# UPPER BLUE SANITATION DISTRICT BRECKENRIDGE, COLORADO

FINANCIAL STATEMENTS
with
INDEPENDENT AUDITORS' REPORT

FOR THE YEAR ENDED DECEMBER 31, 2017

# UPPER BLUE SANITATION DISTRICT FINANCIAL STATEMENTS DECEMBER 31, 2017

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# UPPER BLUE SANITATION DISTRICT FINANCIAL STATEMENTS DECEMBER 31, 2017

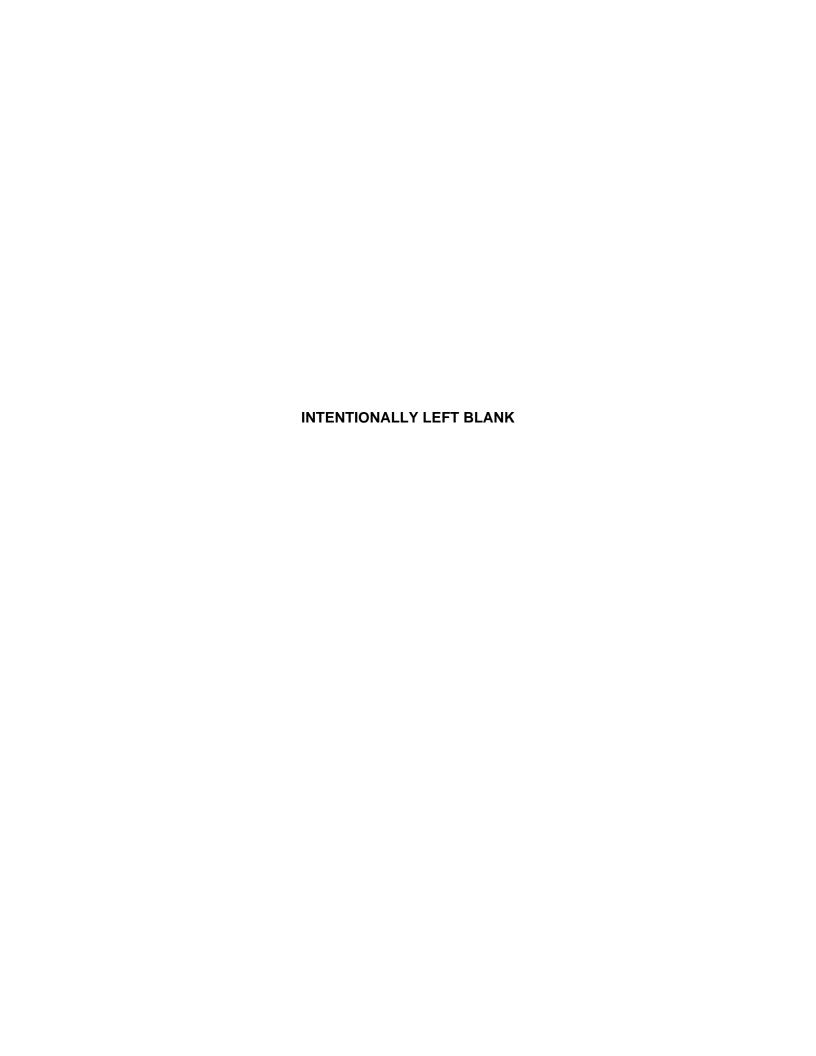
### **ROSTER OF OFFICIALS**

# **BOARD OF DIRECTORS**

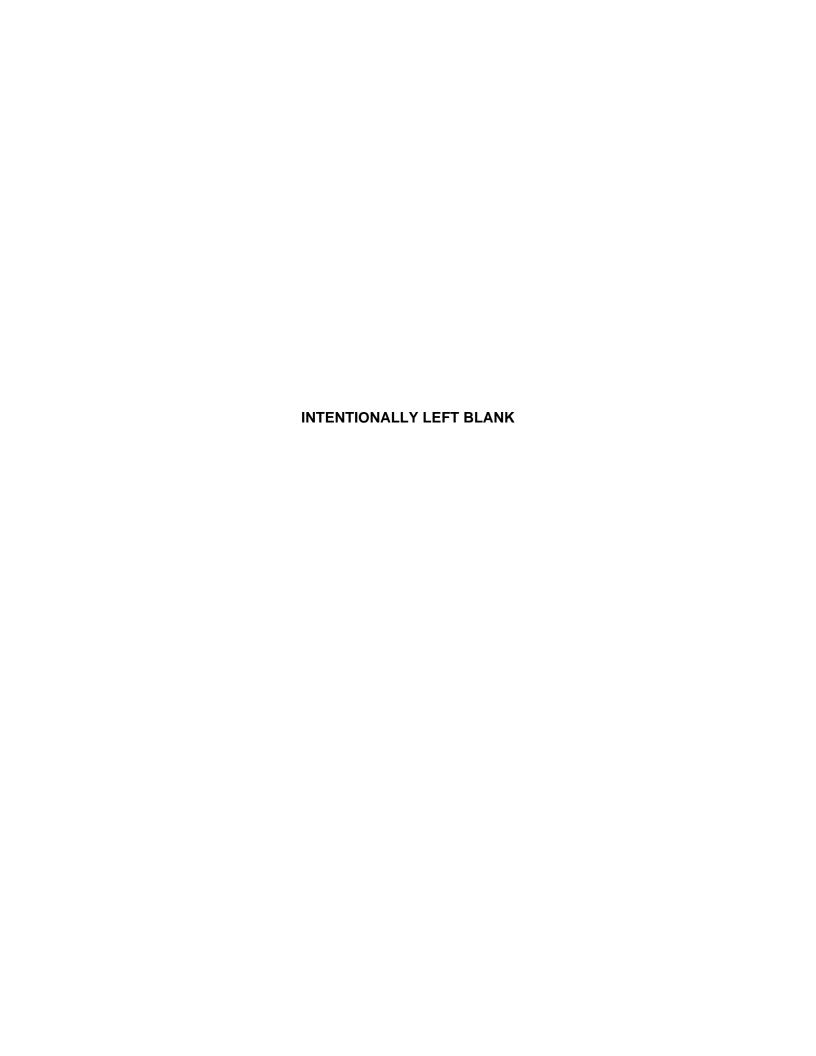
Barrie Stimson – Board President Patricia Theobald – Board Vice President Allyn Mosher – Board Secretary/Treasurer Jeremy Fischer – Member Jason Hart – Member

# **KEY EMPLOYEES**

Andrew Carlberg - District Manager
Marjorie Covey - Administrative Manager
Earl Picard - Chief Plant Operator
Wally Esquibel - Collection System Foreman







MANAGEMENT'S DISCUSSION AND ANALYSIS (Required Supplementary Information)

### **UPPER BLUE SANITATON DISTRICT**

# MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) Required Supplementary Information (RSI) December 31, 2017

The discussion and analysis of the Upper Blue Sanitation District's financial performance provides an overall review of the District's financial activities for the year ended December 31, 2017. The intent of this discussion and analysis is to look at the District's financial performance as a whole. Readers should also review the financial statements and the notes to the financial statements to broaden their understanding of the District's financial performance.

