	65688	49902	71311
AUG	21.2	17.4	25.0	1.9	2.1	2.0	64077	40950	50532
SEP	14.7	14.9	14.1	1.3	1.5	1.6	26832	37846	40282
OCT	13.4	13.4	13.6	1.5	1.6	2.2	28235	26909	34260
NOV	17.3	14.5		1.8	1.1		27765	25263	
DEC	17.7	19.7		2.5	1.6		40866	63962	
TOTAL	230.1	208.5	214.8	30.5	27.7	23.7	553203	513212	526308

PLANT STATISTICS - TOTAL

MONTH	EFF FLOW (MG)			EFF PHOS (LBS)			INF SS (LBS)			SLUDGE (TONS)		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
JAN	55.0	53.6	52.3	7.3	6.8	3.7	159904	214196	218925	55.2	49.9	54.5
FEB	49.1	48.4	46.8	7.7	6.0	3.5	275487	138379	254507	43.1	24.3	35.8
MAR	53.6	56.2	57.5	5.7	7.2	4.9	161949	225035	223522	53.8	70.4	59.0
APR	51.3	47.2	56.7	4.1	2.5	3.7	166121	179185	177710	52.7	55.2	46.0
MAY	56.1	46.3	69.1	2.4	3.1	3.0	108923	75267	91845	39.0	13.2	41.8
JUN	51.4	47.9	56.5	3.9	6.0	4.7	104169	72339	108971	43.5	36.4	55.6
JUL	48.2	46.1	66.4	4.3	4.5	5.2	159187	100077	137422	34.8	52.2	62.6
AUG	44.0	43.4	56.2	3.0	3.8	4.5	258898	169658	173823	41.8	39.6	48.1
SEP	35.4	32.5	34.5	3.3	2.9	3.1	157885	75027	128072	24.5	25.2	28.3
OCT	31.7	31.6	31.2	2.9	2.4	2.9	195539	103958	77268	37.2	15.7	20.7
NOV	37.6	33.7	0.0	2.8	2.5	0.0	236532	105306	0	27.3	29.5	0.0
DEC	50.2	48.6	0.0	4.1	8.7	0.0	161876	202439	0	32.0	46.5	0.0
TOTAL	563.6	535.5	527.2	51.5	56.4	39.2	2146470	1660866	1592065	484.9	458.1	452.4

FACILITY FLOW



To: Andy Carlberg- District Manager
From: Wally Esquibel- Collections System Foreman
Date: November 1, 2011

Subject: October 2011 Collection System Report

Andy,

1. No sewer backups to report during the month of October.
2. South Blue River Phase II sewer extension project is completed. Vacuum testing has met UBSD's specifications and revegetation has been completed.
3. Ten Mile Vista sewer extension project on Delaware Drive is complete. A total of 350 linear feet of 8-inch SDR-35 has been inspected and meets all UBSD specifications.
4. Jet cleaning crews have cleaned and inspected 18 miles of sewer main this summer. This total puts UBSD on track with a three year cleaning cycle of all district sewers main.
5. Josh has continued to compile attributes to input into UBSD's GIS project. Most of UBSD's collection system data has been collected and processed. He has meet with Andy Carlberg and Trip McLaughlin from North Line GIS in order to continue training and to discuss future plans for this project.
6. 184 Locates were completed, with 15 on site meets and 30 actual locates.
7. Service line inspections and fleet maintenance are current and up to date.

Sincerely,

Wally Esquibel

MANAGER REPORT 11-2011

- 1) **McDill Leach field Appraisal.** The appraisal has been completed and the summary is attached for your review. The value is estimated at \$17,500.00 based on the condition and restrictions on the property. If the Board decides to pursue disposing of the property I can contact the Summit County Open Space to see if they are interested in purchase.

- 2) **Blue River Phase II.** We have not yet received any correspondence from Redline Pipeline as to their claims.

- 3) Work continues on Nutrient Regulations

- 4) Design work is beginning on collection system repairs for 2011

- 5) **Christmas Party December 9, 2011, 6pm Steak and Rib**