### **Financial Highlights**

The District offers sanitary sewer services to the Town of Breckenridge, Town of Blue River and surrounding areas. The District's assets exceeded its liabilities at the close of 2017 by \$94,757,929 (net position), which is an increase of \$4,606,817 from the prior year. Of this amount \$25,757,639 (unrestricted net position) may be used to meet the District's ongoing obligations to citizens and creditors.

The District's policy is not to impose property taxes. The District may have large fund balances from time-to-time, but those funds are allocated to new capital projects and replacement capital projects. Those capital projects are identified in the District's ten year financial master plan.

The District had total revenues of \$10,908,802 in 2017 versus 2016 revenues of \$10,743,254. There was an increase in 2017 revenues in the amount of \$165,548. The main increase from 2016 was due to an increase in Plant Investment Fees in the amount of \$312,994.

In 2017, there was operating income from operations in the amount of \$5,865,524 and other income in the amount of \$5,043,278. The District's total operating revenues increased in 2017 by \$119,313 from 2016. The main increase in 2017 operating revenue was the increase in Sewer User Charges in the amount of \$143,588. Investment Earnings increased in 2017 by \$15,588 from 2016. In 2016, there was operating income from operations in the amount of \$5,746,211 and other income in the amount of \$4,997,043. Capital contributions from Plant Investment Fees in the amount of \$4,851,721 for 2017 and \$4,538,727 for 2016.

### **Using the Basic Financial Statements**

The Basic Financial Statements consists of Management's Discussion and Analysis (this section) and a series of financial statements and notes to those statements. These statements are organized so that the reader can understand the District as an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The first two statements, The Statement of Net Position and The Statement of Activities are government-wide financial statements. Both provide long and short-term information about the District's overall financial status.

The Statement of Net Position presents information on all of the District's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Statement of Activities presents information showing how the District's net position changed during 2017. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of cash flows.

The remaining statements are fund financial statements that focus on individual parts of the District's operations in more detail. The governmental fund statements tell how general District services were financed in the short term as well as what remains for future spending.

The District has the following governmental funds:

The District operates as a proprietary fund. Proprietary Fund statements offer short and long-term financial information about the activities that the District operates as a business enterprise.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data.

### **Government-Wide Financial Statements**

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private businesses. The Statement of Net Position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two government-wide statements report the District's net position and how it may have changed. The change in net position is important because it shows the reader whether, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of various factors, some financial, some not. Non-financial factors include facility conditions and state or federal required programs.

In the Statement of Net Position and the Statement of Activities, the District's proprietary fund is shown as a business-type activity.

# **Business-Type Activities:**

The District's business-type activities consist of its sewer operations. The District provides sanitary sewer services using owned facilities throughout its service area. The District's sewer operations are supported primarily by charges for sewer services and by system expansion and plant investment fees.

# Financial Analysis of the District as a Whole

Net Position increased in 2017 by \$4,606,817 to \$94,757,929 and in 2016 by \$4,479,378 to \$90,151,112. This was the result of an increase in current assets in the amount of \$3,002,757 and capital assets in the amount of \$1,624,069 in 2017.

Cash, Cash equivalents and investments of the District at December 31, 2017 totaled \$26,176,833, which represents 26.95% of the District's total assets, and at December 31, 2016 Cash, Cash equivalents and investments totaled \$23,214,209 which represents 25.07% of the District's total assets.

The District's Capital assets, net of accumulated depreciation, at December 31, 2017 totaled \$69,300,465, which represents 71.35% of the District's total assets as of December 31, 2017; and at December 31, 2016 Capital assets, net of accumulated depreciation totaled \$67,676,395, which represents 73.08% of the District's total assets as of December 31, 2016.

# **Net Position**

A summary of District's net position at December 31, 2017 is as follows:

### **Condensed Statement of Net Position**

### Condensed Statement of Net Position

	2017	2016
Current Assets	\$ 27,621,689	\$ 24,618,932
Non Current Assets		
Capital Assets - Net	69,300,465	67,676,395
Other	205,040	306,033
Total Assets	97,127,194	92,601,360
Current Liabilities	1,101,594	1,085,447
Non Current Liabllities - Loan Payable	1,267,672	1,364,801
Total Liabilities	2,369,266	2,450,248
Net Position		
Net Investment in Capital Assets	67,924,290	66,204,211
Restricted	1,076,000	1,030,000
Unrestricted	25,757,639	22,916,901
Total Net Position	\$ 94,757,929	\$ 90,151,112

The following summarizes the District's change in net position during the year:

### **Condensed Statement of Activities**

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	2017	2016
Revenues		
Program Revenues:		
Charges for Services	\$ 5,865,524	\$ 5,746,211
Capital Grants and Contributions	4,991,600	4,960,953
Total Program Revenues	10,857,124	10,707,164
General Revenues		
Investment Earnings	51,678	36,090
Total Revenues	10,908,802	10,743,254
Expenses		
Wastewater Operations	6,301,985	6,263,876
Change in Net Position	4,606,817	4,479,378
Net Position, Beginning	90,151,112	85,671,734
Net Position, Ending	\$ 94,757,929	\$ 90,151,112

### Reporting the District's Most Significant Funds

The analysis of the District's major fund immediately follows the government-wide statements. Fund financial reports provide detailed information about the District's major fund. The District's major fund is its Proprietary Fund.

Net operating income for 2017, before depreciation, was approximately \$194,366 more than 2016 operating income. The increase in operating income in 2017 was due to an increase in the 2017 User Charges in the amount of \$143,588. The net operating income for 2016, before depreciation was approximately \$95,152 less than 2015 operating income.

Non-operating revenues and Capital Contributions for 2017 were approximately \$132,720 more than 2016. This was a result of an increase in Capital Contributions in the amount of \$312,994. Non-operating revenues and Capital Contributions for 2016 were approximately \$1,445,007 less than 2015.

The District's policy is not to impose property taxes. The District may have large fund balances from time-to-time, but those funds are allocated to new capital projects and replacement capital projects. Those capital projects are identified in the District's ten year financial master plan.

# **Budget and Actual Comparisons**

Actual revenues exceeded budgeted revenues by \$2,559,627 in 2017. Actual revenues exceeded budgeted revenues by \$2,168,254 in 2016. Plant Investment Fees exceeded the budgeted amount by \$2,351,721 in 2017. Plant Investment Fees exceeded the budgeted amount by \$1,538,727 in 2016.

Actual expenditures were approximately \$2,552,742 less than budgeted in 2017 and \$1,216,714 more than budgeted in 2016. Significant variations to budget are as follows:

- Administrative expenses were approximately \$193,359 less than budgeted in 2017 and approximately \$319,020 less than budgeted in 2016.
- Plant expenses were approximately \$188,303 less than budgeted in 2017 mainly due to Iowa Hill utilities, Farmers Korner Chemicals, and sludge hauling expenses being less than budgeted. For 2016 plant expenses were approximately \$140,198 less than budgeted mainly due to Iowa Hill and Farmers Korner utilities, Farmers Korner Chemicals, and sludge hauling expenses being less than budgeted.
- Replacement capital expenditures were approximately \$1,069,149 less than budgeted in 2017 and approximately \$1,504,387 less than budgeted in 2016.
- Capital outlay for 2017 was approximately \$1,056,857 less than budgeted and approximately \$1,626,505 less than budgeted in 2016. See discussion below.

# **Capital Assets**

# Replacement Capital

In Collections, repairs and line replacement projects were undertaken to help address infiltration and inflow problems.

At the Farmers Korner north plant the District rehabbed the filters, replaced polymer pumps and in the south plant replaced the lighting and air flow meters/digesters. In addition, the District replaced blowers, WAS pumps and De Ragger.

At the Iowa Hill plant the District replaced the lighting, backup power-UPS, lab samplers, blower and pumps.

### New Capital

In Collections, the District continued the extension of central sewer in the Leap Year Subdivision in the Town of Blue River in the amount of \$1,158,737.93. Future sewer line extensions are planned for the Town of Blue River in 2018.

At the Farmers Korner plant the District upgraded the Flow EQ.

The District depreciates its capital assets. See Note 1 of Notes to Financial Statements-summary of Significant Account Policies-Capital Assets on page 7 and Note 4 of Notes to Financial Statements-Capital Assets on page 12.

# The following is a summary of capital asset activity:

	Balance			Balance
	12/31/16	Additions	Deletions	12/31/17
Capital Assets Not Being Depreciated:				
Land and Easements	\$ 819,323	\$ -	\$ -	\$ 819,323
Capital Assets Being Depreciated:				
Buildings	153,903	-	-	153,903
Treatment Plants	78,750,435	1,109,561	-	79,859,996
Upper Blue River System	6,464,925	2,842,462	-	9,307,387
Sewer Lines and Mains	14,927,659	206,188	-	15,133,847
Equipment and Vehicles	1,973,287	47,782	22,232	1,998,837
Employee Housing	1,038,191			1,038,191
Total Capital Assets Being Depreciated	103,308,400	4,205,993	22,232	107,492,161
Accumulated Depreciation:				
Buildings	(12,627)	(4,337)	-	(16,964)
Treatment Plants	(25,393,888)	(1,877,860)	-	(27,271,748)
Upper Blue River System	(1,934,997)	(192,184)	-	(2,127,181)
Sewer Lines and Mains	(7,083,570)	(345,068)	-	(7,428,638)
Equipment and Vehicles	(1,652,497)	(141,711)	(22,232)	(1,771,976)
Employee Housing	(373,749)	(20,764)		(394,513)
Total Accumulated Depreciation	(36,451,328)	(2,581,924)	(22,232)	(39,011,020)
Capital Assets Being Depreciated, net	66,857,072	1,624,069		68,481,141
Total Capital Assets	\$ 67,676,395	\$ 1,624,069	\$ -	\$ 69,300,464

# **Long-Term Debt**

A principal payment of \$95,216 was made during 2017 and \$5,925,277 during 2016 on the CWRPDA notes along with \$27,933 in 2017 and \$114,418 in 2016 in interest. In 2005, the District entered into a second loan agreement to finance the construction of the pump-back system. In 2007, the Board of Directors decided not to continue to pursue the pump-back and the CWRPDA agreed to allow the funds to be used to expand the facilities at Farmers Korner.

The District fully paid the CWRPDA 1997 and 2005 loans in April 2016. See Notes to Financial Statements, Note 6-Long Term Debt on pages 14 & 15 and the Schedule of Debt Service Requirements to Maturity on page 15.

	Balance			Balance	Current	Interest
	12/31/16	Advances	Payments	12/31/17	Portion	Expense
Notes Payable:						
2010 CWRPDA	1,460,017		95,216	1,364,801	97,130	27,933
Total Long-Term Debt	\$ 1,460,017	\$ -	\$ 95,216	\$ 1,364,801	\$ 95,216	\$ 29,808

### The Future of the District

New water quality regulations in the State of Colorado could require the District to modify the treatment plants within five to eight years. The new regulations could require capital treatment additions which could cost the District approximately 40 million dollars. The District has reserved funds in the ten year master plan for the new water quality regulations.

# **Request for Information**

The financial report is designed to provide information for regulatory reporting to federal and state agencies and those with an interest in the District's finances. Questions concerning this or any additional information should be addressed to Andrew Carlberg, District Manager, Upper Blue Sanitation District, PO Box 1216, 1605 Airport Road, Breckenridge, CO 80424-1216.

# Holscher, Mayberry & Company, LLC

#### Certified Public Accountants

Member of the American Institute of Certified Public Accountants Governmental Audit Quality Center and Private Company Practice Section

#### INDEPENDENT AUDITORS' REPORT

Board of Directors Upper Blue Sanitation District Breckenridge, Colorado

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Upper Blue Sanitation District, as of and for the year ended December 31, 2017, and the related notes to the financial statements which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Upper Blue Sanitation District, as of December 31, 2017, and the changes in financial position, and cash flows, thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### Report on Summarized Comparative Information

We have previously audited the Upper Blue Sanitation District's 2016 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated June 7, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2016 is consistent, in all material respects, with the audited financial statements from which it has been derived.

#### Other Matters

Required Supplementary Information - Management Discussion and Analysis

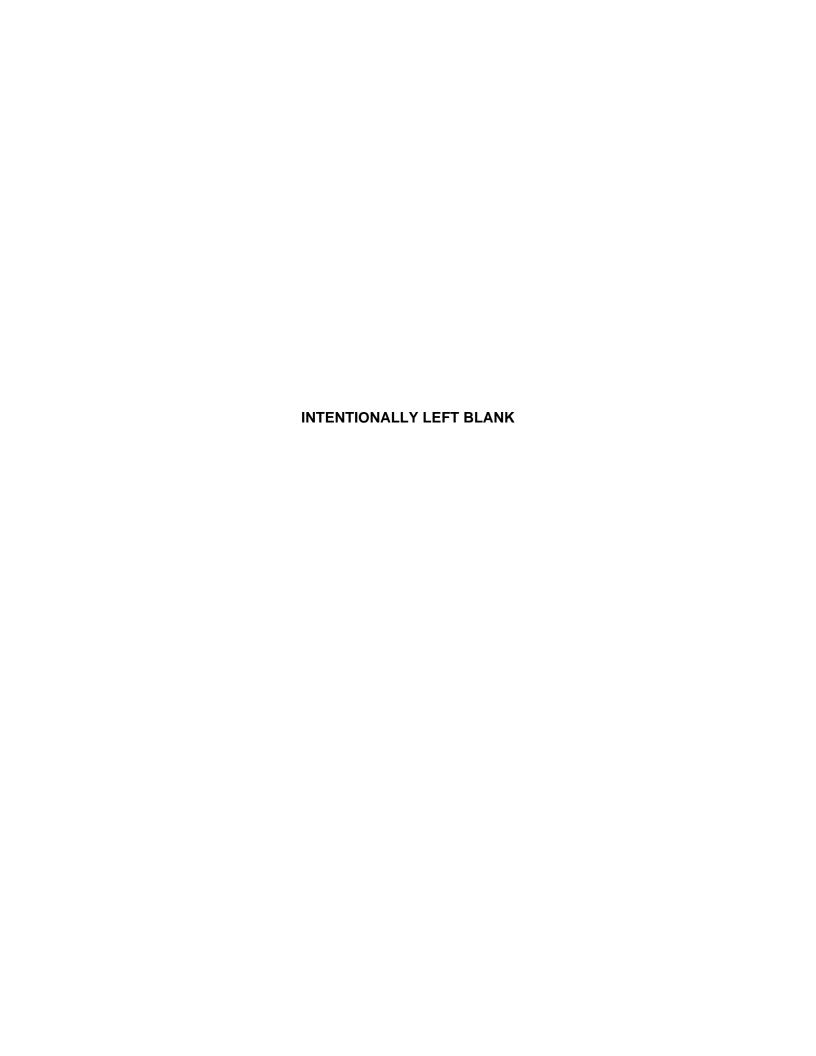
Accounting principles generally accepted in the United States of America require that the management, discussion and analysis on pages i-viii be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The budgetary comparison schedule listed as other supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. The information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Holseln. Mayby + Congany. LCC Englewood, Colorado

August 15, 2018





# **UPPER BLUE SANITATION DISTRICT** Breckenridge, Colorado

# STATEMENT OF NET POSITION December 31, 2017

(With Comparative Totals for December 31, 2016)

	2017	2016
ASSETS		
Current Assets		
Cash and Equivalents	\$ 18,489,685	\$ 19,562,588
Investments	7,687,148	3,651,621
Accounts Receivable	2,603	35,337
Prepaid Expenses	160,074	158,150
Restricted Cash & Investments	1,282,179	1,211,236
Total Current Assets	27,621,689	24,618,932
Noncurrent Assets		
Capital Assets, not being depreciated	819,323	819,323
Capital Assets, being depreciated (net)	68,481,142	
Notes and Other Receivables	205,040	306,033
Total Noncurrent Assets	69,505,505	67,982,428
Total Assets	97,127,194	92,601,360
LIABILITIES		
Current Liabilities		
Accounts Payable	658,091	660,910
Unearned Revenue	-	9,459
Accrued Compensated Absences	127,071	124,709
Accrued Interest Payable	11,373	12,167
Deposits and Escrow Balances	1,750	1,750
Deposits and Escrow Balances - Restricted Resources	206,179	181,236
Current Portion - Notes Payable	97,130	95,216
Total Current Liabilities	1,101,594	1,085,447
Noncurrent Notes Payable	1,267,672	1,364,801
Total Liabilities	2,369,266	2,450,248
NET POSITION		
Net Investment in Capital Assets	67,924,290	66,204,211
Restricted:	,- ,	, ,
For Operations and Maintenance Reserve	1,076,000	1,030,000
Unrestricted	25,757,639	
Total Net Position	\$ 94,757,929	· ·

# UPPER BLUE SANITATION DISTRICT Breckenridge, Colorado

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION For the Year Ended December 31, 2017 (With Comparative Totals for the Year Ended December 31, 2016)

		2017		2016
OPERATING REVENUES		_		_
User Charges	\$	5,610,432	\$	5,466,844
Inspection Fees		16,105		11,300
Line Extension Fees		139,740		175,595
Rental Income		36,000		33,300
Other Charges		63,247		<u>59,172</u>
Total Operating Revenues		5,865,524		5,746,211
OPERATING EXPENSES				
Admininstrative		2,038,213		1,922,480
Operating - Iowa Hill		519,071		461,547
Operating - Farmers Korner		929,765		1,064,470
Operating - South Blue		38,361		36,285
Operating - Collection System		166,719		282,400
Depreciation Expense		2,581,923		2,382,276
Total Operating Expenses		6,274,052		6,149,458
Income (Loss) from Operations		(408,528)		(403,247)
NONOPERATING INCOME (EXPENSE)				
Investment Earnings		51,678		36,090
Inclusion Fees		139,879		422,226
Interest Expense		(27,933)		(114,418)
Total Nonoperating Income (Expense)	_	163,624		343,898
CAPITAL CONTRIBUTIONS				
Plant Investment Fees		4,851,721		4,538,727
Change in Net Position		4,606,817		4,479,378
NET POSITION, Beginning		90,151,112	_	85,671,734
NET POSITION, Ending	\$	94,757,929	\$	90,151,112

# UPPER BLUE SANITATION DISTRICT Breckenridge, Colorado

# PROPRIETARY FUND STATEMENT OF CASH FLOWS For the Year Ended December 31, 2017 (With Comparative Totals for the Year Ended December 31, 2016)

	 2017		2016
Cash Flows from Operating Activities:			
Cash Receipts from Customers	\$ 5,913,742	\$	5,763,151
Cash Payments to Suppliers	(2,104,096)		(2,069,785)
Cash Payments to Employees	 (1,590,415)		(1,520,092)
Net Cash Flows from Operating Activities	 2,219,231		2,173,274
Cash Flows from Capital and Related Financing Activities:			
Plant Investment Fees	4,851,721		4,538,727
Inclusion Fees	139,879		422,226
Acquisition and Construction of Capital Assets	(4,205,994)		(1,802,249)
Principal Paid on Loans	(95,216)		(5,925,277)
Change in O & M Reserve Interest Paid on Loans	(46,000)		6,000
	 (28,726)	_	(221,040)
Net Cash Flows from Capital and Related Financing Activities	 615,664	_	(2,981,613)
Cash Flows from Investing Activities:	(4.050.470)		(22.455)
Proceeds from Sale (Purchases) of Investments	(4,060,470)		(39,465)
Payments (Advances) on Notes Receivable	100,994		(2,543)
Investment Earnings	 51,678		36,090
Net Cash Flows from Investing Activities	 (3,907,798)		(5,918)
Net Increase (Decrease) in Cash and Equivalents	(1,072,903)		(814,257)
CASH AND EQUIVALENTS, Beginning	 19,562,588		20,376,845
CASH AND EQUIVALENTS, Ending	\$ 18,489,685	\$	19,562,588
Reconciliation of Income (Loss) from Operations to Net			
Cash Flows from Operations:			
Income (Loss) from Operations	\$ (408,528)	\$	(403,247)
Adjustments required to reconcile operating income (loss) to net cash flows from operations			
Depreciation	2,581,923		2,382,276
Changes in Assets and Liabilities:			
(Increase) Decrease in Accounts Receivable	32,734		(21,669)
(Increase) Decrease in Prepaid Expenses	(1,924)		(10,244)
Increase (Decrease) in Accounts Payable	(2,821)		179,517
Increase (Decrease) in Unearned Revenue	(9,459)		9,459
Increase (Decrease) in Accrued Compensated Absences	2,363		8,032
Increase (Decrease) in Deposits and Escrow Balances	 24,943		29,150
Total Adjustments	 2,627,759		2,576,521
Net Cash Flows from Operating Activities	\$ 2,219,231	\$	2,173,274
Schedule of Non-Cash Transactions:			
During the 2015 fiscal year, the District determined that the rate inclusion fees for			
Blue River inclusion fees did not coincide with actual costs and reduced those			
fees retroactive to 2008. The District recorded a payable for this amount as of			
December 31, 2015. The 2016 amount shown is the amount of interest credits granted.	\$ 	\$	19,856

The accompanying notes are an integral part of the financial statements.

### **DECEMBER 31, 2017**

### Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Upper Blue Sanitation District (the District) is a Colorado governmental unit operating in accordance with Colorado statute. The District was established to provide sewer treatment services to properties located within its boundaries. The significant accounting policies utilized are detailed below.

### **Financial Reporting Entity**

Pursuant to the GASB Codification, the District applies the criteria outlined commencing at Section 2100.119, to determine which governmental organizations should be included in the reporting entity. The inclusion or exclusion of component units is based on the elected officials' accountability to their constituents, and the financial reporting entity follows the same accountability. Further, the financial statements of the reporting entity should enable the reader to distinguish between the primary government (including its blended component units, which are, in substance, part of the primary government) and discretely presented component units.

The criteria used for determining whether an entity should be included, either blended or discretely presented, includes but is not limited to: fiscal dependency, imposition of will, legal standing, and the primary recipient of services. Based on these criteria, the District has no includable component units. The District is also not included in the financial statements of any other entity.

### **Basis of Accounting**

Enterprise fund accounting is utilized in accordance with accounting principles generally accepted in the United States of America. Enterprise funds recognize revenues and expenses on the accrual basis of accounting where revenues are recorded when earned and expenses are recorded when incurred.

The District distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with the District's principal ongoing operations. The principal operating revenues of the District are charges to customers for sales and service. Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

#### **DECEMBER 31, 2017**

# Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Basis of Accounting (Continued)

The District follows the provisions of Governmental Accounting Standards Board (GASB) Statement No. 34 Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments. Statement No. 34 establishes standards for external financial reporting for all state and local governmental entities which includes a management's discussion and analysis section; a statement of net position; a statement of revenues, expenses, and changes in net position; and a statement of cash flows. It requires the classification of net position into three components – net investment in capital assets; restricted; and unrestricted.

### **Cash and Equivalents**

For purposes of the statement of cash flows, the District treats all demand and money market bank accounts as cash and equivalents.

#### Investments

The District records investments at fair value. Gains or losses on the sale of investments are recognized when the investment is sold.

### **Capital Assets**

Assets are stated at cost; developers cost, or estimated fair market value at the time of dedication. The capitalization threshold for capital assets is \$5,000. Depreciation is computed using the straight-line method over the asset's estimated useful life ranging from five to fifty years. Depreciation begins in the year following completion for assets under construction.

### **Comparative Information**

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the District's financial position and operations. However, comparative (i.e., presentation of prior year totals by fund type) data has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read. This information may have been reclassified from its original presentation for comparative purposes.

### **Budgets**

Each fall the Board of Directors adopts a budget and appropriates funds for the following calendar year. Unused appropriations lapse at year-end.

### **DECEMBER 31, 2017**

# Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### **Budgets** (Continued)

An amendment to budget through supplemental appropriation is subject to approval of the Board of Directors at a public hearing and the filing of the approved supplemental appropriation with the State of Colorado. There were no budget amendments in 2017.

The basis of these budgets is non-GAAP, in that revenues and expenditures are budgeted on the modified accrual basis of accounting. This budgetary basis Includes plant investment fees as revenues (contributed capital for GAAP), and expenditures include loan principal paid and capital outlay, but exclude depreciation.

### **Compensated Absences**

The District allows employees to accumulate unused vacation, sick leave and compensatory time up to specified maximum limits. The District accrues such benefits in the period in which they are earned.

### Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues, and expenses during the period. Actual results could differ from those estimates.

### **Equity**

Equity is classified as net position and displayed in three components:

- Net investment in capital assets consists of capital assets including restricted capital
  assets, net of accumulated depreciation and reduced by the outstanding balances of
  any bonds, mortgages, notes or other borrowings that are attributable to the
  acquisition, construction, or improvement of those assets.
- Restricted net position consists of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- Unrestricted net position all other net position that do not meet the definition of "restricted" or "net investment in capital assets". This net position is available for future operations or distributions.

It is the District's policy to fund operations through the most restricted available equity first.

**DECEMBER 31, 2017** 

### Note 2: CASH AND INVESTMENTS

Cash deposits and investments are comprised of and are allocated on the December 31, 2017 statement of net position as follows:

Cash Deposits and On Hand	\$ 19,771,864
Investments	7,687,148
Total Cash and Investments	\$ 27,459,012
Cash and Equivalents	\$ 18,489,685
Investments	7,687,148
Restricted Cash and Investments	1,282,179
Total Cash and Investments	\$ 27,459,012

### **CASH DEPOSITS**

At December 31, 2017, the District's cash deposits had bank and carrying balances as follows:

	Bank		Bank Carr	
	Ва	alance	В	alance
FDIC Insured	\$	250,000	\$	250,000
PDPA Collateralized (Not in the District's Name)	19	9,811,857	1	9,521,664
Petty Cash		-		200
Total Cash Balances	\$ 20	0,061,857	\$ 1	9,771,864

# **Custodial Credit Risk - Deposits**

Deposits are exposed to custodial credit risk (the risk that, in the event of the failure of a depository financial institution, the government would not be able to recover deposits or would not be able to recover collateral securities that are in the possession of an outside party), If they are not covered by depositary insurance and are collateralized with securities held by the pledging financial Institution, except for deposits collateralized by certain types of collateral pools including a single financial institution collateral pool where the fair value of the pool is equal to or exceeds all uninsured public deposits held by the financial institution (e.g. deposits insured by The Public Deposit Protection Act, (PDPA)). Accordingly, none of the District's deposits at December 31, 2017, are deemed to be exposed to custodial credit risk.

### **DECEMBER 31, 2017**

### Note 2: CASH AND INVESTMENTS (Continued)

#### **INVESTMENTS**

#### **Credit Risk**

Eligible investments shall conform to state law and may include any of the following:

- Obligations of the United States and certain U.S. government agencies securities
- Certain international agency securities
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptance of certain banks
- Commercial paper
- Local government investment pools
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts

At December 31, 2017, the District had invested in the Colorado Local Government Liquid, Asset Trust (COLOTRUST), a local government investment pool. As an Investment pool, COLOTRUST operates under the Colorado Revised Statutes (2476-701) and is overseen by the Colorado Securities Commissioner. COLOTRUST invests in securities that are specified by the Colorado Revised Statutes (2475-601). Authorized securities included US Treasuries, US Agencies, commercial paper (rated A1 or better) and bank deposits (collateralized through PDPA). COLOTRUST operates similar to a 2a-7-like money market fund with a share value equal to \$1.00 and a maximum weighted average maturity of 60 days. COLOTRUST is rated AAA by the Standard & Poor's Corporation. A designated custodial bank provides banking services and trust custody for securities held on behalf of the participating governments in COLOTRUST. The custodian's internal records identify the investments owned by the participating governments.

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local government entities may invest including obligations of the United States and certain U.S. government agency securities; certain international agency securities; general obligation and revenue bonds of U.S. local government entities; bankers' acceptance of certain banks; commercial paper; local government investment pools; written repurchase agreements collateralized by certain authorized securities; certain money market funds; and guaranteed investment contracts.

### **DECEMBER 31, 2017**

### Note 2: CASH AND INVESTMENTS (Continued)

#### **Interest Rate Risk**

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. As a means of limiting its exposure to decline in fair value due to rising interest rates, the District's investment policy requires that the majority of its investments have a maturity date of 1 year or less.

### **Concentration of Credit Risk**

Investments must be in accordance with Colorado statutes and no more than 80% of the total portfolio may be invested in any single type of investment. Investments in any one financial institution may not exceed 30% of the District's portfolio unless the investments are obligations of the United States Government.

#### RESTRICTED CASH AND INVESTMENTS

Restricted cash and investments for the operations and maintenance reserve for 2017 represent an amount equal to three months of 2017 budgeted operating expenses as required by the 2010 loan agreements with the Colorado Water Resources and Power Development Authority (CWRPDA) (see Note 5). These monies, per agreement with CWRPDA, can be used for emergency operating purposes, if necessary. The District has also restricted funds it has on deposit in escrow per developer agreements. The amount held in construction retainage escrow ultimately belongs to the contractor and a retainage payable account has been established to offset this amount.

Total Restricted Cash and Investments	\$ 1,282,179
CWRPDA O&M Reserves	 1,076,000
Dev eloper Escrow Balances	\$ 206,179

#### Note 3: NOTES RECEIVABLE

The District provides financing related to new system connections. The property owner must sign a promissory note for the amount of the financed fees. The promissory notes generally require 32 quarterly payments and can be prepaid at any time and bear interest at 5.25%. The District had 18 outstanding notes with a value of \$205,040 at year end and recognized \$14,512 of interest on the notes. There was \$11,639 of outstanding required loan payments at year-end. The District has not recorded an allowance against the outstanding balance.

# **DECEMBER 31, 2017**

Note 4: CAPITAL ASSETS

Summaries of changes to capital assets for 2017 are as follows:

	Balance			Balance
	12/31/16	Additions	Deletions	12/31/17
Capital Assets Not Being Depreciated:				
Land and Easements	\$ 819,323	\$ -	\$ -	\$ 819,323
Capital Assets Being Depreciated:				
Buildings	153,903	-	-	153,903
Treatment Plants	78,750,435	1,109,561	-	79,859,996
Upper Blue River System	6,464,925	2,842,462	-	9,307,387
Sewer Lines and Mains	14,927,659	206,188	-	15,133,847
Equipment and Vehicles	1,973,287	47,782	22,232	1,998,837
Employee Housing	1,038,191			1,038,191
Total Capital Assets Being Depreciated	103,308,400	4,205,993	22,232	107,492,161
Accumulated Depreciation:				
Buildings	(12,627)	(4,337)	-	(16,964)
Treatment Plants	(25,393,888)	(1,877,860)	-	(27,271,748)
Upper Blue River System	(1,934,997)	(192,184)	-	(2,127,181)
Sewer Lines and Mains	(7,083,570)	(345,068)	-	(7,428,638)
Equipment and Vehicles	(1,652,497)	(141,711)	(22,232)	(1,771,976)
Employee Housing	(373,749)	(20,764)		(394,513)
Total Accumulated Depreciation	(36,451,328)	(2,581,924)	(22,232)	(39,011,020)
Capital Assets Being Depreciated, net	66,857,072	1,624,069		68,481,141
Total Capital Assets	\$ 67,676,395	\$1,624,069	<u> </u>	\$69,300,464

Depreciation expense for the year ended December 31, 2017 was \$2,581,923.

**DECEMBER 31, 2017** 

# Note 5: COMMITMENTS AND CONTIGENCIES Prepaid Plant Investment Fees

The District has received prepaid plant investment fees for approximately 55 single-family equivalent plant investment connections. The District is not required to repay the fees but is required to provide service without additional cash payment from the property owners. During the fiscal year, the District converted 10.73 prepaid connections to active connections.

### **Summit County Fee Credit**

The District received a water right decree in 1997 that contained various provisions and a stipulation that Summit County could reopen the decree upon the occurrence of certain events. In July 2015, the District entered into an agreement granting the County \$1,000,000 in credits towards future Inclusion Fees and Plant Investment Fees assessed by the District for County-sponsored or supported public or public/private projects within Summit County in exchange for an agreement from the County to never exercise its right to reopen the decree. The County utilized \$528,810 in April 2016, and has remaining credit of \$471,190 as of December 31, 2017.

Article X, Section 20 of the Colorado Constitution, commonly known as the Taxpayer's Bill of Rights (TABOR), contains tax, spending, revenue, and debt limitations which apply to the State of Colorado and all local governments.

Enterprises, defined as government-owned businesses authorized to issue revenue bonds and receiving less than 10 percent of annual revenue in grants from all state and local governments combined, are excluded from the provisions of TABOR. The District's management believes, after consultation with legal counsel, it is in compliance with the provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of the provisions, including interpretation of qualification as an Enterprise will require judicial interpretation.

#### Note 6: LONG TERM DEBT

The District has one outstanding loan with the Colorado Water Resources and Power Development Authority. In 2010, the District entered into a third loan agreement to complete the Farmers Korner facility expansion. The loans contain various covenants and a revenue pledge.

Among the covenants are rate maintenance provisions, operations and maintenance reserve requirements and provisions against providing free service or capacity to any person, firm, corporation, public agency or instrumentality.

#### **DECEMBER 31, 2017**

### Note 6: LONG TERM DEBT (Continued)

The 2010 loan requires semiannual payments through February 2030 with interest at an effective rate of approximately 2 percent. The District has the option to repay the loan in whole or in part upon prior written notice.

The District has pledged the revenue from the operation and use of the wastewater treatment facilities and other legally available revenue, after the payment of operation and maintenance expenses of the system, for the repayment of the above loans. The loan agreements contain restrictive covenants and requirements, including a rate covenant (See Note 9) and maintenance of a three-month operating reserve for the 1997 loan (See Note 2). The District was in compliance with the covenants and requirements of the loan agreements at December 31, 2017.

The following is an analysis of changes in long-term debt:

	Balance	Balance			Current	Interest	
	12/31/16	Advances	Payments	12/31/17	Portion	Expense	
Notes Payable:							
2010 CWRPDA	1,460,017		95,216	1,364,801	97,130	27,933	

A schedule of future loan payments is as follows:

Fiscal Year	Principal		Interest		Total	
2018	\$	97,130	\$	26,813	\$	123,943
2019		99,082		24,860		123,942
2020		101,073		22,869		123,942
2021		103,105		20,837		123,942
2022		105,177		18,765		123,942
2023-2027		558,461		61,251		619,712
2028-2030		300,773		9,083		309,856
Totals	\$	1,364,801	\$	184,478	\$	1,549,279

### Note 7: BENEFIT PLANS

### Money Purchase Pension Plan - Defined Contribution

The District maintains an Internal Revenue Code Section 401(a) money purchase plan for all full-time employees. The assets of this plan are not reflected in the financial statements because they are not subject to any creditors of the District.

This plan is a single employer, defined contribution pension plan. The District contributes 5 percent of each participating employee's salary. Total contributions (including application of forfeitures) were \$53,155, \$52,032, and \$48,869, for 2017, 2016 and 2015, respectively.

### **DECEMBER 31, 2017**

### Note 7: BENEFIT PLANS (Continued)

### Money Purchase Pension Plan - Defined Contribution (Continued)

Covered and total payroll for 2017, 2016 and 2015 was \$1,032,438, \$992,111, and \$993,766, respectively. Employer contributions vest at a rate of 20% per year of service with employees fully vested after five years.

Beginning in 2011, the District contributes an additional 2.5% of each employee's salary into the 401 (a) based upon their optional contribution to the District's 457 plan. In 2017, the total contributions were \$66,481.

District contributions for plan members who leave employment before they are fully vested are used to reduce the District's current period contribution requirement. There is no liability for benefits under the plan beyond the District's matching payments. Plan provisions and contribution requirements are established and may be amended by the District's Board of Directors.

# Note 8: RECONCILIATION OF PROPRIETARY (GAAP) REVENUES AND EXPENSES TO BUDGETARY REVENUES AND EXPENDITURES

The District prepares its budget annually. The following reconciliation is presented to reconcile the annual budgeted revenues and expenditures to the GAAP basis financial statements.

	Revenues	Expenditures	
Budgetary Basis	\$ 10,908,802	\$ 8,021,272	
GAAP Basis Adjustments			
Debt Service Principal	-	(95,216)	
Depreciation Expense		2,559,692	
GAAP Basis	\$ 10,908,802	\$ 6,279,754	

**DECEMBER 31, 2017** 

#### Note 9: RISK MANAGEMENT

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The District is a member of the Colorado Special Districts Property and Liability Pool (Pool) as of December 31, 2017. The Pool is an organization created by intergovernmental agreement to provide property, liability, public officials' liability, boiler and machinery and workers compensation coverage to its members. Settled claims have not exceeded this coverage in any of the past three fiscal years. The District pays annual premiums to the Pool for liability, property, public officials' liability and workers compensation coverage. In the event aggregated losses incurred by the Pool exceed amounts recoverable from reinsurance contracts and funds accumulated by the Pool, the Pool may require additional contributions from Pool members. Any excess funds which the Pool determines are not needed for purposes of the Pool may be returned to the members pursuant to a distribution formula.

#### Note 10: RATE MAINENANCE

The 2010 Colorado Water Resources and Power Development Authority loan agreement requires that Net Revenues shall represent a sum equal to 110% of the amount necessary to pay when due the principal and interest on the loan and any parity debt coming due.

Gross operating revenue	\$ 5,865,524
Other revenue	191,557
Capital contributions	4,851,721
Total revenue	10,908,802
Oper. and maint. exp. Exc. depreciation	(3,692,128)
Net revenue	7,216,674
Total debt service	
2010 CWRPDA	123,942
	123,942
Required rate	<u>110%</u>
Net revenue required	136,337
Excess (deficit)	\$ 7,080,337

### **DECEMBER 31, 2017**

### Note 11: FUTURE USES OF NET POSITION

Through the adoption of the 2018 budget, the District has appropriated \$786,680 of net position available at December 31, 2017 to fund fiscal year 2018 operations.

In addition, the District has set aside funds as of December 31, 2017 to fund future plant improvements that are anticipated to address pending nutrient standards. As included in the 2013 Master Plan, the District set aside \$2,000,000 of net position each year from 2012 through 2017 to insure that adequate reserves are available to meet these projected costs. As of 2017, the set-aside totaled \$12,000,000.

As these amounts are internally allocated, they do not meet the requirements to be shown as restricted net position on the Statement of Net Position.



#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES

IN NET POSITION - BUDGET AND ACTUAL

For the Year Ended December 31, 2017

(With Comparative Totals for the Year Ended December 31, 2016)

2017 Final Variance 2016 **Budget** Actual Pos (Neg) Actual **REVENUES User Charges** \$ 5,553,175 \$ 5,610,432 \$ 57,257 \$ 5,466,844 Inspection Fees 7,000 16,105 9,105 11,300 Inclusion Fees 100,000 139,879 39,879 422,226 Line Extension Fees 75,000 139,740 64,740 175,595 Other Charges 43,000 63,247 20,247 59,172 **Investment Earnings** 36,000 51,678 15,678 36,090 Plant Investment Fees 2,500,000 4,851,721 4,538,727 2,351,721 Rental Income 35,000 36,000 1,000 33,300 **Total Revenues** 8,349,175 10,908,802 2,559,627 10,743,254 **EXPENDITURES** Admininstrative Personnel Services 1,780,370 1,592,778 187,592 1,528,124 Office Administration 169,500 138,569 30,931 134,499 Legal and Other Professional 55,703 75,000 98,731 (23,731)6,000 **Board Expenses** 6,000 6,167 Insurance 140,202 131,606 8,596 129,249 **Building Maintenance** 15,000 22,367 (7,367)28,165 **Employee Housing** 19,000 20,130 (1,130)12,978 Other Administrative Expenses 26,500 28,032 (1,532)27,595 Total Administrative 2,231<u>,572</u> 2,038,213 193,359 1,922,480 Operating - Iowa Hill Utilities 238,000 194,727 43,273 144,688 90,000 133,665 Repairs 65,594 24,406 Chemicals and Other Supplies 204,000 191,241 12,759 154,332 Biomonitoring 14,000 45,301 (31,301)9,136 Permits & Fees 8,000 9,333 (1,333)6,370 Other Operating Expenses 10,000 12,875 (2,875)13,356 Total Operating - Iowa Hill 519,071 44,929 564,000 461,547 Operating - Farmers Korner Utilities 405,000 402,682 2,318 381,474 Repairs 90,000 87,913 2,087 80,099 Chemicals and Other Supplies 308,000 207,396 100,604 335,582 Biomonitoring 7,000 3,078 3,922 3,068 Permits & Fees 17,500 13,431 13,141 4,359 Sludge Hauling & Land Application 180,000 156,543 23,457 174,378 Site Monitoring 23,000 20,672 2,328 39,924 Other Operating Expenses 42,000 38,340 3,660 36,514 929,765 Total Operating - Farmers Korner 1,072,500 142,735 1,064,470

See the accompanying Independent Auditors' Report (Continued)

### UPPER BLUE SANITATION DISTRICT

Breckenridge, Colorado

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES

IN NET POSITION - BUDGET AND ACTUAL

For the Year Ended December 31, 2017

(With Comparative Totals for the Year Ended December 31, 2016)

(Continued)

	2017				
	Final Budget	Actual	Variance Pos (Neg)	2016 Actual	
EXPENDITURES (continued)					
Operating - South Blue					
Utilities	26,000	24,828	1,172	22,349	
Repairs	2,500	1,101	1,399	3,302	
Chemicals and Other Supplies	1,000	342	658	4,644	
Permits & Fees	3,000	2,315	685	2,315	
Site Monitoring	1,500	6,886	(5,386)	3,675	
Other Operating Expenses	5,000	2,889	2,111		
Total Operating - South Blue	39,000	38,361	639	36,285	
Operating - Collection System					
Utilities	28,000	12,675	15,325	20,385	
Repairs	140,000	125,947	14,053	223,470	
Inspection Expenses	8,000	1,189	6,811	1,084	
Other Operating Expenses	35,000	26,908	8,092	37,461	
Total Operating - Collection System	211,000	166,719	44,281	282,400	
Capital Replacement	2,437,000	1,367,851	1,069,149	1,298,613	
Capital Outlay	3,895,000	2,838,143	1,056,857	502,495	
Debt Service					
Debt Service Principal	95,216	95,216	-	5,925,277	
Interest Expense	28,726	27,933	793	114,418	
Total Debt Service	123,942	123,149	793	6,039,695	
Total Expenses	10,574,014	8,021,272	2,552,742	11,607,985	
Change in Net Position - Budget Basis	(2,224,839)	2,887,530	5,112,369	(864,731)	
GAAP Basis Adjustments					
Capital Replacement	-	1,367,851	1,367,851	1,298,613	
Capital Outlay	-	2,838,143	2,838,143	502,495	
Debt Service Principal	-	95,216	95,216	5,925,277	
Depreciation Expense		(2,581,923)	(2,581,923)	(2,382,276)	
Net GAAP Basis Adjustments		1,719,287	1,719,287	5,344,109	
Change in Net Position - GAAP Basis	\$ (2,224,839)	4,606,817	\$ 6,831,656	4,479,378	
NET POSITION, Beginning		90,151,112		85,671,734	
NET POSITION, Ending		\$ 94,757,929		\$ 90,151,112	